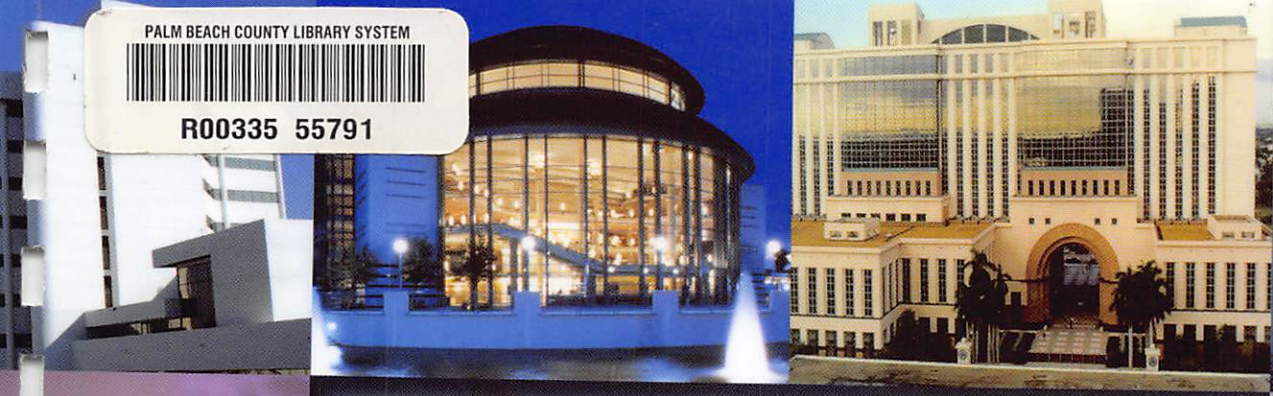
PALM BEACH COUNTY LIBRARY SYSTEM
R00335 55791





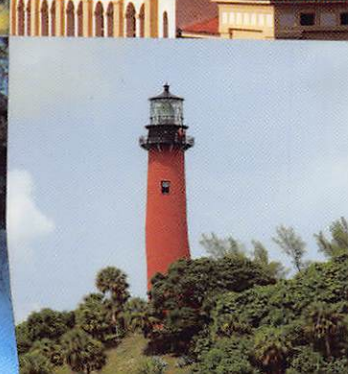


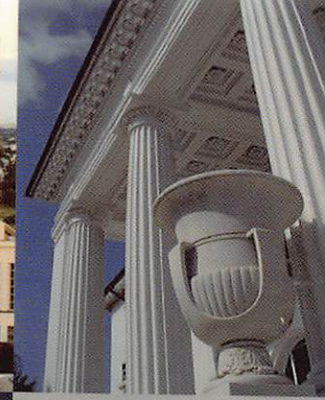








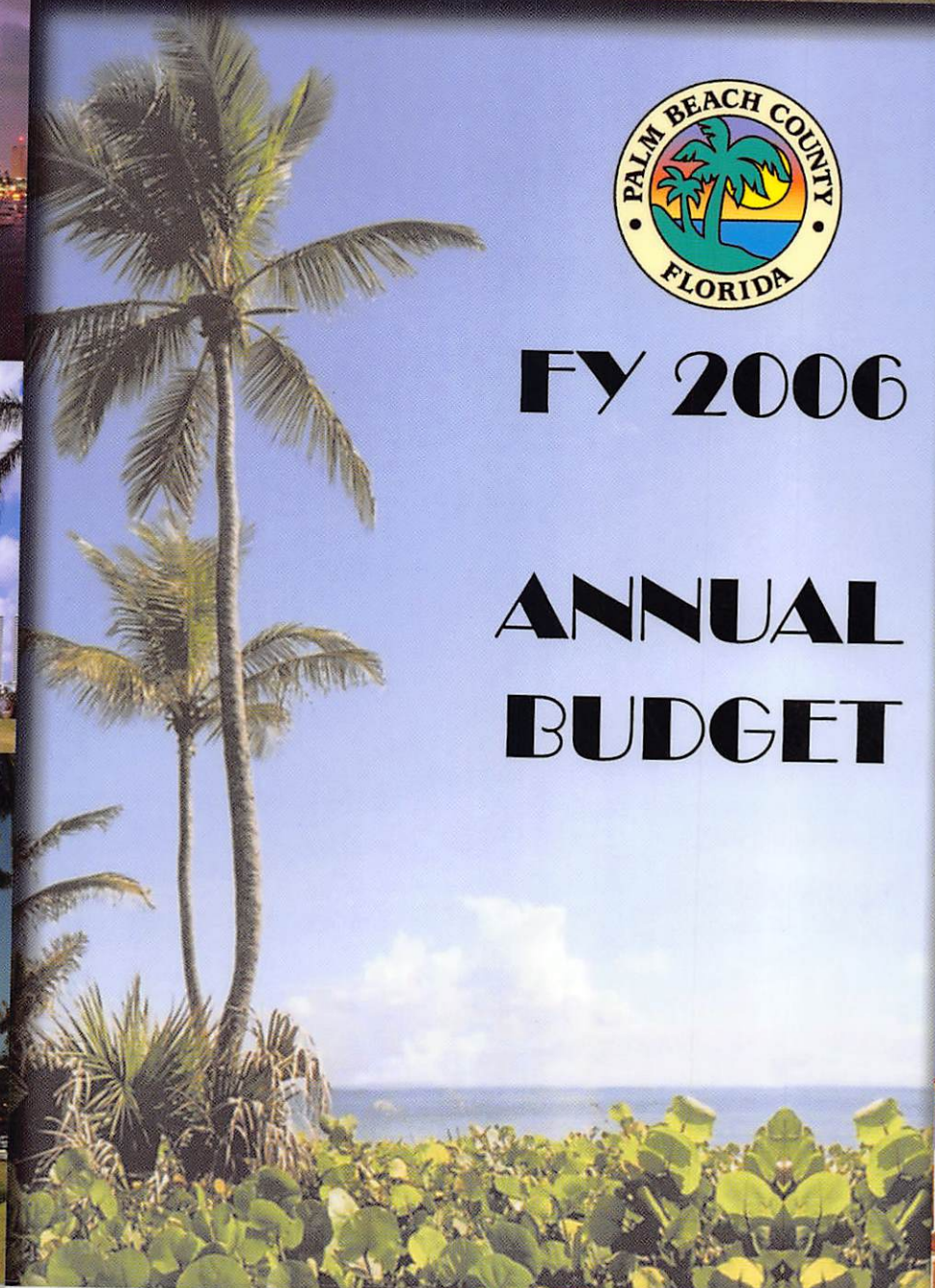












FY 2006

ANNUAL BUDGET

REF
352
.12
PAL
2006

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Palm Beach County

Florida

For the Fiscal Year Beginning

October 1, 2004

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Palm Beach County Board of County Commissioners, Florida for its annual budget for the fiscal year beginning October 1, 2004.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

Table of Contents

Page No.

BUDGET DOCUMENT INTRODUCTION

County Administrator's Budget Message
How to Use the Budget Document A-1
Acknowledgments A-2
Information about Palm Beach County A-3
Municipality Information A-9
Bond Ratings A-16
Palm Beach County Organization Chart A-17
Principal Officials, Palm Beach County A-18
Budget Philosophy & Process A-19
Budget Assumptions A-22
Long-Term Goals & Policies A-25
Budget Preparation Calendar A-27

BUDGET SUMMARY INFORMATION

Overview

Budget Summary Total Comparison B-1
Sources of Funds by Category B-2
Expenditures by Function B-3
Sources of Funds (Five Year Historical) B-4
Uses of Funds (Five Year Historical) B-5
Constant Dollar Costs per Capita B-6
Employees per 1,000 Population B-7
Division of Receipts & Expenditures B-8
Population Comparison B-9
Organizational Changes from the FY 2005 Budget B-10
Changes from the Recommended Budget B-11

Property Taxes

Ad Valorem Taxes - Countywide & Dependent Taxing Districts B-14
Percent Increase (Decrease) in Millage over Rolled-Back Rate B-15
Changes in Property (Ad Valorem) Taxes B-16
Taxable Valuation Comparison B-17

Revenues

Summary of Revenues by Source B-18
Revenues Sensitive to the Economy B-19
Gas Tax Revenues B-20
Tourist Development Taxes B-21
Projected Changes in Fund Balance B-22
Comparison of Budgets by Fund & Millage B-26

Table of Contents

Page No.

BUDGET SUMMARY INFORMATION

Appropriations

Expenditures by Category B-35
Expenditures by Fund Group B-36
Comparison of Gross Budget, Tax Equivalent Funding & Positions by Department B-37
Appropriations Summary B-45
Budgeted Reserves by Type B-46
Budgeted Reserves B-47
Transfer Analysis B-52

Staffing

Position Summary by Department B-55
New Positions/FY 2006 ..... B-56
Position History by Department B-66

Five-Year Projections

Five-Year Projection Overview B-67
Five-Year Forecast of Revenues & Expenditures 2006-2011 ..... B-69
Five-Year Forecast of Departmental Operating Budgets 2006-2011 ..... B-71

BOARD DEPARTMENTS & AGENCIES

County Commission

County Commission C-1
County Attorney C-3
Internal Auditor C-10

County Administrator

County Administration C-13
Airports C-17
Community Services C-22
County Cooperative Extension C-31
County Library C-44
Engineering & Public Works C-55
Environmental Resource Management C-75

Table of Contents

Page No.

BOARD DEPARTMENTS & AGENCIES

County Administrator

Facilities Development & Operations C-87
Financial Management & Budget C-101
Fire-Rescue C-114
Housing & Community Development C-128
Human Resources C-141
Information Systems Services C-153
Legislative Affairs C-163
Medical Examiner C-169
Metropolitan Planning Organization C-172
Palm Tran C-178
Parks & Recreation C-189
Planning, Zoning & Building C-197
Public Affairs C-211
Public Safety C-225
Purchasing C-241
Risk Management C-246
Tourist Development Council C-258
Water Utilities C-271

Non-Departmental Agencies

Criminal Justice Commission C-279
Economic Development C-283
Office of Community Revitalization C-290
Office of Equal Opportunity C-292
Office of Small Business Assistance C-300
Housing Finance Authority C-305

Non-Departmental Operations

General Government Expenses C-306
Non-Departmental Specific Reserves C-308
Community Redevelopment Agencies C-309
Drug Abuse Trust Fund C-310
Pollution Recovery Trust Fund C-311
Value Adjustment Board C-312
Ag Reserve Management Fees C-313
Scripps Research C-314
Other Non-Departmental Expenses C-315

Other County Funded Programs

Financially Assisted Agencies C-317
County Sponsored Programs C-318
Health Care District C-320
Public Health Department C-321
Other Programs C-322

Table of Contents — Page No.

CONSTITUTIONAL OFFICERS

Clerk & Comptroller D-1
Judicial D-5
Property Appraiser D-9
Sheriff D-11
Supervisor of Elections D-15
Tax Collector D-17

BUDGET BY FUND

Fund Types E-1
Major Funds E-2
Budget by Fund Type & Fund E-4
Budget Summary E-10

CAPITAL BUDGET

Capital Improvement Program Overview F-1
Capital Improvement Budget Summary F-6
Capital Projects by Type F-7
Capital Budget (Funding Sources & Appropriations by Category) F-8
Reserves Included in FY 2006 Capital Budget F-9
Revenue & Appropriation Detail by Category F-11
FY 2006 New Capital Project Summary Budget F-12
Impact of Capital Projects on the Operating Budget F-20
Estimated Operating Impact of Capital Projects – FY 2006-2011 ..... F-21

DEBT SERVICE

Debt Service Overview G-1
Summary of Outstanding Bond Issues G-2
Debt Service Summary by Function G-7
Future Debt Service Requirements G-9
Debt Service Ratios G-10
Debt Service Data G-11
Debt Service by Fund G-12

MAIN
JAN 3 0 2006

Table of Contents

Page No.

APPENDICES

Glossary H-1
Financial Policies H-12
Fund Structure & Governmental Accounting H-21
Major Revenue Sources H-23
Property Taxes H-26
Description of Revenues by Type H-29
Description of Expenditures by Object Category H-30
Description of Expenditures by Activity Type H-31
Grants Provided H-33
Grants Received H-40

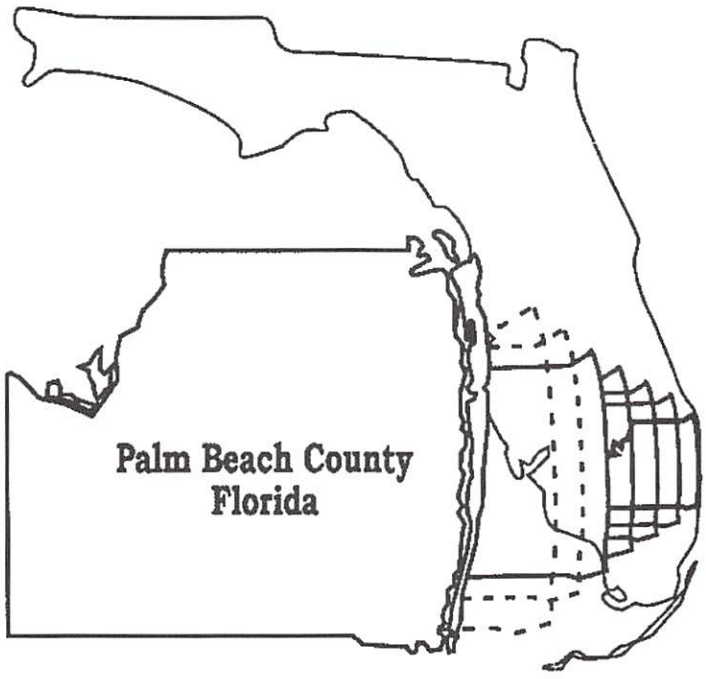
Index I-1

REF 352 .12 PAL 2006
Palm Beach County Board
of Commissioners.
Annual budget.

PALM BEACH COUNTY
LIBRARY SYSTEM
3650 SUMMIT BLVD.
WEST PALM BEACH, FLORIDA 33406

PALM BEACH COUNTY
LIBRARY SYSTEM
3650 SUMMIT BLVD
WEST PALM BEACH, FLORIDA 33406

Budget Message



Board of County Commissioners
Tony Masilotti, Chairman
Addie L. Greene, Vice Chairperson
Karen T. Marcus
Jeff Koons
Warren H. Newell
Mary McCarty
Burt Aaronson

County Administrator
Robert Weisman

Office of Financial Management & Budget, 301 North Olive Avenue, West Palm Beach, FL 33401
(561) 355-4034 Fax: (561) 355-2109

December 20, 2005

The Honorable Tony Masilotti, Chairman
and Members of the Board of County Commissioners

RE: Adopted Budget - Fiscal Year 2006

I am pleased to present the adopted budget for FY 2006 which is balanced at 4.45 mills, a reduction from the FY 2005 rate. This is the third time in five years that the Board has approved a reduction in millage. This reduction was in part due to significant growth in property values and a continued strong, broad-based local economy. However , balancing this budget also required difficult funding decisions. Although most levels of service were not increased, all County programs will continue to serve an ever-increasing population.

This budget provides for a $9.3 million increase in undesignated reserves. For FY 2006, undesignated reserves in the Countywide ad valorem equivalent funds are 11.5% of the budget. A healthy reserve is essential to maintaining the County's coveted AAA bond rating issued by all three major bond rating agencies. The County's reserve level, along with ample, available non-ad valorem revenues, a growing economy, and moderate debt position are cited by the rating agencies as the basis for their opinions. Palm Beach County enjoys a direct benefit of lower interest costs on its debt because of its very favorable bond ratings.

The FY 2006 budget also provides $353 million in capital funding including $56 million from ad valorem-equivalent funding sources. This represents a significant investment in the future of the County. The FY 2006 operating budget is increased by $4.8 million, including 169 new positions, most of them required as a result of recently completed capital projects. The major operational areas being impacted are Libraries, Fire-Rescue, and Parks and Recreation.

The budget message provides an overview of key issues, and highlights major changes from last year's budget.

Budget, Millage, and Taxes

The FY 2006 adopted budget totals $3.870 billion, an increase of $103 million, or 2.7% over the FY 2005 adopted budget. The net operating budget, which excludes capital, debt service (and related reserves), internal service charges, and interfund transfers, is $1.579 billion, an increase of $150 million, or 10.5% from FY 2005.

Taxes in comparison to roll-back are summarized in the following table.

Taxing District	Millage Rate	Roll-back Calculation		
Countywide	4.4500	above roll-back by	$68,816,464	12.46%
Library	0.5650	above roll-back by	6,474,593	19.00%
Fire-Rescue:				
Main MSTU	3.0990	above roll-back by	15,894,330	11.08%
Jupiter MSTU	1.6066	above roll-back by	1,645,467	17.31%
Glades Regional MSTU	1.4032	above roll-back by	-56,356	-4.85%
Aggregate	6.0829	above roll-back by	$92,774,318	13.30%

Property Values

The taxable value used in calculating millage rates for FY 2006 is $ 129.9 billion, an increase of $18.9 billion, or 17.0%, over the 2004 valuation. This is the largest year-to-year gain in County history. The net increase consists of new construction of $3.8 billion and an increase of $15.1 billion due to the revaluation of existing property. All property values and roll back calculations are based on the preliminary tax roll submitted by the Property Appraiser on July 1.

Budget Preparation Guidelines

The review and adoption of the annual budget is one of the most important policy-making responsibilities of the Board of County Commissioners. The budget establishes priorities among competing governmental services and establishes levels of services that are within the fiscal capabilities of the County. The budget development process began early in 2004 with the identification of key assumptions and update of budget forecasts. Instructions for preparing the budget were set forth in the Budget Instruction Manual which was distributed to County departments in February 2005. The following general guidelines were established:

- new positions should be prioritized and detailed justification should be provided; new positions are to be budgeted at 75% of the annual cost;
- all supplemental requests for new programs must include projections showing the yearly incremental operating costs until such time as the program is fully operational; and
- supplemental funding requests should be accompanied by performance measures that relate to and support the request.

Each year during the budget development process, issues arise requiring prioritization and funding decisions. On March 1, 2005 the Board met to discuss budget priorities for FY 2006. Many issues were discussed with the main focus placed on redevelopment and revitalization, criminal justice issues, including technology needs for the Sheriff, and mass transportation.

Requests for new funding in the operating and capital budgets were carefully reviewed and prioritized by the Office of Financial Management and Budget and the Management Team. Detailed information including current financial status, recommended departmental funding changes, capital projects, and reserves was presented to the Board during a budget workshop on June 6, 2005. In addition, staff and the Board reviewed major assumptions, salary policy, and supplemental funding requests. At a second workshop on July 6, the Board discussed additional funding for various programs/projects including the Law Library, financially-assisted agencies, the Health Department's administration building, and community revitalization.

Major Changes in Countywide Tax Equivalent Funding: 2006 Compared to 2005

The following table provides a summary of changes in funding levels in FY 2006.

Budget Factor	Impact on Ad Valorem Requirements (in millions of dollars) Increase/Decrease	
Additional taxes from new construction and revaluation		$78.2
Increase in tax-equivalent revenue, net		16.9
Increase in beginning balances brought forward		16.4
Increase in appropriations:		
Sheriff's budget, net	$25.4	
Board departments and agencies	36.9	
Non-departmental operations	16.4	
Debt Service	1.1	
Increase in Capital Projects	15.7	
Net increase in Other Constitutional Officers	3.3	
Net increase in reserves	9.3	
Impact of statutory reserve requirement	3.4	

Following is a discussion of the major budget factors listed in the preceding table.

Additional Taxes from New Construction and Revaluation - Increased ad valorem tax revenue of $78.2 million will be generated from higher property values. Increases of $15.1 billion in revaluations and $3.8 billion in new construction brought total taxable value to $129.9 billion for 2005.

Increase in Net Tax-Equivalent Revenue - Increases are projected in all categories of major revenues. Further discussion on selected major revenues is included on page 5. Other revenues in this category include interest earnings and transfers from other funds.

Increase in Beginning Balances Brought Forward – The increase in carryover is primarily due to higher than anticipated revenues and under-expended budgets in FY 2005.

Sheriff's Budget - The Sheriff's budget represents a 9.4% increase in ad valorem equivalent funding. Overall, the Sheriff's Office increased 180 positions from FY 2005 to FY 2006. This represents a net increase of 58 during FY 2005 with 122 new positions being added for FY 2006.

Other Constitutional Officers/Judicial - Included in this category are the following offices:

- The **Property Appraiser's** budget is $21.8 million. The general fund portion is $16.6 million, a 10.8% increase over FY 2005. Four new positions were added for FY 2006.
- The **Supervisor of Elections'** budget is $8.5 million, approximately 6% more than adopted for FY 2005. Two new positions for the Glades office have been added.
- The **Tax Collector's** budget is based on proposed taxes and fees determined by statute. The general fund portion, net of excess fees, is estimated to be $5.3 million,
- The **Clerk of the Courts'** gross budget decreased approximately $.8 million (4.8%) from FY 2005 due to changes is accounting for court-related technology costs.
- **Judicial** has three components – Court Administration, the Public Defender and the State Attorney. The net decrease in budget is largely the result of a decrease in ad valorem support for the Law Library.

Board Departments and Agencies - Funding increases and decreases for each Board department are highlighted in the budget document under each Department Summary section titled "Significant Changes from Prior Year."

Non-Departmental Operations - The increase in budget for non-departmental operations is primarily attributed to funding for the community redevelopment agencies (CRA's). Rising property values throughout the eleven CRA districts have triggered an increase in tax increment payments. Additionally, the general fund portion of ISS enterprise charges increased slightly more than $3 million (53%) over FY 2005 and $3.2 million in special assessments to the BioTech District have been budgeted for the first time.

Capital Projects - The FY 2006 budget includes almost $56 million in countywide ad valorem, or equivalent, funding for capital projects. The capital projects budget is closely related to the operating budget. Capital projects can generate significant, ongoing operating expenses.

Net Increase in Reserves – Undesignated reserves for the countywide tax-equivalent funds for FY 2006 represents 11.5% of budget. This reserve balance does not include anticipated FEMA reimbursements. It is important to maintain an adequate level of reserves as bond rating agencies consider it a sign of creditworthiness. Additionally, the County maintains a number of small, designated reserves for election equipment, the Law Library, the Health Department building, and the Mae Volen Senior Center.

Estimated Impact of Statutory Reserves - This revenue reserve represents the 5% statutory requirement applicable to most tax and tax-equivalent revenue categories.

Revenues

Palm Beach County maintains a strong reliance on its major revenue sources. Overall growth of 12.1% is anticipated in major revenues as the chart below indicates. The major revenues represented in this summary include the countywide tax-equivalent funds (General Fund, County Transportation Trust, and Sales Tax).

The Communications Services Tax, a State-shared revenue, is a tax on telecommunications and cable television. The FY 2006 budget is 8.2% higher than FY 2005. A combination of population growth and improvements in technology have attributed to increased usage of communications services.

Revenue projections for the Half Cent Sales Tax, State Revenue Sharing and Gas Tax are significantly higher than last year due to the excellent local economy and increased tourism levels.

Franchise fees on electricity are budgeted to increase almost 4% in FY 2006. FY 2005 franchise fee revenues exceeded estimates due to increases in Florida Power and Light fuel adjustment charges. The increase is expected to continue in FY 2006.

Revenue Category	FY 2005 Budget	FY 2006 Budget	% Change Budget-to-Budget
Communications Services Tax	$25,517,000	$27,615,000	8.2%
Half Cent Sales Tax	69,721,000	79,800,000	18.5%
State Revenue Sharing	21,853,000	27,400,000	25.4%
Franchise Fees	18,900,000	19,645,000	3.9%
Utility Taxes	28,825,000	28,867,000	0.1%
Gas Tax	13,666,000	16,808,000	2.3%
Total	$178,482,000	$200,135,000	12.1%

Size of the Workforce

The FY 2006 budget provides for 10,843 positions, of which 6,594 are funded in departments controlled by the Board of County Commissioners. Board departments have added 207 new positions. Fire-Rescue is adding 45 new firefighter/paramedics to staff new facilities and enhance staffing at existing facilities. Eight dispatchers and various support staff are also being added, for a total of 60 new Fire-Rescue positions. Parks and Recreation added 64 positions. The majority of these positions are required for maintenance and administration of the County's various golf facilities.

The Constitutional Officers' staff (including Judicial) totals 4,249. The Sheriff's Office is adding 122 new positions, including 69 school crossing guards and 36 corrections deputies and corrections support personnel. The Property Appraiser's FY 2006 budget includes 276 positions, representing an increase of four positions over FY 2005. The Clerk & Comptroller added four positions, for a total of 128. The 15th Judicial Circuit's employee complement increased by a three new positions for FY 2006.

Capital Projects

The FY 2006 Capital Improvement Program totals $1.52 billion. The largest component is $464.4 million which is budgeted for the Road Program. New funding in FY 2006 totals $353.0 million, approximately $56.0 million of which is comprised of Countywide ad valorem/equivalent revenues.

Major new projects or funding (stated in millions of dollars) include:

- $12.6 Information Systems WAN, telephone system and new technology projects
- $18.3 Fire-Rescue station expansion/improvements and facilities
- $15.0 Judicial Center Garage – additional 900 spaces
- $ 7.7 Library branch renovations
- $22.2 Airports projects
- $73.4 Water Utilities projects
- $ 3.7 Countywide Community Revitalization projects

The County maintains a six-year Capital Improvement Program (CIP) which is published in a separate document. This program includes capital and operating costs with funding sources for the current fiscal year plus five years into the future. County Administration, the Planning Division, and the Budget Office staff work together to review and revise the levels of service previously adopted in the Comprehensive Plan (Comp Plan). The CIP is the basis for prioritizing capital projects and for determining if an amendment to the Capital Improvement Element of the Comp Plan is necessary.

Other Issues

While still struggling with the FEMA reimbursement and operational issues resulting from two hurricanes last year, the County was hit by Hurricane Wilma in early FY 2006. Current estimates for damages sustained by Wilma exceed $30 million. As with the previous storms, this is not expected to have an adverse fiscal impact on operations, with much of the costs being reimbursed by FEMA, the State and outside insurance carriers.

For the Future

FY 2006 continues with the review of performance measures. The HOP program (Harnessing Organizational Performance) began in FY 2004 and was designed to eliminate measures having little connection with the departments' missions or objectives and to develop relevant indicators. FY 2006 will see the final phase of the project which is to redesign the countywide performance measurement program.

Several important projects will be addressed during FY 2006, including affordable housing, a permanent home for Scripps, acquisition of properties with the water front bonds approved in November, 2005, and construction of a convention center hotel. Concurrently, staff will be dealing with the financial impacts resulting from increased operating costs associated with new capital projects, population growth and pressures to further reduce the millage rate.

Summary

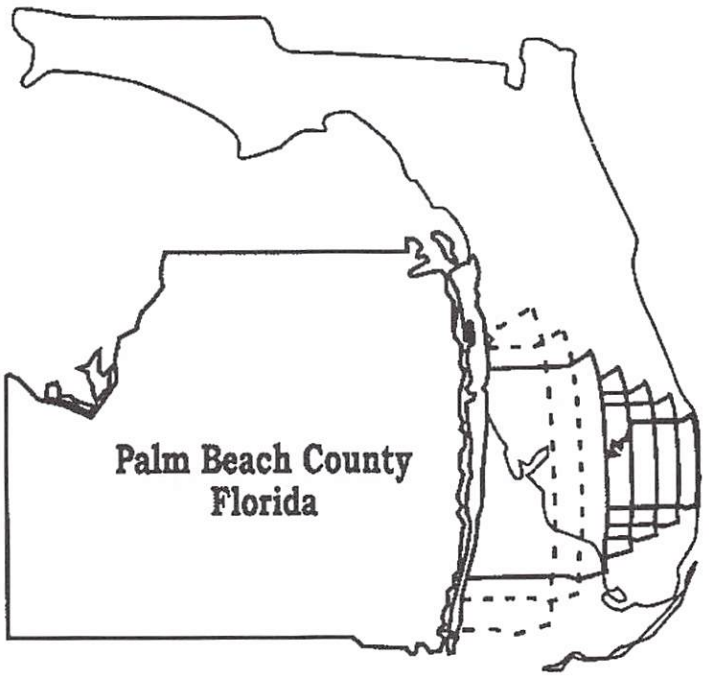
Palm Beach County's mission is, in part, to "focus continually on our customers' needs and expectations, recognize limitations in resources, explore creative and equitable revenue alternatives and respond capably and swiftly to changing priorities." The FY 2006 budget provides the funding and the flexibility to meet this mission in the coming year.

I would like to thank the Management Team, individual departments and the Office of Financial Management and Budget for their hard work and diligence to make this budget process a successful one. I would also like to thank the Board of County Commissioners for their leadership.

Sincerely,

Robert Weisman, County Administrator

Introduction



HOW TO USE THE BUDGET DOCUMENT

The Palm Beach County Budget Document is divided into the following major sections:

County Administrator's Budget Message:
This section provides an overview of the entire budget and highlights how the County is responding to the needs of our community and the Board of County Commissioners' policy direction.

Introduction:
This section provides general information about the County, its budget philosophy and process, and other general information.

Budget Summary Information:
This section provides a quick reference to basic budget information in a summary format. Tables, charts, and graphs show an overall picture of the County's budget from several perspectives: budget assumptions describe various factors affecting the budget; and, information is provided relating to the County's major revenue source - property taxes.

Board Departments/Agencies:
This section of the County's budget presents departments/agencies reporting to the Board of County Commissioners and contains information about County activities and expenditures.

Constitutional Officers:
This section present the budgets of the independently elected officials (other than the Board of County Commissioners), i.e., Clerk & Comptroller, Sheriff, Supervisor of Elections, Tax Collector, Property Appraiser, Judiciary, State Attorney, and Public Defender.

Budget by Fund:
This section lists all funds by fund type, shows that each group of funds is balanced in accordance with Florida statutory requirements, and shows the budget for each fund.

Capital Improvement Program:
This section highlights the County's capital improvement expenditures and provides an overview of the capital needs, as well as proposed financing sources.

Debt Service:
This section highlights the County's budgeted debt service expenditures and provides an overview of the projected debt service needs through FY 2011.

Appendices:
This section contains general reference including: a glossary; financial policies (which form the foundation of the County's budget development and financial management processes); explanation of fund structure and governmental accounting; information about revenue sources and property taxes; and a summary of grant funding, showing incoming and outgoing grants.

ACKNOWLEDGMENTS

Special recognition is given to the following individuals for their efforts in coordinating and preparing the FY 2006 Budget.

Office of Financial Management & Budget
(in alphabetical order):

Elizabeth Bloeser	Budget Director
Cynthia Collins	Financial Analyst II
Marianela Diaz	Financial Analyst II
Joseph Doucette	Assistant Budget Director
Stephanie Gache	Financial Analyst II
Jessica Kolb	Financial Analyst III
John Long	County Debt Manager
Deanna MacDonald	Fiscal Specialist II
Michael Meredith	Financial Analyst III
Celeste Nagy	Administrative Secretary
Caroline Packus	Financial Analyst III
Beverley Reid	Financial Analyst II
Richard Roberts	Director, OFMB
Mike Szakacs	Financial Analyst II
Nancy Watson	Financial Analyst II
Alexis Willhite	Financial Analyst III
Ann Wilson	Fiscal Specialist III

Special thanks to:

County Commissioners - for their early and continuous involvement in the budget process.

County Administrator and Assistant County Administrators - for their expanded participation in this year's budget process.

Department Heads and Their Staff - for their extraordinary effort in formulating the budget.

Special recognition is warranted for the efforts of Mike Meredith who died suddenly on August 2, 2005. Mike was instrumental in the preparation of the Annual Budget Document for the past 19 years, and his dependability, attention to detail and sense of humor will be missed by his colleagues.

INFORMATION ABOUT PALM BEACH COUNTY

Located on the southeast coast, Palm Beach County is the largest of Florida's sixty-seven counties. The County's 2,268 square miles include 2,023 square miles of land and 245 square miles of surface water, making it one of the largest counties east of the Mississippi River.

The surface water areas include the Intracoastal Waterway and approximately one-third of Lake Okeechobee. Lake Okeechobee is the largest freshwater lake in the state and the largest in the United States except for the Great Lakes. The County has 45 miles of shoreline and is 53 miles wide.

Palm Beach County's climate has enhanced its image as a location that provides a high quality of life to its residents. The average temperature is 75 degrees with an average of 82 degrees in the summer and 67 degrees in the winter. The wet season extends from June through October, with an average annual rainfall of 62 inches.

Close to several major Florida cities, central Palm Beach County is about one hour north of Fort Lauderdale, one and one-half hours north of Miami, and two and one-half hours south of Orlando.

History

The first settlers in what is now Palm Beach County were Indian tribes such as the Tequesta, Jeaga, Caloosa, and later the Seminoles. The next settlers arrived in 1860 when the Jupiter Lighthouse was built to aid sailors navigating the Atlantic Ocean.

Homesteading began in the late 1800's with the majority of the settlers coming to the area to farm. Early farmers found the soil to be highly productive and earned most of their income by growing vegetables for the northern winter market.

The late 1800's also marked the beginning of the tourism industry. Transportation improvements, particularly to the railroad system, provided easier access to the area. Hotels to serve tourists and the first winter homes for seasonal residents were constructed.

In 1892, Henry Flagler visited Palm Beach and decided to build a large resort hotel, the Royal Poinciana, and extend the Florida East Coast Railroad to West Palm Beach from Jacksonville. These developments made Palm Beach the nation's premier winter resort. Flagler considered the mainland area a perfect satellite location to service his resort and a good place for his workers to live. This area was incorporated as West Palm Beach in 1894.

Other cities, such as Linton and Boynton Beach, were established soon after West Palm Beach. Linton was founded in 1894 by William S. Linton, the postmaster of Saginaw, Michigan. He and a friend purchased 160 acres of land and sold it in five-acre tracts through ads in Michigan newspapers. In 1901, they renamed the town Delray Beach, after a Detroit suburb. Boynton Beach was founded in 1895 when Civil War officer Major Nathan S. Boynton built a 50-room resort hotel on the beach. One year later the railroad came through on its way to Miami.

The State Legislature established Palm Beach County as Florida's 47th County on July 1, 1909. Prior to that time, the area was part of Dade County. Palm Beach County originally encompassed Lake Okeechobee and the areas that became Broward County in 1915, Okeechobee County in 1917, and Martin County in 1925. In 1963, the State of Florida partitioned Lake Okeechobee among all of the counties that border it.

The first County Commission meeting was held on July 6, 1909, and West Palm Beach was designated as the County Seat. By 1910, the County's population had grown to more than 5,500 residents. The entire County

experienced tremendous growth and development following World War I. The building and population increase produced a great land boom in the early 1920's. Contributing to the land boom was the climate, as well as an increase in the use of the automobile along with a growing network of roads. The State encouraged the influx of new residents during this period by promising never to pass state income or inheritance taxes. The 1926 Florida Land Bust, the 1926 and 1928 hurricanes, and the 1929 stock market crash drastically affected the local economy, but these events did not stop growth entirely due to the prior establishment of major transportation facilities.

World War II brought many changes to the County, including air bases and new jobs. After the war, Grace Morrison Field was expanded and became Palm Beach International Airport. During the same time period, small specialized businesses, many electronic-oriented, joined industrial giants like Pratt-Whitney and IBM in establishing plants in Palm Beach County.

The County remained largely undeveloped through the 1950's as evidenced by a 1960 population of less than 250,000. Although some citizens felt that it had lost its natural, unspoiled quality, many leaders welcomed urbanization and actively promoted growth and development.

In the late 1960's and early 1970's large numbers of middle and upper income retirees began to move to Florida, prompting developers to build new subdivisions and cities. During this same period, the advent of air conditioning greatly enhanced the living and working environment, further increasing the pace of development.

Throughout the 1980's, the economy and the construction industry thrived as the population grew by approximately 5% per year. The national recession that occurred in the early 1990's reduced the County's growth rate to an average of approximately 2% annually. The County's FY 2006 population is estimated to be 1,298,980 and is expected to continue to increase by about 2% each year.

Form of Government

As a result of the November 6, 1984, general election, Palm Beach County became a Home Rule Charter County on January 1, 1985. This "Home Rule" allows residents, through their elected commissioners, greater independence in determining how their County government will function and what services it will provide. Major advantages resulting from changing to this form of government include:

- allowing the County to pass its own ordinances and laws as long as they do not conflict with state and federal laws;
- providing initiative procedures that allow voters to create, modify and amend local laws;
- providing a process to modify or amend the Charter; and
- providing voters with a process to recall County Commissioners for cause.

The Board of County Commissioners, which is the legislative branch of County government, adopts ordinances and resolutions to establish programs that protect and maintain the health, safety, and welfare of County residents. In 1990, the Board changed from five at-large Commissioners to seven, each representing a single-member district. Each Commissioner is elected to a four-year term by voters in the district in which they reside. Every two years, Commissioners elect a Chair to preside over meetings and serve as the ceremonial head of the County. A Vice Chair is also selected to assume these duties in the absence of the Chair.

INFORMATION ABOUT PALM BEACH COUNTY

The County Commission considers major problems facing County government and guides the growth and development of the County consistent with the public interest. Major areas of public interest under the control of the Board include:

- provision of fire protection and disaster relief services;
- construction and maintenance of County buildings, roads, and bridges;
- provision of programs of housing, community development, slum clearance, conservation, flood and beach erosion control, and air pollution control;
- adoption and enforcement of building and housing codes and regulations;
- preservation of natural resources;
- preparation, review and periodic amendment of the Comprehensive Land Use Plan for the development of the unincorporated portion of the County; and
- provision of cultural and recreational facilities and programs.

Additionally, the Board may enter into agreements with other governmental agencies for the joint performance of duties.

The Commission appoints the Chief Executive Officer, i.e., the County Administrator, who implements Board-approved programs and manages the day-to-day operations of County government. With Commission approval, the County Administrator appoints Assistant County Administrators and Department Directors.

The County's Departments under the County Administrator are organized into two groups: General Operations Departments, which provide direct services to residents, and Central Services Departments.

General Operations Departments include:

- Airports
- Community Services
- County Cooperative Extension Services
- County Library
- Engineering & Public Works
- Environmental Resources Management
- Fire-Rescue
- Housing & Community Development
- Medical Examiner
- Palm Tran
- Parks & Recreation
- Planning, Zoning & Building
- Public Safety
- Tourist Development
- Water Utilities

Central Services Departments include:

- County Administration
- County Attorney
- Facilities Development & Operations
- Financial Management & Budget
- Human Resources
- Information Systems Services
- Internal Audit
- Legislative Affairs
- Public Affairs
- Purchasing
- Risk Management

INFORMATION ABOUT PALM BEACH COUNTY

In addition to the County Administrator, the Board of County Commissioners appoints County residents to serve as volunteers on various citizens' boards, commissions, committees, and councils. These groups are established for advisory and/or regulatory purposes. State law creates some advisory boards, while others are formed by the County Commission to meet special needs and to help solve challenging issues facing County government.

Constitutional Officers and Judiciary are the County Officials other than the County Commissioners, who are elected by the voters. The Clerk and Comptroller, Property Appraiser, Sheriff, Supervisor of Elections, Public Defender, State Attorney, and Tax Collector are the Constitutional Officers elected to four-year terms in general elections.

Palm Beach County is not a consolidated or "metro" form of government. The Palm Beach County School System is governed by a non-partisan elected School Board and operates under the direction of a School Board-Appointed Superintendent. The County Commission has no jurisdiction over the School Board.

The South Florida Water Management District, Children's Services Council, Health Care District, Drainage Districts, Inlet Districts, and municipalities within the County are also not under the authority of the Board of County Commissioners.

Economic Trends

Palm Beach County is Florida's largest county in area and third in population. Growth has been the major influencing factor of the County in the last several years. Population has increased approximately 2% annually since 1990, compared to double and triple of that rate in the 1980's. Tourism, construction and agriculture are the leading industries in the County.

Tourism - Palm Beach County government is making a concentrated and continuing effort to increase the number of visitors to our area each year. More than 60,000 people are employed in jobs related to the tourism industry with tourists contributing $1.5 billion annually to the County's economy.

Construction - In 2004, Palm Beach County continued to see growth in the new construction housing market with 8,932 single-family starts and 4,291 multi-family starts valued at approximately $2.7 billion. At present, one of the fastest growing market segments is the multi-family segment. With high prices cutting into demand for new single-family homes, buyers are looking to the more affordable lifestyle offered in condo living. Also fueling the frenzy are interest rates that continue to remain low making buying for investment more attractive. New condo units are being snapped up in the preconstruction stage by investors betting that rising prices will allow them to resell for a profit either before or shortly after closing.

Agriculture - Although the County has seen a decrease of agricultural acreage due to urban development, Palm Beach County still leads the State of Florida and all counties east of the Mississippi River in agricultural sales. With sales approaching $2 billion, Palm Beach County ranks 8th among all counties in the United States. Palm Beach County leads the nation in the production of sugarcane and fresh sweet corn. It leads the State in the production of rice, bell peppers, lettuce, radishes, Chinese vegetables, specialty leaf, and celery. The 493,880 acres dedicated to agriculture represent 39% of the total land mass in the county. Palm Beach County is third in the State in nursery production and leads the State in agricultural wages and salary with over $340 million.

Manufacturing, primarily electronics and other high tech products, play an important role in the County's local economy. The pending arrival of the Scripps Research Institute will provide a boost to the area's technology industry.

INFORMATION ABOUT PALM BEACH COUNTY

The County's per capita income of $48,081 is well above the national average, and the highest in the State of Florida. The County's labor force totals approximately 617,500, with the largest employers displayed below:

Company	Product/Service	Employees*
School Board	Education	19,200
Palm Beach County	Government	10,800
Columbia PB Healthcare System, Inc.	Health Care	4,000
Tenet Healthcare Corp.	Health Care	3,040
Florida Power & Light	Utility	2,800
Boca Raton Resort & Club	Hotel	2,380
U.S. Sugar Corp.	Agriculture	2,200
Florida Crystals	Agriculture	2,000
Bethesda Memorial Hospital	Health Care	1,800
The Breakers	Hotel	1,800

***Rounded**

Property Taxes

Property taxes are a lien on all taxable property as of January 1st of each year. Taxes are due November 1st and are payable by April 1st of the following year. Each parcel of property is assessed to the last known owner as established from the latest recorded deed or tax return.

There are three types of property which are subject to an ad valorem tax (a tax based on the assessed value of real or personal property). The three types are:

Real Estate - covers land and the improvements thereon;

Tangible Personal Property - includes property such as business fixtures, equipment, and machinery; and

Intangible Personal Property - includes stock, bonds (except those exempt), mortgages accounts receivable, mutual funds, notes, trusts, estates, etc. (This is a State tax handled directly by the State of Florida.)

All property owners who maintain their permanent home on the property are entitled to a "Homestead Exemption" which exempts the first $25,000 of assessed value of the property from ad valorem taxes. Additional exemptions are also available to widows, widowers, disabled veterans, totally disabled non-veterans, and senior citizens.

The Board of County Commissioners levies a Countywide millage that applies to all property owners in the County on the net assessed value of property. (Millage is the rate used to determine the amount of tax. A mill is one-tenth of a cent, or $1.00 of tax for every $1,000 of net assessed value.)

INFORMATION ABOUT PALM BEACH COUNTY

Palm Beach County Fire-Rescue and the County Library are dependent districts under the control of the Board of County Commissioners. They levy millages that apply to all property owners in the unincorporated portion of the County and residents of the municipalities that have elected to join the districts rather than provide the services themselves. The municipalities also levy millages to finance their local government's operating costs.

In addition to the Board of County Commissioners and municipalities, various other taxing districts levy millages that affect all property owners in the County or property owners in the particular districts. The other entities in the County that levy property taxes are drainage districts. These taxes are not based on the value of the property, but on the number of acres in the parcel. Each district assesses an "Acreage Levy", a fixed amount for each acre or part thereof, to cover the maintenance and debt of the drainage facilities in the district. Additionally, some districts assess a "Parcel Levy", a fixed amount per parcel, to cover the cost of road maintenance and debt within the district.

County Library Taxing District

Atlantis
Belle Glade
Briny Breezes
Cloud Lake
Glen Ridge
Greenacres
Haverhill
Hypoluxo
Juno Beach
Jupiter
Jupiter Inlet Colony
Lake Clarke Shores
Mangonia Park
Ocean Ridge
Pahokee
Palm Beach Gardens
Palm Beach Shores
Royal Palm Beach
South Bay
South Palm Beach
Tequesta
Wellington

Fire-Rescue Taxing Districts

Cloud Lake
Glen Ridge
Haverhill
Juno Beach
Jupiter
Lake Clarke Shores
Wellington
Royal Palm Beach

Serviced by Fire-Rescue Outside the Fire-Rescue Taxing Districts

Lake Park
Lantana
Manalapan
South Palm Beach

Fire-Rescue also has a service agreement for a portion of Martin County.

COUNTYWIDE TAXING DISTRICTS

The School District of PBC
3300 Forest Hill Boulevard
West Palm Beach, FL 33406
Telephone: (561) 434-8000

Children's Services Council
1919 N. Flagler Drive
West Palm Beach, FL 33407
Telephone: (561) 655-1010

Florida Inland Navigation District
1314 Marcinski Road
Jupiter, FL 33477
Telephone: (561) 627-3386

Health Care District
324 Datura Street Suite 401
West Palm Beach, FL 33401
Telephone: (561) 659-1270

South Florida Water Management District
3301 Gun Club Road
West Palm Beach, FL 33406
Telephone: (561) 686-8800

NON-COUNTYWIDE TAXING DISTRICTS

Greater Boca Raton Beach & Park District
300 South Military Trail
Boca Raton, FL 33486
Telephone: (561) 471-4599

Jupiter Inlet District
400 N. Delaware Boulevard
Jupiter, FL 33458
Telephone: (561) 746-2223

Port of Palm Beach District
P.O. Box 9935
Riviera Beach, FL 33419
Telephone: (561) 842-4201

MUNICIPALITY INFORMATION

There are 37 municipalities within the County encompassing a total of 308.82 square miles, or 15% of the County's area. As of FY 2005, it is estimated 55% of the population resided within incorporated areas. West Palm Beach is the largest city both in size and population with approximately 97,708 residents within 55.32 square miles. Cloud Lake is the smallest with approximately 170 people living within .06 square miles. In addition, fourteen municipalities are less than one square mile each.

During the past 24 years, Palm Beach County has experienced a much higher rate of growth in the unincorporated area than within the municipalities. Over that period of time, population in the unincorporated area has increased approximately 162% compared to approximately 88% in the cities. This is reflective of both new residents' preference for the unincorporated area, as well as the migration of many citizens from the older coastal cities to newer developments to the west in the unincorporated areas. This trend has persisted despite a land area increase of 36% in municipalities due to annexations over the past 14 years.

Estimated population data as of April 1, 2004, and incorporated area data for each municipality; as well as, city hall mailing addresses are presented on the following four pages.

MUNICIPALITY POPULATION & SIZE

Municipality	Population	Square Miles
Atlantis	2,151	1.42
Belle Glade	14,956	5.36
Boca Raton	79,838	29.12
Boynton Beach	65,208	16.11
Briny Breezes	412	0.06
Cloud Lake	170	0.06
Delray Beach	63,439	15.64
Glen Ridge	276	0.16
Golf	228	0.81
Greenacres	30,533	5.5
Gulf Stream	717	0.74
Haverhill	1,516	0.58
Highland Beach	4,019	0.51
Hypoluxo	2,472	0.57
Juno Beach	3,591	2.02
Jupiter	46,072	21.75
Jupiter Inlet Colony	378	0.16
Lake Clarke Shores	3,473	1.02
Lake Park	9,105	2.22
Lake Worth	35,574	5.79
Lantana	9,526	2.23
Manalapan	339	0.44
Mangonia Park	2,519	0.75
North Palm Beach	12,535	3.3
Ocean Ridge	1,657	0.71
Pahokee	6,240	5.26
Palm Beach	9,662	3.93
Palm Beach Gardens	42,384	56.2
Palm Beach Shores	1,474	0.29
Palm Springs	13,853	2.71
Riviera Beach	32,916	8.47
Royal Palm Beach	29,261	10.63
South Bay	4,079	1.87
South Palm Beach	1,531	0.09
Tequesta	5,648	1.79
Wellington	49,582	45.23
West Palm Beach	97,708	55.32
Unincorporated Area	557,228	1,714.18
Total:	1,242,270	2,023.00

MUNICIPALITY ADDRESSES & PHONES

Atlantis, City of
260 Orange Tree Drive
Atlantis, FL 33462
Telephone: 965-1744

Belle Glade, City of
110 Dr. Martin Luther King Blvd. West
Belle Glade, FL 33430
Telephone: 996-0100

Boca Raton, City of
201 West Palmetto Park Road
Boca Raton, FL 33432
Telephone: 393-7700

Boynton Beach, City of
100 East Boynton Beach Blvd., P.O. Box 310
Boynton Beach, FL 33425
Telephone: 742-6000

Briny Breezes, Town of
5000 North Ocean Boulevard
Briny Breezes, FL 33435
Telephone: 276-7405

Cloud Lake, Town of
100 Lang Road
West Palm Beach, FL 33406
Telephone: 686-2815

Delray Beach, City of
100 North West First Avenue
Delray Beach, FL 33444
Telephone: 243-7000

Glen Ridge, Town of
1501 Glen Road
West Palm Beach, FL 33406
Telephone: 697-8868

Golf, Village of
21 Country Road
Village of Golf, FL 33436
Telephone: 732-0236

Greenacres, City of
5985 10th Avenue North
Greenacres, FL 33463
Telephone: 642-2000

Gulf Stream, Town of
100 Sea Road
Gulf Stream, FL 33483
Telephone: 276-5116

Haverhill, Town of
4585 Charlotte Street
Haverhill, FL 33417
Telephone: 689-0370

Highland Beach, Town of
3614 South Ocean Boulevard
Highland Beach, FL 33487
Telephone: 278-4548

Hypoluxo, Town of
7580 South Federal Highway
Hypoluxo, FL 33462
Telephone: 582-0155

Juno Beach, Town of
340 Ocean Drive
Juno Beach, FL 33408
Telephone: 626-1122

Jupiter, Town of
210 Military Trail
Jupiter, FL 33458
Telephone: 746-5134

Jupiter Inlet Colony, Town of
1 Colony Road
Jupiter Inlet Colony, FL 33469
Telephone: 746-3787

Lake Clark Shores, Town of
1701 Barbados Road
Lake Clark Shores, FL 33406
Telephone: 964-1515

Lake Park, Town of
535 Park Avenue
Lake Park, FL 33403
Telephone: 881-3300

Lake Worth, City of
7 North Dixie Highway
Lake Worth, FL 33460
Telephone: 586-1600

Lantana, Town of
500 Greynolds Circle
Lantana, FL 33462
Telephone: 540-5000

Manalapan, Town of
600 South Ocean Boulevard
Manalapan, FL 33462
Telephone: 585-9477

Mangonia Park, Town of
1755 East Tiffany Drive
Mangonia Park, FL 33407
Telephone: 848-1235

North Palm Beach, Village of
501 U.S. Highway #1
North Palm Beach, FL 33408
Telephone: 841-3355

Ocean Ridge, Town of
6450 North Ocean Boulevard
Ocean Ridge, FL 33435
Telephone: 732-2635

Pahokee, City of
171 North Lake
Pahokee, FL 33476
Telephone: 924-5534

Palm Beach, Town of
360 South County
Palm Beach, FL 33480
Telephone: 838-5400

Palm Beach Gardens, Town of
10500 North Military Trail
Palm Beach Gardens, FL 33410
Telephone: 799-4100

Palm Beach Shores, Town of
247 Edwards Lane
Palm Beach Shores, FL 33404
Telephone: 844-3457

Palm Springs, Village of
226 Cypress Lane
Palm Springs, FL 33461
Telephone: 965-4010

Riviera Beach, City of
600 West Blue Heron Boulevard
Riviera Beach, FL 33404
Telephone: 845-4090

Royal Palm Beach, Village of
1050 Royal Palm Beach Boulevard
Royal Palm Beach, FL 33411
Telephone: 790-5100

MUNICIPALITY ADDRESSES & PHONES

South Bay, City of
335 S.W. 2nd Avenue
South Bay, FL 33493
Telephone: 996-6751

South Palm Beach, Town of
3577 South Ocean Boulevard
South Palm Beach, FL 33480
Telephone: 588-8889

Tequesta, Village of
250 Tequesta Drive, Ste. 300
Tequesta, FL 33469
Telephone: 575-6200

Wellington, Village of
14000 Greenbriar Boulevard
Wellington, FL 33414
Telephone: 791-4000

West Palm Beach, City of
200 2nd Street
West Palm Beach, FL 33401
Telephone: 822-1200

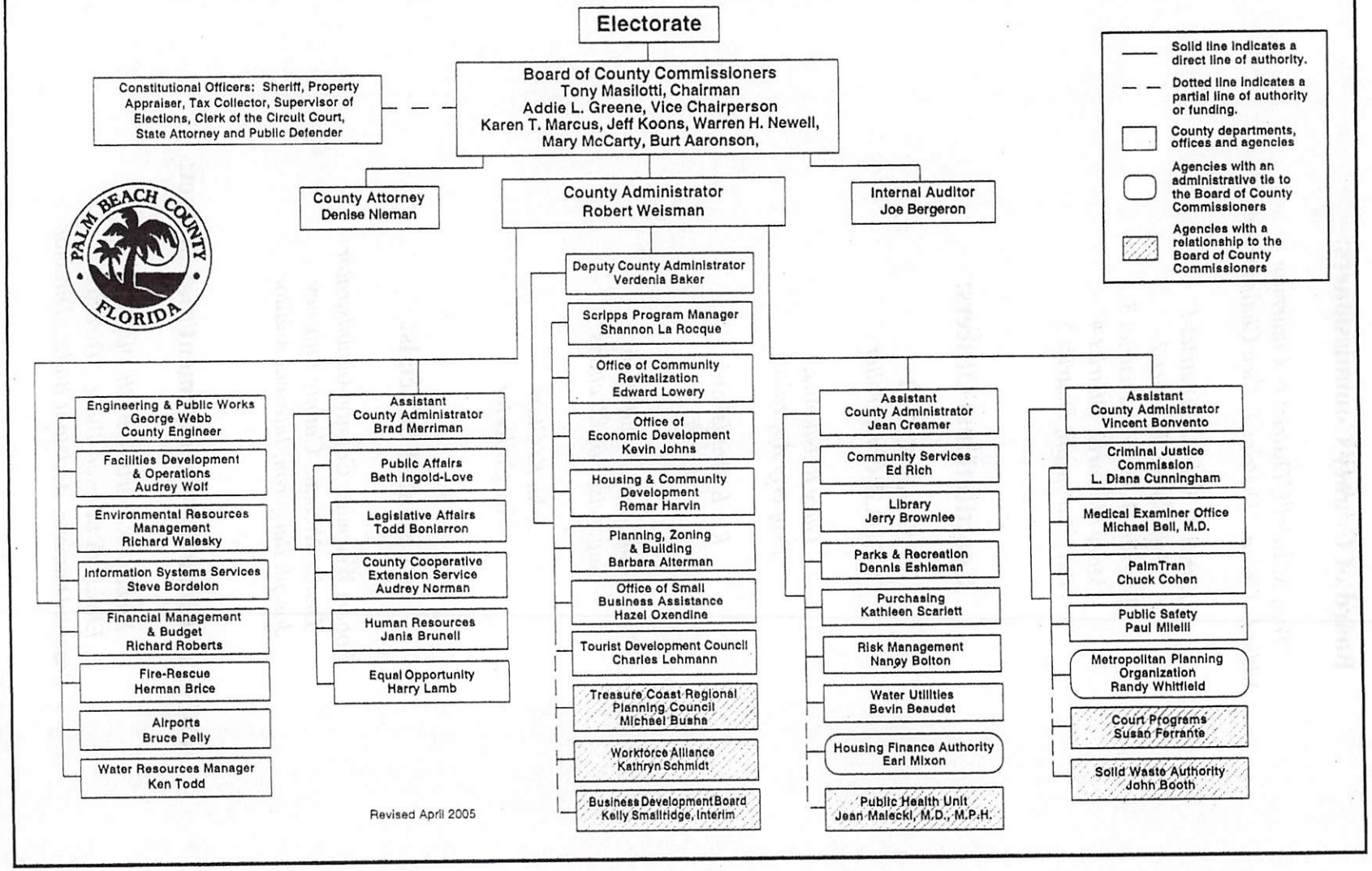
BOND RATINGS

Ratings for the County's outstanding bond issues are as follows:

Bond Issue	Moody's Investors Service	Standard & Poor's and Fitch
25M General Obligation Bonds, Series 2005	AAA	AAA
16.025M General Obligation Refunding Bonds, Series 2005	AAA	AAA
30.5M General Obligation Bonds, Series 2003	Aaa	AAA
25M General Obligation Bonds, Series 2003	Aaa	AAA
25M General Obligation Bonds, Series 1999A	Aaa	AAA
75M General Obligation Bonds, Series 1999B	Aaa	AAA
75M General Obligation Bonds, Series 2001A	Aaa	AAA
45.625M General Obligation Refunding Bonds, Series 1998	Aaa	AAA
50M Environmental Sensitive Lands General Obligation Bonds, Series 1994	Aaa	AAA
57.44M General Obligation Refunding Bonds, Series 1994B	Aaa	AAA
13.485M Revenue Refunding Bonds, Series 2005	Aa1	AA+
9.52M Public Improvement Revenue Refunding Bonds, Series 2005	Aa1	AA+
17.455M Parks & Recreation Facility Revenue Refunding Bonds, Series 2005	Aa1	AA+
133.935M Public Improvement Revenue Bonds, Series 2005	Aaa	AAA
38.895M Public Improvement Revenue Bonds, Series 2004A	Aaa	AAA
24,427,515 Public Improvement Taxable Bonds, Series 2004B	Unrated	Unrated
13,028,760 Public Improvement Revenue Bonds, Series 2005	Unrated	Unrated
81.34M Public Improvement Revenue Bonds, Series 2004	Aaa	AAA
94.3M Public Improvement Revenue Refunding Bonds, Series 2004	Aa1	AA+
18.56M Criminal Justice Facilities Revenue Refunding Bonds, Series 2002	Aa1	AA+
6.525M Public Improvement Recreation Ref. Facilities Rev. Bonds, Series 2003	Aa1	AA+
15.175M Public Improvement Revenue Bonds, Series 1995	Aaa	AAA
26.3M Parks & Recreation Facilities Revenue Bonds, Series 1996	Aa1	AA+
20.07M Stadium Facilities Revenue Refunding Bonds, Series 2005	Aaa	AAA
22.425M Revenue Improvement Bonds, Series 1997	Aaa	AAA
22.245M Administrative Complex Revenue Refunding Bonds, Series 1993	Aaa	AAA
26.515M Revenue Refunding Bonds, Series 1993	Aaa	AAA
30.73M Beach Acquisition Revenue Refunding Bonds, Series 1993	Aaa	AAA
233.62M Criminal Justice Facilities Revenue Bonds, Series 1990	Aaa	AAA
117.485M Criminal Justice Facilities Revenue Refunding Bonds, Series 1993	Aaa	AAA
32.775M Criminal Justice Facilities Revenue Refunding Bonds, Series 1997	Aaa	AAA
83.956M Airport System Revenue Refunding Bonds, Series 2001	Aaa	AAA
60.15M Airport System Revenue Refunding Bonds, Series 2002	Aaa	AAA
18.645M Water & Sewer Revenue Bonds, Series 1985	Aaa/VMIG 1	Not Rated
54.65M Water & Sewer Revenue Bonds, Series 1995	Aaa	AAA
30M Water & Wastewater Revenue Bonds, Series 1995	Aaa	AAA
26.785M Water & Sewer Revenue Refunding Bonds, Series 2003	Aa1	AAA
28.265M Water & Sewer Revenue Refunding Bonds, Series 2004	Aaa	AAA

Moody's Investors Service, Standard & Poors and Fitch IBCA, Inc. have rated the County's General Obligation Bonds AAA. Fitch ratings only apply to County Bonds issued after 1997.

Palm Beach County Board of County Commissioners Organizational Structure



PRINCIPAL OFFICIALS OF PALM BEACH COUNTY

Board of County Commissioners:

Tony Masilotti, District 6, Chairman
Addie L. Greene, District 7, Vice Chairperson

Karen T. Marcus, District 1
Jeff Koons, District 2
Warren H. Newell, District 3
Mary McCarty, District 4
Burt Aaronson, District 5

Constitutional Officers:

Sharon R. Bock,
Clerk & Comptroller

Gary R. Nikolits,
Property Appraiser

Ric L. Bradshaw,
Sheriff

Dr. Arthur Anderson,
Supervisor of Elections

John K. Clark,
Tax Collector

Appointed Officials:

Robert Weisman, County Administrator
Denise Nieman, County Attorney
Joseph Bergeron, Internal Auditor

Office of Financial Management and Budget:

Richard Roberts, OFMB Director
Elizabeth Bloeser, Budget Director
Joseph Doucette, Assistant Budget Director

BUDGET PHILOSOPHY & PROCESS

PHILOSOPHY

Palm Beach County is committed to providing quality service to its residents, at the lowest possible cost, in order to minimize taxpayer burden. In developing the County's financial plan, or budget, attention is first given to assuring that the budget will be in balance, both on an overall basis and in each of the County's funds. Any potential imbalances are eliminated by the County Administrator before the Tentative Budget is presented to the Board of County Commissioners for consideration and adoption at Public Hearings.

PROCESS

Fiscal Year
Palm Beach County's Budget is based on a fiscal, rather than calendar, year. The year begins on October 1 and ends on September 30. Thus, FY 2006 runs from October 1, 2005 through September 30, 2006.

Statutory Requirements
In the State of Florida, county budgets are governed by State Statutes. Chapter 129 of the Florida Statutes, entitled "County Annual Budget", specifically directs that (among other requirements) a budget be prepared annually and that it must be balanced. It further provides for amendment of the budget in limited circumstances and prohibits expenditures in excess of budgeted amounts.

Funds Included
The County's budget is consolidated and presents the planned disposition of all available resources in all funds. The total budget is appropriated by the Board of County Commissioners as the adopted financial plan for the County for the ensuing fiscal year.

Basis of Accounting
The County's accounting records for general governmental operations are maintained on the modified accrual basis; i.e., revenues are recorded when available and measurable, and expenditures are recorded when the services or goods are received and the related liabilities are incurred. The County's proprietary operations are maintained on the full accrual basis; i.e., revenues are recognized when earned and expenses are recognized when incurred. For budgetary purposes, the modified-accrual method is utilized for all funds.

Budget Development Process
Initial projections of tax requirements for FY 2006 indicated that a tax increase of up to $38.9 million above the FY 2005 millage rate could be necessary in order to maintain service levels and fund departmental requests for enhanced service. Instructions for the FY 2006 budget were formulated with the goal of achieving a budget with the same Countywide millage as the FY 2005 rate. Departments were allowed a 4% increase in personal services to accommodate anticipated salary increases. Other operating costs were limited to FY 2005 levels less one-time costs plus the annualization of FY 2005 budgeted supplemental requests, unless increases were adequately justified as being uncontrollable.

All Department requests were due from March 4-18, with Constitutional Officers' proposed budgets due May 1 or as specified by State Statute.

PROCESS

Workshops were held with the Management Team on May 4 and 5 and the proposed millage was reduced to the FY 2005 rate. Workshops with the Board of County Commissioners were held on June 2 and July 6. Based on Board direction at these workshops, changes were made and a tentative budget was finalized.

Public Hearings were held on September 8 and 22 to receive public comments on the Tentative Budget and adopt a final FY 2006 budget. At a regular Board of County Commissioners meeting held on September 13, the Board directed staff to present the budget for final adoption at 4.45 mills. This was a decrease of 0.05 mills from the FY 2005 budget. The Adopted budget became effective on October 1, 2005.

Amendments After Adoption

Florida Statutes specifically direct that, upon the final adoption of the budgets, the budgets shall regulate the expenditures of the County and the itemized estimates of expenditures shall have the effect of fixed appropriations and shall not be amended or altered or exceeded except as provided by the Statutes.

The Board of County Commissioners at any time within a fiscal year may amend a budget for that year as follows:

1. Appropriations for expenditures in any fund may be decreased and other appropriations in the same fund correspondingly increased with the approval of the Board of County Commissioners provided that the total appropriations of the fund not be changed.

2. Appropriations from the reserve for contingencies may be made to increase the appropriation for any particular expense in the same fund for any lawful purpose, but no expenditures shall be charged directly to the reserve for contingencies.

3. The reserve for future construction and improvements may be appropriated by the Board for the purpose(s) for which the reserve was established.

4. A receipt from a source not anticipated in the budget and received for a particular purpose, including but not limited to grants, donations, gifts, or reimbursement for damages, may, upon approval by the Board, be appropriated and expended for that purpose, in addition to the appropriations and expenditures provided for in the budget. Such receipts and appropriations shall be added to the budget of the proper fund.

5. Increased receipts for enterprise or proprietary funds received for a particular purpose may, upon approval by the Board, be appropriated and expended for that purpose, in addition to the appropriations and expenditures provided for in the budget.

   Florida Statutes provide for the delegation of authority to approve certain types of budget transfers. The Board of County Commissioners has established procedures by which the Director of the Office of Financial Management and Budget may authorize certain transfers which are intra-departmental in nature, such as transfers of appropriations from one line item to another within a department. The Director of OFMB may also approve transfers from designated capital reserves to establish budgets for projects previously approved, transfers between school impact fee reserves and appropriation units within the same fund, and transfers from reserves for donations when funds have been donated for specific purposes.

PROCESS

Departmental Performance

Each year, the Departments include narrative, missions, goals, objectives and performance measures in the Budget Document. These functions help the Administration and County Commission evaluate the performance of each Department. Over the past two years, the Office of Financial Management and Budget has been in the process of appraising and establishing more effective performance measures and objectives. This effort has been headed by the Financial Management Division as is referred to as Harnessing Organizational Performance (HOP).

Harnessing Organizational Performance (HOP) is a collaborative initiative with Palm Beach County's departments and divisions to assess the current use and utility of performance measures. The assessment will include an evaluation and recommendations utilizing a standardized methodology derived from best practices research and tested in an Alpha County department. The over-all objective of the HOP initiative will be to verify that Palm Beach County performance measures are:

- A positive tool in gauging organizational achievements;
- An important management tool to aid decision making;
- An accurate source of justification for resource requests; and
- A way to connect staff level activities to higher level organizational missions and objectives.

The HOP initiative will involve appropriate participation from BCC departments/divisions, Management Program (MPA) Consultants, Budget Analysts, Internal Auditors, and other interested parties. Anticipated outcomes of HOP are:

- Decrease the number of measures to report;
- Redirect (and possibly decrease) the time and energy to track and report performance measures;
- Increase the linkage or connect mission statements to objectives to performance measures;
- Increase the meaningfulness (value) to all.

BUDGET ASSUMPTIONS

This portion of the Budget Document provides the basic budget assumptions/directions that were approved by the County Administrator for the preparation of the FY 2006 budget and FY 2007-2011 forecast.

Factors Outside County Control

- Population growth is estimated to be approximately 27,500 people per year and is projected to be 1,298,980 for FY 2006 and grow to 1,424,167 by FY 2011.
- Rates for interest income will average 3.0% annually.

Factors Within County Control

Financial

- Budgeted contingency amounts were increased by $3 million over FY 2005 levels.
- Budgeted cash reserve levels will be adequate to provide for cash flow requirements.
- Expenditures for proposed new or expanded programs and all revenues will be projected through FY 2011.
- Bond issues will be preceded by a fiscal impact analysis including potential funding sources.

Administration

- The FY 2006 Budget submission will be separated to reflect:
  a) the cost of continuation of **existing service levels,** i.e. the current year's budget plus annualized partial year costs less one time non-recurring costs (Base Budget); and
  b) the cost of additions to existing levels of service through enhanced levels, new facilities, new initiatives and growth (Supplemental Budget). Supplemental requests will be limited to those specifically approved by the Management Team.
- New positions should be identified and prioritized and should be accompanied by detailed justification. Space requirements for all new positions should be included in the justification.
- A detailed analysis must accompany all requests for new positions.
- Personal Services will increase. Payroll estimates assume a 3% across-the-board increase on October 1 for all employees, as well as a 2% increase for CWA employees, and a 2% merit increase for non-bargaining unit employees on April 1.
- Any increases in base budget operating expenses must be justified by the department and approved by the Management Team. The exception to this statement would be increases in expenses for which the department has no control.

BUDGET ASSUMPTIONS

- Solid Waste expenses will not increase over current year expense.

New positions will generally be budgeted at 75% of the annualized cost. If a new facility is scheduled to be opened during the fiscal year, any new positions to staff the new facility are to be budgeted only for the period of time the new facility will be operational.

- Budget requests should be adequate to assure that safety standards are met.

Application of contract services must be considered as a cost effective alternative wherever possible, especially for new facilities.

Equipment Purchases

- Budget requests for additional equipment will be accompanied by a utilization assessment, comparative buy vs. rent or lease/purchase cost analysis, and a cost analysis of associated maintenance and personnel requirements.

- Equipment replaced due to age, mileage, or maintenance condition will be disposed of as trade-in or at auction. The level of equipment inventory should; therefore, not increase. In fact, it may decrease due to more effective equipment.

General

- New facilities, which will become operational this fiscal year, will be identified and requirements for their operation and maintenance will be provided.

- Budgeted construction management costs will be shown as a component of the related project cost.

- Capital Improvement Program budget requests will require identification of associated operations and maintenance costs.

Other Assumptions

- Five-year projections will be developed for all County expenditures and revenues in order to facilitate the update of the Palm Beach County Comprehensive Plan.

- Departments will submit the narrative budget in the Customer Focused Budgeting and Reporting (CFBR) format, and must use Microsoft Word software.

Employee Recognition

- Departments are authorized to budget $20 per full-time employee.

BUDGET ASSUMPTIONS

Payroll Related Assumptions

- An ***attrition rate*** of 1% will be applied to all units of 6 or more employees. Allowances will be made for departments with only one cost center (unit) having minimal turnover rates. The attrition rate is calculated by BRASS/SBFS.

- The amount of wages subject to ***Social Security*** tax is $90,000 for calendar year 2005, and $92,000 for calendar 2006. Tax rates for ***Social Security and Medicare*** continue at 6.2% and 1.45% respectively.

- A 5% ***longevity*** increase will be calculated for employees hired before June 4, 1992 using the employee's hire date as the effective date.

- ***Life and health insurance*** rates will be $7,900 per employee, but are subject to final adjustment by Risk Management.

- ***Retirement rates*** used for preliminary budget estimations are listed below:

Regular	8.39%
High risk	19.53%
Senior management	10.37%
Elected official	16.23%
DROP	10.11%

LONG TERM GOALS AND POLICIES

Palm Beach County adopted a Comprehensive Plan in 1980 providing the framework for land use changes within the unincorporated area and mechanisms and standards through which changes could occur. This plan represented a rethinking and restructuring of land use planning in the County. The changes were a result of unstable conditions in the economy of the County, the needs of the Palm Beach County residents and state legislative requirements. The basic concept of the Plan was to permit development at urban densities in those areas where urban services could be provided efficiently and economically, and to prevent urban density development in areas which were not planned for extension of urban services.

Palm Beach County's 1989 Comprehensive Plan built upon the strengths of its predecessor. This plan is based on an overall goal of maintaining a high quality of life in the County. The mechanisms and means for attaining this goal have been incorporated into the Elements of this Plan. Element drafts took shape and developed into the 1989 Plan as a result of a successful citizen participation program. Citizen input and Board of County Commissioners' direction since the initial planning stages of this document have created a Plan that not only reflects the interests of the County as a whole, but maintains and protects the unique qualities and characteristics present in its sub-regions.

In 1995, the County evaluated the Plan, in accordance with the Evaluation and Appraisal Report requirements of the Florida Statutes. As a result, the Plan was substantially amended in 1996 and 1997, to incorporate the revisions necessary to update the Plan in preparation for the next planning time frame.

The Goals, Objectives and Policies presented in the Plan Elements reflect the directives of the citizenry and the Board of County Commissioners. These directives, which are discussed in greater detail in the Land Use Element, are:

- Redirect growth to where services and facilities can be provided in the most efficient manner and encourage the revitalization/redevelopment of the coastal communities to meet the long term needs of the County,

- Through the implementation of a concurrency management system, provide for orderly growth and provision of facilities and services to maintain the existing quality of life in an economical manner,

- Implement County-wide growth management strategies while providing the opportunities for flexibility within the Plan that recognize and maintain the diversity of lifestyles.

Palm Beach County's Comprehensive Plan has been prepared to address the needs and interests of the County's residents and visitors. The Comprehensive Plan is comprised of 15 elements or sections. Palm Beach County is required to submit nine of these elements:

Future Land Use
Transportation
Housing
Utility (includes Water, Sewer, Stormwater Management and Solid Waste)
Recreation and Open Space
Conservation (includes Aquifer Recharge)
Coastal Management
Intergovernmental Coordination
Capital Improvement

LONG TERM GOALS AND POLICIES

In order to develop a truly "comprehensive" plan, Palm Beach County has included six optional elements in the Comprehensive Plan. These elements were desired so that the County could fully address the provision of services and facilities to its population dispersed in varying and distinctive sub-regions:

Economic
Fire Rescue
Public Education
Health and Human Services
Library Services
Historic Preservation

The Capital Improvement Element of the plan consolidates the levels of service established in the various other elements into a comprehensive financial framework which projects the costs of providing those services and the County's ability to finance them. The Capital Improvement Element also establishes criteria for prioritizing and locating capital improvements. Fiscal policies regarding revenue generation, debt financing, capital improvements and renewals and replacements are included. This element includes a five year projection of the total cost of operating the County government including capital improvements, debt payments and operations as well as the revenues necessary to finance those activities.

The Capital Improvement Element is updated and revised annually to reflect the outcome of the budget development process that is based on Board of County Commissioner direction and County-wide planning. This annual planning process incorporates the current year operating and capital budgets and future projections into the Capital Improvement Element of the County's Comprehensive Plan. The updated Plan then becomes the initial guiding document in the subsequent year's countywide, comprehensive planning process.

BUDGET PREPARATION CALENDAR FY 2006

Date	Activity	Participants
October 1- December 1	Update CIE/Tax Requirements and calculate adjusted budget	OFMB
January 14	SWA Disposal Fee budget estimates due	OFMB Solid Waste Authority
February 3	Distribution of Budget Instruction Manuals to departments & agencies showing the operating & capital budgets.	OFMB
February 4- March 25	Development of departmental estimates for current year and budget requests for subsequent year (revenues and operating expenditures)	Departments/Divisions
February 4 - March 18	Development of Non-Departmental revenue estimates for current year and projections for subsequent year	OFMB
February 22 - March 3	Line item budget data input training sessions	OFMB Department/Divisions
March 1	County Commission Workshop to provide staff with FY 2006 budget priorities.	BCC County Administration OFMB
March 4 - March 18	Submission of Departmental operating budget requests (including on-line input by Departments): - Department Group 1 - due March 4 - Department Group 2 - due March 11 - Department Group 3 - due March 18	Departments/Divisions
March 4- March 18	Forwarding of specific requests to proper Departments for technical review: - data processing requests to ISS - facility improvement requests to Facility Mgmt. - communication and electronic system requests to the Communications Division (Airports excepted) - new vehicle requests to Fleet Management Division	OFMB

BUDGET PREPARATION CALENDAR FY 2006

Date	Activity	Participants
March 4 - April 21	Review and analysis of program summaries and performance measurements, budget requests (including supplemental requests) and recommendation of funding levels	OFMB
April 1	Submission of Capital Project Proposals for six year period FY 2006 through FY 2011	Departments/Divisions
April 8 - April 25	Calculation of tax requirements & gross budget and completion of overall budget review	OFMB
May 2	Submission of Constitutional Officers' budget requests	Sheriff Clerk of Courts Supervisor of Elections
May 4 - May 5	Meetings with Management Team to discuss and finalize budget strategies	County Administrator Management Team
June 1	Estimate of assessed property value provided to the Board (F.S. 200.065 (7))	Property Appraiser
June 1	Submission of Property Appraiser's budget request: - to State Department of Revenue - to BCC. (F.S. 195.087 (1)(a))	Property Appraiser
June 1	Submission of Department program narratives	Departments/Divisions
June 6	BOARD WORKSHOP - Discussion of budget strategies	BCC County Administrator Departments/Divisions
July 1	Certification of taxable property values to Board (F.S. 193.023 (1); 200.065 (11))	Property Appraiser
July 6	BOARD WORKSHOP - Recommended Tentative budget and tentative millage, including the Proposed Six Year Capital Improvements Program	BCC County Administrator Management Team Departments/Divisions Constitutional Officers

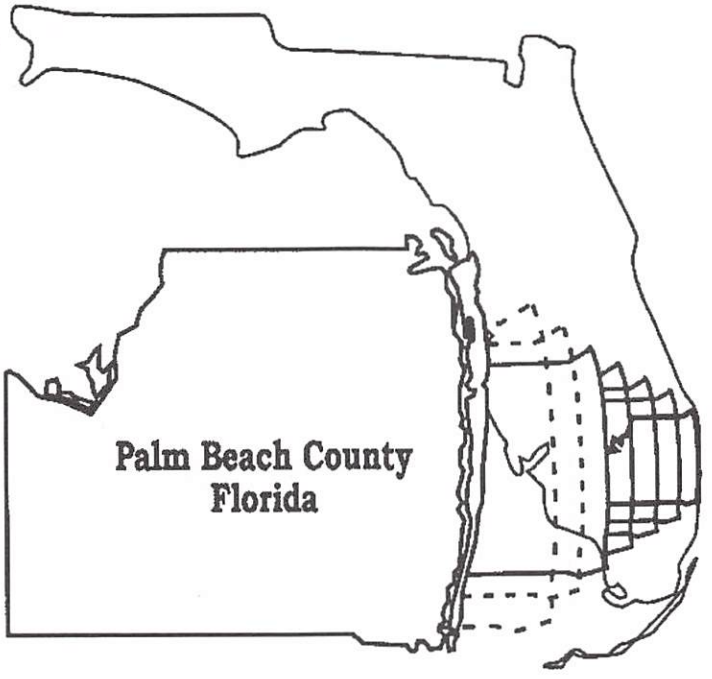
BUDGET PREPARATION CALENDAR FY 2006

Date	Activity	Participants
July 7 - August 12	Summarize Board directions during Workshops for a public hearing on the tentative budget and proposed millage rate (First Public Hearing)	OFMB
July 13	Tentative budget amendments to Property Appraiser's budget from Department of Revenue: -to Property Appraiser -to BCC (F.S. 195.087 (1)(a))	Dept. of Revenue
July 12	BOARD MEETING - Setting of Tentative Millage for Certification to Property Appraiser	BCC OFMB
July 18	Notification to Property Appraiser of proposed millage rate, rolled back rate, and date, time and place of First Public Hearing (form DR-420) (F.S. 200.065 (2)(b))	OFMB
August 1	Submission of Tax Collector's budget request: - to State Department of Revenue - to BCC (F.S. 195.087 (2))	Tax Collector
August 15	Property Appraiser's budget: - BCC comment period ends - Final budget amendments from Department of Revenue (F.S. 195.087 (1)(a))	BCC OFMB Property Appraiser Dept. of Revenue
August 16	Board Meeting - Approve request of Tax Collector to order tax roll to be extended prior to completion of Value Adjustment Board hearings	OFMB
August 19	Mailing of Notices of Proposed Property Taxes and First Public Hearing Date (i.e. ATRIM@ Notice) (F.S. 200.065 (2)(b))	Property Appraiser
September 8	FIRST PUBLIC HEARING - Adopt proposed (6:00 p.m.) millage and amended tentative budget. (F.S. 200.065 (2)(c))	BCC County Administrator OFMB
September 14	Submission to newspaper of advertisements of Second Public Hearing and Budget Summary Statement	OFMB

BUDGET PREPARATION CALENDAR FY 2006

Date	Activity	Participants
September 17	Publication of newspaper advertisements of Second Public Hearing, Notice of Proposed Tax Increase, and Budget Summary Statement (F.S. 129.03 (3)(b); 200.065 (2)(d) and (3)(l))	OFMB
September 22 (6:00 p.m.)	SECOND PUBLIC HEARING - Adopt final millage and budget (F.S. 200.065 (2)(d))	BCC County Administrator OFMB
September 26	Submission of approved millage levy resolution and budget to Property Appraiser, Tax Collector, and Department of Revenue (F.S. 200.065)	OFMB
October 1	Beginning of new fiscal year	
October 1 - November 15	Update and print adopted Budget Documents	OFMB
October 5	Certification of Compliance submitted to Department of Revenue (F.S. 200.068 DR-487)	OFMB
December 15	Submission of Budget Documents to GFOA Awards Program	OFMB
December 15	Completion of Value Adjustment Board Hearings	VAB
December 22	Certification of final taxable values (form DR-422) (F.S. 200.065 (5))	Property Appraiser
December 23	Return Certification of final taxable values (form DR-422) to the Property Appraiser	OFMB
January 3	Forward proof of publication and full page ad from VAB hearings to DOR	OFMB

Budget Summary Information



BUDGET SUMMARY TOTAL COMPARISON

FY 2005 Adopted to FY 2006 Adopted Budget

What is the Budget?

The **budget** is a plan for the accomplishment of goals and objectives within programs identified as being necessary to the purpose of Palm Beach County government. Included in the format are the estimates of the appropriations of the resources required, the tax and non-tax revenues available to support implementation and the number of positions estimated to fulfill the level of service represented by workload measures. In practice, the "budget" may be the plan presented to the appropriating body for adoption, labeled adopted, or the adopted budget, which is the legal authorization to expend County funds during the fiscal year. the budget may be amended during the fiscal year by the governing body in accordance with procedures specified by law

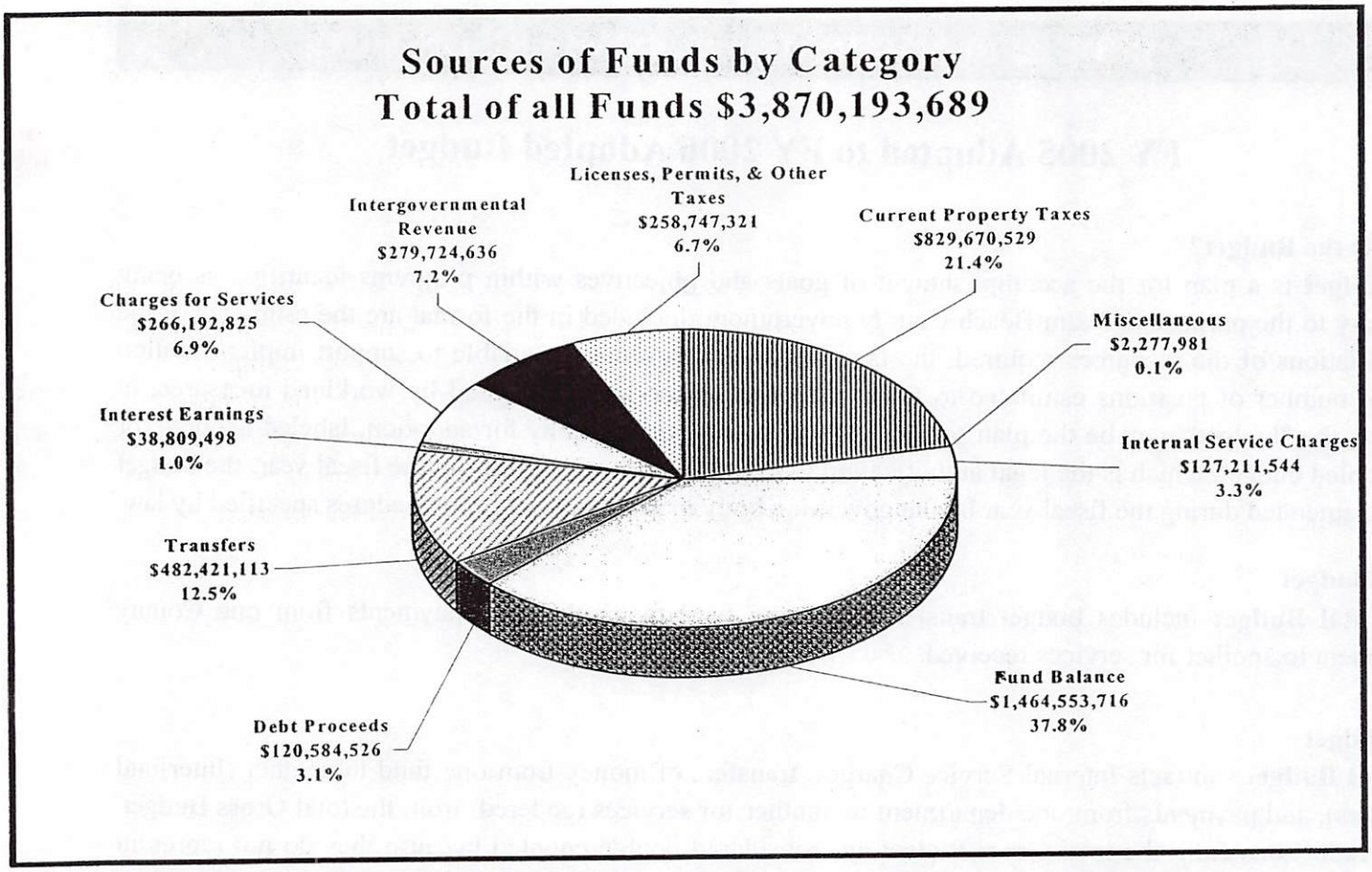
Total Budget

The **Total Budget** includes budget transfers from one fund to another and payments from one County department to another for services received.

Net Budget

The **Net Budget** subtracts Internal Service Charges, transfers of money from one fund to another (Interfund Transfers), and payments from one department to another for services rendered, from the total Gross Budget. These reductions from the total Gross Budget are considered double-counted because they do not represent money coming into the County budget as revenue or leaving the County budget as expense. Interfund transfers are necessary to reflect movement of revenues within the legal budget from the fund where received to the fund where the expenditure is to be recorded.

		FY 2005 Adopted Budget	FY 2006 Adopted Budget
Total Budget		$3,766,508,869	$3,870,193,689
Less:	Internal Service Charges	(117,505,789)	(127,211,544)
	Interfund Transfers	(510,944,672)	(482,421,113)
	Interdepartmental Charges	(22,345,922)	(15,843,650)
	Net Budget	**$3,115,712,486**	**$3,244,717,382**
Budgeted Reserves		$700,613,432	$794,995,446
Budgeted Expenditures		2,415,099,054	2,449,721,936
	Net Budget	**$3,115,712,486**	**$3,244,717,382**



County revenues come from many sources, of which current Property Taxes represent only 21.4% of the total. Of current revenues (excluding fund balance), property taxes represent 34.5% of the total amount.

Licenses, Permits, & Other Taxes include permit and building fees, delinquent property taxes, professional and occupational licenses, electricity franchise fees, communications services tax, utility services taxes, and sales and use taxes.

Intergovernmental Revenues consist of state shared revenue, gas taxes, and state and federal grants.

Charges for Services include revenues from park user fees, emergency services fees, fire protection fees, bus fares, airport landing fees, water and sewer fees, and other types of user fees.

Interest Earnings are revenues generated by funds invested by the County until they are needed for expenditures. Reserves generate a significant amount of interest earnings.

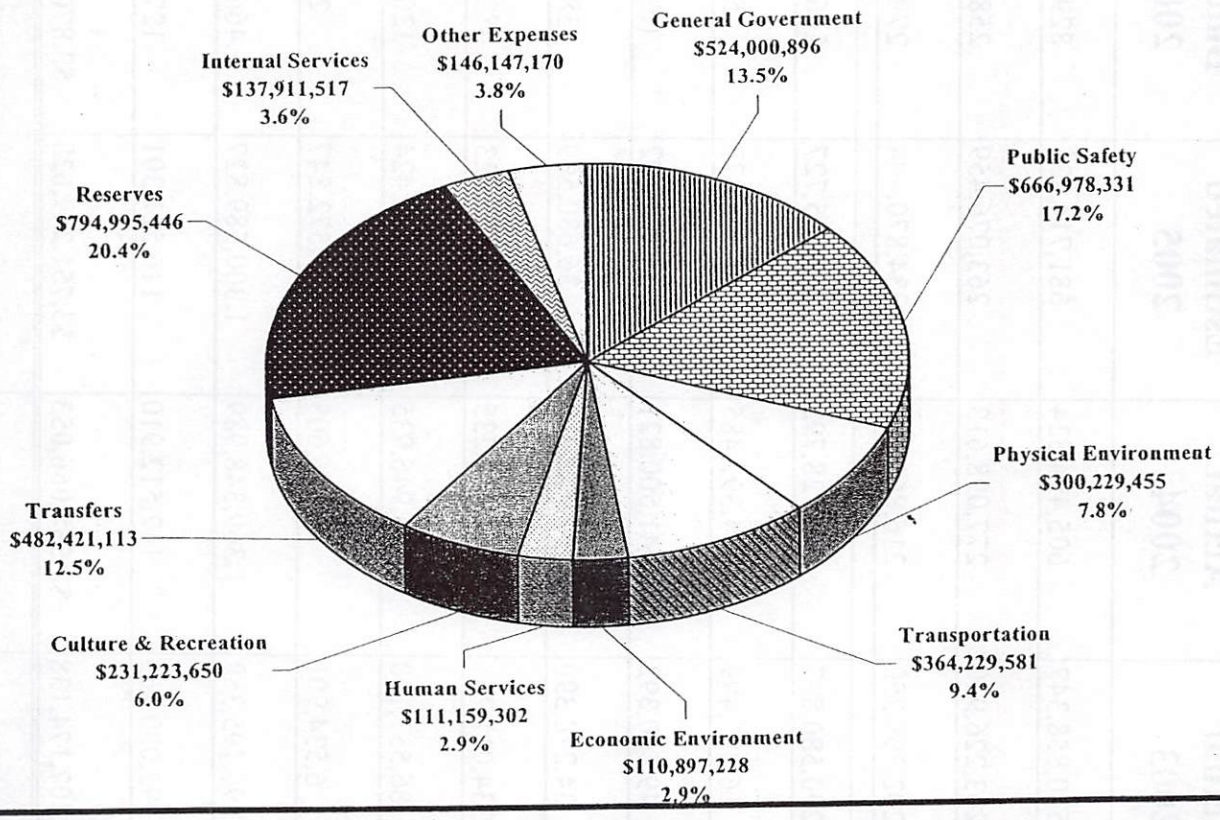
Transfers occur between funds. A transfer out of one fund is reflected as an expense, while the offsetting transfer into another fund appears as revenue.

Debt Proceeds represents revenue from bond issuances for capital projects, as well as loan repayments.

Fund Balances represents carryover funds from the prior fiscal year, and is 37.8% of the total budget. A major component of fund balance are reserves, which include funds set aside for future capital projects.

Internal Service Charges represents revenues received by County Departments for services provided to other County Departments.

Expenditures by Function
Total of all Funds $3,870,193,689



The above chart reflects how funds for the total County budget are allocated.

General Government - Services provided by the County for the benefit of the public and the governmental body as a whole.

Public Safety - Services provided by the County for the safety and security of the public. This figure includes transfers of $331,398,164 to the Palm Beach County Sheriff's Office.

Physical Environment - Functions performed by the County to achieve a satisfactory living environment for the community as a whole.

Transportation - Expenditures for developing and improving the safe and adequate flow of vehicles, travelers, and pedestrians.

Economic Environment - Expenditures for the development and improvement of the economic condition of the community and its citizens.

Human Services - Expenditures with the purpose of promoting the general health and well being of the community as a whole.

Culture and Recreation - Expenditures to provide County residents opportunities and facilities for cultural, recreational, and educational programs.

Transfers - Funds which are transferred from one County fund to another.

Reserves, Other - Funds set aside to provide for unforeseen expenses, capital projects, fund balances, and payments of principal for County bonds.

Internal Services - Expenses incurred for services provided by one County agency to another.

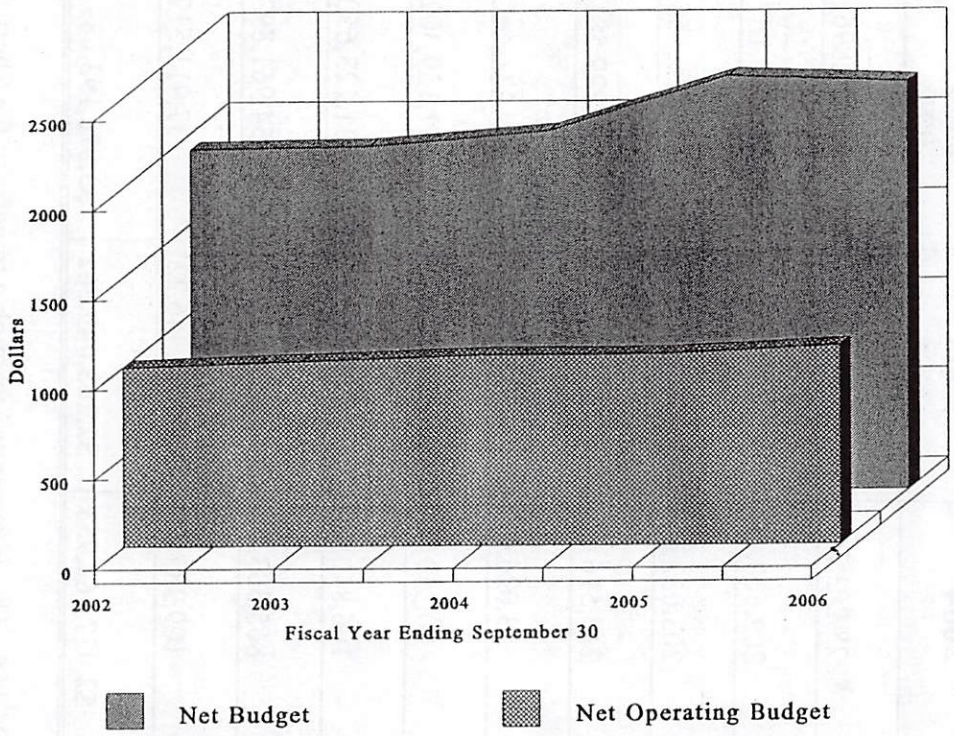
Source	Actual 2002	Actual 2003	Actual 2004	Estimated 2005	Budget 2006
Current Property Taxes	498,180,743	540,858,347	605,494,834	681,714,238	829,670,529
Licenses, Permits & Other Taxes	254,633,174	263,226,940	277,098,618	263,076,459	258,747,321
Intergovernmental Revenues	197,089,176	202,398,250	216,865,607	234,870,404	279,724,636
Charges for Services	221,370,857	290,580,897	274,728,792	267,865,727	266,192,825
Fines and Forfeitures	16,969,765	16,281,499	14,397,485	5,468,877	5,573,445
Miscellaneous Revenues	60,681,246	49,560,392	41,500,821	62,002,192	(5,295,464)
Interest Earnings	70,708,565	34,278,399	37,772,219	36,680,509	38,809,498
Interfund Transfers	308,506,754	334,011,261	357,232,235	511,335,823	482,421,113
Debt Proceeds	38,663,412	86,557,100	244,946,935	255,551,424	120,584,526
Other Sources of Funds	27,211,343	6,534,901	6,166,608	15,572,847	2,000,000
Fund Balance	1,124,146,555	1,290,795,389	1,369,348,989	1,300,589,827	1,464,553,716
Internal Service Fund Charges	67,403,459	92,090,763	112,512,910	116,521,301	127,211,544
Total	**$2,885,565,049**	**$3,207,174,138**	**$3,558,066,053**	**$3,751,249,628**	**$3,870,193,689**

USES OF FUNDS/FISCAL YEAR 2002 - 2006

Use	Actual 2002	Actual 2003	Actual 2004	Estimated 2005	Budget 2006
General Government	$199,257,556	$259,847,920	$228,203,209	$275,649,725	$524,000,896
Public Safety*	170,198,777	183,784,093	202,669,159	229,688,284	335,580,167
Physical Environ.	110,763,401	159,665,649	203,032,847	155,093,203	300,229,455
Transportation	179,181,013	228,225,564	218,516,603	280,393,115	364,229,581
Economic Environ.	41,390,337	45,651,590	53,026,606	55,333,970	110,897,228
Human Services	74,620,197	81,619,338	90,353,517	98,445,037	111,159,302
Culture/Recreation	87,407,966	95,880,179	106,840,593	116,837,455	231,223,650
Trans. Res. & Other	682,646,678	700,038,779	865,333,042	927,162,552	1,754,961,893
Internal Services	63,748,005	86,561,993	109,387,377	124,446,221	137,911,517
Total	**$1,609,213,930**	**$1,841,275,105**	**$2,077,362,953**	**$2,263,049,562**	**$3,870,193,689**

*Public Safety does not include Sheriff's Office budget of $331,398,164. This is expended through a transfer to the Sheriff.

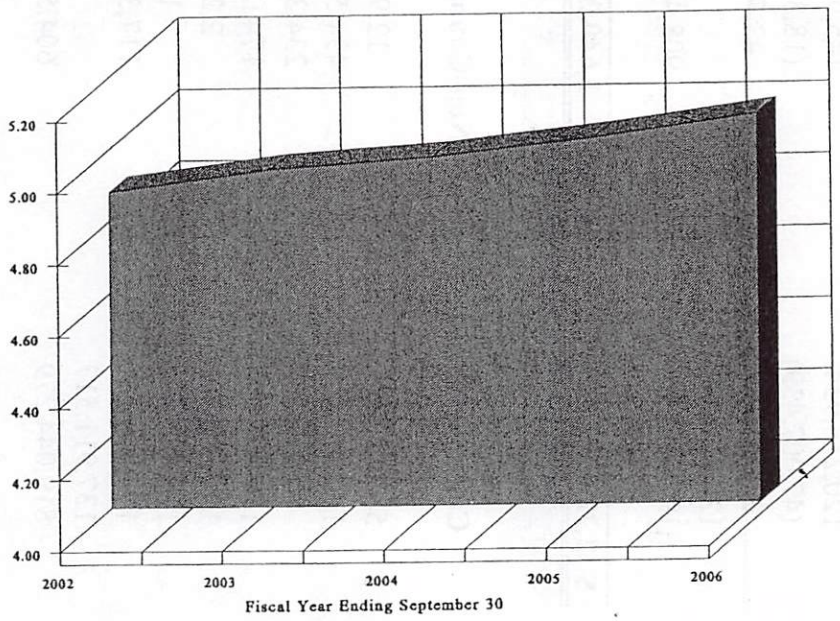
CONSTANT DOLLAR COSTS PER CAPITA



	2002	2003	2004	2005	2006
Net Budget	$1,910	$1,923	$2,004	$2,307	$2,271
Percent Change from Prior Year	N/A	0.7%	4.2%	15.2%	-1.6%
Net Operating Budget	$994	$1,026	$1,058	$1,060	$1,105
Percent Change from Prior Year	N/A	3.2%	3.1%	0.2%	4.2%

Palm Beach County's net budget and net operating budget for the fiscal years ending September 30, 2002 through 2006 are presented in constant dollars per capita, using FY 2002 as the base year, to counter the effects of inflation and growth.

BOARD OF COUNTY COMMISSIONERS - EMPLOYEES PER 1,000 POPULATION



	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006
Total Employees	5,775	5,985	6,173	6,379	6,594
County Population	1,183,197	1,211,448	1,242,270	1,270,625	1,298,980
Employees per 1,000 Population	4.88	4.94	4.97	5.02	5.08

Palm Beach County Board of County Commissioners has a total of 6,594 full and part-time employees budgeted for the 2006 fiscal year. The number of employees per 1,000 population is being presented in order to reflect the effects of growth. This chart shows the increases in employees from the 2002 fiscal year through the 2006 fiscal year.

Because personnel costs are a major portion of the County's operating budget, changes in the number of employees per 1,000 population have a direct relationship to the cost of providing services. An increase in employees per 1,000 population could indicate that the County is becoming more labor intensive, productivity is declining or service levels are increasing.

As indicated by the above graph and table, the Board's employees per 1,000 population has been showing only a slight increase throughout the period. The increase from FY 2002 to FY 2006 is 4% for an average of 0.8 % annually. This indicates that the County is maintaining a steady balance between the number of employees and the community served as growth has occurred.

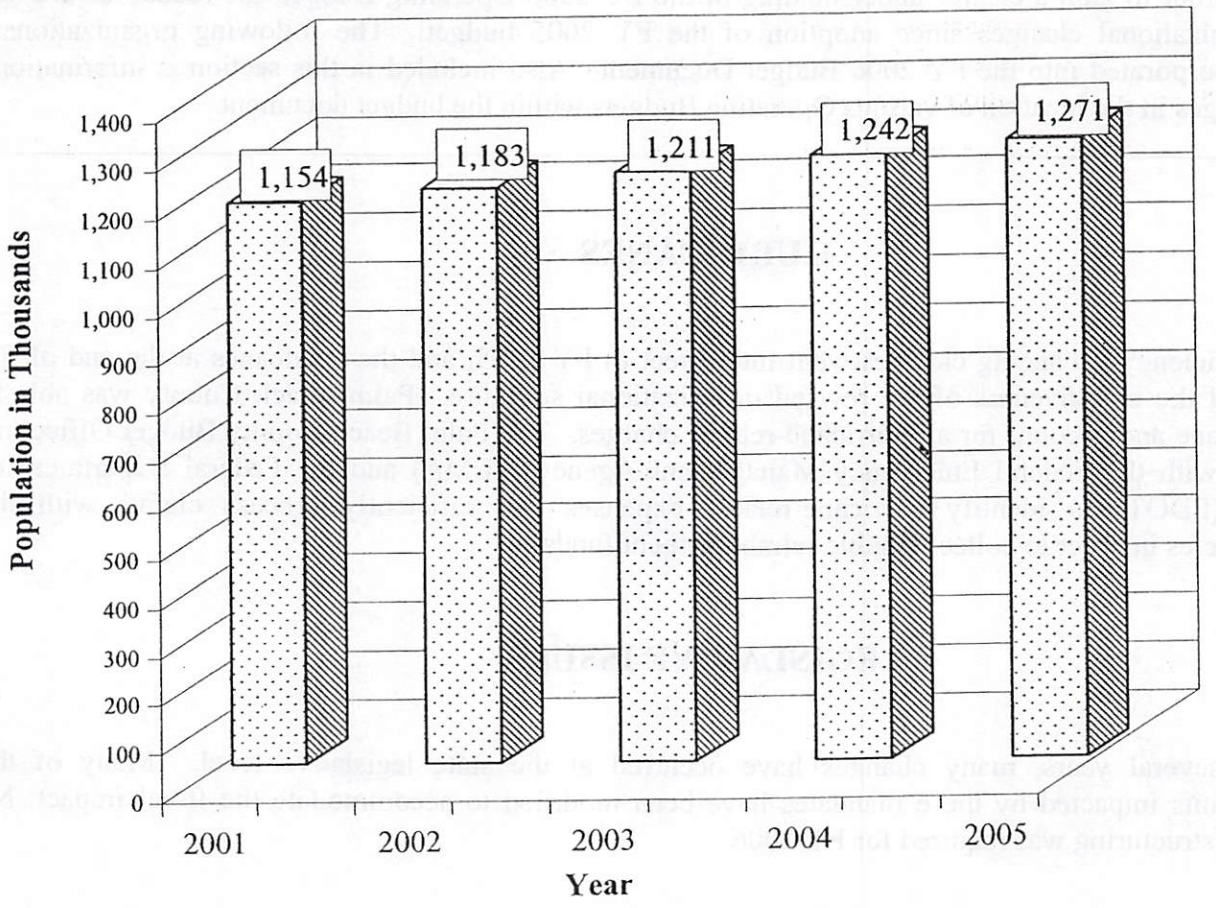
DIVISION OF RECEIPTS AND EXPENDITURES

Florida Statutes: Section 129.01(2)(b)

Budgeted Revenues	Total	Countywide	Non-Countywide
Ad Valorem Taxes	$ 829,670,529	$ 490,536,141	$ 339,134,388
Licenses, Permits & Other Taxes	258,747,321	72,702,245	186,045,076
Intergovernmental Revenues	279,724,636	244,359,428	35,365,208
Charges for Services	266,192,825	120,218,934	145,973,891
Statutory Reserves	(65,389,669)	(47,007,439)	(18,382,230)
Miscellaneous Revenue	67,667,650	23,955,867	43,711,783
Internal Services	127,211,544	127,211,544	-
Balances Forward, Transfers & Other	2,106,368,853	1,197,966,425	908,402,428
Total Revenues	**$ 3,870,193,689**	**$ 2,229,943,145**	**$ 1,640,250,544**

Budgeted Expenditures	Total	Countywide	Non-Countywide
General Government	$ 524,000,896	$ 511,047,591	$ 12,953,305
Public Safety	666,978,331	172,399,115	494,579,216
Physical Environment & Utilities	300,229,455	65,877,755	234,351,700
Transportation	364,229,581	190,207,250	174,022,331
Economic Environment	110,897,228	108,626,112	2,271,116
Health & Human Services	111,159,302	110,981,164	178,138
Culture & Recreation	231,223,650	113,848,362	117,375,288
Internal Services	137,911,517	137,911,517	-
Transfers, Reserves & Other	1,423,563,729	819,044,279	604,519,450
Total Appropriations	**$ 3,870,193,689**	**$ 2,229,943,145**	**$ 1,640,250,544**

POPULATION COMPARISON



As indicated by the above graph, the overall population of Palm Beach County has increased 10.1% over the past four years. However, growth is not without challenges. An expanding population creates additional needs for services such as law enforcement, fire and rescue, human services, transportation, and recreation.

An increase in population places additional demands on existing facilities creating expanded maintenance needs and ultimately the need for new facilities.

ORGANIZATIONAL CHANGES FROM THE FY 2005 BUDGET

Palm Beach County, like every large organization, from time to time finds it necessary to alter its organizational structure in order to more effectively manage and monitor existing programs or to add new programs. In order to gain a clearer understanding of the FY 2006 Operating Budget, the reader should be aware of organizational changes since adoption of the FY 2005 budget. The following organizational changes are incorporated into the FY 2006 Budget Document. Also included in this section is information relating to changes in the location of various Operating Budgets within the budget document.

HURRICANES

A number of efficiency enhancing changes went into effect in FY 2005, and the hurricanes at the end of FY 2004 highlighted the effectiveness of the revised organizational structure. Palm Beach County was able to sufficiently manage and account for all hurricane-related charges. The Palm Beach County Budget Office has worked closely with the Federal Emergency Management Agency (FEMA) and the Federal Department of Transportation (FDOT) to identify hurricane-related expenses and efficiently process claims with the appropriate agencies in order to collect eligible reimbursement funds.

LEGISLATIVE ISSUES

Over the past several years, many changes have occurred at the state legislative level. Many of the organizational units impacted by these mandates have been modified to accommodate the fiscal impact. No organizational restructuring was required for FY 2006.

FIRE-RESCUE

FY 2006 is the first full year that the countywide Fire-Rescue dispatch program is being funded in the County's General fund. Through the countywide Fire-Rescue dispatch program, primary dispatch and related communications services, including necessary equipment, are available and offered to any municipality that chooses to receive these services from the County. Previously the cost of Fire-Rescue dispatch was budgeted in the Fire-Rescue MSTU budget and funded by the MSTU's millage assessment.

CHANGES FROM THE RECOMMENDED BUDGET

The adopted budget reflects an increase of $23,997,676 from the amount recommended by the County Administrator for the operating departments. The following chart shows the changes from the recommended budget to the adopted budget.

DEPARTMENT	INCREASE/(DECREASE)
Economic Development	$(2,100,000)
Engineering and Public Works	3,586,727
Environmental Resources Management	(16,332)
Facilities	2,827,045
Law Library	55,000
Non Departmental	347,018
Palm Tran	75,000
Parks and Recreation	460,600
Scripps	1,088,214
Sheriff's Office	13,074,404
Water Utilities	2,500,000
TOTAL	**$23,997,676**

Changes were made to the recommended budget for various reasons during the budget workshop in July and at the public hearings. Amounts that had been estimated were corrected as more reliable information became available. The County Administrator recommended changes that were approved by the Board of County Commissioners and Board-directed changes resulting from workshop discussions were made. Following is a listing of the changes made within each Department.

CHANGES FROM THE RECOMMENDED BUDGET

ECONOMIC DEVELOPMENT

The Job Growth Incentive Fund budget was decreased by $2,100,000 to partially offset a reduction in the operating millage rate.

ENGINEERING AND PUBLIC WORKS

The County Transportation Trust Fund budget was increased by $1,040,650 to carry forward budget for major thoroughfare resurfacing, $342,855 for median and right-of-way curbing, $1,916,000 for pavement management, $124,765 for Palmetto Park Road, $26,457 for culvert replacement, $36,000 for Hypoluxo Rd/Blood Center Turn Lane, and $100,000 for FDOT support.

ENVIRONMENTAL RESOURCES MANAGEMENT

The State Mosquito Trust Fund budget was decreased by $16,332 to reconcile the FY 2006 budget to the state grant budget for ERM Mosquito Control Services.

FACILITIES

An increase of $2,827,045 was required in the Fleet Management Fund budget to reestablish funding for vehicles and equipment contracted for in FY 2005 that will not be received until FY 2006.

LAW LIBRARY

The Law Library Fund budget was increased by $55,000 to adjust revenue projections for Charges for Services and Professional and Occupational Licenses.

NON DEPARTMENTAL

The Ag Reserve Refunding project was decreased by $3,265,000, reserves were decreased by $600,000, and the CRA Tax Increment Payment was decreased by $124,703 due to a decrease in the millage rate. Also, Reserves for Debt Service and Balances Brought Forward were increased by $4,336,721 to recognize an increase in State Revenue Sharing projections.

PALM TRAN

The Palm Tran Fund budget was increased by $75,000 to reconcile the FY 2006 budget to grant revenue.

PARKS AND RECREATION

The General Fund budget was increased by $458,800 to carry forward funding for countywide park improvements contracted for in FY 2005 that will not be completed and paid for until FY 2006. The Okeeheelee Golf Course Fund was increased by $1,800 to recognize a transfer from the debt service fund.

SCRIPPS

The General Fund budget was decreased by $3,471,400 due to a decrease in the projected Palm Beach County Biotechnology Development District's property assessment. Also, the General Fund budget was increased by $4,559,614 to carry forward funding for Scripps/Mecca Infrastructure that will not be completed and paid for until FY 2006.

CHANGES FROM THE RECOMMENDED BUDGET

SHERIFF'S OFFICE

The General Fund was increased by $13,572,847 to carry forward funding for equipment and services contracted for in FY 2005 that will not be received until FY 2006. A decrease of $498,443 was made in the Law Enforcement Trust Fund to balances brought forward in order to align the budgeted amount with estimated expenditures.

WATER UTILITIES

The General Fund budget was increased by $2,500,000 to carry forward a transfer to Water Utilities for the Lakes Region Water Treatment Plant that did not occur in FY 2005.

AD VALOREM TAXES-COUNTYWIDE & DEPENDENT TAXING DISTRICTS

	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006	FY 2006Tax*
Countywide	4.9351	4.8084	4.7910	4.7677	4.7192	$613,195,380
Dependent Districts:						
Library District	0.5403	0.5403	0.5833	0.5807	0.6250	$44,862,759
Fire-Rescue Main MSTU	3.0500	3.0500	3.0500	3.1990	3.0990	$159,354,665
Glades Regional Fire MSTU	1.1681	1.0212	1.0212	1.4032	1.4032	$1,107,969
Jupiter Fire-Rescue	1.8125	1.7373	1.6252	1.5491	1.6066	$11,149,756

* Ad valorem taxes for FY 2006 are based upon the tentative calendar year 2005 Certification of Taxable Value, multiplied by the millage for FY 2006. The Countywide millage and taxes include voted debt of 0.2692 mills and taxes of $35,000,441. The Library District millage & taxes include voted debt of 0.0600 mills & taxes of $4,306,825.

The above millage rates are those levied by the Palm Beach County Board of County Commissioners for Countywide and Dependent Taxing Districts. All property owners with taxable properties located within Palm Beach County pay the Countywide millage. The millages shown for the Dependent Districts apply only to properties located within those Districts.

A "mill" is one-tenth of a penny, or $1.00 of ad valorem tax for each $1,000 of certified taxable value.

A property owner with property assessed at $250,000 and a homestead of $25,000 will pay the above Countywide millage on $225,000 of taxable value, calculated by the following formula:

(Assessed Value - Homestead Exemption) ÷ 1,000 x Millage rate = Ad Valorem Tax

Countywide Example:

($250,000 - $25,000) ÷ 1,000 x 4.7192 = $1,061.82

Note that the above example is calculated on the Countywide rate only and does not take into account the Dependent Taxing Districts.

There are numerous other taxing authorities within Palm Beach County which levy taxes in addition to the Palm Beach County Board of County Commissioners. Examples of these other taxing authorities include the South Florida Water Management District, the School Board of Palm Beach County, various municipalities, and independent taxing districts.

PERCENT INCREASE (DECREASE) IN MILLAGE OVER ROLLED-BACK RATE (1)

BOARD OF COUNTY COMMISSIONERS

	FY 2006 Rolled-Back Rate		FY 2006 Adopted Taxes		Adopted Increase or Decrease		
	Millage	Taxes	Millage	Taxes	Millage	Taxes	% Increase Or % Decrease From Rolled-Back Rate
Countywide (2)	3.9569	$509,378,475	4.4500	$578,194,939	0.4931	$68,816,464	12.46 %
County Library District	0.4748	34,081,341	0.5650	40,555,934	0.0902	6,474,593	19.00 %
Fire-Rescue MSTU	2.7899	143,460,335	3.0990	159,354,665	0.3091	15,894,330	11.08 %
Jupiter Fire-Rescue MSTU	1.3695	9,504,289	1.6066	11,149,756	0.2371	1,645,467	17.31 %
Glades Reg. Fire MSTU	1.4748	1,164,505	1.4032	1,107,969	(0.0716)	(56,536)	(4.85) %
Aggregate Millage Rate (3)	5.3689		6.0829		0.7140		13.30 %
Total Taxes		$697,588,945		$790,363,263		$92,774,318	13.30 %

(1) Rolled-Back Rate is the millage rate which, exclusive of new construction, will provide the same ad valorem tax revenue as was levied during the prior year.

(2) Exclusive of voted debt millages for FY 2005 and FY 2006 as shown below:

	FY 2005	FY 2006
Countywide	0.2677	0.2692
County Library	0.0404	0.0600
Total	0.3081	0.3292

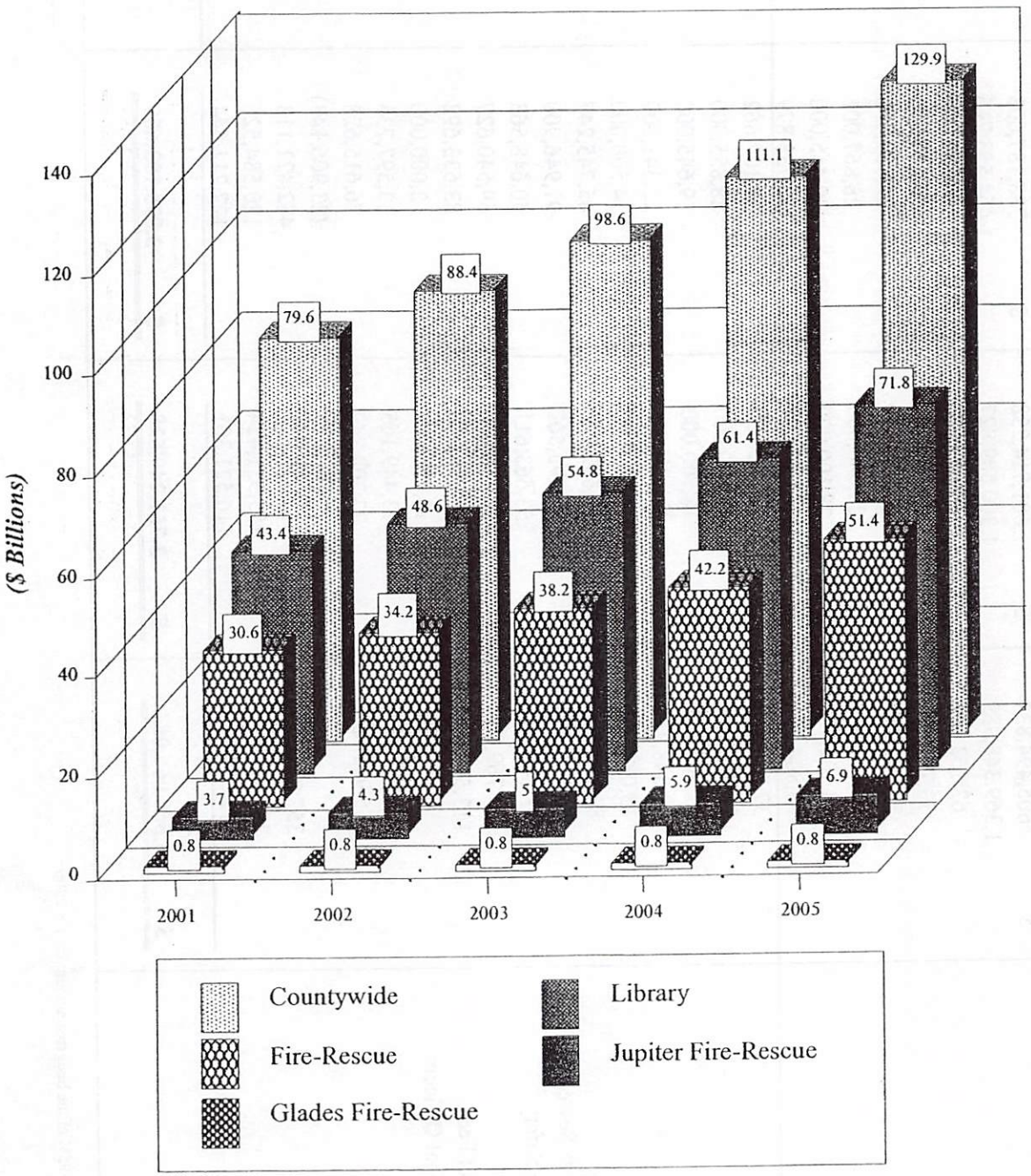
(3) Aggregate Millage Rate is the sum of all ad valorem taxes levied by the governing body of a county for countywide purposes, plus ad valorem taxes levied for any district dependent to the governing body, divided by the total taxable value of the county, converted to a millage rate.

Changes in Property (Ad Valorem) Taxes

	FY 2005 Budget		FY 2006 Budget		Increase (Decrease)	
	Millage	Amount	Millage	Amount	Amount	Percent
Countywide						
General Fund	4.5000	499,946,980	4.4500	578,194,939	78,247,959	15.65%
Voted Debt Service	0.2677	29,789,253	0.2692	35,000,441	5,211,188	17.49%
Sub-Total Countywide	**4.7677**	**529,736,233**	**4.7192**	**613,195,380**	**83,459,147**	**15.75%**
Dependent Districts						
County Library	0.5807	35,681,408	0.6250	44,862,759	9,181,351	25.73%
Fire-Rescue Countywide MSTU	3.1990	134,845,589	3.0990	159,354,665	24,509,076	18.18%
Jupiter Fire MSTU	1.5491	9,184,829	1.6066	11,149,756	1,964,927	21.39%
Glades Regional Fire MSTU	1.4032	1,170,622	1.4032	1,107,969	(62,653)	-5.35%
Sub-Total Dependent Distrtiicts		**180,882,448**		**216,475,149**	**35,592,701**	**19.68%**
Total Property Taxes		**710,618,681**		**829,670,529**	**119,051,848**	**16.75%**

Use of Property Taxes	FY 2005 Budget	FY 2006 Budget	Increase (Decrease) Amount	Percent
County Commission - Countywide	237,680,713	288,956,857	51,276,144	21.57%
County Commission - Voted Debt Service	29,789,253	35,000,441	5,211,188	17.49%
County Library	35,681,408	44,862,759	9,181,351	25.73%
Fire - Rescue	145,201,040	171,612,390	26,411,350	18.19%
Sheriff	219,735,807	243,292,992	23,557,185	10.72%
Property Appraiser	14,985,908	16,601,362	1,615,454	10.78%
Judicial System	1,200,166	1,196,079	(4,087)	-0.34%
Clerk & Comptroler	13,711,921	14,400,399	688,478	5.02%
Supervisor of Elections	7,975,565	8,450,593	475,028	5.96%
Tax Collector	4,656,900	5,296,657	639,757	13.74%
Total	**710,618,681**	**829,670,529**		

TAXABLE VALUATION COMPARISON



SUMMARY OF REVENUES BY SOURCE

	FY 2004 Actual	FY 2005 Estimated	FY 2006 Budget	% Change 2005 to 2006
Property Taxes - Current	$ 605,494,834	$ 681,714,238	$ 788,187,003	15.6 %
Balance Brought Forward	1,369,348,989	1,300,589,827	1,464,553,716	12.6 %
Gasoline Tax	62,163,971	65,007,000	66,334,000	2.0 %
One-Half Cent Sales Tax	73,705,133	76,000,000	79,800,000	5.0 %
Interest	37,772,219	36,680,509	38,809,498	5.8 %
Utility Service Tax	27,196,819	28,040,000	28,867,001	2.9 %
Communication Taxes	28,102,005	28,100,000	29,415,000	4.7 %
Federal Grants	60,804,401	78,017,031	110,738,879	41.9 %
State Grants	37,034,414	31,562,230	37,107,662	17.6 %
State Shared Revenues	26,483,667	26,750,000	28,855,000	7.9 %
Franchise Fees	17,905,261	18,700,000	19,645,000	5.1 %
Tourist Tax	19,848,215	22,230,001	23,341,500	5.0 %
Building Permits	13,082,902	15,500,000	14,500,000	(6.5) %
Charges for Services - Other	81,794,499	53,692,245	45,745,247	(14.8) %
Charges for Services - Water & Sewer	82,283,350	85,393,507	91,946,900	7.7 %
Charges for Services - Public Safety	48,605,434	53,663,611	50,648,563	(5.6) %
Charges for Services - Airport	769,067	67,136,076	69,540,627	3.6 %
Special Assessments & Impact Fees	113,597,840	92,732,944	83,633,692	(9.8) %
Excess Fees from Constitutional Officers	6,166,608	15,572,847	2,000,000	(87.2) %
Fines and Forfeitures	75,271,491	13,449,165	13,597,733	1.1 %
Other Revenues	55,942,854	77,309,849	76,615,628	(0.9) %
Statutory Reserves	-	-	(23,906,143)	n/a
Transfers	357,232,235	511,335,823	482,421,113	(5.7) %
Debt Proceeds	244,946,935	255,551,424	120,584,526	(52.8) %
Internal Services	112,512,910	116,521,301	127,211,544	9.2 %
Total	**$ 3,558,066,053**	**$ 3,751,249,628**	**$ 3,870,193,689**	**3.2 %**

Note: Property Taxes- Current represent 95% of the budgeted amount for FY 2006

REVENUES SENSITIVE TO THE ECONOMY

	Actual FY 2002	Actual FY 2003	Actual FY 2004	Estimated FY 2005	Budget FY 2006
Ad Valorem from New Construction	$17,339,708	$19,919,059	$19,031,674	$21,356,343	$29,048,308
Electricity Franchise Fees	16,468,768	17,824,293	17,905,261	18,700,000	19,645,000
Electricity Utility Tax	25,702,504	27,274,756	26,299,324	26,540,000	27,867,001
Development Fees	115,166,171	118,077,632	126,619,140	105,856,129	92,458,528
Sales Tax	65,710,226	66,973,342	73,705,133	76,000,000	79,800,000
Total	**$240,387,377**	**$250,069,082**	**$263,560,532**	**$248,452,472**	**$248,818,837**

Revenues Sensitive to the Economy are affected by the direction of the economy, i.e., employment, construction, consumption, etc. These revenues are driven by factors both within and outside the County, as families and business owners evaluate national and international issues in the timing of their purchases and the creation or expansion of their businesses. Overall, in prior years, the County has benefited from expansion of the US economy, growth in the local population, and new jobs in the area.

Ad Valorem from New Construction: New taxable property values for FY 2006 decreased by 1.5% from FY 2005. New construction includes additions and rehabilitative improvements increasing assessed value by at least 100%, plus annexations, minus deletions. Ad valorem taxes from new construction includes the voted debt millage levy.

Electricity Franchise Fees are subject to the weather and rate adjustments. There have not been any rate adjustments since fiscal year 2003; however, increased costs in fuel will most likely have an impact on fuel rates in the future. Further, due to hot summer temperatures, as well as an increasing year round population, consumption levels are higher as compared to prior periods.

Electricity Utility Tax is subject to the weather and rate adjustments. There have not been any rate adjustments since fiscal year 2003. Hot summer temperatures, as well as an increasing year round population, have increased overall consumption levels.

Development Fees consist of building permits, impact fees, developer contributions, and fees for permits, platting, zoning, planning, and building. The increased build-out in the County is attributable to a decrease in this revenue as compared to prior periods.

Sales Tax is the County's portion of the State's 6% Sales and Use Tax. As a result of Article 5, a reduction in state shared revenue was anticipated to have a negative impact on this revenue. However, due to hurricane restoration, increased tourism, and a resilient economy, this revenue has increased as compared to prior periods.

GAS TAX REVENUES

	Actual FY2002	Actual FY2003	Actual FY2004	Estimated FY2005	Budget FY2006
County	$4,741,920	$4,861,830	$5,144,556	$5,250,000	$5,355,000
Constitutional	8,124,439	8,379,988	8,985,733	11,270,000	11,453,000
Ninth Cent	5,413,132	5,711,322	5,986,880	6,024,000	6,216,000
Local Option	38,010,082	40,228,625	42,046,802	42,463,000	43,310,000
TOTAL	**$56,289,573**	**$59,181,765**	**$62,163,971**	**$65,007,000**	**$66,334,000**

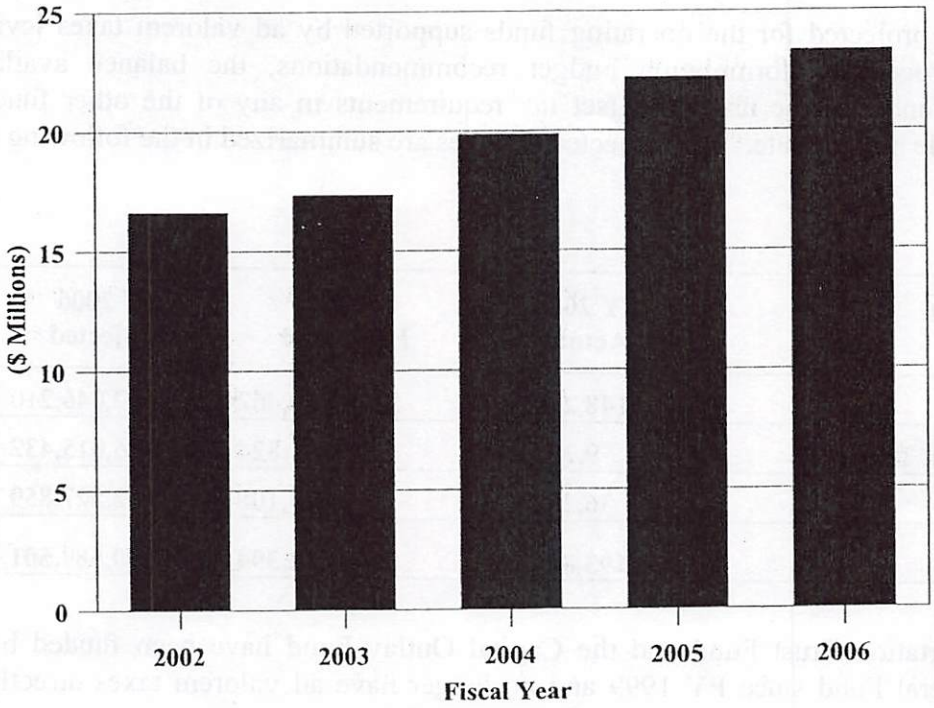
The County Gas Tax was established by Florida Statute (F.S.) Sections 206.41 and 206.60 and is levied on motor fuel at the rate of 1-cent per gallon. The Department of Revenue (DOR) administers the tax and distributes the proceeds to the County on a monthly basis based on the County's distribution factor. The funds received from this tax are used for road and bridge maintenance and are budgeted in the County Transportation Trust Fund. The distribution factor is based upon three weighted ratios: an area component, a population component, and a monthly gas tax collection component.

The 2-cent per gallon Constitutional Gas Tax is levied on motor fuel under F.S. Sections 206.41 and 206.47. The tax can be used first to meet debt service requirements. All surplus tax is restricted for use on road construction, acquisition, and maintenance. The Constitutional Gas Tax is collected from all counties by the DOR and the tax is distributed monthly, based on the abovementioned distribution factor, by the State Board of Administration. Previously, the State retained a portion from the County's distribution for payment on two (2) 1977 Road Bonds, which have since been satisfied as of Fiscal Year 2005.

A 1-cent gas tax (Ninth Cent Gas Tax) is levied by the County per F.S. Section 336.021 on each gallon of motor and diesel fuel sold, as adopted in 1993 by the Board of County Commissioners. Use of the proceeds is restricted to transportation expenditures. Current Board policy allocates 50% of this revenue to Mass Transit and 50% to road improvements. The proceeds of the tax are distributed by the DOR to the County and the tax is not shared with its municipalities.

The County levies two separate Local Option Gas Taxes pursuant to F.S. Section 336.025. The first is a 6-cent gas tax on each gallon of motor and diesel fuel sold. This tax, originally adopted in 1983 by the Board of County Commissioners, was due to expire in 1995, and was extended for an additional thirty years. Use of the proceeds are restricted to transportation expenditures. The second tax, adopted in 1993 by the Board of County Commissioners, levies a 5-cent tax on motor fuel only. Use of the proceeds are restricted to transportation expenditures needed to meet the requirements of the capital improvement element of an adopted comprehensive plan. Current Board policy allocates 50% of this revenue to mass transit and 50% to road improvements. The County shares the proceeds of both of these taxes with its local municipalities through interlocal agreements. The County receives 66.67% of the proceeds from the 6-cent tax and 79% of the proceeds from the 5-cent tax.

TOURIST DEVELOPMENT TAXES



Actual FY 2002	Actual FY 2003	Actual FY 2004	Estimated FY 2005	Budget FY 2006
$16,621,855	$17,330,096	$19,848,215	$22,230,001	$23,341,500

Tourist Development Taxes are derived from a 4% tax on the renting of any living accommodation for a term of six months or less. Each year, the first $250,000 of the first three cents of this tax is reserved for the operation and maintenance costs of the convention center, and the next $150,000 is reserved for special major projects that further tourism. The remaining portion collected from the three cent tourist tax is then distributed in the following manner: 52.47% for tourism promotion and advertisement, 22.51% for cultural and fine arts programs, 14.1% for beach restoration, 3.92% to promote the County as a film and television production location and 7% to promote sporting events within the County.

Effective January 1, 1994, the Board of County Commissioners adopted the fourth cent of tourist tax to be used for debt service on bonds issued to finance the construction of a professional sports franchise facility and the convention center; and to pay the planning and design costs incurred prior to the issuance of such bonds. In addition, fourth cent funds can be used to pay the operation and maintenance costs of the convention center for a period of ten years.

PROJECTED CHANGES IN FUND BALANCE
FISCAL YEARS 2004-2006

The change in fund balance is projected for the operating funds supported by ad valorem taxes levied on a countywide basis. In the process of formulating budget recommendations, the balance available for appropriation in any of these funds can be used to offset tax requirements in any of the other funds while maintaining the same countywide millage rate. The projected changes are summarized in the following table.

FUND	FY 2004 Actual	FY 2005 Estimated	FY 2006 Projected
General	$148,216,477	$142,870,462	$152,046,210
County Transportation Trust	9,291,314	8,381,824	6,015,432
Capital Outlay	36,292,878	42,570,108	32,527,859
TOTAL	**$193,800,669**	**$193,822,394**	**$190,589,501**

* The County Transportation Trust Fund and the Capital Outlay Fund have been funded by transfers from the General Fund since FY 1999 and no longer have ad valorem taxes directly levied in the funds.

After eight consecutive years of lowering or maintaining the countywide operating millage rate, Palm Beach County increased it by 8.6%, to 4.6000, for FY 1998 and maintained that rate through FY 2001. In FY 2002, the rate was decreased to 4.5500 and in FY 2003 it was decreased to 4.5000. After maintaining that rate for three years, the rate was decreased to 4.4500 for FY 2006. This was accomplished through a combination of reductions in the growth of departmental operating budgets, implementation of alternative revenue sources, a commitment by Management to realize savings whenever possible, and unprecedented growth in taxable values of property throughout the County. These measures have enabled the County to accumulate significant fund balances that are available to fund future needs. The financial stability of the County, as evidenced by a strong fund balance, has also resulted in general obligation debt ratings of "AAA" from Standard & Poors, Fitch IBCA, and Moody's Investor Service. Palm Beach County is the only county in Florida that has attained the highest "AAA" rating.

It is anticipated that the County will continue to maintain a strong financial position. Over the past decade, Reserves for Balances Forward have been increased from $18.2 million to over $93.4 million.

Detailed projections for the funds are shown on the following pages.

PROJECTED CHANGES IN FUND BALANCE
FISCAL YEARS 2004-2006

General Fund

	Actual FY 2004	Budget FY 2005	Estimated FY 2005	Budget FY 2006	Estimated FY 2006
Revenues					
Ad Valorem Taxes	$427,034,629	$499,946,980	$479,949,101	$578,194,939	$554,103,483
Utility Services Tax	53,474,120	54,342,000	54,340,000	56,482,001	56,479,922
Franchise Fees	17,905,261	18,900,000	18,700,000	19,645,000	19,434,893
Intergovernmental Revenue	26,432,770	23,262,000	26,705,000	28,810,000	29,386,200
Charges for Services	88,641,396	66,626,818	62,866,462	63,957,667	60,132,041
Miscellaneous Revenues	5,088,095	2,886,494	6,782,501	2,958,684	4,658,212
Interest Earnings	6,439,782	10,849,300	7,567,000	10,367,000	5,870,158
Operating Transfers In	23,538,735	17,808,876	29,001,972	31,684,430	32,001,274
Statutory Reserves	0	(34,264,567)	0	(37,432,757)	0
Fund Balance	171,178,244	142,657,198	148,216,477	142,853,722	142,870,462
Total	**$819,733,032**	**$803,015,099**	**$834,128,513**	**$897,520,686**	**$904,936,646**
Expenditures					
Personal Services	$127,997,875	$132,939,676	$131,687,872	$144,868,645	$143,491,547
Operating Expenses	91,416,850	94,031,712	91,352,155	102,241,772	99,242,799
Capital Outlay	1,896,428	4,165,018	1,699,368	4,412,121	2,206,061
Grants and Aids	48,403,368	52,408,108	54,111,527	67,529,938	69,655,766
Non-Operating	401,802,034	519,470,585	412,407,129	578,468,210	438,294,264
Total	**$671,516,555**	**$803,015,099**	**$691,258,051**	**$897,520,686**	**$752,890,436**
Fund Balance	**$148,216,477**		**$142,870,462**		**$152,046,210**

PROJECTED CHANGES IN FUND BALANCE
FISCAL YEARS 2004-2006

County Transportation Trust Fund

	Actual FY 2004	Budget FY 2005	Estimated FY 2005	Budget FY 2006	Estimated FY 2006
Revenues					
Gas Tax	$5,144,556	$4,592,378	$5,258,354	$4,957,173	$5,585,004
Charges for Services	580,148	900,611	900,761	930,518	930,673
Miscellaneous Revenues	945,093	2,649,285	2,183,817	2,122,271	1,669,921
Interest Earnings	244,749	315,274	200,036	394,100	167,064
Impact Fees & Assessments	441,570	1,500,000	1,522,000	1,500,000	1,521,682
Program Grants	546,849	310,000	300,000	410,000	396,333
Operating Transfers In	29,197,830	31,480,086	31,547,051	32,899,277	32,969,112
Fund Balance	10,306,685	5,290,068	9,291,314	7,803,822	8,381,824
Total	**$47,407,480**	**$47,037,702**	**$51,203,333**	**$51,017,161**	**$51,621,614**
Expenditures					
Personal Services	$19,875,175	$20,234,482	$20,762,542	$21,782,439	$22,336,438
Operating Expenses	17,616,573	22,469,737	18,369,664	25,024,405	19,439,007
Capital Outlay	624,418	3,985,716	3,689,303	3,865,109	3,554,571
Non-Operating	0	347,767	0	345,208	276,166
Total	**$38,116,166**	**$47,037,702**	**$42,821,509**	**$51,017,161**	**$45,606,183**
Fund Balance	**$9,291,314**		**$8,381,824**		**$6,015,432**

PROJECTED CHANGES IN FUND BALANCE
FISCAL YEARS 2004-2006

Capital Outlay Fund

	Actual FY 2004	Budget FY 2005	Estimated FY 2005	Budget FY 2006	Estimated FY 2006
Revenues					
Program Operating Grants	$0	$350,730	$55,025	$260,244	$239,424
Miscellaneous Revenues	241,198	1,670,090	1,531,621	1,851,610	1,684,212
Interest Earnings	847,833	1,189,500	880,245	1,459,997	947,059
Operating Transfers In	24,018,536	21,336,670	20,888,985	21,841,230	21,373,137
Fund Balance	34,094,439	41,037,606	36,292,878	41,511,552	42,570,108
Total	**$59,202,006**	**$65,584,596**	**$59,648,754**	**$66,924,633**	**$66,813,940**
Expenditures					
Personal Services	$452,065	$188,392	$317,806	$2,181,947	$1,745,558
Operating Expenses	7,998,877	8,081,028	4,822,377	14,050,028	11,240,022
Capital Outlay	12,627,963	54,194,478	11,053,317	41,310,923	16,524,369
Grants and Aids	649,651	3,025,772	879,546	2,558,595	2,046,876
Non-Operating	1,180,572	94,926	5,600	6,823,140	2,729,256
Total	**$22,909,128**	**$65,584,596**	**$17,078,646**	**$66,924,633**	**$34,286,081**
Fund Balance	**$36,292,878**		**$42,570,108**		**$32,527,859**

BUDGET COMPARISON BY FUND - FY 2005 AND 2006

Board of County Commissioners

2004 Final Non-Exempt Valuation Countywide $110,961,828,814

2005 Tentative Non-Exempt Valuation Countywide $129,931,446,890

	2005 Adopted				2006 Tentative			
Fund Name	Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
General Fund	4.5000	499,946,980	303,068,119	803,015,099	4.4500	578,194,939	319,325,747	897,520,686
Operating Ad Valorem Tax Funds - Countywide	4.5000	499,946,980	303,068,119	803,015,099	4.4500	578,194,939	319,325,747	897,520,686
25M GO Recreation/Culture 99	0.0192	2,136,547	(60,187)	2,076,360	0.0095	1,235,157	238,910	1,474,067
75M GO Conservation Lands 99	0.0558	6,209,340	(159,807)	6,049,533	0.0484	6,292,799	(239,546)	6,053,253
75M GO Conservation Lands 2001	0.0571	6,354,002	(168,303)	6,185,699	0.0497	6,461,820	(276,121)	6,185,699
50M ESL 94 DS Sinking	0.0232	2,581,661	(93,741)	2,487,920	0.0199	2,587,328	(95,958)	2,491,370
25M GO Parks & Cultural Facilities 2003	0.0174	1,936,246	(78,840)	1,857,406	0.0154	2,002,254	(143,947)	1,858,307
25M GO Parks & Recreation Facilities 2005	0.0046	511,881	(31,872)	480,009	0.0122	1,586,201	367,822	1,954,023
50M GO 05 Waterfront Access DS	0.0000	0	0	0	0.0299	3,887,493	(200,020)	3,687,473
59.39M Refunding Bond	0.0437	4,862,870	(145,045)	4,717,825	0.0379	4,927,625	(227,080)	4,700,545
45.625M GO Refunding 98 Interest & Sinking	0.0467	5,196,706	(200,153)	4,996,553	0.0398	5,174,657	(178,104)	4,996,553
20M GO 05 DS, Ref 25M Rec Fac 99A	0.0000	0	0	0	0.0065	845,107	(39,963)	805,144
Voted Debt Service Ad Valorem Tax - Countywide	0.2677	29,789,253	(937,948)	28,851,305	0.2692	35,000,441	(794,007)	34,206,434
Total Ad Valorem Tax Funds - Countywide	4.7677	529,736,233	302,130,171	831,866,404	4.7192	613,195,380	318,531,740	931,727,120
Senior Citizens Centers		0	532,776	532,776		0	560,246	560,246
HUD Supportive Housing		0	652,912	652,912		0	1,456,408	1,456,408
Head Start		0	23,047,874	23,047,874		0	23,912,912	23,912,912
Community Action Program		0	1,651,859	1,651,859		0	1,777,396	1,777,396
Farmworkers Jobs/Education Program		0	475,093	475,093		0	441,881	441,881
DOSS - Administration		0	1,794,794	1,794,794		0	1,789,499	1,789,499
DOSS - Title III Older Americans		0	4,542,545	4,542,545		0	4,721,843	4,721,843
DOSS - Comm. Care For Elderly		0	1,285,167	1,285,167		0	1,322,028	1,322,028
Low Income Home Energy Program		0	950,221	950,221		0	1,559,531	1,559,531

Board of County Commissioners

2004 Final Non-Exempt Valuation Countywide $110,961,828,814

2005 Tentative Non-Exempt Valuation Countywide $129,931,446,890

	2005 Adopted				2006 Tentative			
Fund Name	Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
Ryan White Care Program		0	16,992,696	16,992,696		0	16,996,248	16,996,248
Affordable Housing Trust Fund		0	23,488,193	23,488,193		0	29,756,924	29,756,924
Housing & Community Development		0	20,436,166	20,436,166		0	27,421,493	27,421,493
Rehab Loan Program		0	143,435	143,435		0	35,200	35,200
Home Investment Partnership Act		0	8,827,071	8,827,071		0	9,112,326	9,112,326
Section 108 Loan Fund		0	0	0		0	686,329	686,329
Juvenile Assessment Center Fund		0	0	0		0	67,488	67,488
Law Enforcement Trust Fund		0	301,524	301,524		0	62,282	62,282
Supervisor Of Elections		0	8,000,565	8,000,565		0	8,475,593	8,475,593
Beautification Maintenance		0	1,064,279	1,064,279		0	1,266,415	1,266,415
Co Trans Trust		0	47,037,702	47,037,702		0	51,017,161	51,017,161
Street Lighting Maintenance		0	508,614	508,614		0	1,180,399	1,180,399
Natural Areas Stewardship Endowment		0	3,541,321	3,541,321		0	3,868,103	3,868,103
Unit 11 Stewardship Fund		0	6,054,472	6,054,472		0	5,224,334	5,224,334
Ag Reserve Land Management		0	5,039,941	5,039,941		0	5,442,365	5,442,365
Environmental Enhance-Freshwater		0	314,107	314,107		0	336,500	336,500
Environmental Enhance-Saltwater		0	676,385	676,385		0	528,941	528,941
Environmental Enhance-Nonspecific		0	2,076,734	2,076,734		0	739,719	739,719
Natural Areas Fund		0	13,877,790	13,877,790		0	8,343,014	8,343,014
Pollution Recovery Trust Fund		0	1,467,294	1,467,294		0	1,758,114	1,758,114
State Mosquito		0	136,321	136,321		0	179,991	179,991
FDEP Lake Worth Lagoon Ecosystem		0	4,225,937	4,225,937		0	2,173,688	2,173,688
Petroleum Storage Tank Program		0	1,796,007	1,796,007		0	1,912,885	1,912,885
Petrol Store Tank Compliance		0	2,497,885	2,497,885		0	922,833	922,833
Handicapped Parking Enforcement		0	241,638	241,638		0	236,799	236,799
Human Relations Camp		0	25,100	25,100		0	28,305	28,305
HUD - Fair Housing		0	1,043,085	1,043,085		0	723,575	723,575
Fair Employment Contract		0	718,260	718,260		0	817,800	817,800
Sales Tax Revenue Fund		0	73,246,144	73,246,144		0	96,609,037	96,609,037
Bond Waiver Program R-89/1178		0	496,818	496,818		0	503,759	503,759
Intergovernmental Radio Communication Program		0	3,491,094	3,491,094		0	3,584,375	3,584,375
School Impact Fees Zone 1		0	4,705,517	4,705,517		0	6,216,675	6,216,675

Board of County Commissioners

2004 Final Non-Exempt Valuation Countywide $110,961,828,814

2005 Tentative Non-Exempt Valuation Countywide $129,931,446,890

	2005 Adopted				2006 Tentative			
Fund Name	Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
School Impact Fees Zone 2		0	6,793,453	6,793,453		0	7,654,718	7,654,718
School Impact Fees Zone 3		0	1,674,429	1,674,429		0	2,730,423	2,730,423
School Impact Fees Zone 4		0	4,819,586	4,819,586		0	6,018,569	6,018,569
School Concurrency		0	10,000	10,000		0	9,040	9,040
Choose Life License Plate Fund		0	60,200	60,200		0	228,995	228,995
Law Library		0	468,777	468,777		0	174,700	174,700
Criminal Justice		0	828,873	828,873		0	796,704	796,704
Local Requirements & Innovations Fund FS 29.004		0	350,000	350,000		0	119,700	119,700
Legal Aid Programs Fund FS 29.008(3)a		0	350,000	350,000		0	119,700	119,700
Teen Court/JAC/Juvenile Programs Fund		0	350,000	350,000		0	119,700	119,700
Court Information Technology Fund		0	4,100,000	4,100,000		0	6,475,777	6,475,777
Palm Tran Operations		0	57,695,350	57,695,350		0	68,230,895	68,230,895
Palm Tran Grants		0	28,042,207	28,042,207		0	31,872,619	31,872,619
Metro Planing Organization		0	1,893,030	1,893,030		0	2,565,431	2,565,431
Southwinds Golf Course		0	2,586,171	2,586,171		0	2,368,475	2,368,475
Okeeheelee Golf Course		0	2,857,025	2,857,025		0	2,607,347	2,607,347
South County Regional Golf Course		0	0	0		0	346,946	346,946
Lantana Hills Golf Course		0	0	0		0	306,173	306,173
AC & C Mobile Spay/Neuter Program		0	753,837	753,837		0	889,970	889,970
Animal Regulation Trust Fund		0	43,617	43,617		0	43,772	43,772
Victims Funds		0	46,243	46,243		0	77,002	77,002
E-911 Program Wire Line FS 365.171		0	4,965,954	4,965,954		0	5,688,277	5,688,277
EMS Award-Grant Program		0	634,065	634,065		0	574,037	574,037
Public Safety Grants		0	98,674	98,674		0	153,635	153,635
Emergency Management		0	121,222	121,222		0	422,787	422,787
EM Preparedness & Assistance		0	240,000	240,000		0	230,000	230,000
Regulation Of Towing Business		0	126,351	126,351		0	107,963	107,963
Vehicle For Hire Ordinance		0	761,405	761,405		0	948,136	948,136
USDA Grant		0	0	0		0	20	20
Moving Ordinance		0	233,743	233,743		0	201,772	201,772
E-911 Wireless FS365.172/173		0	3,826,921	3,826,921		0	2,749,351	2,749,351
TDC-Convention Center Operations		0	5,364,518	5,364,518		0	5,379,221	5,379,221

Board of County Commissioners

2004 Final Non-Exempt Valuation Countywide $110,961,828,814

2005 Tentative Non-Exempt Valuation Countywide $129,931,446,890

	2005 Adopted				2006 Tentative			
Fund Name	Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
TDC-Film Commission		0	627,160	627,160		0	797,899	797,899
TDC-Special Projects		0	137,067	137,067		0	203,320	203,320
TDC-4th Cent Local Option Tax		0	19,816,680	19,816,680		0	19,818,053	19,818,053
TDC-Tourism		0	9,230,454	9,230,454		0	11,785,309	11,785,309
TDC-Cultural Arts		0	4,198,479	4,198,479		0	5,171,605	5,171,605
TDC-Beaches		0	2,184,346	2,184,346		0	2,647,485	2,647,485
TDC-Sports Commission		0	1,082,359	1,082,359		0	1,400,644	1,400,644
Drug Abuse Trust Fund		0	760,337	760,337		0	189,000	189,000
Driver Ed Trust Fund		0	680,000	680,000		0	700,000	700,000
Crime Prevention Fund		0	643,221	643,221		0	782,438	782,438
Local Law Enfor Blk Grant 2006		0	0	0		0	330,435	330,435
Local Law Enforcement BG Trust Fund/2004		0	366,350	366,350		0	0	0
Local Law Enforcement BG Trust Fund/ 2005		0	268,252	268,252		0	278,250	278,250
Criminal Justice Reserve Fund		0	1,000,000	1,000,000		0	1,286,349	1,286,349
Channel 20 Program		0	217,508	217,508		0	177,010	177,010
Economic Development		0	6,659,186	6,659,186		0	5,609,408	5,609,408
233.6M Criminal Justice Facility 90 DS		0	2,730,180	2,730,180		0	2,730,180	2,730,180
20M Sunshine 800Mz Radio 2000 DS		0	1,691,979	1,691,979		0	1,681,054	1,681,054
14M Sunshine Vote Mach 2001 DS		0	2,517,490	2,517,490		0	2,518,758	2,518,758
22.425M Revenue Improvements 97 DS		0	1,734,318	1,734,318		0	1,079,046	1,079,046
15.175M Parking Facility 1995 DS		0	1,198,383	1,198,383		0	727,283	727,283
26.3M Park & Recreation Facility 1996 DS		0	2,109,084	2,109,084		0	1,243,144	1,243,144
92.475M General Government Facilities 2003		0	7,753,785	7,753,785		0	7,756,185	7,756,185
12M FAU/Scripps Sunshine 2004 DS		0	2,587,595	2,587,595		0	2,466,983	2,466,983
140M Scripps Construction Trust Fund Nav 2004 DS		0	10,815,538	10,815,538		0	11,312,051	11,312,051
27M Scripps/Mecca Farms Land Acq. Nav 2004 Taxable		0	2,236,903	2,236,903		0	0	0
30M Scripps/Mecca Farms Land Acq. Nav 2004 Tax Exempt DS		0	2,315,753	2,315,753		0	2,808,492	2,808,492
7.5M 05 Sunshine Loan #7 S County Golf Course DS		0	0	0		0	300,000	300,000
5.8M Scripps/Mecca Farms/Beeline Bridge Nav 2004		0	174,000	174,000		0	304,465	304,465
24.3M NAV 04 Taxable Scripps Ld Acq DS		0	0	0		0	3,488,228	3,488,228
13M 2nd FAU/Scripps Sunshine 2005 DS		0	0	0		0	1,800,444	1,800,444
28.01M Stadium Fac 96 DS		0	2,238,188	2,238,188		0	0	0

Board of County Commissioners

2004 Final Non-Exempt Valuation Countywide $110,961,828,814

2005 Tentative Non-Exempt Valuation Countywide $129,931,446,890

	2005 Adopted				2006 Tentative			
Fund Name	Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
1M Glades Health Rev 84 DSR		0	0	0		0	6,500	6,500
8.585M Public Improvements Okeeheelee Golf 94 DS		0	0	0		0	1,800	1,800
50.87M Sunshine 1 87 DS		0	2,327,105	2,327,105		0	2,240,248	2,240,248
10M Sunshne Loan 2 88 DS		0	21,685	21,685		0	0	0
30.73M Beach Acq Ref 1993 DS		0	2,938,967	2,938,967		0	2,936,803	2,936,803
30.73M Beach Acq Ref 1993 DSR		0	3,028,149	3,028,149		0	2,935,973	2,935,973
26.515M Refunding 1993 DS		0	2,754,815	2,754,815		0	2,755,595	2,755,595
32.775M CJC Rev Ref 1997 DS		0	1,878,213	1,878,213		0	1,878,213	1,878,213
117.485M CJF Ref 1993 DS		0	14,085,231	14,085,231		0	14,082,422	14,082,422
22.425M Admin Cmplex Ref 1993 DS		0	1,905,305	1,905,305		0	1,947,475	1,947,475
18.650M CJFAC Ref 2002 DS		0	2,115,369	2,115,369		0	2,117,969	2,117,969
6.525M Public Improv Recreation Ref Bonds 2003		0	712,319	712,319		0	711,819	711,819
Convention Center Refunding Bonds 2004		0	3,792,261	3,792,261		0	3,792,208	3,792,208
17.455M NAV 05 DS, Ref 26M Parks & Rec Fac 96		0	0	0		0	1,140,821	1,140,821
13.485M NAV 05 DS, Ref 22M N.C Court & PBSO MP 97		0	0	0		0	655,604	655,604
11.5M NAV 05 DS, Ref 15M Judicial Parking 95		0	0	0		0	664,594	664,594
20.07M NAV 05 DS, Ref 28M Stadium Fac 96		0	0	0		0	2,230,063	2,230,063
25M GO Rec/Cul 1999 Ctf		0	10,147,064	10,147,064		0	7,443,374	7,443,374
75M GO Coserv Land 1999 CTF		0	19,161,821	19,161,821		0	1,007,894	1,007,894
75M GO Coserv Land 2001 CTF		0	20,455,404	20,455,404		0	28,802,286	28,802,286
26.08M CJF Completion Bonds 1994 CTF		0	1,229,131	1,229,131		0	1,054,721	1,054,721
50M ESL 1994 Acquisition Fund		0	6,559,226	6,559,226		0	67,929	67,929
9.375M Non Ad Valorem 1995 Rev		0	438,840	438,840		0	201,647	201,647
20M Sunshine Lane 800Mz Radio 2000		0	3,724,880	3,724,880		0	3,649,028	3,649,028
14M Sunshine Voting Machines		0	191,973	191,973		0	199,856	199,856
10.47M Airport Center Acqusition Fund		0	22,009	22,009		0	15,250	15,250
22.425M North County & PBSO 1997		0	6,872,850	6,872,850		0	3,541,788	3,541,788
15.175M Jud Garage Acquisition		0	141,486	141,486		0	146,785	146,785
80.705M Convention Center Bond 00 Project		0	7,132,000	7,132,000		0	6,016,169	6,016,169
30M Park Bond		0	195,847	195,847		0	131,476	131,476
26.3M Park & Recreation Facility Series 1996 C&A		0	2,147,566	2,147,566		0	746,426	746,426
92.475 General Govt Facilities 2003		0	82,160,149	82,160,149		0	64,891,166	64,891,166

Board of County Commissioners

2004 Final Non-Exempt Valuation Countywide $110,961,828,814

2005 Tentative Non-Exempt Valuation Countywide $129,931,446,890

	2005 Adopted				2006 Tentative			
Fund Name	Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
25M GO Parks & Culture Improv 2003		0	22,870,755	22,870,755		0	20,415,325	20,415,325
25M GO Parks & Culture Improv 2005		0	25,832,500	25,832,500		0	27,175,683	27,175,683
12M FAU/Scripps Sunshine 2004		0	8,908,093	8,908,093		0	148,010	148,010
20M Scripps/Mecca Farms PD&E Ban 2004		0	39,070,150	39,070,150		0	5,014,439	5,014,439
60M Scripps/Mecca Farms Land Acquisition Nav 2004		0	0	0		0	4,629,609	4,629,609
140M Scripps Construction Trust Fund Nav 2004		0	147,200,000	147,200,000		0	122,911,677	122,911,677
30M Scripps/Mecca Farms Land Acq. Nav 2004 Ban #3 Tax Exmt		0	72,307,139	72,307,139		0	354,359	354,359
27M Scripps/Mecca Farms Land Acquisition Nav 2004 Taxable		0	22,300,000	22,300,000		0	387,794	387,794
30M Scripps/Mecca Farms Land Acquisition Nav 2004 Tax Exmpt		0	37,789,161	37,789,161		0	57,753	57,753
South County Regional Park Golf Course Nav 2005		0	7,500,000	7,500,000		0	7,500,000	7,500,000
5.8M Scripps/Mecca Farms/Beeline Bridge Nav 2004		0	5,757,626	5,757,626		0	1,683,075	1,683,075
24.3 Scripps/Mecca Farms Land Acq NAV 2004 Tax		0	22,300,000	22,300,000		0	14,123	14,123
3.34M NAV 04 ScrippsMecca Dev Improvements		0	0	0		0	823,282	823,282
1.96M NAV 04 Taxable ScrippsMecca Dev Improvements		0	0	0		0	1,600,636	1,600,636
10.5M BAN 05 Taxable Convention Center Hotel SiteAcquisition		0	0	0		0	524,881	524,881
15M Public Improvement Rev Bond 2006 - Judicial Parking		0	0	0		0	15,000,000	15,000,000
Transportation Improvement Fund		0	243,576,270	243,576,270		0	240,026,042	240,026,042
Road Impact Fee Zone 1		0	28,977,155	28,977,155		0	41,760,952	41,760,952
Road Impact Fee Zone 2		0	30,162,975	30,162,975		0	39,183,670	39,183,670
Road Impact Fee Zone 3		0	70,322,593	70,322,593		0	61,879,250	61,879,250
Road Impact Fee Zone 4		0	35,646,339	35,646,339		0	40,805,092	40,805,092
Road Impact Fee Zone 5		0	31,750,170	31,750,170		0	34,141,178	34,141,178
Road Impact Fees Area Q		0	13,916	13,916		0	0	0
Lyons Road/Delray Training Center PUD		0	471	471		0	481	481
Abacoa Impact Fee Account		0	4,227,980	4,227,980		0	2,180,763	2,180,763
Abacoa Trust Sub Account		0	2,388,981	2,388,981		0	2,702,265	2,702,265
Burns Road Agreement W/WPB		0	56,853	56,853		0	59,827	59,827
PGA Blvd Agreement W/NPBCID		0	443,793	443,793		0	483,215	483,215
Northlake Blvd Agreement W/NPBCID		0	581,400	581,400		0	892,548	892,548
Ironhorse Agreement W/NPBCID		0	259,243	259,243		0	235,780	235,780
Park Improvement Fund		0	23,137,841	23,137,841		0	25,437,676	25,437,676
Park Impact Fees Z-1		0	13,801,627	13,801,627		0	17,682,645	17,682,645

Board of County Commissioners

2004 Final Non-Exempt Valuation Countywide $110,961,828,814

2005 Tentative Non-Exempt Valuation Countywide $129,931,446,890

	2005 Adopted				2006 Tentative			
Fund Name	Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
Park Impact Fees Z-2		0	36,932,808	36,932,808		0	31,678,183	31,678,183
Park Impact Fees Z-3		0	11,263,633	11,263,633		0	10,657,696	10,657,696
Unit 11 Acquisition/Enhancement		0	7,647,019	7,647,019		0	6,190,690	6,190,690
South Loxahatchee Slough Wetland Restoration		0	283,750	283,750		0	454,986	454,986
Beach Improvement		0	17,179,343	17,179,343		0	16,240,263	16,240,263
South Lake Worth Inlet		0	3,640,900	3,640,900		0	3,420,182	3,420,182
PUD Civic Site Cash Out		0	2,500,113	2,500,113		0	2,713,614	2,713,614
800 Mhz RR+I Fund		0	10,929,215	10,929,215		0	13,286,445	13,286,445
Law Enforcement/Impact Fees Z1 Countywide		0	9,563	9,563		0	9,705	9,705
Law Enforcement/Impact Fees Z2 Road Patrol		0	6,930,317	6,930,317		0	7,569,952	7,569,952
Public Building Improvement Fund		0	51,525,662	51,525,662		0	70,560,793	70,560,793
Public Building Impact Fees		0	17,680,504	17,680,504		0	19,310,340	19,310,340
Stadium Facility 1.2M Capital Improvements		0	110,028	110,028		0	59,237	59,237
Capital Outlay		0	50,156,086	50,156,086		0	33,544,759	33,544,759
Information Technology Capital		0	27,897,794	27,897,794		0	27,998,639	27,998,639
Court Related Info Technology Capital		0	6,572,790	6,572,790		0	5,381,235	5,381,235
WUD Revenue		0	92,328,000	92,328,000		0	97,815,000	97,815,000
Operation & Maintenance		0	62,932,900	62,932,900		0	70,172,000	70,172,000
Renewal & Replacement		0	1,000,000	1,000,000		0	1,000,000	1,000,000
Capital Improvements		0	148,278,173	148,278,173		0	161,366,062	161,366,062
Connection Charge Account		0	30,097,000	30,097,000		0	17,582,000	17,582,000
Special Assessment Program WUD		0	6,929,000	6,929,000		0	6,268,000	6,268,000
Debt Service WUD 85		0	1,760,000	1,760,000		0	1,700,000	1,700,000
Debt Service WUD Ecr Loan		0	317,000	317,000		0	317,000	317,000
Debt Service WUD 95		0	4,151,900	4,151,900		0	0	0
Debt Service WUD 98		0	2,426,000	2,426,000		0	2,426,000	2,426,000
Debt Service Reserve WUD All		0	962,000	962,000		0	962,000	962,000
Debt Service WUD 2003		0	4,414,000	4,414,000		0	4,422,700	4,422,700
Debt Service WUD 2004		0	1,536,500	1,536,500		0	5,686,900	5,686,900
Constuction Trust Fund Wud 2006		0	0	0		0	50,119,000	50,119,000
Debt Service Wud 2006		0	0	0		0	1,950,000	1,950,000
Airport Operations		0	65,965,133	65,965,133		0	71,849,012	71,849,012

Board of County Commissioners

2004 Final Non-Exempt Valuation Countywide $110,961,828,814

2005 Tentative Non-Exempt Valuation Countywide $129,931,446,890

	2005 Adopted				2006 Tentative			
Fund Name	Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
Airport Capital Projects		0	6,011,703	6,011,703		0	5,402,064	5,402,064
Airports Improvement & Development Fund		0	53,992,484	53,992,484		0	28,484,403	28,484,403
Airports Passenger Facility Charges		0	31,138,182	31,138,182		0	26,784,832	26,784,832
Noise Abatement & Mitigation		0	2,651,587	2,651,587		0	2,750,001	2,750,001
Airports Restricted Assets Fund		0	3,147,209	3,147,209		0	1,278,078	1,278,078
DOA 60.15M Refunding DS 2002		0	3,602,131	3,602,131		0	3,575,355	3,575,355
Debt Service DOA 2001		0	11,850,613	11,850,613		0	12,133,796	12,133,796
Debt Service Reserve DOA 91&92		0	16,412,785	16,412,785		0	15,734,835	15,734,835
Fleet Management		0	28,423,582	28,423,582		0	32,587,793	32,587,793
Property & Casualty Insurance		0	14,267,620	14,267,620		0	13,488,036	13,488,036
Risk Management Fund		0	29,982,795	29,982,795		0	22,929,938	22,929,938
Employee Health Insurance		0	46,436,632	46,436,632		0	54,376,385	54,376,385
Information Systems Services		0	29,575,851	29,575,851		0	29,238,760	29,238,760
Graphics		0	1,425,121	1,425,121		0	1,209,532	1,209,532
Gross Total Countywide Funds	4.7677	529,736,233	2,854,203,875	3,383,940,108	4.7192	613,195,380	2,750,319,660	3,363,515,040
Less: Interfund Transfers		0	(493,451,474)	(493,451,474)		0	(448,479,628)	(448,479,628)
Less: Interdepartmental Charges		0	(14,410,271)	(14,410,271)		0	(9,886,417)	(9,886,417)
Less: Internal Service Charges *		0	(117,505,789)	(117,505,789)		0	(127,211,544)	(127,211,544)
Net Total Countywide Funds	4.7677	529,736,233	2,228,836,341	2,758,572,574	4.7192	613,195,380	2,164,742,071	2,777,937,451
MSTD - Building		0	19,491,857	19,491,857		0	19,645,685	19,645,685
County Library	0.5403	33,199,009	7,524,414	40,723,423	0.5650	40,555,934	7,552,539	48,108,473
Library Grants		0	0	0		0	4,449	4,449
30.5M GO Libraries 2003 Debt Service	0.0404	2,482,399	(164,661)	2,317,738	0.0334	2,397,466	(101,328)	2,296,138
24.5M GO 05 DS, Library Improve		0	0	0	0.0266	1,909,359	(92,876)	1,816,483
30.5M GO Libraries Improvements 2003		0	30,978,032	30,978,032		0	30,694,782	30,694,782
Library Improvement Fund		0	1,658,953	1,658,953		0	1,647,099	1,647,099
Library Expansion Program		0	4,543,792	4,543,792		0	12,427,019	12,427,019
Library Impact Fees		0	9,469,722	9,469,722		0	12,168,356	12,168,356
Fire Rescue MSTU	3.1990	134,845,589	45,980,268	180,825,857	3.0990	159,354,665	56,463,087	215,817,752

BUDGET COMPARISON BY FUND - FY 2005 AND 2006

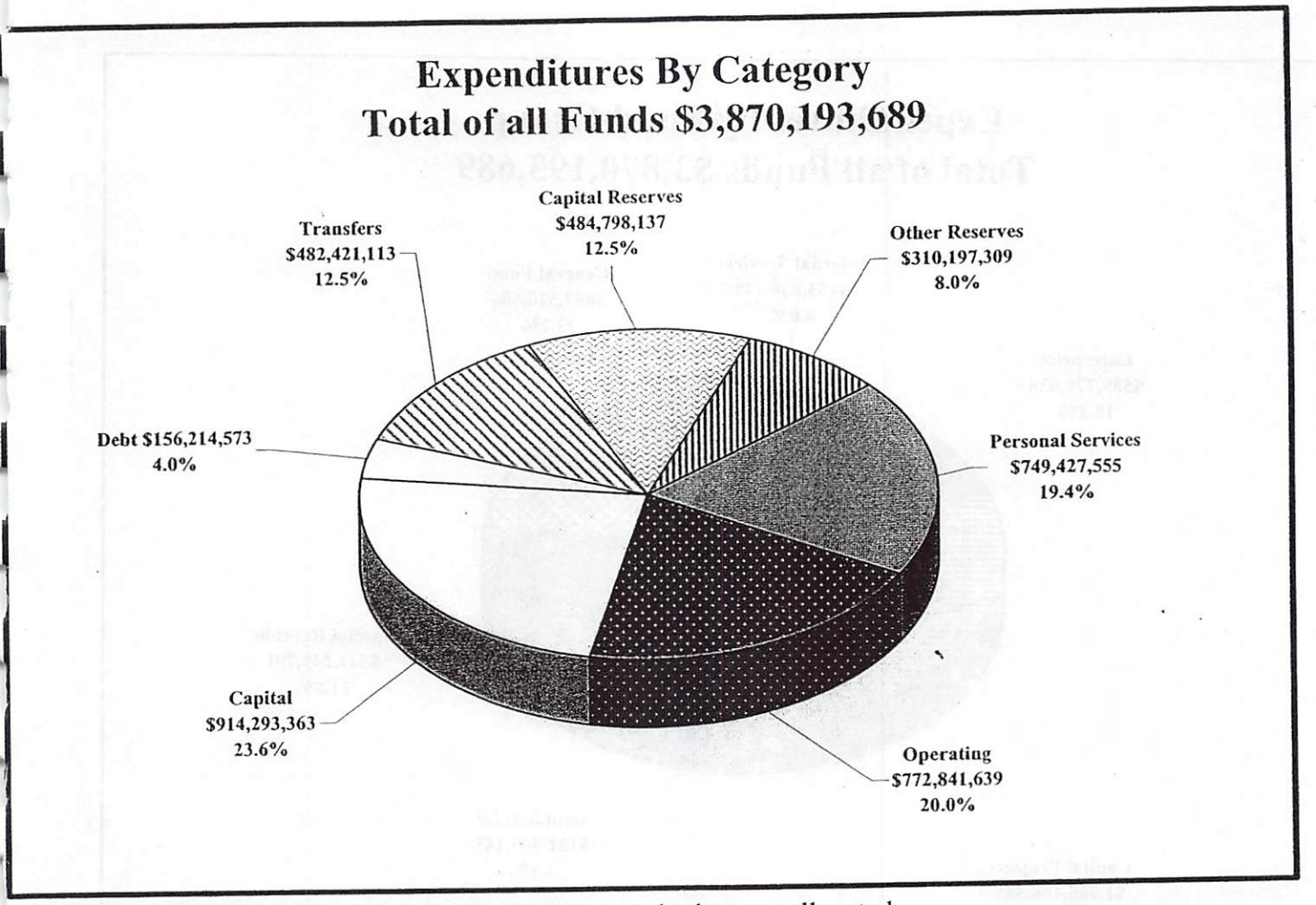
Board of County Commissioners

2004 Final Non-Exempt Valuation Countywide $110,961,828,814

2005 Tentative Non-Exempt Valuation Countywide $129,931,446,890

	2005 Adopted				2006 Tentative			
Fund Name	Mills	Taxes	Other Revenue	Budget	Mills	Taxes	Other Revenue	Budget
Fire Rescue Jupiter MSTU	1.5491	9,184,829	(325,673)	8,859,156	1.6066	11,149,756	(421,557)	10,728,199
Glades Regional Fire Rescue	1.4032	1,170,622	340,082	1,510,704	1.4032	1,107,969	669,391	1,777,360
Aviation Battalion		0	6,633,754	6,633,754		0	6,703,920	6,703,920
F/R Long-Term Disability Plan		0	9,566,908	9,566,908		0	10,569,479	10,569,479
MSBU-Hydrant Rental Boca Raton		0	488,316	488,316		0	481,208	481,208
MSBU-Hydrant Rental-Riviera Beach		0	61,756	61,756		0	59,547	59,547
Fire Rescue Improvement		0	43,129,385	43,129,385		0	54,589,140	54,589,140
Fire Rescue Impact Fees		0	11,039,287	11,039,287		0	14,054,890	14,054,890
PBC Biotechnology Development District		0	0	0		0	3,194,245	3,194,245
PBC Biotech District Rev Bonds DS 2005		0	0	0		0	2,771,670	2,771,670
PBC Biotech District NAV 05 CTF		0	0	0		0	47,500,000	47,500,000
MSTU District A		0	1,092,215	1,092,215		0	580,458	580,458
MSTU District B		0	1,351,087	1,351,087		0	645,395	645,395
MSTU District C		0	1,942,989	1,942,989		0	1,614,254	1,614,254
MSTU District D		0	2,006,595	2,006,595		0	2,130,989	2,130,989
MSTU District E		0	80,997	80,997		0	85,176	85,176
Unicorp Improvement Fund		0	4,796,238	4,796,238		0	4,566,483	4,566,483
Gross-Total Dependent Districts		180,882,448	201,686,313	382,568,761		216,475,149	290,203,500	506,678,649
Less: Interfund Transfers			(17,493,198)	(17,493,198)			(33,941,485)	(33,941,485)
Less: Interdepartmental Charges			(7,935,651)	(7,935,651)			(5,957,233)	(5,957,233)
Net-Total Dependent Districts		180,882,448	176,257,464	357,139,912		216,475,149	250,304,782	466,779,931
Net-Total County Funds & Dep. Districts		710,618,681	2,405,093,805	3,115,712,486		829,670,529	2,415,046,853	3,244,717,382
Gross Total - All Funds		710,618,681	3,055,890,188	3,766,508,869		829,670,529	3,040,523,160	3,870,193,689

* Internal Service Funds, not Charges, total was previously reported for FY 2005 Adopted Budget.



The above graph reflects how funds for the total County budget are allocated.

Personal Services - Items of expenditures in the operating budget for salaries and wages paid for services performed by county employees; including fringe benefit costs.

Operating - Budget for general expenditures; such as, utilities and supplies.

Capital - Expenditures which result in the acquisition of, or addition to, fixed assets; such as, buildings, land & roads.

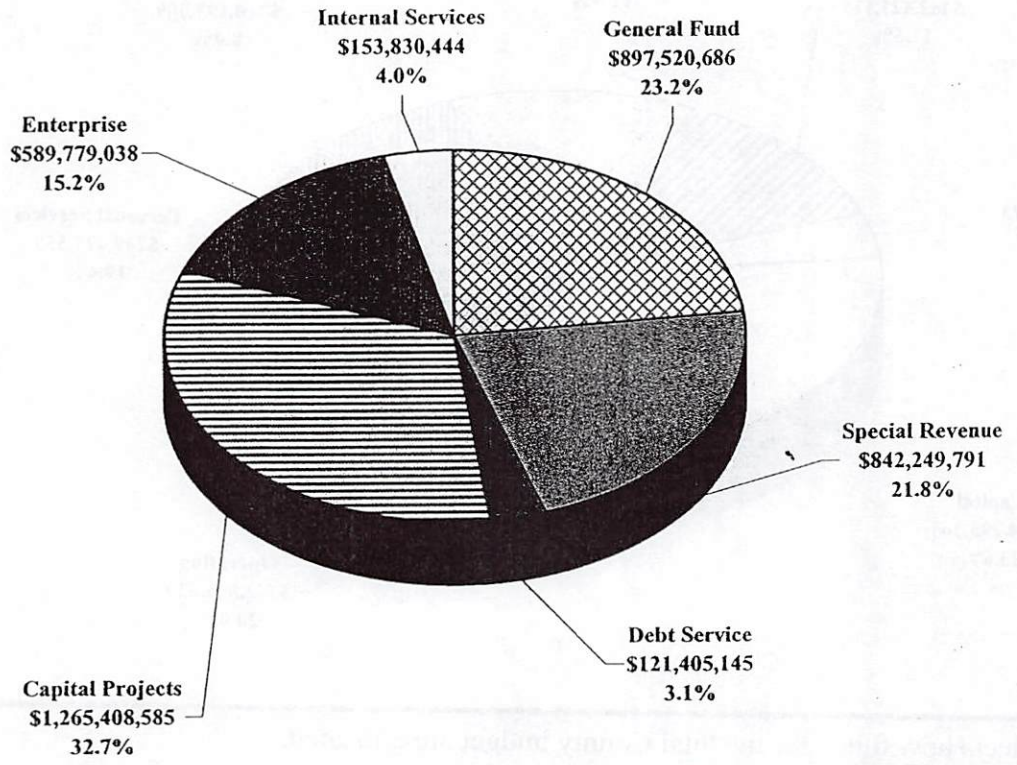
Debt - Expenditures that include debt for all funds, but do not include reserves for debt ($42,079,224) which are part of Other Reserves.

Transfers - Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

Capital Reserves - A specified amount of funds set aside for the purpose of meeting future expenses for Capital Projects

Other Reserves - Reserves for cash carry forward, contingencies, specific operations and debt service.

Expenditures by Fund Group
Total of all Funds $3,870,193,689



The above chart reflects how funds for the total County budget are allocated.

The General Fund finances Countywide services and operations not required to be accounted for in another fund.

Special Revenue Funds account for expenditures from specific revenue sources other than trust or major capital projects that are legally restricted for specified purposes (ie: Fire-Rescue and non-enterprise State and Federal Grants).

Debt Service Funds accumulate funds for the payment of principal and interest on non-enterprise bond issues.

Capital Projects Funds account for the acquisition and construction of non-enterprise capital facilities.

Enterprise Funds account for services that are financed and operated in a manner similar to private business enterprises (Airports and Water Utilities).

Internal Service Funds account for departments that provide services to other County operating departments on a cost reimbursement basis (Risk Management, Fleet Management, Graphics, and Information Systems Services).

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2005 Adopted Budget and FY 2006 Adopted Budget

Department	Fiscal Year 2005	Fiscal Year 2006	Change Amount	Change %
BCC Countywide Departments and Agencies				
Community Services				
Gross	$60,047,925	$63,702,101	$3,654,176	6.1%
Ad Valorem Equivalent	19,799,851	22,148,791	2,348,940	11.9%
Positions	468	478	10	2.1%

Six positions were added in FY 2005. Four new positions are added for FY 2006. The increase in Ad Valorem is mainly due to higher grant matches, supplemental requests, and salary increases.

County Administration

Gross	1,631,970	1,716,294	84,324	5.2%
Ad Valorem Equivalent	1,506,772	1,570,694	63,922	4.2%
Positions	13	13	0	0.0%

County Attorney

Gross	5,481,415	5,830,310	348,895	6.4%
Ad Valorem Equivalent	3,817,515	4,155,410	337,895	8.9%
Positions	59	59	0	0.0%

The increase in Ad Valorem support is mainly due to higher insurance charges.

County Commission

Gross	2,847,935	2,976,623	128,688	4.5%
Ad Valorem Equivalent	2,847,935	2,976,623	128,688	4.5%
Positions	36	36	0	0.0%

County Cooperative Extension Service

Gross	3,073,586	3,021,951	(51,635)	-1.7%
Ad Valorem Equivalent	3,053,430	2,935,589	(117,841)	-3.9%
Positions	40	39	(1)	-2.5%

One position was deleted in FY 2005.

Engineering and Public Works

Gross	61,152,149	66,756,775	5,604,626	9.2%
Ad Valorem Equivalent	47,190,034	52,464,540	5,274,506	11.2%
Positions	497	502	5	1.0%

One position was deleted in FY 2005. Six new positions are added for FY 2006.

Environmental Resource Management

Gross	47,189,314	37,347,673	(9,841,641)	-20.9%
Ad Valorem Equivalent	8,956,991	10,089,312	1,132,321	12.6%
Positions	141	147	6	4.3%

Six new positions are added for FY 2006. The Gross Budget decrease is mainly due to a decline in reserves.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2005 Adopted Budget and FY 2006 Adopted Budget

Department	Fiscal Year 2005	Fiscal Year 2006	Change Amount	Change %
Facilities Development and Operations				
Gross	67,539,724	74,955,968	7,416,244	11.0%
Ad Valorem Equivalent	30,086,072	38,085,408	7,999,336	26.6%
Positions	425	439	14	3.3%

Twelve new positions were approved for FY 2006. The increase in Ad Valorem support is mainly due to revenue from the Sheriff no longer being included in Facilities budget while the associated costs remain. There is, however, no net overall Ad Valorem impact as the costs are no longer included in the Sheriff's budget. Two new positions were added in 2005.

Financial Management and Budget				
Gross	3,849,278	3,987,508	138,230	3.6%
Ad Valorem Equivalent	3,337,278	3,415,173	77,895	2.3%
Positions	45	45	0	0.0%
Housing and Community Development				
Gross	52,751,430	66,977,072	14,225,642	27.0%
Ad Valorem Equivalent	0	0	0	0.0%
Positions	44	44	0	0.0%

The Gross increase is due to the creation of a new fund (Section 108 Loan), an increase in Grant Funding, including $3 million from the Housing Finance Authority, and a $6 million increase in Balances Forward.

Human Resources				
Gross	3,314,437	3,612,346	297,909	9.0%
Ad Valorem Equivalent	3,314,437	3,612,346	297,909	9.0%
Positions	39	38	(1)	-2.6%

One position was deleted in FY 2005.

Internal Auditor				
Gross	1,146,220	1,191,378	45,158	3.9%
Ad Valorem Equivalent	871,220	960,878	89,658	10.3%
Positions	12	12	0	0.0%

Ad Valorem support increased because of a decline in revenue from Interdepartmental Charges.

Legislative Affairs				
Gross	536,023	696,060	160,037	29.9%
Ad Valorem Equivalent	536,023	696,060	160,037	29.9%
Positions	3	4	1	33.3%

Increased lobbying costs account for a large percentage of this increase. Legislative Coordinator position was approved for FY 2006.

Medical Examiner				
Gross	2,519,434	2,553,955	34,521	1.4%
Ad Valorem Equivalent	2,338,434	2,370,955	32,521	1.4%
Positions	19	20	1	5.3%

One new position was approved for FY 2006.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2005 Adopted Budget and FY 2006 Adopted Budget

Department	Fiscal Year 2005	Fiscal Year 2006	Change Amount	Change %
Metropolitan Planning Organization				
Gross	1,893,030	2,565,431	672,401	35.5%
Ad Valorem Equivalent	290,217	177,871	(112,346)	-38.7%
Positions	10	10	0	0.0%

The increase in Gross is mainly due to additional grant funding.

Palm Tran				
Gross	75,807,378	91,832,476	16,025,098	21.1%
Ad Valorem Equivalent	19,233,385	26,135,490	6,902,105	35.9%
Positions	545	561	16	2.9%

Nine positions were added in FY 2005. Seven new positions were approved for FY 2006. The increases are mainly due to additional grant funding, higher costs for salaries and benefits, the Medicaid Program, Other Paratransit Services, fuel, and various other operating expenses.

Parks and Recreation				
Gross	59,777,851	64,828,587	5,050,736	8.4%
Ad Valorem Equivalent	48,666,653	52,783,015	4,116,362	8.5%
Positions	634	698	64	10.1%

Sixty-four new positions were added for FY 2006.

Planning, Zoning and Building				
Gross	36,325,908	36,691,062	365,154	1.0%
Ad Valorem Equivalent	14,089,471	14,131,217	41,746	0.3%
Positions	389	393	4	1.0%

One position was deleted in FY 2005. Five new positions were added for FY 2006. Building Division budgeted reserves decreased significantly from FY 2005.

Public Affairs				
Gross	6,041,465	6,073,737	32,272	0.5%
Ad Valorem Equivalent	4,388,836	4,687,195	298,359	6.8%
Positions	52	55	3	5.8%

Three new positions were approved for FY 2006. Budgeted reserves have decreased significantly in the Graphics Division.

Public Safety				
Gross	35,499,543	37,435,425	1,935,882	5.5%
Ad Valorem Equivalent	19,303,973	22,096,254	2,792,281	14.5%
Positions	335	342	7	2.1%

One new position was added and four grant funded positions were eliminated in FY 2005. Ten new positions were approved for FY 2006.

Purchasing				
Gross	3,030,655	3,253,517	222,862	7.4%
Ad Valorem Equivalent	3,008,955	3,231,817	222,862	7.4%
Positions	45	47	2	4.4%

Two new positions are added for FY 2006.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2005 Adopted Budget and FY 2006 Adopted Budget

Department	Fiscal Year 2005	Fiscal Year 2006	Change Amount	Change %
Non-Departmental				
Community Revitalization				
Gross	613,193	650,375	37,182	6.1%
Ad Valorem Equivalent	613,193	650,375	37,182	6.1%
Positions	8	8	0	0.0%
Criminal Justice Commission				
Gross	2,890,741	3,582,655	691,914	23.9%
Ad Valorem Equivalent	1,451,465	1,578,011	126,546	8.7%
Positions	19	20	1	5.3%

One Ad Valorem funded position was added in FY 2005. Two grant funded positions were deleted in FY 2005. Two grant funded positions were approved for FY 2006.

Economic Development Coordination				
Gross	6,659,186	7,709,408	1,050,222	15.8%
Ad Valorem Equivalent	2,152,808	2,461,864	309,056	14.4%
Positions	7	7	0	0.0%

The increase in Gross is due to the carryover of unexpended funds. The increase in Ad Valorem support is due to lower than normal expenditures in FY 2004 resulting in a reduced, lower than normal, Ad Valorem requirement in FY 2005.

Equal Opportunity				
Gross	2,739,526	2,570,886	(168,640)	-6.2%
Ad Valorem Equivalent	711,443	484,407	(227,036)	-31.9%
Positions	12	12	0	0.0%

The increase in Ad Valorem support is due to an increase in budgeted overtime.

Housing Finance Authority				
Gross	256,315	265,500	9,185	3.6%
Ad Valorem Equivalent	0	0	0	0.0%
Positions	2	2	0	0.0%
Public Health Unit				
Gross	1,992,158	2,160,114	167,956	8.4%
Ad Valorem Equivalent	1,992,158	2,160,114	167,956	8.4%
Scripps Research				
Gross	276,200	256,319	(19,881)	-7.2%
Ad Valorem Equivalent	0	256,319	256,319	0.0%
Positions	2	2	0	0.0%

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2005 Adopted Budget and FY 2006 Adopted Budget

Department	Fiscal Year 2005	Fiscal Year 2006	Change Amount	Change %
Small Business Assistance				
Gross	976,583	1,028,957	52,374	5.4%
Ad Valorem Equivalent	966,833	1,021,157	54,324	5.6%
Positions	8	8	0	0.0%
Value Adjustment Board				
Gross	365,450	371,050	5,600	1.5%
Ad Valorem Equivalent	219,270	212,430	(6,840)	-3.1%
Total BCC Countywide Departments/Agencies				
Gross	**$548,226,022**	**$596,601,513**	**$48,375,491**	**8.8%**
Ad Valorem Equivalent	**244,744,652**	**277,549,315**	**32,804,663**	**13.4%**
Positions	**3,909**	**4,041**	**132**	**3.4%**

BCC Dependent Taxing District Departments

County Library				
Gross	$40,723,423	$48,112,922	$7,389,499	18.1%
Ad Valorem Equivalent	33,199,009	40,555,934	7,356,925	22.2%
Positions	384	394	10	2.6%

Ten new positions were approved for FY 2006.

Fire-Rescue				
Gross	197,633,088	233,969,441	36,336,353	18.4%
Ad Valorem Equivalent	145,201,040	171,612,390	26,411,350	18.2%
Positions	1,239	1,298	59	4.8%

One position was deleted in FY 2005. Sixty new positions were approved for FY 2006. The increases are mainly due to base Personal Services increases, supplemental requests, and increased funding for capital projects.

Total BCC Dependent Taxing District Departments				
Gross	**$238,356,511**	**$282,082,363**	**$43,725,852**	**18.3%**
Ad Valorem Equivalent	**178,400,049**	**212,168,324**	**33,768,275**	**18.9%**
Positions	**1,623**	**1,692**	**69**	**4.3%**

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2005 Adopted Budget and FY 2006 Adopted Budget

Department	Fiscal Year 2005	Fiscal Year 2006	Change Amount	Change %
BCC Proprietary (non tax supported) Departments				
Airports				
Gross	$65,965,133	$71,849,012	$5,883,879	8.9%
Ad Valorem Equivalent	0	0	0	0.0%
Positions	151	151	0	0.0%
Information Systems Services				
Gross	31,641,494	31,436,807	(204,687)	-0.6%
Ad Valorem Equivalent	1,864,307	2,103,047	238,740	12.8%
Positions	223	229	6	2.7%
Six new positions were approved for FY 2006.				
Risk Management				
Gross	91,010,447	91,091,805	81,358	0.1%
Ad Valorem Equivalent	323,400	297,446	(25,954)	-8.0%
Positions	36	37	1	2.8%
One position was approved for FY 2006.				
Tourist Development				
Gross	42,641,063	47,203,536	4,562,473	10.7%
Ad Valorem Equivalent	0	0	0	0.0%
Positions	4	4	0	0.0%
Water Utilities				
Gross	62,932,900	70,172,000	7,239,100	11.5%
Ad Valorem Equivalent	0	0	0	0.0%
Positions	433	440	7	1.6%
Seven new positions were approved for FY 2006. The Gross increase is mainly due to increases in FPL rates, personnel adjustments, and the addition of two new facilities that must be maintained.				
Total BCC Proprietary (non tax supported) Departments				
Gross	**$294,191,037**	**$311,753,160**	**$17,562,123**	**6.0%**
Ad Valorem Equivalent	**2,187,707**	**2,400,493**	**212,786**	**9.7%**
Positions	**847**	**861**	**14**	**1.7%**
Total All BCC Funds				
Gross	**$1,080,773,570**	**$1,190,437,036**	**$109,663,466**	**10.1%**
Ad Valorem Equivalent	**425,332,408**	**492,118,132**	**66,785,724**	**15.7%**
Positions	**6,379**	**6,594**	**215**	**3.4%**

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2005 Adopted Budget and FY 2006 Adopted Budget

Department	Fiscal Year 2005	Fiscal Year 2006	Change Amount	Change %
Judicial				
15th Judicial Circuit (Court Administration)				
Gross	$3,259,949	$3,153,521	($106,428)	-3.3%
Ad Valorem Equivalent	546,293	525,375	(20,918)	-3.8%
Positions	15	18	3	20.0%

Three new positions were approved for FY 2006. The gross decrease is largely due to the decrease in the non-ad valorem supported Law Library. The decrease in the ad valorem equivalent is mainly due to additional revenue from charges for services.

Public Defender

Gross	936,229	1,190,325	254,096	27.1%
Ad Valorem Equivalent	278,578	297,102	18,524	6.6%

The increase is mainly due to supplemental requests, of which, $68,139 was ad valorem supported. An increase in the ad valorem supported base budget was in casualty self insurance premiums.

State Attorney

Gross	1,206,619	1,722,292	515,673	42.7%
Ad Valorem Equivalent	375,295	373,602	(1,693)	-0.5%

The Gross increase is due to supplemental requests for information technology needs such as training, consulting services, equipment upgrades and replacements, and maintenance and support services.

Total Judicial				
Gross	**$5,402,797**	**$6,066,138**	**$663,341**	**12.3%**
Ad Valorem Equivalent	**1,200,166**	**1,196,079**	**(4,087)**	**-0.3%**
Positions	**15**	**18**	**3**	**20.0%**

Constitutional Officers

Clerk of the Court-BCC Only

Gross	$17,234,138	$16,400,399	($833,739)	-4.8%
Ad Valorem Equivalent	13,711,921	14,400,399	688,478	5.0%
Positions	121	128	7	5.8%

Three positions were added in FY 2005. Four new positions were approved for FY 2006. The FY 2005 budget included reimbursement for court related technology costs of $1,522,217. However, in FY 2006 the reimbursement for court related technology costs ($1,216,088) was reallocated to the Information Systems Services fund.

Comparison of Gross Budget, Tax Equivalent Funding, and Positions by Department

FY 2005 Adopted Budget and FY 2006 Adopted Budget

Department	Fiscal Year 2005	2006	Change Amount	%
Property Appraiser				
Gross	14,985,908	16,601,362	1,615,454	10.8%
Ad Valorem Equivalent	14,985,908	16,601,362	1,615,454	10.8%
Positions	272	276	4	1.5%

Four new positions are added for FY 2006.

Sheriff				
Gross	309,673,782	331,843,446	22,169,664	7.2%
Ad Valorem Equivalent	274,077,807	299,774,993	25,697,186	9.4%
Positions	3,322	3,502	180	5.4%

Fifty-eight positions were added in FY 2005. One hundred twenty-two new positions are added for FY 2006. Amounts are net of carryover, FD&O charges, reserves, and lease costs.

Supervisor of Elections				
Gross	8,000,565	8,475,593	475,028	5.9%
Ad Valorem Equivalent	7,975,565	8,450,593	475,028	6.0%
Positions	39	41	2	5.1%

The budget represents a 5% increase over FY 2005 plus two new positions for the Glades office which results in a 6% increase in ad valorem funding.

Tax Collector				
Gross	4,656,900	5,296,657	639,757	13.7%
Ad Valorem Equivalent	4,656,900	5,296,657	639,757	13.7%
Positions	284	284	0	0.0%

Total Constitutional Officers				
Gross	**$354,551,293**	**$378,617,457**	**$24,066,164**	**6.8%**
Ad Valorem Equivalent	**315,408,101**	**344,524,004**	**29,115,903**	**9.2%**
Positions	**4,053**	**4,231**	**178**	**4.4%**

Grand Total BCC Departments/Agencies, Judicial and Constitutional Officers				
Gross	**$1,440,727,660**	**$1,575,120,631**	**$134,392,971**	**9.3%**
Ad Valorem Equivalent	**741,940,675**	**837,838,215**	**95,897,540**	**12.9%**
Positions	**10,432**	**10,843**	**411**	**3.9%**

Character	Actual 2002	Actual 2003	Actual 2004	Estimated 2005	Budget 2006
Personal Services (1)	$335,421,017	$391,735,488	$437,994,447	$443,251,990	$491,305,294
Operating Expenses	301,645,466	338,133,384	347,276,889	401,797,006	526,457,288
Capital Outlay (2)	207,400,595	238,542,596	269,442,331	316,284,348	901,214,379 (5)
Debt Service (3)	94,670,407	117,517,751	227,463,328	123,850,241	156,214,573
Grants & Aids	78,035,977	104,134,994	116,845,795	149,084,478	174,369,956 (6)
Non-Operating (4)	592,040,468	651,210,892	678,340,163	828,781,499	1,620,632,199 (7)
Total Gross Budget	$1,609,213,930	$1,841,275,105	$2,077,362,953	$2,263,049,562	$3,870,193,689

(1) Personal Services does not include Clerk of Courts or Sheriff Office personnel.

(2) Capital Outlay includes capital projects as well as operating capital expenses.

(3) Debt Service includes lease purchases.

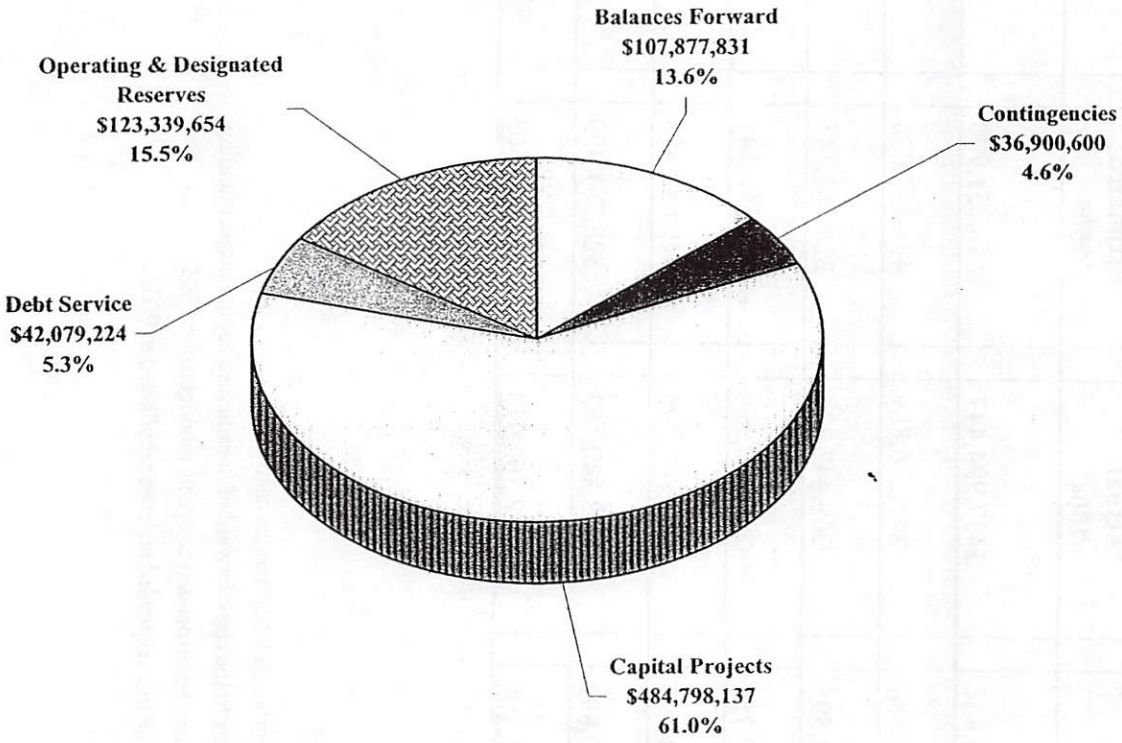
(4) Non-Operating includes transfers to Constitutional Officers for their operating, capital, and debt service costs.

(5) The increase in FY 2006 Budget, compared to FY 2005 Estimated, is primarily due to the carry forward of unexpended capital project funding.

(6) The increase in FY 2006 Budget, compared to FY 2005 Estimated, is primarily due to unexpended contracts rebudgeted in 2005.

(7) The increase in FY 2006 Budget, compared to FY 2005 Estimated, is primarily due to unexpended reserves rebudgeted in 2005.

Budgeted Reserves by Type
Total $794,995,446



Contingencies - Contingency Reserves represent amounts set aside to meet unanticipated needs that may arise during the normal course of County business.

Capital Projects - Capital Project Reserves represent amounts set aside for capital improvement projects.

Debt Service - Debt Service Reserves represent funds set aside for future debt service payments in accordance with bond requirements.

Operating & Designated Reserves - Operating & Designated Reserves provide funds for a variety of specific potential needs such as economic development, tourist development, pollution recovery, or other program costs.

Reserves for Balances Forward - Reserves for Balances Forward represent funds to be carried forward to the subsequent fiscal year to pay operating expenses until property taxes are received.

BUDGETED RESERVES FOR FY 2006

Fund Name	Contingency	Capital Projects	Debt Service	Operating & Designated	Balances Forward	Total
General Fund	15,000,000			3,262,325	93,406,500	111,668,825
Low Income Home Energy Program					4,345	4,345
Affordable Housing Trust Fund				9,700,690	957,650	10,658,340
Housing & Community Development				2,700,901		2,700,901
Home Investment Partnership Act				1,513,706		1,513,706
Juvenile Assessment Center Fund				67,488		67,488
Law Enforcement Trust Fund		62,282				62,282
County Library	3,015,786				817,268	3,833,054
Beautification Maintenance		1,223,328				1,223,328
County Transport Trust	345,208					345,208
Street Lighting Maintenance				1,135,591		1,135,591
Natural Areas Stwrdship Endowment		0		3,693,103		3,693,103
Unit 11 Stewardship Fund		1,022,663		4,201,671		5,224,334
Ag Reserve Land Management				4,415,365		4,415,365
Environmental Enhancement - Freshwater				323,443		323,443
Environmental Enhancement - Saltwater				512,823		512,823
Environmental Enhancement-Nonspecific				447,067		447,067
Natural Areas Fund		4,642,386		1,500,000		6,142,386
Pollution Recovery Trust Fund				1,636,866		1,636,866
Handicapped Parking Enforcement				102,433		102,433
Human Relations Camp				3,205		3,205
HUD - Fair Housing				562,210		562,210
Fair Employment Contract				668,697		668,697
Bond Waiver Program R89-1178				503,759		503,759
Intergovt'l Radio Comm. Program				4,375		4,375
School Impact Fees Zone 1				6,216,675		6,216,675
School Impact Fees Zone 2				7,654,718		7,654,718
School Impact Fees Zone 3				2,730,423		2,730,423
School Impact Fees Zone 4				6,018,569		6,018,569
Choose Life License Plate Fund				228,995		228,995
Fire/Rescue MSTU	6,414,187				10,750,000	17,164,187
Glades Regional Fire Rescue				44,226	87,650	131,876
Aviation Battalion				369,302		369,302
F/R Long-Term Disability Plan				9,669,479		9,669,479
MSBU-Hydrant Rental Boca Raton				100,619	96,240	196,859
MSBU-Hydrant Rental-Riviera Beach				8,065	11,900	19,965

BUDGETED RESERVES FOR FY 2006

Fund Name	Contingency	Capital Projects	Debt Service	Operating & Designated	Balances Forward	Total
Court Information Technology Fund (F.S. 25.2412e1)					346,332	346,332
Biotechnology Development District				10,000		10,000
Metro Planning Organization					158,809	158,809
Southwinds Golf Course				369,639		369,639
Okeeheelee Golf Course				122,039		122,039
MSTD - Building				510,375		510,375
ACC Mobile Spay/Neuter Program				133,102		133,102
Victims of Crime Emergency Support Fund				14,771		14,771
EMS Award-Grant Program				10,000		10,000
Emergency Management				17,695		17,695
Vehicle for Hire Ordinance				193,324		193,324
Moving Ordinance				93,109		93,109
E-911 WireLess FS 365.172/173				966,271		966,271
TDC - Convention Center Operations				405,312		405,312
TDC - Film Commission				117,899		117,899
TDC - Special Projects				101,036		101,036
TDC - 4th Cent Local Option Tax			13,536,264			13,536,264
TDC - Tourism				1,723,900		1,723,900
TDC - Cultural Arts				1,041,305		1,041,305
TDC - Sports Commission				226,644		226,644
Crime Prevention Fund				549,582		549,582
Criminal Justice Reserve Fund				575,778		575,778
Channel 20 Program				730		730
30.73M NAV 93DSR, Ref 33.6M Bch Acq 86			2,934,303			2,934,303
11.5M NAV 05 DS, Ref 15M Judicial			195,472			195,472
16M Stadium Facilities Revenue Refunding Bonds 2005			150,661			150,661
25M GO 99A, Recreation & Cultural		273,538	873,631			1,147,169
75M GO 99B, Environmental Land		63,289	690,514			753,803
75M GO 01, Environmental Land		19,898,316	2,223,231			22,121,547
26.38M NAV 94, CJF Completion		24,230				24,230
50M GO 94, Environmental Land		9,544				9,544
9.375M NAV 95, Sheriff Veh & BOCC Computers		6,175				6,175
20.28M Loan #3 00, Sunshine 800 Mhz Radio		33,397	1,389,163			1,422,560
14.39M Loan #4 01 , Sunshine Voting Machines		10,571				10,571
10.47M NAV 92, Airport Centre Bldg.		440				440
22.425M NAV 97,North County & PBSO		3,254,208				3,254,208

BUDGETED RESERVES FOR FY 2006

Fund Name	Contingency	Capital Projects	Debt Service	Operating & Designated	Balances Forward	Total
15.175M NAV 95, Judicial Garage			36,785			36,785
80.705M NAV 01, Convention Center		136,750	1,619,520			1,756,270
30M NAV 87, Park Development				129,526		129,526
26.3M NAV 96, Parks & Recreaion Facilities			189,901			189,901
94.3M NAV 03, Pub Imprv. & Ref Airport Cntr 92		4,793,860				4,793,860
25M GO 03, Parks & Cultural Facilities		6,675,522				6,675,522
25M GO 05 Parks & Cultural Improvements		18,186,639				18,186,639
30.5M GO 03, Library Improvements		1,899,135				1,899,135
12M Loan #5 04, Sunshine FAU/Scripps Grant			148,010			148,010
140M Scripps Construction Trust Fund NAV 2004			750,000			750,000
5.71M NAV 04 Scripps/Mecca Development Improvements			354,359			354,359
140M NAV 05, Scripps Construction			387,793			387,793
34.6M BAN 04B, Scripps/Mecca Farms Land Acquisition-Tax Exmp				57,753		57,753
7.5M 05 Sunshine Loan #7 Regional Park Golf Course				14,123		14,123
3.34M NAV 04 Scripps/Mecca Development Improvements				97,950		97,950
Transportation Improvement Fund	1,736,851	120,332,373		18,796,497	498,899	141,364,620
Road Impact Fee Zone 1		37,370,707				37,370,707
Road Impact Fee Zone 2		35,592,390				35,592,390
Road Impact Fee Zone 3		38,294,497				38,294,497
Road Impact Fee Zone 4		28,604,595				28,604,595
Road Impact Fee Zone 5		25,986,175				25,986,175
MSTU District A		515,729				515,729
MSTU District B		583,405				583,405
MSTU District C		1,068,365				1,068,365
MSTU District D		1,886,688				1,886,688
MSTU District E		11,576				11,576
Unicorp Impr Fund		1,870,959				1,870,959
Abacoa Impact Fee Account		2,180,683				2,180,683
Abacoa Trust Sub Account		1,642,457				1,642,457
PGA Blvd Agreement w/NPBCID		155,748				155,748
Nothlake Blvd Agr W/NPBCID		892,548				892,548
Ironhorse Agreement w/NPBCID		56,380				56,380
Park Improvement Fund		9,951,441				9,951,441
Park Impact Fees Z-1		4,542,279				4,542,279
Park Impact Fees Z-2		10,912,397				10,912,397
Park Impact Fees Z-3		3,497,124				3,497,124

BUDGETED RESERVES FOR FY 2006

Fund Name	Contingency	Capital Projects	Debt Service	Operating & Designated	Balances Forward	Total
Unit 11 Acquisition/Enhancement				430,703		430,703
South Lox Sl Wetland Restoration		322,132				322,132
Beach Improvement				354,573		354,573
South Lake Worth Inlet		409,855				409,855
Fire Rescue Improvement	484,652	855,348				1,340,000
Fire Rescue Impact Fees		3,954,454				3,954,454
Library Improvement Fund		710,637				710,637
Library Expansion Prgm		9,561,058				9,561,058
Library Impact Fees		5,555,614				5,555,614
PUD Civic Site Cash Out		633,325				633,325
800 Mhz RR + I Fund				11,843,445		11,843,445
Law Enfc/Impact Fees Z2 Road Patrol		1,723,837				1,723,837
Public Building Impr Fund	0	1,030,221		473,810		1,504,031
Public Building Impact Fees		8,549,761				8,549,761
Stadium Facility 1.2M Cap Imp.			2,869			2,869
Capital Outlay	78,906	3,501,996				3,580,902
Stadium Facility 1.2m Capital Improvements					742,238	742,238
WUD Operation & Maintenance	1,420,000					1,420,000
WUD Renewal & Replacement		1,000,000				1,000,000
WUD Capital Improvements		4,716,062				4,716,062
Special Assessement Prgrm WUD		268,000				268,000
Debt Service Reserve WUD (All)			958,000			958,000
Construction Trust Fund WUD 2006		24,494,000				24,494,000
Airport Operations	8,075,381					8,075,381
Airport Capital Projects		117,417				117,417
Airports Imp & Dev Fund		3,759,799				3,759,799
Airport Passenger Facility Chgs		25,469,832				25,469,832
Noise Abatement & Mitigation				207,501		207,501
Airports Restricted Assets Fund				1,208,078		1,208,078
DOA 60.150M Refding DS 2002			96,230			96,230
Debt Service DOA 2001			407,683			407,683
Debt Service Reserve DOA 01 & 02			15,134,835			15,134,835
Fleet Management				2,363,572		2,363,572
Property & Casualty Insurance				1,284,761		1,284,761
Risk Management Fund				2,908,688		2,908,688
Employee Health Ins.				5,986,385		5,986,385

BUDGETED RESERVES FOR FY 2006

Fund Name	Contingency	Capital Projects	Debt Service	Operating & Designated	Balances Forward	Total
Property & Casualty Insurance	329,629					329,629
Graphics				2,989		2,989
Total Reserves	36,900,600	484,798,137	42,079,224	123,339,654	107,877,831	794,995,446

INTERFUND TRANSFER ANALYSIS FY 2006

Providing Fund	Receiving Fund	Amount	Purpose
10.47m Airport Ctr Acq Fund	92.475M Gen Govt Fac 03	14,810	Transfer full amount 10/1/05
1m Glads Hth Rev 84 Dsr	General Fund	6,500	One-time transfer on 10/1/05
26.3m Park & Rec Fac Ser96 C&A	26.3M Park/Rec 96 DS	38,020	Interest earnings for debt service for $26.3M Parks Bond
30.73m Beach Acq Ref 93 Dsr	30.73M Beach Acq 93	1,670	Interest earnings on DSR for debt service on $30.73M Bch Acq Bonds
8.585m Pub Imp Okee Golf 94 Ds	Okeeheelee Golf	1,800	Transfer full amount 10/1/05
800 Mhz RR+I Fund	Intergov Radio Comm	243,000	Transfer full amount 10/1/05
9.375m Non Ad Valorem 95 Rev	11.5M NAV 2005 DS Ref	195,472	Interest earnings for Debt service on $9.5M Jud. Cntr Parking Ref. Bds
Airport Capital Projects	Airport Operations	140,000	Interest collected monthly
Airport Operations	Airport Imprv/Devlp	7,500,000	Capital projects. Excess cash balance monthly after all other transfers
Airport Operations	DOA 60.150M Refnd 02	3,330,000	Debt Service. 1/12 per month
Airport Operations	Debt Svc DOA 01	11,700,000	Debt Service. 1/12 per month
Airports Imp & Dev Fund	Airport Operations	7,750,000	Interest collected monthly
Airports Imp & Dev Fund	Airport Capital Proj	2,000,000	Interest collected monthly
Airports Imp & Dev Fund	Noise Abate/Mitigate	100,000	Interest collected monthly
Airports Restricted Assets Fd	Airport Operations	70,000	Interest collected monthly
Airprt Passenger Facility Chgs	Airport Capital Proj	1,315,000	Quarterly as required due to project expenditures
Aviation Battalion	F/R LTD Plan	64,000	Transfer full amount on 1/1/06. Subsidy for LTD Plan
Beautification Maintenance	Co Trans Trust	43,087	Transfer full amount on 10/1/05
Biotechnology Development District	101.26M PBC Biotech District	2,771,670	Transfer Special Assess Rev for Debt svc on $47.5M Bio Tech Dist Bds
Capital Improvements	Special Assessmnt WUD	2,500,000	To fund capital expenditures
Capital Outlay	Capital Imprv	2,500,000	Per request from WUD
Connection Charge Account	Capital Imprv	17,582,000	Quarterly reimbursement for the expansion portion of debt service
Constuction Trust Fund Wud 2006	Capital Imprv	25,000,000	Per request from WUD - (Bond Issue)
County Library	Library Expansion	7,647,537	Transfer full amount on 10/1/05
Court's Information Technology Fund	Court Related Cap Improvemt	1,968,418	1/12 Monthly, to the extent revenue exceeds operating exp in fund 1327
Crime Prevention Fund	General Fund	157,302	Quarterly per CJC reimbursement claim
Criminal Justice Reserve Fund	General Fund	472,571	Quarterly per CJC reimbursement claim
Debt Service Doa 2001	Airport Operations	15,000	Interest collected monthly
Debt Service Reserve Doa 01&02	Airport Operations	600,000	Transfer cash & Investments that exceed D.S. reserves Oct. & April
Doa 60.150m Refding Ds 2002	Airport Operations	1,000	Interest collected monthly
Drug Abuse Trust Fund	General Fund	149,000	Quarterly per CJC instructions
E-911 Wire Line Fs365.171	Capital Outlay	206,572	Transfer as requested to the extent of expenditures
E-911 Wire Line Fs365.171	Fire/Rescue MSTU	238,935	Pay quarterly as requested by Fire Rescue and approved by Public Safety
E-911 Wireless Fs365.172/173	Capital Outlay	391,472	Transfer as requested to the extent of expenditures
E-911 Wireless Fs365.172/173	Fire/Rescue MSTU	38,000	Pay quarterly as requested by F/R and approved by Public Safety
Fair Employment Contract	Human Relations Camp	25,000	One-time transfer now
Fire Rescue Jupiter Mstu	Fire/Rescue MSTU	10,568,024	Fund balance on 10/1, then monthly extent of revenues less exp
Fire/Rescue Mstu	F/R LTD Plan	1,536,000	Transfer full amount 1/1/06. Subsidy for LTD Plan
Fire/Rescue Mstu	Fire Rescue Imprv	14,125,924	1/12 Monthly, capital projects
General Fund	Palm Tran Operations	3,826,033	1/12 Monthly -- operating subsidy
General Fund	Palm Tran Operations	1,045,244	1/12 Monthly -- operating subsidy
General Fund	Palm Tran Operations	40,166	1/12 Monthly -- operating subsidy
General Fund	Palm Tran Operations	805,967	1/12 Monthly -- operating subsidy
General Fund	Palm Tran Operations	5,347,490	1/12 Monthly -- operating subsidy
General Fund	Transport Imprv	70,000	One-time transfer immediately
General Fund	Street Light Maint	280,000	One-time transfer immediately
General Fund	1507 Criminal Justice Reserve	1,000,000	Transfer full amount 10/1/05
General Fund	Capital Imprv	7,500,000	Transfer per request from WUD
General Fund	Senior Citzn Cntrs	525,953	Operating subsidy, monthly to extent of expenditures less revenues
General Fund	HUD Supportive House	91,934	Grant match, monthly to extent of expenditures less billings
General Fund	Head Start	8,863,454	Grant match, monthly to extent of expenditures less billings
General Fund	Community Action Prog	920,686	Grant match, monthly to extent of expenditures less billings
General Fund	DOSS Admin	969,237	Grant match, monthly to extent of expenditures less billings
General Fund	DOSS Title III	1,850,815	Grant match, monthly to extent of expenditures less billings
General Fund	DOSS Comm Care Eldrly	640,175	Grant match, monthly to extent of expenditures less billings

INTERFUND TRANSFER ANALYSIS FY 2006

Providing Fund	Receiving Fund	Amount	Purpose
General Fund	Supervisor Of Elect	8,450,593	Operating subsidy, monthly to extent of expenditures
General Fund	Co Trans Trust	6,733,693	1/12 Monthly -- operating subsidy
General Fund	Fire/Rescue MSTU	8,630,393	1/12 of 75% of the total for first 11 months and last month true-up
General Fund	Fire/Rescue MSTU	50,000	Transfer at the beginning of each fiscal year
General Fund	Criminal Justice	646,704	Operating subsidy, monthly to extent of expenditures less revenues
General Fund	Palm Tran Operations	14,738,277	1/12 Monthly -- operating subsidy
General Fund	Palm Tran Grants	332,313	Quarterly grant match to equal State revenue received
General Fund	MPO	177,871	Grant match as required
General Fund	Victims	35,000	Transfer full amount on 10/1/05
General Fund	Economic Developmt	361,864	Quarterly on 10/1, 1/1, 4/1, and 7/1 - fund grant awards given by E. D.
General Fund	Transport Imprv	750,000	1/12 Monthly funding for the Street Lighting Program
General Fund	Unincorp Imprv	1,050,000	Transfer full amount on 10/1/05
General Fund	Park Imprv	3,500,000	RAP - JP Campground, Glades, Boat Ramp and CCRT Parks
General Fund	Beach Imprv	1,100,000	1/12 Monthly program funding
General Fund	800MZ RR+I	611,849	Transfer full amount on 10/1/05
General Fund	Public Bldg Imprv	23,447,000	1/12 Monthly - funding for BCC approved capital projects
General Fund	Capital Outlay	6,788,000	1/12 Monthly - funding for BCC approved capital projects
General Fund	IT Capital	12,242,700	1/12 Monthly - funding for BCC approved IT capital projects
General Fund	Court IT	362,215	One-time transfer on 10/1/05
General Fund	South County Regional GC	246,946	Transfer full amount on 1/1/06
General Fund	Lantana Hills GC	226,173	Transfer full amount on 10/1/05
Housing & Community Devlpmt	Capital Outlay	244,068	Transfer to extent of expenditures
JAG - Local Law Enfor BG FY 2005	General Fund	240,435	Quarterly per CJC reimbursement claim
JAG - Local Law Enfor BG FY 2005	Criminal Justice	45,000	Quarterly per CJC rembursement claim
Law Enfc/Impct Fees Z1 Ctywide	Law Enf Impct Fee Z2	9,705	One-time transfer on 10/1/05
Legal Aid Programs Fund (F.S. 29.008 3a)	General Fund	119,700	Transfer quarterly to the extent revs exceed operating expense in fund 1325
Local Law Enfor Bg Tr Fund1999	General Fund	133,250	Grant match quarterly per CJC reimbursement claim, to extent of expenditures
Local Law Enfor Bg Tr Fund1999	Criminal Justice	105,000	Quarterly per CJC reimbursement claim
Local Requirements & Innovations Fund FS 29.004	General Fund	119,700	Transfer quarterly to extent revenues exceed operating expense in fund 1324
Metro Planing Organization	Palm Tran Grants	41,687	Transfer as expenditures are billed. Pass thru Grant Transport Disadvantaged
Okeeheelee Golf Course	6.525M Public Improve Rec Ref	681,543	Debt service. Payable January 1 and July 1
Palm Tran Grants	Palm Tran Operations	20,000	Quarterly grant match to equal revenue received
Palm Tran Grants	Palm Tran Operations	80,000	Quarterly grant match to equal revenue received
Palm Tran Grants	Palm Tran Operations	41,687	Grant match monthly to extent of revenue less expenditures
Palm Tran Grants	Palm Tran Operations	1,928,246	Quarterly grant match to equal revenue received
Palm Tran Grants	Palm Tran Operations	3,378,005	Quarterly grant match to equal revenue received
Palm Tran Grants	Palm Tran Operations	2,700,000	One-time transfer
Palm Tran Operations	Palm Tran Grants	32,500	Quarterly grant match to equal State revenue received
Palm Tran Operations	Palm Tran Grants	37,500	Quarterly grant match to equal State revenue received
Palm Tran Operations	Palm Tran Grants	53,100	Quarterly grant match to equal State revenue received
Rehab Loan Program	HCD	35,200	Loan repayments of CDBG program inc, 9/30/05 to extent of fund balance
Risk Management Fund	General Fund	3,000,000	Transfer immediately
Sales Tax Revenue Fund	General Fund	25,166,252	Transfer 15% on 6/30/06; 20% on 7/31/06; 25% on 8/31/06; balance 9/30/06
Sales Tax Revenue Fund	Co Trans Trust	8,000,000	1/12 Monthly -- operating subsidy
Sales Tax Revenue Fund	233.6M CJFAC 90	2,728,427	For debt service on $233.6M Criminal Justice Facility Revenue Bonds
Sales Tax Revenue Fund	20M Sunshn 800MZ Radio 00	1,424,842	For debt service on $20M Sunshine Pool 8000 MZ Radio Revenue Bonds
Sales Tax Revenue Fund	14M Sunshn Vote Mach 01	2,151,333	For debt service on $14M Sunshine Loan
Sales Tax Revenue Fund	22.425M Rev Impr 97	1,077,717	For debt service on $22.425M Revenue Improvement Bonds
Sales Tax Revenue Fund	15.175M Parking Fac 95	726,353	For debt service on $15.175M Parking Facilities Revenue Bonds
Sales Tax Revenue Fund	26.3M Park/Rec 96 DS	774,002	For debt service on $26.3M Parks Revenue Bonds
Sales Tax Revenue Fund	92.475M Gen Gvmt 03	7,754,769	For debt service on $90M General Government Bonds
Sales Tax Revenue Fund	50.87M Sunshine 1 87	2,007,994	For debt service on $50.87M Sunshine Pool Revenue Bonds
Sales Tax Revenue Fund	30.73M Beach Acq 93	2,932,811	For debt service on $30.73M Beach Acquisition Revenue Bonds
Sales Tax Revenue Fund	26.515M Refunding 93	2,753,790	For debt service on $26.515M Revenue Refunding Bonds
Sales Tax Revenue Fund	32.775M CJC Rev 97	1,877,251	For debt service on $32.775M Criminal Justice FAC Revenue Bonds

INTERFUND TRANSFER ANALYSIS FY 2006

Providing Fund	Receiving Fund	Amount	Purpose
Sales Tax Revenue Fund	117.485M CJF 93	14,078,611	For debt service on $117.485M CJF Revenue Refunding Bonds
Sales Tax Revenue Fund	22.425M Adm Cmplx 93	1,945,401	For debt service on $22.245M Admin Complex Revenue Refunding Bonds
Sales Tax Revenue Fund	18.650M CJFAC Ref 02	2,115,870	For debt service on $18.650M Criminal Justice Fac. Bonds
Sales Tax Revenue Fund	12M FAU/Scripps 2004	106,201	For debt service on $12M FAU Scripps Sunshine Bond
Sales Tax Revenue Fund	145M Scripps CTF	11,312,051	For debt service on $145M Scripps construction Trust Fund NAV Bond
Sales Tax Revenue Fund	2031 Scripps/Mecca 30M 2004	1,196,299	For debt service on $35M Scripps Tax Exempt Bond
Sales Tax Revenue Fund	7.5M South County Regional	300,000	For debt service on $35M Sunshine Loan Capital Projects Fund
Sales Tax Revenue Fund	5.8M Scripps/Mecca/Beeline Bridge 2004 DS	301,768	For debt service on $5.8M Scripps/Mecca NAV Bond
Sales Tax Revenue Fund	Scripps NAV 2004 Tax DS	1,811,304	For debt service on $24M Scripps Taxable Bond
Sales Tax Revenue Fund	20M NAV 2005 DS Ref	1,140,821	For debt service on $17.455M Parks & Rec FAC Refunding Bonds
Sales Tax Revenue Fund	16M NAV 2005 DS Ref	655,604	For debt service on $13.455M. N. County Courthouse/Sher. M Pool Ref Bds
Sales Tax Revenue Fund	11.5M NAV 2005 DS Ref	469,122	For debt service on $9.5M Judicial Ctr. Parking Garage Ref Bonds
Sales Tax Revenue Fund	13M 2nd FAU/Scripps Sunshine 2005	1,800,444	For debt service on $13.1M FAU Research FAC Rev Bond 2005
Street Lighting Maintenance	Transport Imprv	44,808	Transfer full amount 10/1/05
Tdc-4th Cent Local Option Tax	TDC Convention Ctr	270,000	Transfer full amount on 10/31/05
Tdc-4th Cent Local Option Tax	81.3M Convention Center Refund	3,770,564	For debt service on $81.34M Convention Center Refunding Bonds
Tdc-4th Cent Local Option Tax	Professional Sports Facility	2,103,694	For debt service on $28.01M Sports Facilities Revenue Bonds
Tdc-Beaches	Beach Improvement	2,491,938	Monthly to ext. of rev. plus FY 05 fund bal. minus expenditures
Tdc-Convention Center Oper	TDC Tourism	231,000	Transfer as requested by TDC on 9/30/06 based on actual expenditures
Tdc-Sports Commission	50.87M Sunshine 1 87	30,000	For debt service on $50.87M Sunshine Bonds
Teen Court/JAC/Juvenile Programs Fund	General Fund	119,700	Transfer quarterly to the extent revenues exceed operating expense
Transportation Improvmt Fund	Co Trans Trust	14,268,884	Gas tax monthly to extent of revenue; balance on 9/30/05
Transportation Improvmt Fund	Co Trans Trust	2,000,000	1/12 Monthly -- operating subsidy
Transportation Improvmt Fund	Palm Tran Operations	500,000	One-time full amount on 10/1/05
Transportation Improvmt Fund	Co Trans Trust	1,853,613	Transfer monthly to extent of expenditures
Usda Grant	General Fund	20	One-time transfer
Wud Revenue	Operation/Maint	69,672,000	1/12 Monthly for operations
Wud Revenue	Capital Imprv	11,874,400	1/12 Monthly for Capital Improvements
Wud Revenue	Debt Svc WUD 85	1,588,000	As required for Sinking Series 1985 Debt Service
Wud Revenue	Debt Svc WUD ECR Loan	314,000	1/12 Monthly for ECR State Revolving Loan
Wud Revenue	Debt Svc WUD 98	2,407,000	1/12 Monthly for Sinking Series 1998 Debt Service
Wud Revenue	Debt Svc Rsrv WUD	4,000	Varies monthly as required for Debt Service Reserve (balances the budget)
Wud Revenue	Debt Svc WUD 03	4,381,700	1/12 Monthly for Sinking Series 1993 Debt Service
Wud Revenue	27.775M Rev Ref WUD DS 2004	5,636,900	Transfer full amount - one time
Wud Revenue	Debt Svc WUD 2006	1,937,000	1/12 Monthly
		482,421,113	

FY 2006 POSITION SUMMARY BY DEPARTMENT

Department	Adopted FY 2005	Estimated FY 2005	Additions	Deletions	Transfers	Budget FY 2006
Board of County Commissioners						
Airports	151	151				151
Community Services	468	474	4			478
County Administration	13	13				13
County Attorney	59	59				59
County Commission	36	36				36
County Cooperative Extension Service	40	39				39
County Library	384	384	10			394
Engineering & Public Works	497	496	6			502
Environmental Resources Management	141	141	6			147
Facilities Development & Operations	425	427	12			439
Financial Management & Budget	45	45				45
Fire-Rescue	1,239	1,238	60			1,298
Housing & Community Development	44	44				44
Human Resources	39	38				38
Information Systems Services	223	223	6			229
Internal Auditor	12	12				12
Legislative Affairs	3	3	1			4
Medical Examiner	19	19	1			20
Metropolitan Planning Organization	10	10				10
Palm Tran	545	554	7			561
Parks & Recreation	634	634	64			698
Planning, Zoning & Building	389	388	5			393
Public Affairs	52	52	3			55
Public Safety	335	332	10			342
Purchasing	45	45	2			47
Risk Management	36	36	1			37
Tourist Development	4	4				4
Water Utilities	433	433	7			440
Non-Departmental:						
Criminal Justice Commission	19	18	2			20
Economic Development	7	7				7
Office of Community Revitalization	8	8				8
Office of Equal Opportunity	12	12				12
Office of Small Business Assistance	8	8				8
Housing Finance Authority	2	2				2
Scripps Research	2	2				2
Total BCC	**6,379**	**6,387**	**207**	**0**	**0**	**6,594**
Constitutional Officers:						
Clerk & Comptroller	121	124	4			128
15th Jucicial Circuit	15	15	3			18
Property Appraiser	272	272	4			276
Sheriff	3,322	3,380	122			3,502
Supervisor of Elections	39	39	2			41
Tax Collector	284	284				284
Total Constitutional Officers	**4,053**	**4,114**	**135**	**0**	**0**	**4,249**
Grand Total	**10,432**	**10,501**	**342**	**0**	**0**	**10,843**

NEW POSITIONS/FY 2006

Following is a list of each new approved position, the costs for FY 2006, and the reason the position was added. Generally, because of the time required to fill a new position, the personal services costs have been computed at 75% of the full year cost.

Community Services

1	**Assistant Community Center Manager (Part Time)** - To assist the West County Senior Center Manager in daily operations.	$ 22,698
1	**Site Manager (Part Time)** - To assist in the development and implementation of monthly recreational/ educational activities for meal sites.	$ 22,212
1	**Secretary** - To assist the Training Resource Specialist to the Head Start Program in providing disability awareness training. This was requested by the Department of Health and Human Services.	$ 28,962
1	**Child Development Assistant** - To comply with Federal mandate on staff; child ratio. The program provides eleven hours of care between 7 am-6 pm.	$ 23,706

County Library

6	**Library Associate II** - To assist the public with computers and all other electronic resources.	$ 131,783
1	**Senior Clerk Typist** - For North County Regional Library. To relieve other staff members of telephone duties.	$ 13,051
1	**Librarian III** - To oversee daily warehouse operations to include selection and transfer/process of warehouse books for new libraries.	$ 43,318
1	**Librarian II** - To manage book discussions at health care and retirement facilities, community presentations, Books-By-Mail, and Outreach programs.	$ 39,918
1	Library Page - To assist with daily routines of Library Associates allowing them more time for patron requests.	$ 9,579

NEW POSITIONS/FY 2006

Court Administration

1	**Web Design Coordinator** - To coordinate Creole and Spanish versions of the website and perform any web updates as necessary.	$ 45,144
2	**Computer Specialist II** - To provide desktop support allowing network administrators to focus on their duties.	$ 73,800

Criminal Justice Commission

1	**Therapist** - To coordinate and develop a wide array of social services programs including individual and group counseling.	$ 29,701
1	**Office Manager** - To plan, assign, and review the work of subordinate staff. Coordinate support services such as purchasing and records maintenance.	$ 24,975

Engineering & Public Works

1	**Field Office Coordinator** - To reduce the claim filing time by 50% and accelerate the insurance reimbursement process.	$ 30,971
1	**Project Coordinator-Engineer II** - To review plans and plat development.	$ 50,076
1	**Special Projects Engineer** - To monitor the Conditions of Approval for Development and track Guaranties for off-site improvements.	$ 52,776
1	**Registered Professional Engineer** - To develop a specialized expertise in the DRO and Zoning Application process such that when the current employee retires there will be a seamless transition.	$ 57,114
1	**Public Works Crew Chief** - To supervise field work of Irrigation Technicians, Tree Trimmers, and MEO IIs.	$ 37,286
1	**GIS/CADD Technician** - To plan production for the beautification efforts which will reduce dependency on consultants and free up the Landscape Coordinator.	$ 36,460

NEW POSITIONS/FY 2006

Environmental Resources Management

1	**Administrative Assistant** - To perform a wide variety of administrative duties including correspondence, records management, clerical training, and customer service.	$ 37,400
1	**Environmental Program Supervisor** - To provide much needed coordination and prioritization of day-to-day activities of staff in the Natural Areas Planning and Support section.	$ 51,908
2	**Environmental Technicians** - To conduct site inspections, maintain equipment, and assist with biological/ environmental monitoring due to the acquisition of an additional 1,065 acres on six different natural areas.	$ 67,870
1	**Environmentalist** - To determine and prepare monitoring and inspection schedule to verify compliance with environmental permits. This position is funded by the Natural Areas Management Fund.	$ 37,400
1	**Environmental Technician** - To conduct site inspections, maintain equipment, and assist with water quality monitoring. This position is funded by the Natural Areas Management Fund.	$ 33,935

Facilities Development & Operations

1	**Secretary** - To support Administration due to increased workload from the Biotech Center, Fire Rescue Training Center and other numerous construction projects.	$ 28,962
1	**Senior Clerk Typist** - To perform a wide variety of clerical tasks working independently and using advanced clerical knowledge.	$ 26,388
1	**Engineering Assistant II** - To support nine project managers in the areas of design review and permitting assistance. The CID workload has increased due to construction bond projects.	$ 37,818
1	**Electronic Technician I** - To provide monthly preventative maintenance at the tower sites for the 800 Mhz system due to an increase in subscriber units.	$ 42,903

1	**Property Specialist** - To ensure cost effective and efficient management of County property due to the increase in new leases and property disposals related to either land projects or the Biotech Park.	$ 45,144
1	**Contract Evaluator** - To oversee various contractors for landscaping and custodial services due to the expected expansion of the central region to over one million square feet.	$ 36,900
2	**General Maintenance Mechanic** - To perform a wide variety of general maintenance repairs to reduce the current backlog of corrective work orders and handle future workload created by the net addition of 188,000 square feet in FY2006.	$ 60,118
1	**A/C Refrigeration Specialist** - To perform a wide variety of A/C refrigeration repairs to reduce the current backlog of corrective work orders and handle future workload created by the addition of 188,000 square feet in FY2006.	$ 40,092
1	**Electrician** - To perform a wide variety of electrical repairs to reduce the current backlog of corrective work orders and handle future workload created by the addition of 188,000 square feet in FY2006.	$ 39,144
1	**Plumber** - To perform a wide variety of plumbing repairs to reduce the current backlog of corrective work orders and handle future workload created by the addition of 188,000 square feet in FY2006.	$ 40,141
1	**Equipment Analyst** - To assist automotive technicians in the Specialized Equipment Shop due to increased fleet size and rapid technological changes in the automotive/ equipment industry.	$ 42,219

Fire-Rescue

5	**Firefighter/Paramedic** - To staff new facilities and enhance staffing at existing facilities served by Battalion 1.	$ 320,393
22	**Firefighter/Paramedic** - To staff new facilities and enhance staffing at existing facilities served by Battalion 2.	$1,409,727
5	**Firefighter/Paramedic** - To staff new facilities and enhance staffing at existing facilities served by Battalion 3.	$ 320,393

9 **Firefighter/Paramedic -** $ 576,707
To staff new facilities and enhance staffing at existing facilities served by Battalion 4.

4 **Firefighter/Paramedic -** $ 256,314
To staff new facilities and enhance staffing at existing facilities served by Battalion 9.

1 **Fire Apparatus Technician II -** $ 51,159
To meet the maintenance and repair needs of the Fire Rescue fleet.

1 **Fiscal Specialist I -** $ 29,116
To handle the increased volume of purchasing documents in a timely manner.

8 **Communicator III -** $ 353,172
To staff two additional dispatch consoles in anticipation of adding municipalities.

1 **General Maintenance Mechanic II -** $ 42,410
To meet the maintenance and repair needs of the Fire Rescue stations.

1 **Financial Analyst III -** $ 65,702
To oversee Revenue, Fixed Assets, Contract, and other sections. Also, oversee additional assignments which have increased due to the growth of the department.

1 **Computer Specialist II -** $ 41,619
To handle the additional workload from the addition of mobile data computers and bringing municipalities into the dispatch system.

1 **Training Instructor (Staff Captain) -** $ 81,343
To develop and deliver training to personnel

1 **Fire Plan Reviewer -** $ 59,799
To keep up with the increase of plans to be reviewed.

Information Systems Services

1 **Senior Network Administrator -** $ 52,776
To support Network Administration Services.

1 **Senior Database Administrator -** $ 57,114
To support Database Administration Services.

3 **Senior Server Administrator -** $ 158,328
To support the storage area system, web system, and directory services system.

1 **Website Specialist -** $ 32,652
To support Strategic Services.

NEW POSITIONS/FY 2006

Legislative Affairs

1 **Legislative Coordinator** - $ 49,988
To support the increase in meetings with Legislators, media, interest groups, agencies, and constituents.

Medical Examiner

1 **Medical Secretary** - $ 32,652
To alleviate the drastic increase in caseload and report writing. Assist in a mass fatality situation, provide reports to the public in a timely manner, and reduce overtime experienced by current staff.

Palm Tran

1 **Service Coordinator** - $ 33,225
To ensure prompt service delivery, timely input of trip data, effective scheduling, and proper monitoring of service providers.

1 **Safety & Training Supervisor** - $ 38,077
To provide supervisory support to the safety and training function, enforce policies, improve on-time performance, and reduce complaints.

4 **Bus Operators** - $ 112,120
To support service modifications on various routes and improve scheduling efficiency.

1 **Utility Supervisor** - $ 37,082
To supervise the duties of utility staff.

Parks & Recreation

1 **Financial Analyst I** - $ 40,779
To assist with budget preparation and monitoring.

1 **Fiscal Specialist II** - $ 31,842
To provide financial assistance in the revenue section.

4 **Park Ranger** - $ 127,368
To provide security services for Peanut Island, Phil Foster, Ocean Reef, and District Park "F".

NEW POSITIONS/FY 2006

1	**Recreation Specialist II** - To plan, organize, and supervise various recreational activities at the Therapeutic Recreation Complex.	$ 33,435
1	**Clerical Specialist** - To direct clients, maintain office files and records, and operate office machines at the Therapeutic Recreation Complex.	$ 26,388
2	**Parks Supervisor** - To plan, assign, coordinate, and supervise work staff.	$ 76,038
1	**MEO II** - To operate large vehicles and less complex public works machines.	$ 27,783
5	**Maintenance Worker II** - To perform a variety of laboring duties in the maintenance and construction of parks facilities.	$ 132,630
1	**Recreation Program Coordinator** - To administer programs and/or supervise staff engaged in various recreational activities on Peanut Island.	$ 43,143
2	**MEO III** - To operate heavy earth-moving equipment in parks' construction and maintenance.	$ 61,034
1	**Electrician** - To maintain, install, alter, and repair electrical systems, equipment, and fixtures.	$ 37,099
2	**General Maintenance Mechanic** - To maintain, repair, construct, and alter buildings, facilities, and related equipment.	$ 57,924
1	**Operations Supervisor** - To implement operational policies and procedures in the areas of security, facility maintenance, safety, staff, and golf course opening and closing procedures.	$ 40,150
1	**Golf Maintenance Supervisor** - To schedule and supervise personnel in all areas of golf course maintenance.	$ 35,443
1	**Maintenance Worker II** - To perform a variety of laboring duties in the maintenance and construction of parks' facilities.	$ 26,526
8	**Golf Attendant (Part Time)** - To perform a variety of activities to ensure smooth and timely play by golfers at John Prince Golf Center.	$ 73,584

1	**Golf Course Manager** - To plan, coordinate, and supervise Lantana Hills Golf Course under an enterprise system.	$ 59,249
1	**Assistant Manager** - To implement operational policies and procedures in the areas of security, facility maintenance, safety, staff, and golf course opening and closing procedures.	$ 40,150
10	**Golf Attendant (Part Time)**- To perform a variety of activities to ensure smooth and timely play by golfers at Lantana Hills Golf Course.	$ 91,980
1	**Golf Course Manager** - To plan, coordinate, and supervise the South County Regional Golf Course under an enterprise system.	$ 59,249
1	**Assistant Manager** - To implement operational policies and procedures in the areas of security, facility maintenance, safety, staff, and golf course opening and closing procedures.	$ 40,150
16	**Golf Attendants** - To perform a variety of activities to ensure smooth and timely play by golfers at the South County Regional Golf Course.	$ 147,168
1	**Golf Operations Supervisor** - To implement operation policies and procedures and supervise personnel in all areas of golf course operations.	$ 61,857

Planning, Zoning & Building

1	**Secretary** - To support the Preconstruction Supervisor in relieving many clerical tasks and allow time for the development of the ePZB system.	$ 28,962
1	**Senior Clerk Typist** - To assist in the enrolling of State contractors information into the computer system.	$ 26,388
1	**County Archaeologist** - To specialize in the development of archaeological and historic resource functions, as well as, assist other departments requiring this service.	$ 64,296
1	**Systems Administrator II** - To maintain applications and hardware used for daily operations in the ITS section.	$ 58,338

1 **Records Clerk** - $ 25,794
Provide assistance to the increased activity in the records section.

Public Affairs

1 **Production Coordinator** - $ 44,010
To supervise the daily scheduling of the Producer/Director staff and production equipment.

1 **Receptionist III** - $ 15,794
To cover 12th floor BCC receptionist desk during breaks and absences.

1 **Receptionist III** - $ 25,794
To help maintain good customer service.

Public Safety

1 **Fiscal Specialist II** - $ 31,842
To provide additional fiscal support given the transfer of many Judicial Services duties transferred to the department in FY2005.

2 **Animal Services Representative** - $ 53,982
To handle increased workload, decrease wait time by the public, and allow staff to efficiently process animals admitted to the shelter by the public.

2 **Animal Care Veterinarian Assistant** - $ 62,172
To handle the increased workload experienced by the clinic.

2 **Animal Care Specialist** - $ 53,982
To clean, feed, and shelter stray animals, and reduce overtime experienced by existing staff.

1 **Victim Advocate** - $ 35,991
To be assigned to the North County Courthouse to assist with increasing workload to maintain the same level of service.

1 **Clerical Specialist** - $ 26,388
To provide clerical support to the Pre-Trial Services program.

1 **Court Case Advocate** - $ 35,991
To provide support for growing work level associated with mediations and other court related functions.

Purchasing

2	**Assistant Buyer** - To handle the increased volume of procurement in a timely manner.	$ 62,172

Risk Management

1	**Occupational Health Nurse** - To address the increase in workload caused by the addition of positions and added responsibility.	$ 42,903

Water Utilities

1	**Secretary** - To assist with the increased volume of documents relating to construction projects.	$ 28,962
5	**Utility Line Technician I** - To minimize the risk of delinquent maintenance of utility lines, as well as, minimize public health risks from potential service interruptions.	$ 148,275
1	**Systems Administrator II** - To maintain computer hardware and software. This will minimize the risk of a critical system failure which could lead to service interruptions.	$ 45,144

FY 2006 BUDGETED POSITION HISTORY BY DEPARTMENT

Board of County Commissioners	FY 2002	FY 2003	FY 2004	FY 2005	FY 2006
Airports	138	143	148	151	151
Community Services	453	468	468	468	478
County Administration	13	13	13	13	13
County Attorney	59	59	59	59	59
County Commission	36	36	36	36	36
County Cooperative Extension Service	37	38	38	40	39
County Library	361	369	377	384	394
Engineering & Public Works	462	475	490	497	502
Environmental Resources Management	125	130	137	141	147
Facilities Development & Operations	414	416	413	425	439
Financial Management & Budget	44	44	44	45	45
Fire-Rescue	1,044	1,114	1,172	1,239	1,298
Housing & Community Development	39	42	42	44	44
Human Resources	38	38	39	39	38
Information Systems Services	176	180	216	223	229
Internal Auditor	12	12	12	12	12
Legislative Affairs	3	3	3	3	4
Medical Examiner	18	18	18	19	20
Metropolitan Planning Organization	9	10	10	10	10
Palm Tran	512	527	539	545	561
Parks & Recreation	554	595	619	634	698
Planning, Zoning & Building	380	390	386	389	393
Public Information Office	47	48	51	52	55
Public Safety	255	265	275	335	342
Purchasing	43	43	45	45	47
Risk Management	36	36	36	36	37
Tourist Development	4	4	4	4	4
Water Utilities	416	423	427	433	440
Non-Departmental:					
Criminal Justice Commission	16	15	19	19	20
Economic Development	7	7	7	7	7
Office of Community Revitalization		-	8	8	8
Office of Equal Opportunity	14	14	12	12	12
Office of Small Business Assistance	8	8	8	8	8
Housing Finance Authority	2	2	2	2	2
Scripps Research	-	-	-	2	2
Total BCC	**5,775**	**5,985**	**6,173**	**6,379**	**6,594**
Constitutional Officers:					
Clerk & Comptroller	398	402	405	121	128
15th Judicial Circuit	175	188	178	15	18
Property Appraiser	257	261	268	272	276
Sheriff	3,026	3,115	3,210	3,322	3,502
Supervisor of Elections	35	36	39	39	41
Tax Collector	288	288	288	284	284
Total Constitutional Officers	**4,179**	**4,290**	**4,388**	**4,053**	**4,249**
Grand Total	**9,954**	**10,275**	**10,561**	**10,432**	**10,843**

FIVE-YEAR PROJECTIONS

The Five-Year Forecast for Palm Beach County is based on various assumptions and projections regarding the local economy, population growth, availability of Federal and State funds, and the level of service to be provided by the County. Historical trends have been used as the basis for the estimation of the expected revenues and expenditures. Major assumptions utilized in preparing the forecast are the following:

- Debt service requirements will increase due to the issuance of bonds to finance the expansion of the Judicial Center Parking Garage.
- The increased debt service will be funded from dedicated non-ad valorem revenue sources.
- The basic strength of the County's economy will be reflected in steady but modest growth throughout the entire forecast period.
- The County's population will increase 2.0% per year.
- Annual increases in taxable property values will average $4 billion of new construction (3% growth rate) and $8 billion of revaluations (5% growth rate) throughout the forecast period.
- Annual salary increases for County employees will range from 3.0% to 5.0% throughout the forecast period, inclusive of cost of living and merit increases.
- Operating expenses to maintain current service levels will increase 2 to 3% annually.
- Additional costs associated with new facilities such as Libraries, Parks, and new Public Buildings will be funded by additional ad valorem taxes.
- The availability of Federal and State funding will decrease, especially in the area of Urban Development.
- Additional employees will be required by some departments in order to maintain current service levels due to increased demand caused by population growth.
- Charges for services will be adjusted as necessary to reflect changes in the cost of the provision of the services.
- Interest rates for debt and revenue will average 4.0% and 2.0% respectively on an annual basis.

FIVE-YEAR PROJECTIONS

The chart below shows the projected millage rates, ad valorem requirements and potential annual tax increases or expenditure cuts required for FY 2007-2011. The two pages following, present detailed projections for the County.

Fiscal Year	2007	2008	2009	2010	2011
Countywide Taxable Values (in Billions)	$140.3	$151.6	$163.7	$176.8	$190.9
Aggregate Millage Rate	6.0799	5.9524	5.7845	5.6322	5.5450
Aggregate Taxes (In Millions)	$853.2	$902.1	$946.8	$995.6	$1,058.6
Countywide Millage Rate	4.4500	4.4500	4.4500	4.4500	4.4500
Countywide Taxes (In Millions)	$619.9	$645.2	$663.0	$681.4	$709.3
Countywide Rollback Millage Rate	5.7933	5.7904	5.6689	5.5090	5.3640
Countywide Rollback Taxes (In Millions)	$812.9	$877.5	$927.9	$973.8	$1,024.1

FY 2006 - 2011

Description	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
Revenues						
Ad Valorem Taxes	829,670,529	885,690,515	934,899,903	975,727,412	1,024,562,939	1,087,555,696
Tourist Development Taxes	23,341,500	24,120,095	24,924,661	25,756,065	26,615,201	27,502,996
Gasoline Taxes	66,334,000	69,054,605	71,886,792	74,835,137	77,904,405	81,099,555
One - Half Cent Sales Tax	79,800,000	81,999,622	84,259,876	86,582,431	88,969,006	91,421,364
Communication Taxes	29,415,000	31,245,230	33,189,338	35,254,411	37,447,974	39,778,024
Franchise Fees	24,545,000	24,980,485	25,423,696	25,874,770	26,333,848	26,801,071
Utility Services Taxes	28,867,001	28,415,037	29,828,037	31,308,979	32,860,965	34,487,230
State and Federal Grants	147,846,541	147,802,882	147,759,235	147,715,602	147,671,981	147,628,373
State Shared Revenues	28,855,000	30,687,564	32,636,513	34,709,238	36,913,601	39,257,962
Licenses and Permits	14,500,000	14,911,348	15,334,364	15,769,382	16,216,740	16,676,790
Charges for Services	257,881,337	267,621,650	277,729,859	288,219,861	299,106,076	310,403,469
Constitutional Officer Excess Fees	2,000,000	17,040,000	17,380,800	17,728,416	18,082,984	18,444,644
Fines and Forfeitures	13,587,733	12,908,346	12,262,929	11,649,783	11,067,293	10,513,929
Special Assessments and Impact Fees	83,633,692	84,961,005	86,309,383	87,679,161	89,070,678	90,484,279
Interest Earnings	38,809,498	36,338,206	34,024,280	31,857,699	29,829,080	27,929,639
Bond/Loan Proceeds	120,584,526	7,250,000	56,050,000	0	0	0
Other Revenues	71,725,628	76,746,422	82,118,671	87,866,979	94,017,667	100,598,904

FORECAST OF REVENUES & EXPENDITURES

FY 2006 - 2011

Description	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
Revenues						
Interdepartmental Charges	127,211,544	133,795,556	140,720,333	148,003,511	155,663,641	163,720,231
Interfund Transfers	482,421,113	496,893,746	511,800,559	527,154,576	542,969,213	559,258,289
Fund Balances	1,464,553,716	1,025,187,601	820,150,081	779,142,577	740,185,448	703,176,176
Statutory Reserves	(65,389,669)	(65,351,359)	(66,311,900)	(66,801,257)	(67,305,295)	(67,324,453)
Total Revenues	**3,870,193,689**	**3,432,298,556**	**3,372,377,410**	**3,366,034,732**	**3,428,183,448**	**3,509,414,166**
Expenditures						
Personal Services	749,427,555	781,175,772	814,268,949	848,764,061	884,720,499	922,200,171
Operating Expenses	598,471,683	610,441,117	622,649,939	635,102,938	647,804,997	660,761,096
Equipment & Capital	914,293,363	786,292,292	676,211,371	581,541,779	500,125,930	430,108,300
Debt Service	156,214,573	167,149,593	178,850,065	191,369,569	204,765,439	219,099,020
Grants and Aids	174,369,956	186,378,921	199,214,951	212,935,006	227,599,970	243,274,918
Reserves	794,995,446	403,967,114	369,381,577	369,166,803	420,197,400	474,712,372
Transfers	482,421,113	496,893,746	511,800,559	527,154,576	542,969,213	559,258,289
Total Appropriations	**3,870,193,689**	**3,432,298,556**	**3,372,377,410**	**3,366,034,731**	**3,428,183,447**	**3,509,414,166**

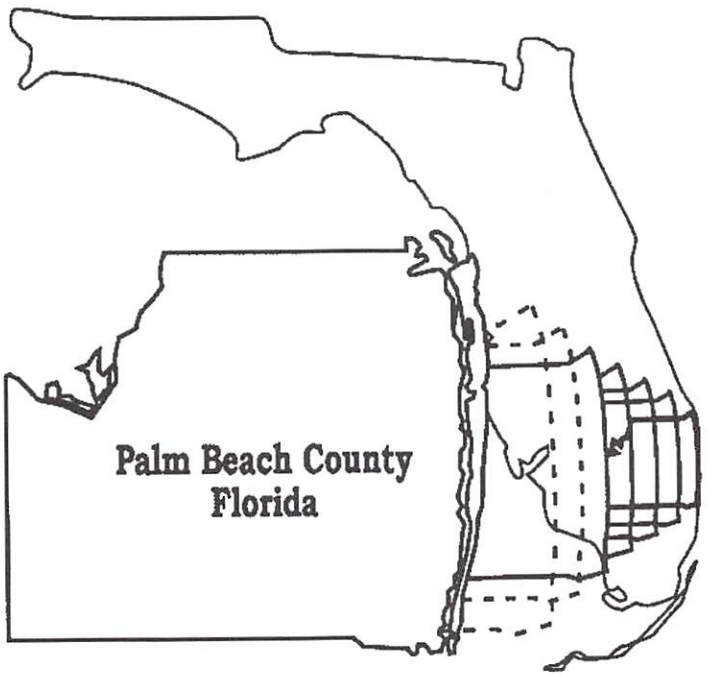
FORECAST OF DEPARTMENTAL OPERATING BUDGETS FOR FY 2006-2011

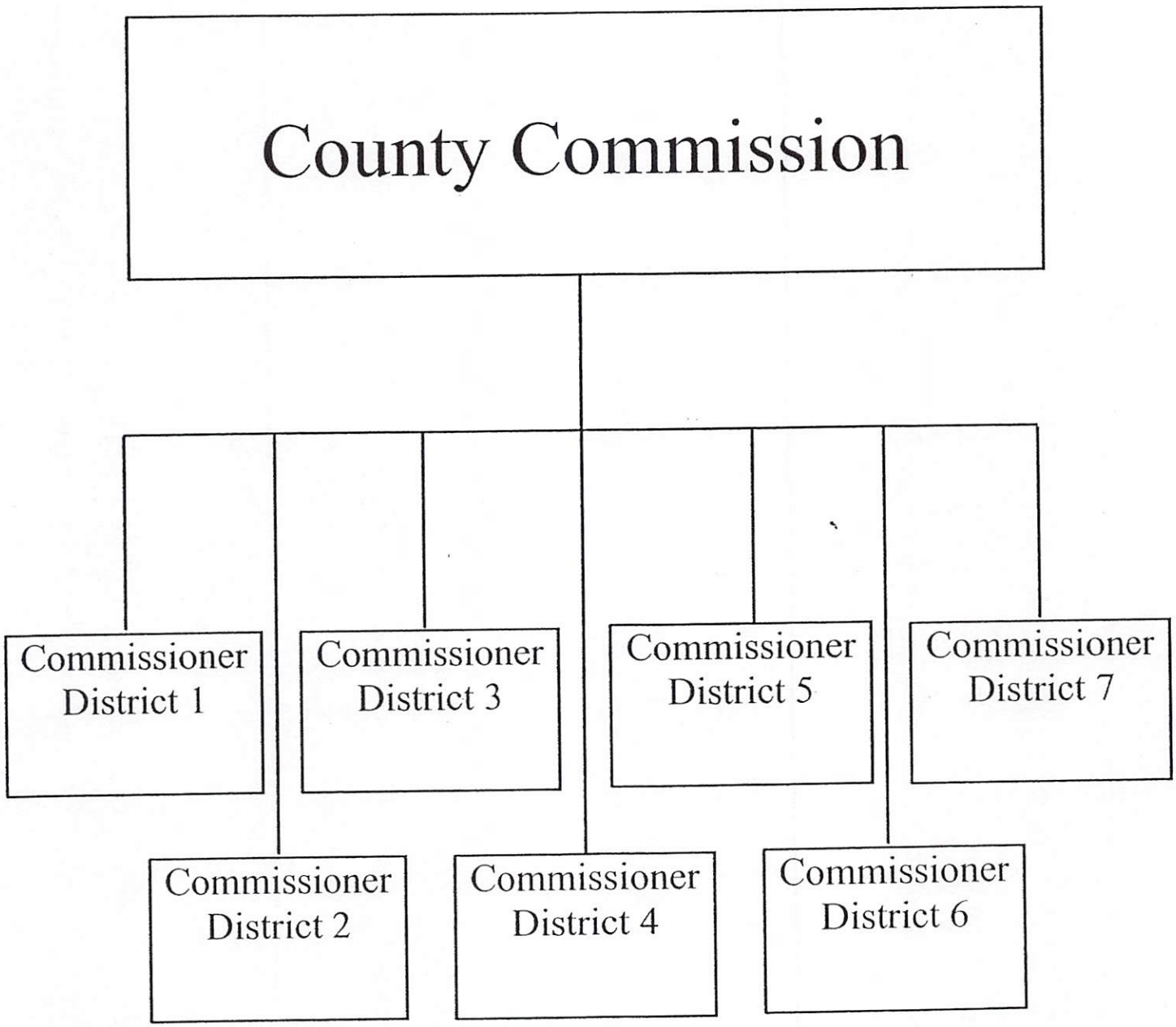
Description	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
County Department Expenditures						
County Administration	1,716,294	1,795,060	1,877,441	1,963,602	2,053,718	2,147,969
County Attorney	5,830,310	6,075,434	6,330,863	6,597,032	6,874,391	7,163,411
County Commission	2,976,623	3,093,343	3,214,640	3,340,693	3,471,689	3,607,822
County Cooperative Extension Svcs.	3,021,951	3,145,383	3,273,857	3,407,578	3,546,762	3,691,630
Community Services	63,963,256	66,480,495	69,096,799	71,816,066	74,642,348	77,579,857
Engineering	55,614,225	59,222,690	63,065,285	67,157,203	71,514,621	76,154,764
Environmental Resource Mgmt	32,123,339	34,211,356	36,435,094	38,803,375	41,325,595	44,011,758
Facilities Development & Operations	74,955,968	80,185,597	85,780,093	91,764,914	98,167,292	105,016,360
Financial Mgmt & Budget	3,987,508	4,119,133	4,255,103	4,395,561	4,540,655	4,690,539
Housing & Community Development	66,977,072	71,330,582	75,967,069	80,904,929	86,163,749	91,764,393
Human Resources	3,612,345	3,840,016	4,082,035	4,339,308	4,612,796	4,903,521
Information Systems Services	31,436,807	34,144,941	37,086,367	40,281,184	43,751,219	47,520,182
Internal Auditor	1,191,378	1,239,401	1,289,360	1,341,333	1,395,400	1,451,647
Legislative Affairs	696,060	775,412	863,810	962,286	1,071,988	1,194,197
Medical Examiner	2,553,955	2,617,865	2,683,375	2,750,523	2,819,353	2,889,904
Metropolitan Planning Organization	2,565,431	2,740,080	2,926,619	3,125,856	3,338,658	3,565,946

FORECAST OF DEPARTMENTAL OPERATING BUDGETS FOR FY 2006-2011

Description	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
County Department Expenditures						
Parks & Recreation	67,971,245	72,650,092	77,651,010	82,996,170	88,709,268	94,815,631
Planning, Zoning & Building	36,691,062	37,211,140	37,738,589	38,273,515	38,816,023	39,366,221
Public Affairs	6,073,737	6,364,123	6,668,392	6,987,208	7,321,267	7,671,298
Public Safety	36,560,426	38,908,142	41,406,617	44,065,529	46,895,184	49,906,543
Purchasing	3,253,517	3,420,394	3,595,831	3,780,266	3,974,161	4,178,001
Office of Community Revitalization	650,375	680,477	711,972	744,924	779,402	815,476
Office of Equal Opportunity	2,570,886	2,823,469	3,100,868	3,405,520	3,740,104	4,107,560
Risk Management	91,091,805	91,173,236	91,254,739	91,336,316	91,417,965	91,499,687
Tourist Development Council	38,306,340	39,828,718	41,411,599	43,057,387	44,768,583	46,547,785
Non Departmental Operations	25,360,617	27,690,676	30,234,815	33,012,701	36,045,812	39,357,596
Other County Programs/Transfers/Reserves	447,876,417	397,896,184	427,449,440	416,226,778	405,298,765	394,657,667
Total County Department Expenditures	**1,109,628,949**	**1,093,663,437**	**1,159,451,682**	**1,186,837,760**	**1,217,056,767**	**1,250,277,363**

Board Departments/Agencies





36 Positions

MISSION

To represent the citizens of Palm Beach County, promote effective government, and provide policy direction to meet community needs.

SUMMARY OF SERVICES/FACILITIES

The Board is made up of seven Commissioners, each representing a single-member district. Commissioners are elected to four-year terms by voters in the district in which they reside. Every two years Commissioners elect a Chair to preside over meetings and serve as ceremonial head of the County. A Vice Chair is also selected to assume these duties in the absence of the Chair.

The County Commission considers major problems facing County government and guides the growth and development of the County consistent with the public interest. Major areas of public interest under the control of the Board include:

- provision of fire protection and disaster relief;
- construction and maintenance of County buildings, roads, and bridges;
- provision of programs of housing, community development, slum clearance, conservation, flood and beach erosion control, and air pollution control;
- adoption and enforcement of building and housing codes and regulations;
- preservation of natural resources; and
- provision of cultural and recreational facilities and programs.

TRENDS AND ISSUES

Millage Rate Decreases: The Board of County Commissioners adopted a millage rate of 4.45 mills for FY 2006, a decrease from the 4.50 mills rate in FY 2005. The FY 2006 budget provides funding for the level and quality of services expected by the citizens of Palm Beach County while maintaining a level of reserves sufficient to maintain the County's AAA General Obligation bond rating.

Recent Board projects include contracts for construction of roads and water and wastewater lines to serve the biotech park, the Lake Region Water Treatment Plant, and adoption of agreements with FDOT for reimbursement due to damages from Hurricanes Jeanne and Frances.

The total countywide millage rate, including voted debt, results in taxes per capita of $472.06.

Figure 1

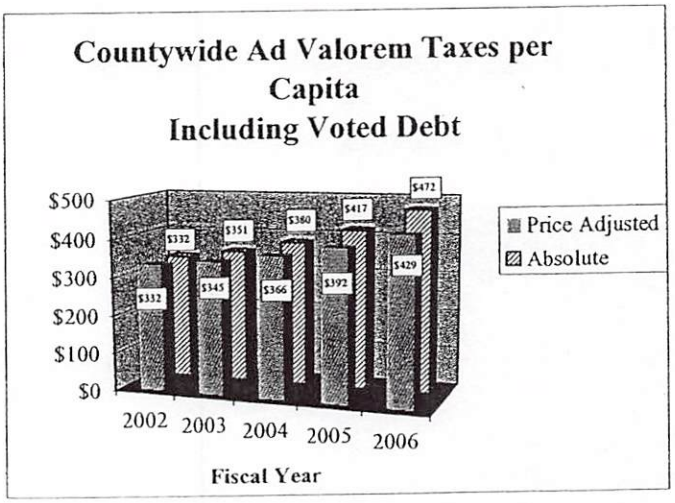


Figure 1 presents taxes per capita in both absolute and price-adjusted dollars.

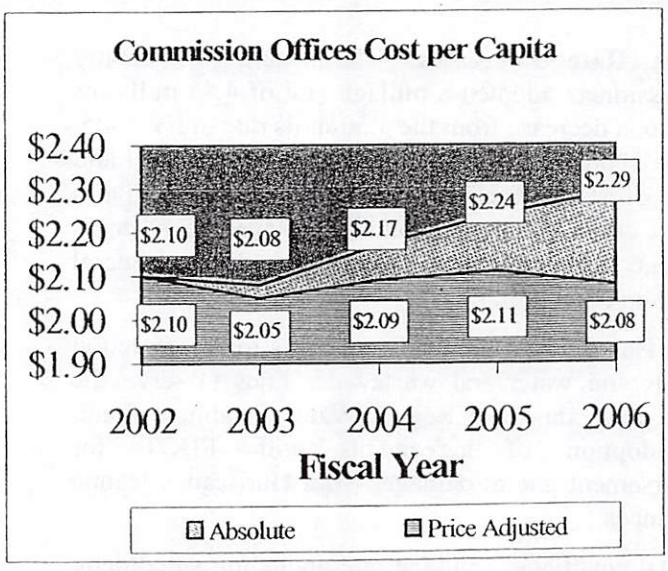
FINANCIAL SUMMARY

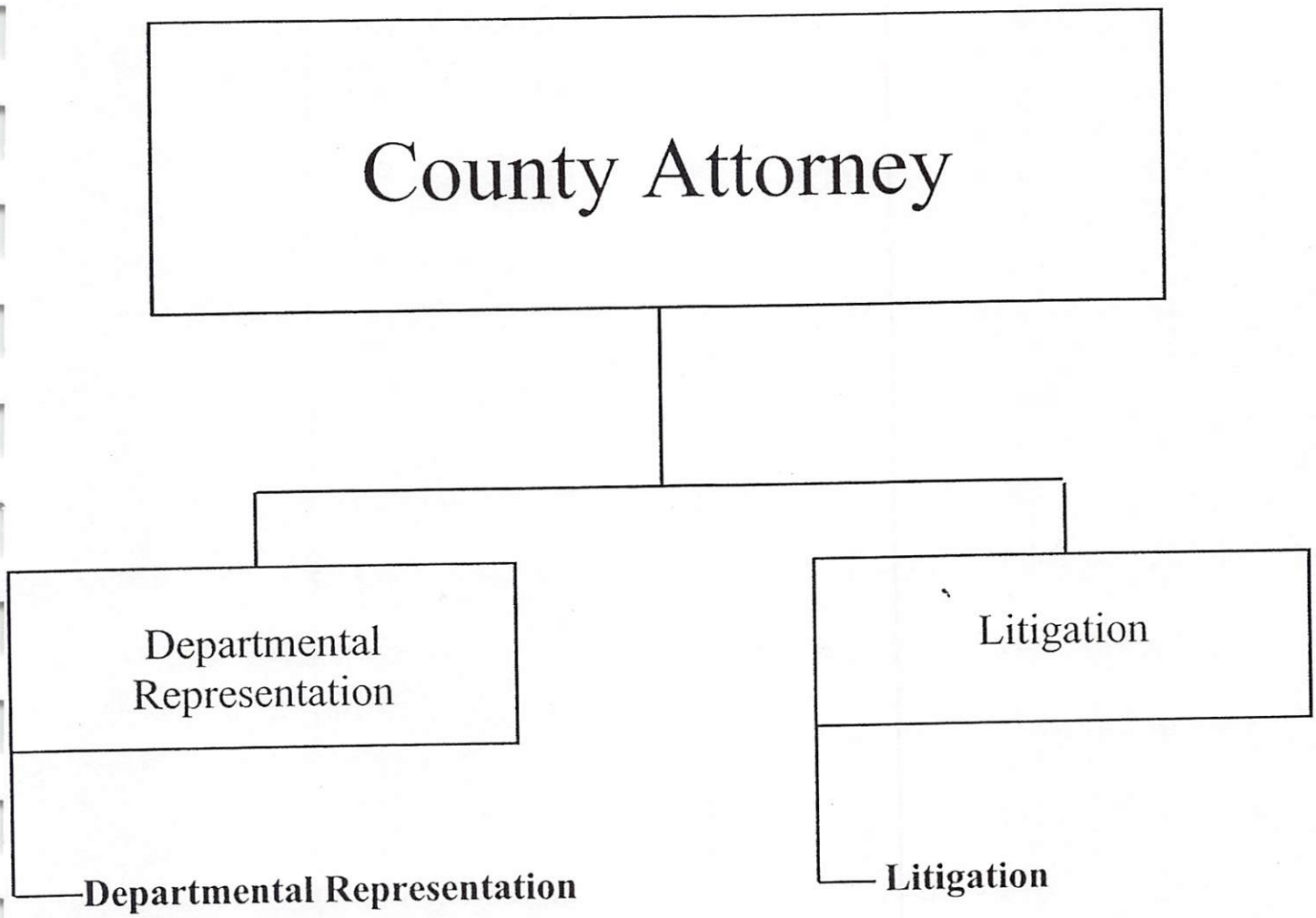
FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	2,346,650	2,561,086	2,484,362	2,673,407
Operating Expenses	239,931	239,849	242,895	256,216
Capital Outlay	17,407	47,000	35,000	47,000
TOTAL	**$2,603,988**	**$2,847,935**	**$2,762,257**	**$2,976,623**
STAFFING				
Positions	36	36	36	36
Full Time Equivalents (FTEs)	32.50	32.50	32.50	32.50

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Population served	1,242,270	+2.1%	n/a	1,284,803	1,313,158
Countywide millage rate	4.7971	-1.1%	n/a	4.7677	4.7192
Countywide taxes per capita	$380	+8.2%	n/a	$417	$472
Commission office expenditure per capita	$2.17	+4.8%	n/a	$2.24	$2.29
Commission staff - FTEs	25.50	0%	n/a	25.50	25.50

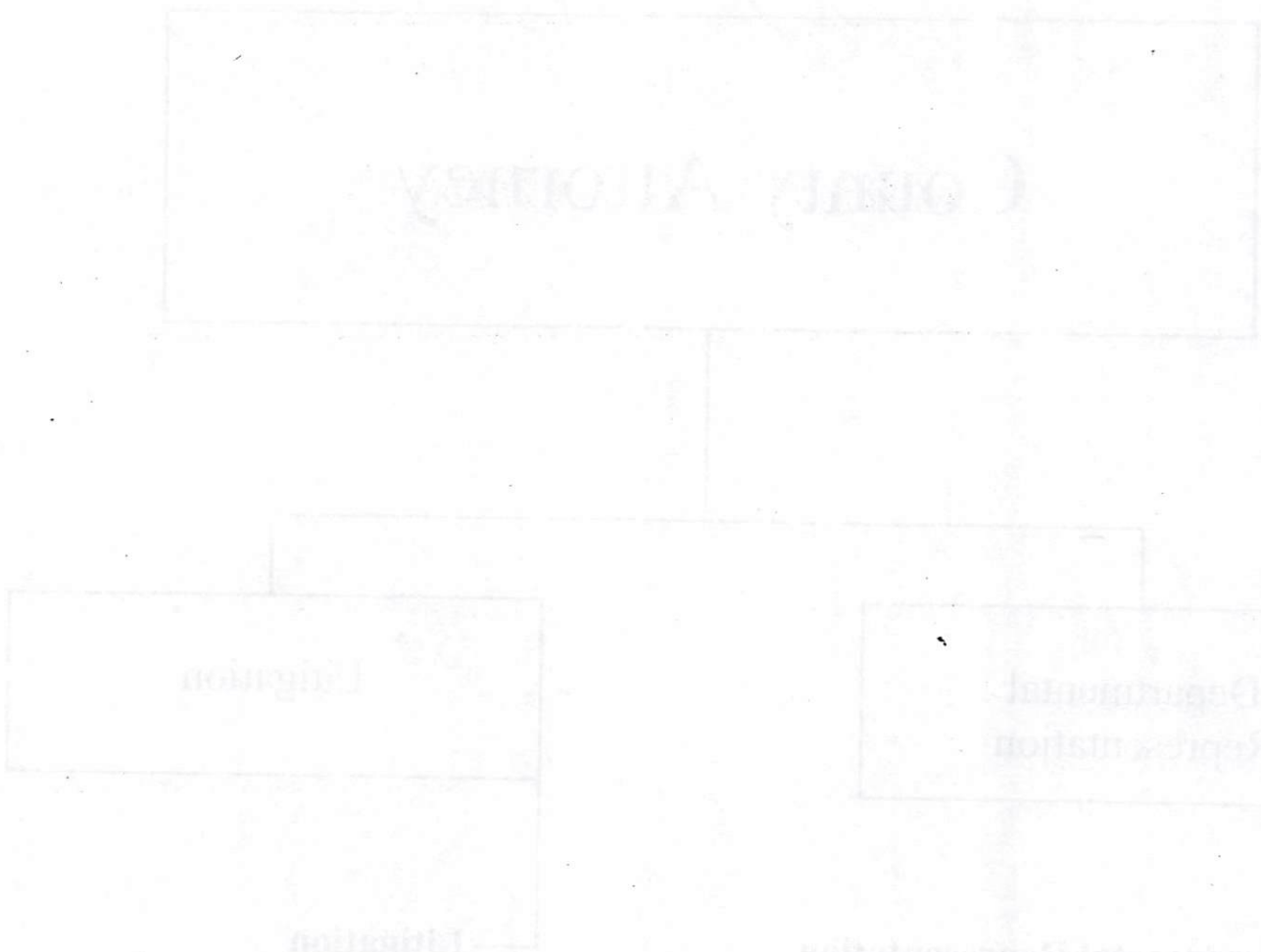
Cost of County Commission Offices: The cost per capita for Commission Offices increased from last year. **(see Figure 2).**

Figure 2





59 Positions



MISSION

To provide quality legal advice and representation to the Board of County Commissioners, County Administration, and departments in a timely, cost effective, and efficient manner.

SUMMARY OF SERVICES/FACILITIES

The County Attorney's Office was established under Section 4.3 of the Charter of Palm Beach County as an independent office. The County Attorney is appointed by the Board of County Commissioners, serves at the pleasure of the Board, and is responsible directly to the Board. The Office is charged with conducting all the legal affairs for the Board of County Commissioners, County Administration, departments, boards, and commissions. In addition, the Office provides legal advice and general counsel to certain Constitutional Officers, other agencies of County Government, Solid Waste Authority, and the Health Department. The County Attorney's Office defends the County in all civil actions and coordinates all outside legal services. The Office provides legal advice and opinions, prepares and reviews legislation, and drafts all legal documents required in conducting business for the County including contracts, resolutions, ordinances, bonds, and leases.

The County Attorney's Office consists of two programs: Departmental Representation (including the BCC, County Administration, Solid Waste Authority, and all Boards and Commissions) and Litigation.

TRENDS AND ISSUES

Court Appointed Attorney Costs Containment Program: The County's obligation to pay for legal representation of indigent defendants in criminal matters ended July 1, 2004, pursuant to Revision 7 of Article V of the Florida Constitution. There are a few outstanding conflict costs bills from prior to 2004 that are being processed. Additionally, the County, along with the Florida Association of Counties and several other individual counties, challenged a 2004 statute which declared that, starting on October 1, 2004, the cost of keeping each accused juvenile defendant in detention prior to his or her trial was to be shifted from the state to the counties. The counties won a summary judgment on November 12, 2004, declaring that the statute was unconstitutional in light of revisions to Section 18, Article VII, of the Florida Constitution. In the order granting summary judgment, the court permanently enjoined implementation of the cost-shifting measure. In special session, the Legislature re-enacted the cost-shifting bill by a 2/3 majority. Thereafter, the state filed a post-judgment motion hearing, seeking relief from the final judgment, asking the court to dissolve the injunction, and asking that court to declare the earlier judgment moot in light of the subsequent legislative act. A hearing was held on the post-judgment motion on March 30, 2005. The parties are awaiting the court's decision on the post-judgment motion.

Scripps: The Scripps team of Attorneys has worked with Planning, Zoning and Building and the County Engineer in preparing changes to the Comprehensive Plan and the Unified Land Development Code in anticipation of Scripps-related development at the Mecca site. The Scripps Research Institute will be building a biomedical research campus. This project is expected to create 2,777 jobs at Scripps and a total of 6,500 jobs within the next 30 years.

Litigation continues with respect to the Scripps project. The County had a significant victory when the Department of Community Affairs issued a final order, based on the decision of the administrative law judge finding the Scripps-related Comprehensive Plan amendments "in compliance" with the State Comprehensive Plan and related planning statutes. Earlier, another administrative law judge had similarly ruled in the County's favor in a challenge to the County's South Florida Water Management District Environmental Resource Permit for conceptual approval

TRENDS AND ISSUES

of a surface water management system to serve the Biotechnology Research Park – a decision which is presently on appeal in front of the Fourth District Court of Appeal.

The County is defending two circuit court actions challenging the consistency of Scripps development orders with the County's Comprehensive Plan and alleging that the County's agreement with Scripps to develop the Mecca Farms site constitutes "contract zoning." The County has filed a Motion to Dismiss in one of the circuit court actions and a Motion for Summary Judgment in the other. The Motion to Dismiss was heard by the Court on March 16, and the County is awaiting the Court's ruling. The County's Motion for Summary Judgment was heard on June 30. Also in circuit court is an appeal from the decision of the Board of County Commissioners to pass zoning resolutions related to the Scripps Research Park. In the appeal, petitioners allege that they were denied due process, that the Board was not a neutral decision-maker, that the Board failed to disclose ex parte communications, and that the Board departed from the essential requirements of the law in passing the challenged zoning resolutions. Oral arguments have been heard in the circuit court appeal and the County is awaiting a decision from the appellate panel.

The County's permit from the Army Corps of Engineers for the dredging and filling of the Mecca Farms Site has also been challenged in a federal court action; the County was not named as a party in the federal court case. Additionally, Indian Trail Improvement District and the City of West Palm Beach have filed motions for temporary injunction in an unrelated circuit court case to restrain the County from completing the water service pipeline necessary for the Scripps project. The court heard arguments on the motions for temporary injunction on May 20.

CityPlace: The Board approved a Settlement Agreement relating to the Convention Center hotel site on March 1, 2005. Subsequently, the parties to the Settlement Agreement requested changes to it. The Settlement Agreement resolves all existing claims in the Declaration Litigation and RFP Litigation. Such Agreement requires the County to pay $10,000,000 to purchase the hotel site, and requires the parties to modify the Declaration of Covenants and Restrictions burdening the hotel site to substantially reduce its impact on the hotel site by, among other things, eliminating CityPlace's repurchase option. As modified, the Declaration will simply deed restrict the hotel site to use only as a first class convention center hotel with a minimum of 300 rooms, hotel accessory uses, and condominiums. The Settlement Agreement also requires the County to cause the developer of the hotel to include in the design of the hotel project up to 104 condominiums which have a taxable value of at least $32,000,000 and to pay any tax shortfall under certain circumstances. The County will request firm bids to provide $10,000,000 in bond anticipation notes for closing upon the hotel site. On April 11, 2005, Judge Jonathan Gerber entered an Agreed Order Approving and Adopting the Settlement Agreement and Dismissing the Case with Prejudice.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Inter-Departmental Charges	$1,169,755	$1,659,500	$1,659,500	$1,662,500
Other	11,259	4,400	7,400	12,400
TOTAL	**$1,181,014**	**$1,663,900**	**$1,666,900**	**$1,674,900**
APPROPRIATIONS				
Personal Services	$4,714,342	$4,997,623	$4,856,984	$5,338,062
Operating Expenses	315,149	391,132	306,522	471,998
Capital Outlay	24,773	92,660	109,418	20,250
TOTAL	**$5,054,264**	**$5,481,415**	**$5,272,924**	**$5,830,310**
STAFFING				
Positions	59	59	59	59
Full Time Equivalents (FTEs)	59.00	59.00	59.00	59.00

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Number of County Attorneys	28	0%	n/a	28	28
Ratio of Attorneys to total County*	1:224	+2.2%	n/a	1:224	1:255

* Includes SWA

SIGNIFICANT CHANGES FROM PRIOR YEAR

Capital Improvement Plan: The County Attorney's Office continues to evaluate the short-term and long-term capital improvement needs for office equipment and furniture. Computer hardware is being upgraded according to the replacement plan developed by ISS. At least one-quarter of the computers are replaced annually, which allows the office to stay current with the advances in technology.

This year the focus was on improving secretarial workstations, which involved replacement of the original office furniture. This was done in two phases. The East side of our office was completed mid-February and the West side in early June. These secretarial workstations had been in use for more than 20 years and were no longer efficient (very small work surface, incompatible with desk-top computer use, etc.).

New Eminent Domain Tracking System: The County's ISS Department modified the Legal Assistant Software Program to include a section specifically designed to track Eminent Domain litigation. The new enhancement in the software provides the ability to track owners and their parcels and see the attrition through time for the parcels that are being litigated. This method of tracking the owners and parcels assists with managing the eminent domain workload and provides management with a more accurate picture of the eminent domain case load.

DEFINITION OF PROGRAMS AND SERVICES

To represent the Board of County Commissioners, County Administration, County departments, and the Solid Waste Authority for all non-litigation issues. Primary services include:

- provide legal advice and counsel on the interpretation and enforcement of federal, state, and local laws and rules affecting County government;
- draft and/or review all official documents (i.e., ordinances, leases, contracts, resolutions, etc.);
- provide legal advice and representation on matters overseen by the boards and commissions;
- provide ethics and conflict of interest opinions to the Board of County Commissioners and its employees; and
- handle administrative actions and hearings (i.e., personnel appeals, code enforcement, etc.).

PROGRAM OBJECTIVES FOR FY 2006

- Purge office files pursuant to the County's Records Management guidelines.
- Continue to perform a comprehensive review of the County Attorney's Office Policies and Procedures Manual.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Resolutions and ordinances prepared/reviewed	643	+11.8%	n/a	1,300	750
Contracts and agreements prepared/reviewed	2,726	-3.0%	n/a	4,500	3,000
Agenda items prepared/reviewed	2,621	-3.6%	n/a	3,000	2,750
BCC inquiries/legal advice rendered	886	+15.4%	n/a	400	800
% of budgeted revenues collected	66.2%	-0.9%	n/a	100%	100%

FINANCIAL SUMMARY

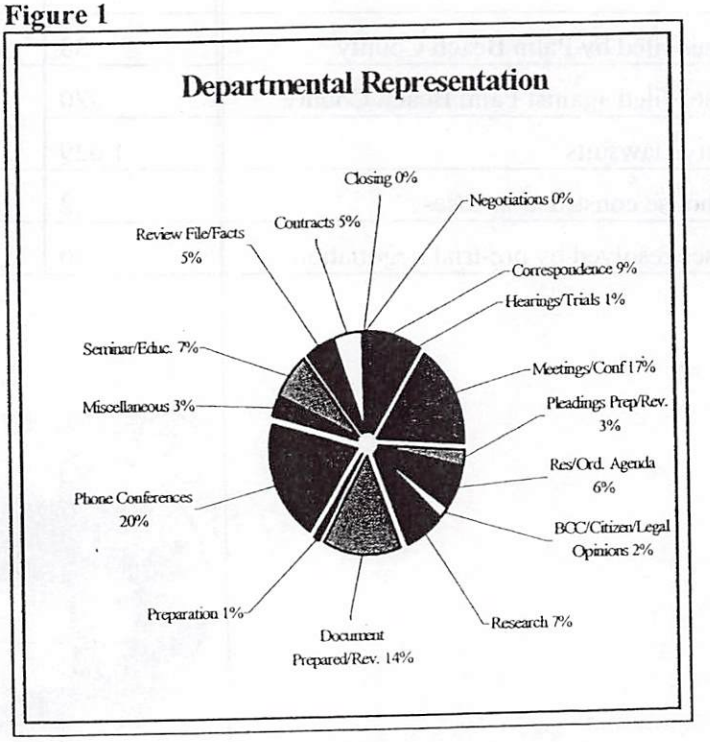
FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Inter-Departmental Charges	$760,341	$1,078,675	$1,078,675	$1,080,625
Other	7,318	2,860	4,810	8,060
TOTAL	**$767,659**	**$1,081,535**	**$1,083,485**	**$1,088,685**
APPROPRIATIONS				
Personal Services	$3,394,326	$3,598,289	$3,497,028	$3,843,405
Operating Expenses	226,907	281,615	220,696	339,839
Capital Outlay	17,837	66,715	78,781	14,580
TOTAL	**$3,639,070**	**$3,946,619**	**$3,796,505**	**$4,197,824**
STAFFING				
Full Time Equivalents (FTEs)	43.50	43.50	43.50	43.50

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Computer Upgrade: The long-term office plan, designed by ISS, addresses the need to replace one-fourth of the computers (no monitors) each year, allowing the Office to maintain a workable standard. **Estimated Fiscal Impact: $20,250**

Departmental Representation: **Figure 1** depicts the utilization of staff time.

Figure 1



DEFINITION OF PROGRAMS AND SERVICES

To provide legal advice and litigation support to the Board of County Commissioners and County departments. Primary services include:

- defend Palm Beach County in all litigation;
- file actions on behalf of the Board of County Commissioners;
- handle the review and cost containment of the attorney's fees program for indigent defendants and reimbursement of costs for acquitted defendants; and
- oversee the legal aspects of the in-house collection program.

PROGRAM OBJECTIVES FOR FY 2006

- Continue computerized monitoring of all cases.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Cases filed by Palm Beach County	33	+31.7%	n/a	25	30
Cases filed against Palm Beach County	320	-10.2%	n/a	575	350
Active lawsuits	1,029	+8.5%	n/a	900	1,100
In-house construction cases	2	+66.7%	n/a	1	2
Cases resolved by pre-trial negotiation	10	-0.3%	n/a	10	10

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Inter-Departmental Charges	$409,414	$580,825	$580,825	$581,875
Other	3,941	1,540	2,590	4,340
TOTAL	**$413,355**	**$582,365**	**$583,415**	**$586,215**
APPROPRIATIONS				
Personal Services	$1,320,016	$1,399,334	$1,359,956	$1,494,657
Operating Expenses	88,242	109,517	85,826	132,159
Capital Outlay	6,936	25,945	30,637	5,670
TOTAL	**$1,415,194**	**$1,534,796**	**$1,476,419**	**$1,632,486**
STAFFING				
Full Time Equivalents (FTEs)	15.50	15.50	15.50	15.50

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Types of Litigation: **Figure 2** depicts the relative number of cases handled in the various types of litigation in the Office.

Litigation Staff Time: **Figure 3** depicts the utilization of staff time per type of litigation.

Figure 2

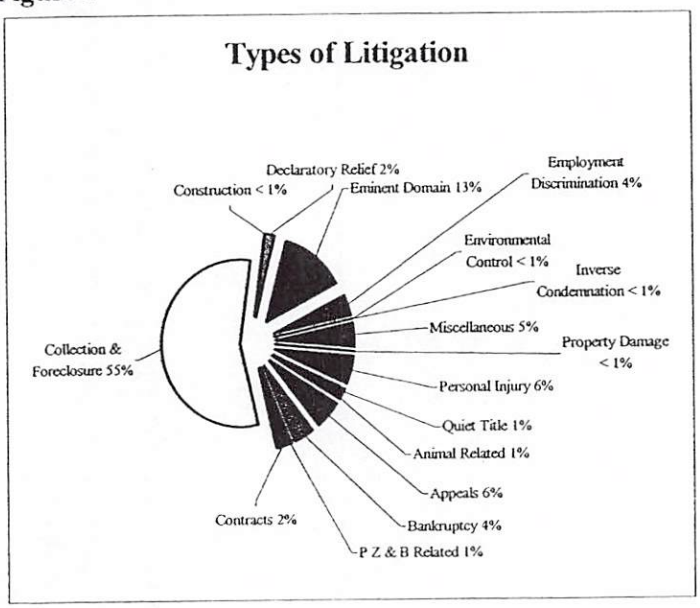
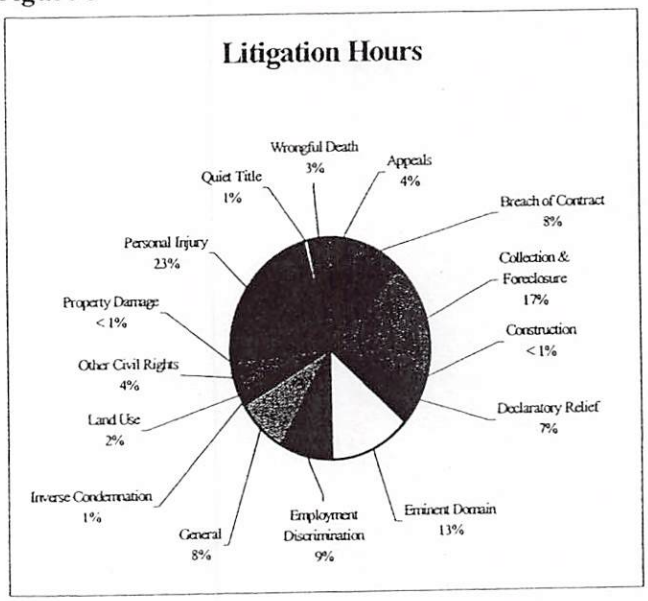
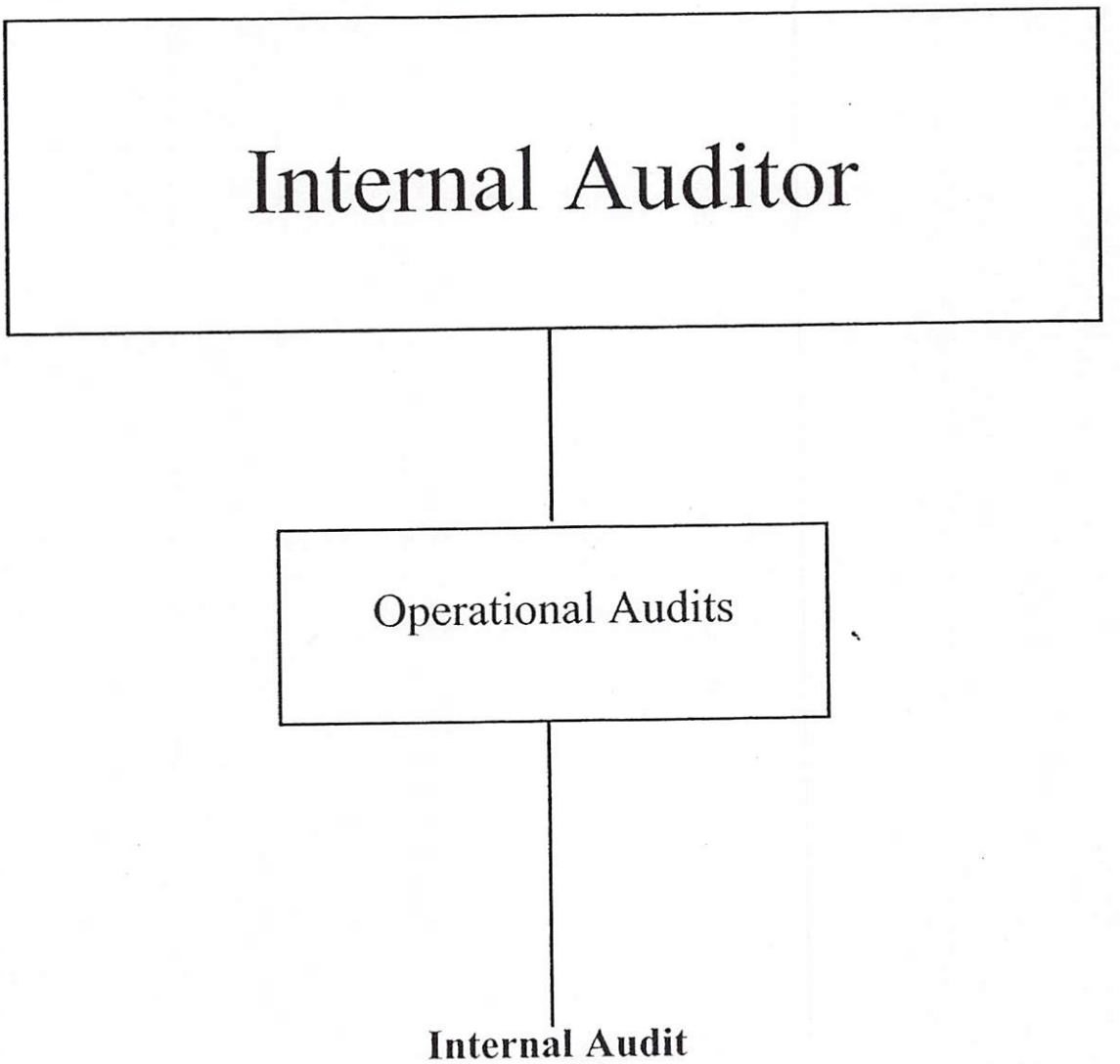
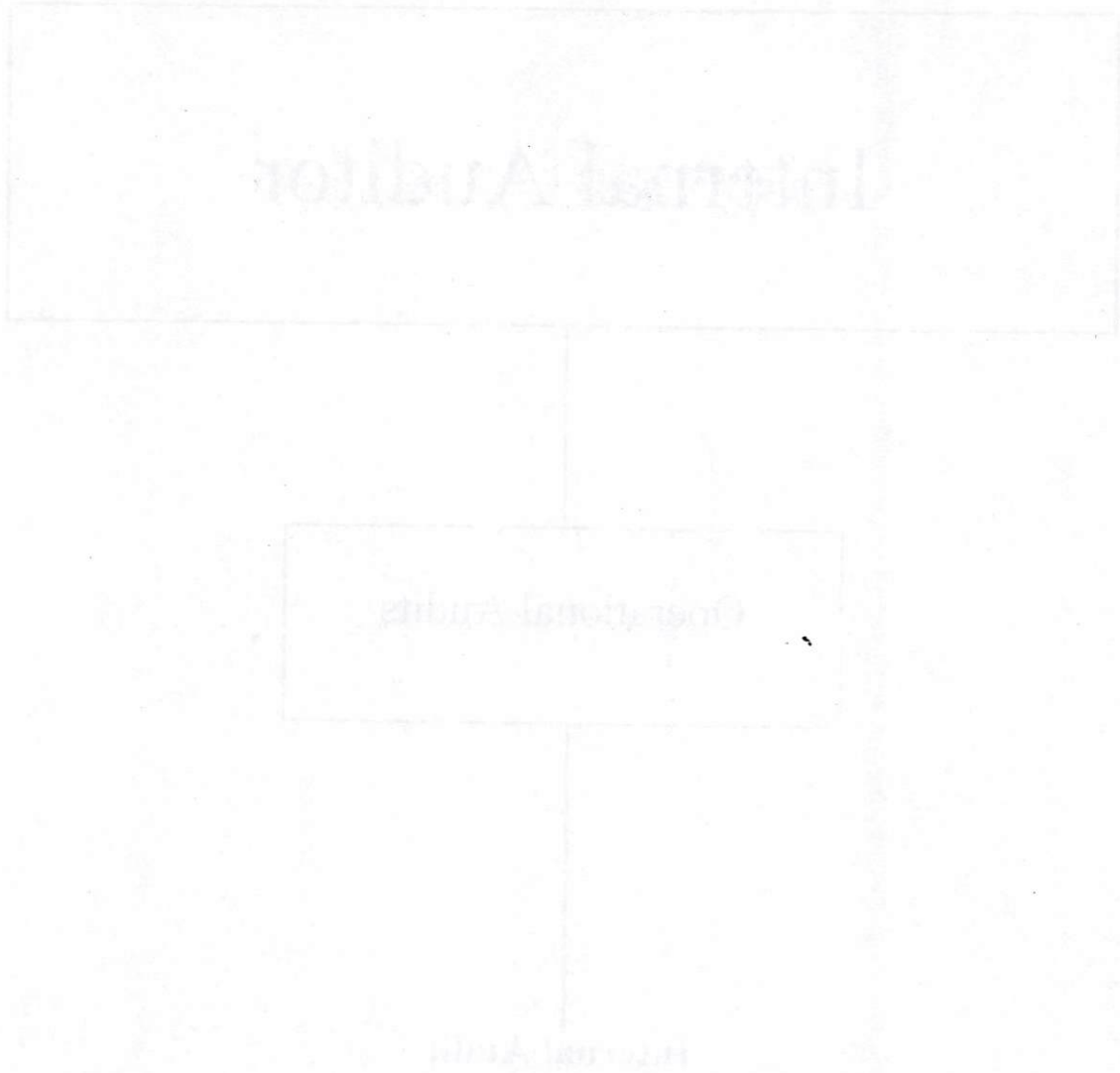


Figure 3




Internal Auditor
Operational Audits
Internal Audit
12 Positions



MISSION

The mission of the Palm Beach County Internal Auditor's Office is to assist management and the Board to improve operational effectiveness and productivity, accountability and financial stewardship by providing objective, relevant and timely reviews of the County's programs and operations that result in meaningful, value adding recommendations. The Internal Auditor's Office also provides internal auditing services to several local government agencies on a contractual basis.

SUMMARY OF SERVICES/FACILITIES

The Internal Auditor's Office audits the operations of departments under the Board of County Commissioners to ensure compliance with policy and to assess the efficiency of activities. The Office evaluates internal and management control systems, identifies problem areas, and makes recommendations for improvement. The Office also audits Airport operations and concessions, and operations of the Solid Waste Authority, Sheriff's Office, Health Care District, and the Boca Raton Airport Authority. The Internal Auditor's Office reports to an Audit Committee which reviews and approves the annual audit work plan and completed audit reports. Revenues are generated through charges to the Airport, Solid Waste Authority, Health Care District, and the Boca Raton Airport Authority.

TRENDS AND ISSUES

Allocation of Audit Resources: Through interlocal agreements, the Office provides staff to perform audits of the Health Care District, the Solid Waste Authority, and to the Boca Raton Airport Authority. The Office also provides staff to conduct revenue audits for the Department of Airports and internal audits on an as requested basis for the Sheriff's Office. All other staff resources are assigned to County operations.

Audit Results: Audited departments continue to be very cooperative in the audit process and have been taking appropriate corrective actions to address audit findings.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	$49,281	$115,000	$62,500	$110,500
Inter-Departmental Charges	21,250	160,000	60,000	120,000
Other	195	0	0	0
TOTAL	**$70,726**	**$275,000**	**$122,500**	**$230,500**
APPROPRIATIONS				
Personal Services	$955,686	$1,036,993	$1,049,336	$1,111,521
Operating Expenses	37,667	86,777	69,736	70,657
Capital Outlay	16,355	22,450	22,450	9,200
TOTAL	**$1,009,708**	**$1,146,220**	**$1,141,522**	**$1,191,378**
STAFFING				
Positions	12	12	12	12
Full Time Equivalents (FTEs)	11.75	11.75	11.75	11.75

DEFINITION OF PROGRAMS AND SERVICES

To conduct audits to determine if:

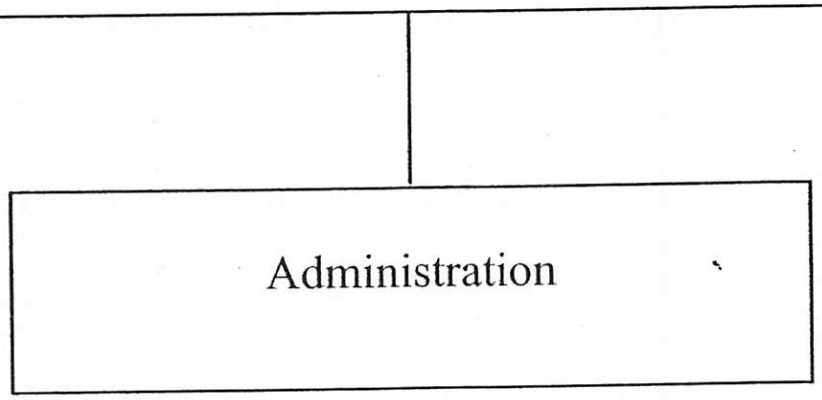
- assets are adequately safeguarded;
- operations are performed in accordance with laws, contracts, policies, and procedures;
- financial and other reports are accurate and reliable;
- activities have been properly authorized;
- operations are performed in an efficient and effective manner; and
- stated goals are being accomplished.
- To provide assistance and advice to the Board and management when requested.

PROGRAM OBJECTIVES FOR FY 2006

- The annual work plan will be approved by the audit committee and will be developed based on considerations of risk, board/management interest and organizational coverage.
- At least 90% of the audits included in the annual audit work plan will be started within the calendar year planned.
- At least 90% of the recommendations included in final audit reports will be accepted by management with an average importance rating of 4.5 on the customer satisfaction survey (scale is 1 to 5).
- Conduct follow-up reviews on at least 90% of all audit recommendations within one year of audit report issuance.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
% of audits from work plan started in year	n/a	n/a	n/a	n/a	90%
% of audit recommendations accepted by management	n/a	n/a	n/a	n/a	90%
Average customer satisfaction importance rating (scale is 1 to 5)	4.7	n/a	n/a	4.5	4.5
% of follow-up reviews conducted within one year of report issuance	n/a	n/a	n/a	n/a	90%

County Administration



13 Positions



MISSION

To provide administrative leadership resulting in cost effective and efficient delivery of quality governmental services. County Administration will implement policies established by the Board of County Commissioners and manage the activities of Board departments. Accountability of public expenditures will be provided through the use of performance measurement and organizational excellence will be encouraged by example and sponsorship of quality improvement programs. This mission requires effective communication with County Commissioners, constitutional officers, employees, citizens, the media, and others through open access and sharing of information.

SUMMARY OF SERVICES/FACILITIES

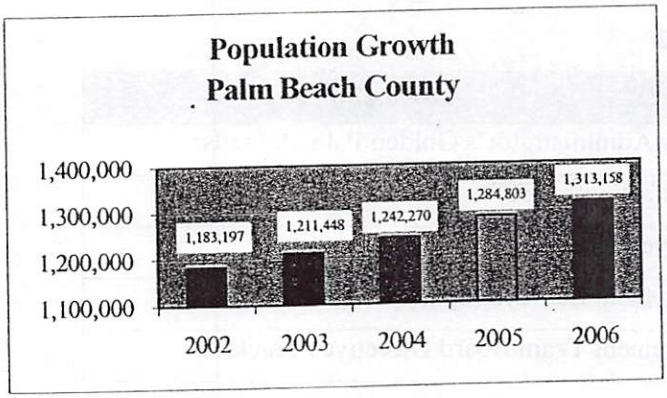
The County Administrator serves as the chief executive officer of Palm Beach County government and provides the primary staff support to the Board of County Commissioners. The County Administrator's Office is staffed with thirteen positions, including the Deputy County Administrator and three Assistant County Administrators. This Office directs the activities of twenty-four Board departments and acts as liaison to the constitutional officers and various other agencies.

TRENDS AND ISSUES

Population Gains Place Demand on Services: The population of Palm Beach County has increased by about 130,000 since 2002. Figure 1 depicts this 11% growth.

The County has reduced the millage rate for FY 2006 to 4.45 mills from 4.5 mills in FY 2005. Since Fiscal Year 2001, this is the third time that the County had reduced the countywide property tax millage rate. This rate decrease was made in spite of service and project demands. Several issues that have been impacting Palm Beach County recently include: Scripps Institute project funding, the contract to construct a hotel to accompany the recently built Convention Center, criminal justice, and utility and fuel cost increases.

Figure 1



FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Inter-Departmental Charges	142,002	125,198	140,000	145,600
TOTAL	**$142,002**	**$125,198**	**$140,000**	**$145,600**
APPROPRIATIONS				
Personal Services	1,562,538	1,555,223	1,551,516	1,641,532
Operating Expenses	62,673	73,747	64,517	74,762
Capital Outlay	12,935	3,000	3,000	0
TOTAL	**$1,638,146**	**$1,631,970**	**$1,619,033**	**$1,716,294**
STAFFING				
Positions	13	13	13	13
Full Time Equivalents (FTEs)	13.00	13.00	13.00	13.00

Improved Quality a County Priority: The ongoing initiative to improve management practices and quality of services continued during the past year. Palm Beach County aspires to achieve and maintain a reputation as a well-managed and innovative organization. Specific programs and activities supporting organizational improvement are listed in **Figure 2.**

Figure 2

Organizational Improvement Program
County Administrator's Golden Palm Awards
"Breakfast with Bob"
Employee Incentive Program
Management Surveys (by Department Request)
Management Team Board Directives Tracking

Major Projects and Initiatives: During the past year, Administration provided primary staff support on a number of high profile issues of major financial and community impact. These projects entailed a substantial level of involvement by the Management Team. Figure 3 lists examples of major projects staffed by County Administration.

Figure 3

Project/Issue
Palm Tran/Palm Tran Connection
Convention Center Hotel
Fiscal Impact of State Funding Policies
Economic Development/Redevelopment
Environment/Water Resources
ISS Issues and Responsibility
Terrorism/Security
Scripps Related Issues
Hurricane Preparation and Relief
Development Criteria

DEFINITION OF PROGRAMS AND SERVICES

County Administration is responsible for the overall supervision of Board departments. Primary services involve:

- arrange for the orderly scheduling of County Commission business and coordinate the development and review of agenda items for Commission meetings;
- staff special projects and initiatives as directed by the Board of County Commissioners and identified by the Management Team;
- present the County Administrator's recommended budget (operating and capital) for the upcoming fiscal year;
- plan for future levels of service and capital requirements;
- provide staff support to various appointed boards and committees;
- serve as a liaison to local, state, and federal government entities;
- oversee the development of polices and procedures to guide County departments; and
- respond to public inquiries and requests for information.

PROGRAM OBJECTIVES FOR FY 2006

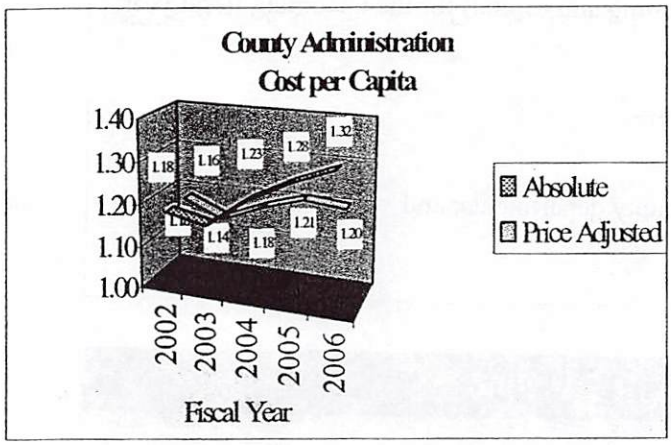
- Implement major projects in accordance with Board goals.
- Work with ISS to implement court computer systems.
- Enhance County Web capabilities for better customer service.
- Implement policy alternatives regarding the Agricultural Reserve area.
- Negotiate a contract for the Convention Center hotel.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Board agenda items	2,366	+5.2%	n/a	2,150	2,200
Board directives	64	-16.8%	n/a	100	50

SUMMARY OF KEY FUNDING/SERVICE ISSUES

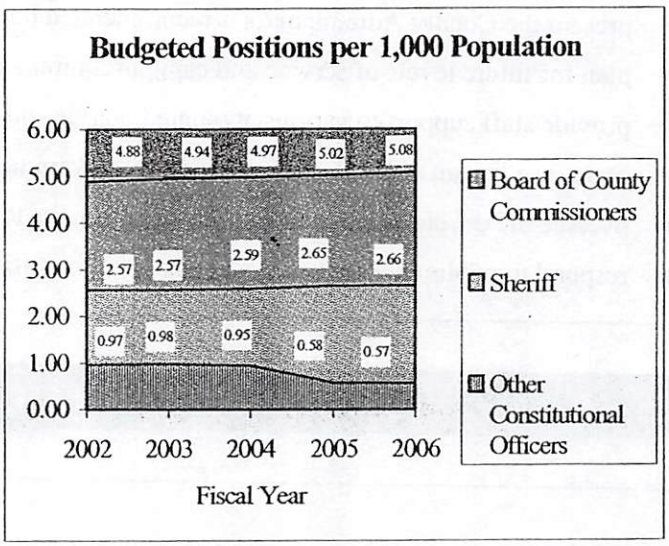
Cost of County Administration: Over the past six years the cost per capita for County Administration has remained steady. (see Figure 4). County Administration staffing has remained at 13 for the period FY 2001 through FY 2005.

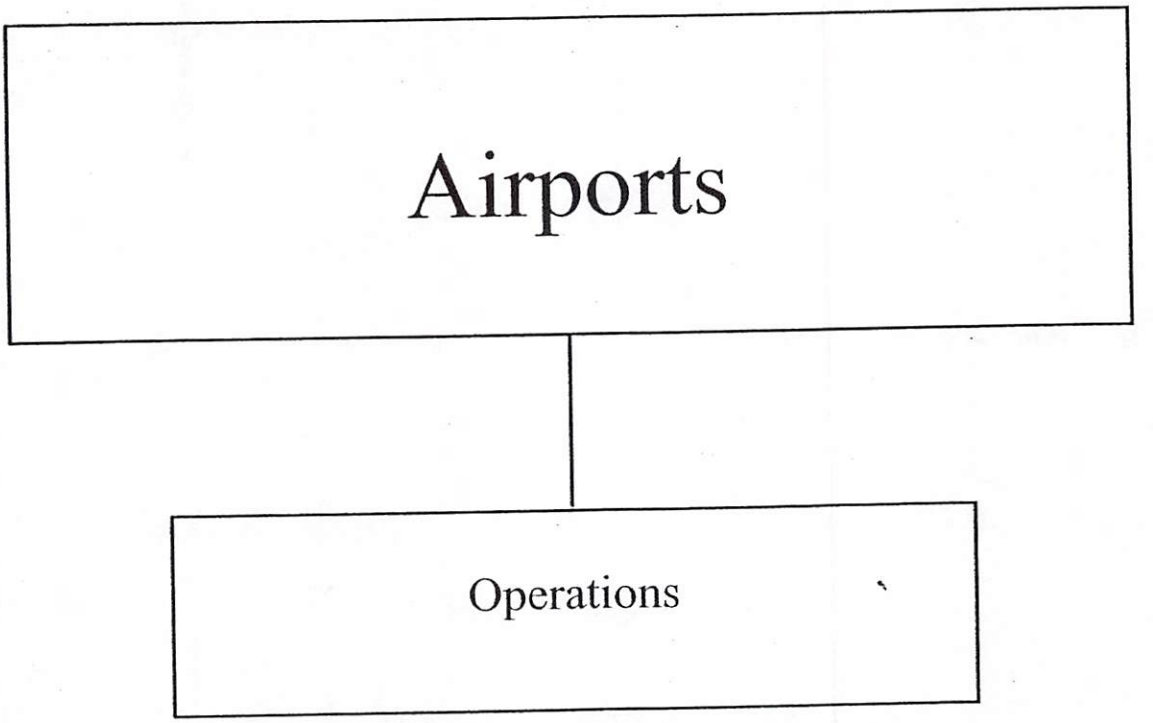
Figure 4



Employees Per 1,000 Population Increases: The total number of budgeted positions per 1,000 population under the Board of County Commissioners (BCC) increased from 4.88 in FY 2002 to 5.08 in FY 2006 (see Figure 5).

Figure 5




Airports
Operations
151 Positions

MISSION

To meet the aviation demands of Palm Beach County by:

- providing convenient and efficient facilities allowing the public to access air transportation in a clean, customer friendly, safe, and secure environment;
- operating the airport system in a cost efficient manner; and
- understanding and co-operating with Airport neighbors on noise impact issues.

SUMMARY OF SERVICES/FACILITIES

The Department of Airports owns and operates Palm Beach International Airport (PBIA) and three general aviation airports: North County, Lantana, and Pahokee.

At the PBIA site, the McCampbell terminal serves almost seven million travelers a year with 15 or more commercial airlines to choose from. On the opposite side of the airfield, there are three Fixed Base Operators: Jet, Signature, and Galaxy Aviation, serving the general aviation public, and specializing in high end luxury jet service. This is one of the busiest general aviation airports in the country.

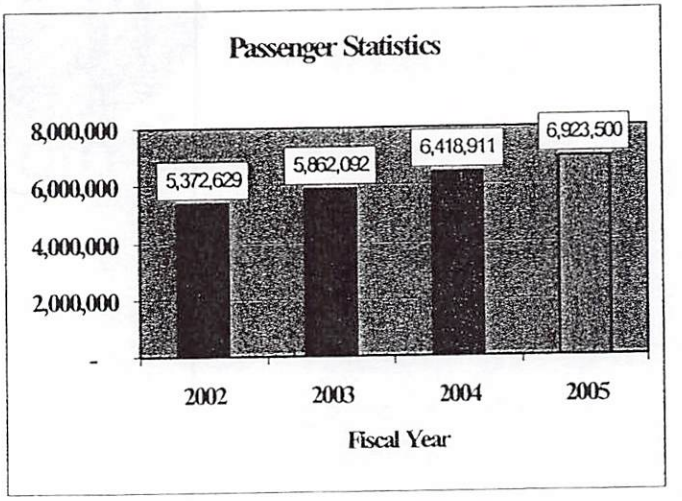
Revenues are collected from multiple and varied sources established to fully fund all operational and capital requirements of the Airport system. No ad valorem tax dollars are used in supporting the Airport system. Airline fees, parking revenues, rentals, and concession fees are set to provide for all necessary services.

TRENDS AND ISSUES

Passenger Travel Sets New Records: PBIA passenger traffic has grown steadily over the last 24 months. Monthly records for passenger traffic have been set almost every month for the last two years. Passenger traffic for fiscal year 2005 is estimated to exceed 6,900,000 travelers (see **Figure 1**), eclipsing the previous high set in fiscal year 2004 by 7.8%. Growth for fiscal year 2004 was 9.5% over the previous year.

Passenger growth is attributed to the population growth in the County as well as increased service provided by air carriers. This is especially true of the growth in discount carriers at PBIA. Discount carriers account for more than 30% of passenger traffic at PBIA, compared to 4% in FY 2000. Discount airlines at PBIA now include Southwest, JetBlue, Spirit, Song, Independence Air and Airtran. Independence Air began service at PBIA in February 2005.

Figure 1



TRENDS AND ISSUES

Air Carrier Financial Position: A significant issue which impacts airport planning and operations is the financial strength of the air carriers. Some carriers are currently in bankruptcy protection status, others are considered close to that status; few are making profits at this point. There is always the possibility that a major carrier may cease operations, impacting air travel at PBIA and every major airport.

Such an event could be significant to the Airport's financial situation in the short run. Ultimately, the County's population and air service demand will spur other carriers to step in with additional flights to make up for any service shortfall.

In recent years, additional air carriers have diversified our air service, which should put PBIA in a better position to respond to an air carrier's demise. In FY 2000, the top three carriers held 72.5% of the market share; in recent months, however, the top three carriers have held 58% of the market share.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	$52,186,288	$52,856,400	$54,040,147	$55,054,300
Transfers	8,285,462	5,025,000	6,582,500	8,576,000
Other	4,192,565	8,083,733	8,303,875	8,218,712
TOTAL	**$64,664,315**	**$65,965,133**	**$68,926,522**	**$71,849,012**
APPROPRIATIONS				
Personal Services	$9,141,124	$9,667,170	$9,793,977	$10,934,722
Operating Expenses	26,311,447	28,886,186	29,180,436	30,808,909
Transfers	22,360,400	20,625,000	22,625,000	22,530,000
Charge-Offs	-482,520	-385,000	-500,000	-500,000
Reserves	0	7,171,777	0	8,075,381
TOTAL	**$57,330,451**	**$65,965,133**	**$61,099,413**	**$71,849,012**
STAFFING				
Positions	148	151	151	151
Full Time Equivalents (FTEs)	148.00	151.00	151.00	151.00

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Airline Cost per Enplanement*	$5.84	-4%	$6.04	$5.93	$5.65
Revenue per Enplanement	$16.37	-6%	$17.90	$15.67	$15.80
Operating Ratio (O & M Exp. / O Rev.)^	68%	5%	67%	71%	70%
Debt per Enplanement	$37.90	-31%	$78.00	$32.79	$28.80
Airport Utilization+	2.53	10%	1.87	2.64	2.69

Note: Benchmark data provided by Moody's Investor Services

* Enplanement means departing passenger

^ Means Operating & Maintenance Expenses / Operating Revenues

+ Utilization means enplanements divided by recent census data of WPB metropolitan area

DEFINITION OF PROGRAMS AND SERVICES

To provide, or provide for, all services required by passengers, aircraft operators, tenants, and regulatory agencies related to aviation in the Palm Beach County Airport system, including:

- commercial airport terminal;
- parking facilities;
- security and fire rescue services;
- food and news/gift sales;
- car rentals;
- airfield facilities; and
- hangar facilities.;

PROGRAM OBJECTIVES FOR FY 2006

- Maintain actual airline cost per enplanement at the benchmark of $6.04 or less.
- Increase actual operating revenue per enplanement to $15.80 or more.
- Decrease actual operating ratio to 70%.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Airline Cost per Enplanement*	5.84	-4%	6.04	5.93	5.65
Revenue per Enplanement	16.37	-6%	17.90	15.67	15.20
Operating Ratio (O & M Exp./ O Rev.)^	68%	5%	67%	71%	74%
Debt per Enplanement	37.90	-31%	78	32.79	28.80
Airport Utilization+	2.53	10%	1.87	2.64	2.69

Note: Benchmark data provided by Moody's Investor Services

* Enplanement means departing passenger

^ Means Operating & Maintenance Expenses / Operating Revenues

+Utilization means enplanements divided by recent census data of WPB metropolitan area

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	$52,186,288	$52,856,400	$54,040,147	$55,054,300
Transfers	8,285,462	5,025,000	6,582,500	8,576,000
Other	4,192,565	8,083,733	8,303,878	8,218,712
TOTAL	**$64,664,315**	**$65,965,133**	**$68,926,525**	**$71,849,012**
APPROPRIATIONS				
Personal Services	$9,141,124	$9,667,170	$9,793,977	$10,934,722
Operating Expenses	26,311,447	28,886,186	29,180,436	30,808,909
Transfers	22,360,400	20,625,000	22,625,000	22,530,000
Charge-Offs	-482,520	-385,000	-500,000	-500,000
Reserves	0	7,171,777	0	8,075,381
TOTAL	**$57,330,451**	**$65,965,133**	**$61,099,413**	**$71,849,012**
STAFFING				
Full Time Equivalents (FTEs)	148.00	151.00	151.00	151.00

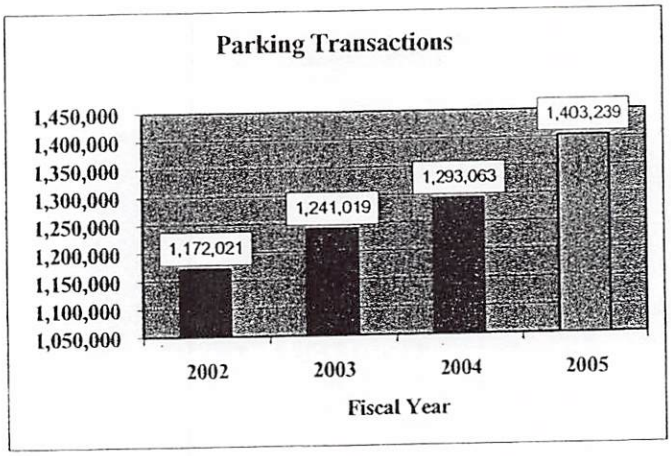
SUMMARY OF KEY FUNDING/SERVICE ISSUES

Parking Facilities Nearing Capacity: Passenger growth over the last two years has taken a toll on parking availability at PBIA. Fiscal year 2005 parking volume is estimated to increase by 9% over the prior fiscal year (See **Figure 2**). Long term parking is routinely full, requiring the lot to be closed until cars exit. Lot closures are disrupting to passengers who have to seek alternate parking locations at the last minute. Additionally, parking facilities operating at maximum utilization require additional staff time to manage.

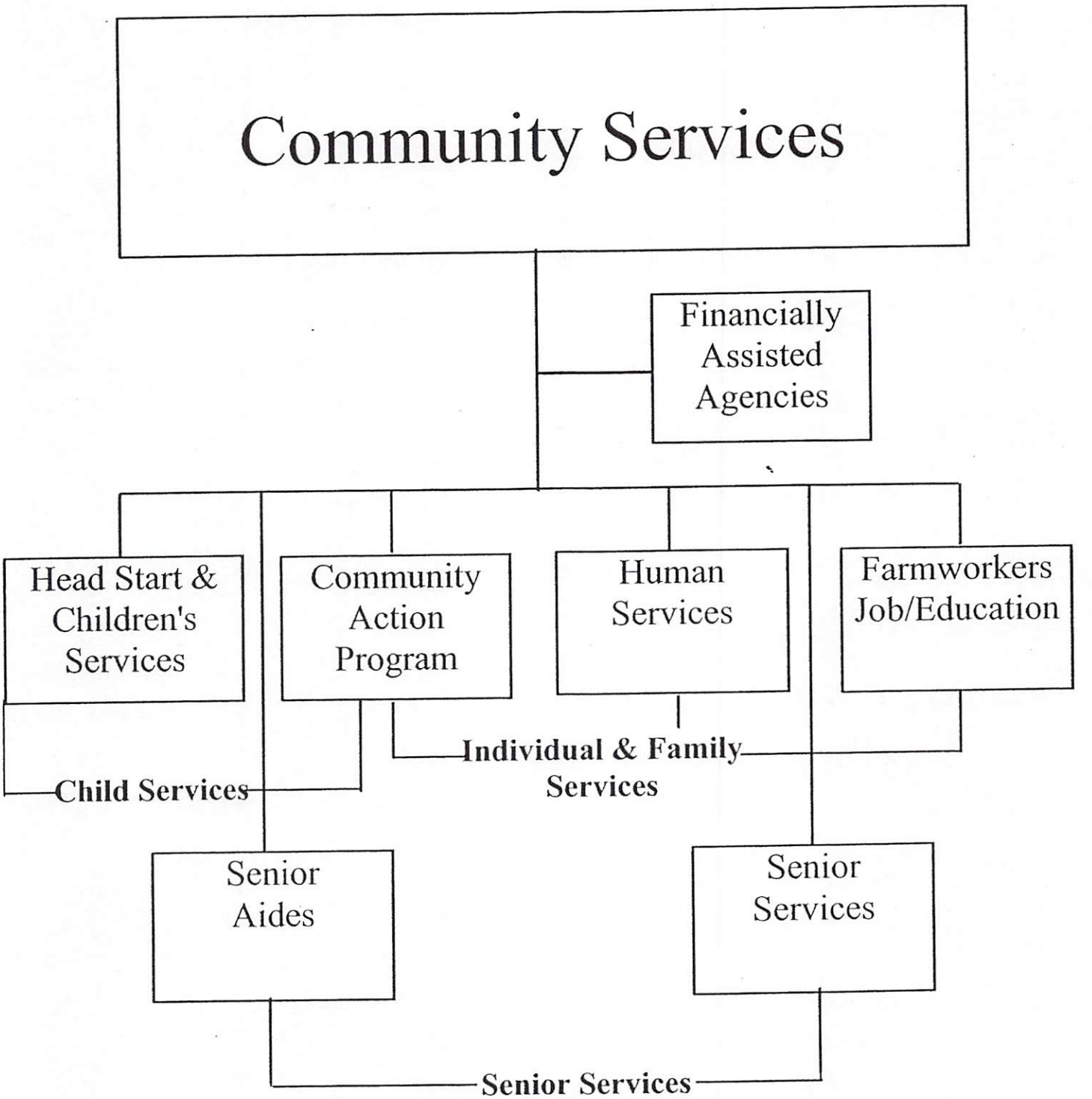
The Department is considering the construction of an additional long term parking garage to alleviate the situation. Board review will occur in early FY 2006; if approved, construction would start in mid-2006, with completion 16-18 months later.

The estimated cost of the facility is approximately $50 million. Funding would consist of revenue bonds backed by airport revenues. As always, all airport costs are funded by airport revenues with no ad valorem impact to County residents.

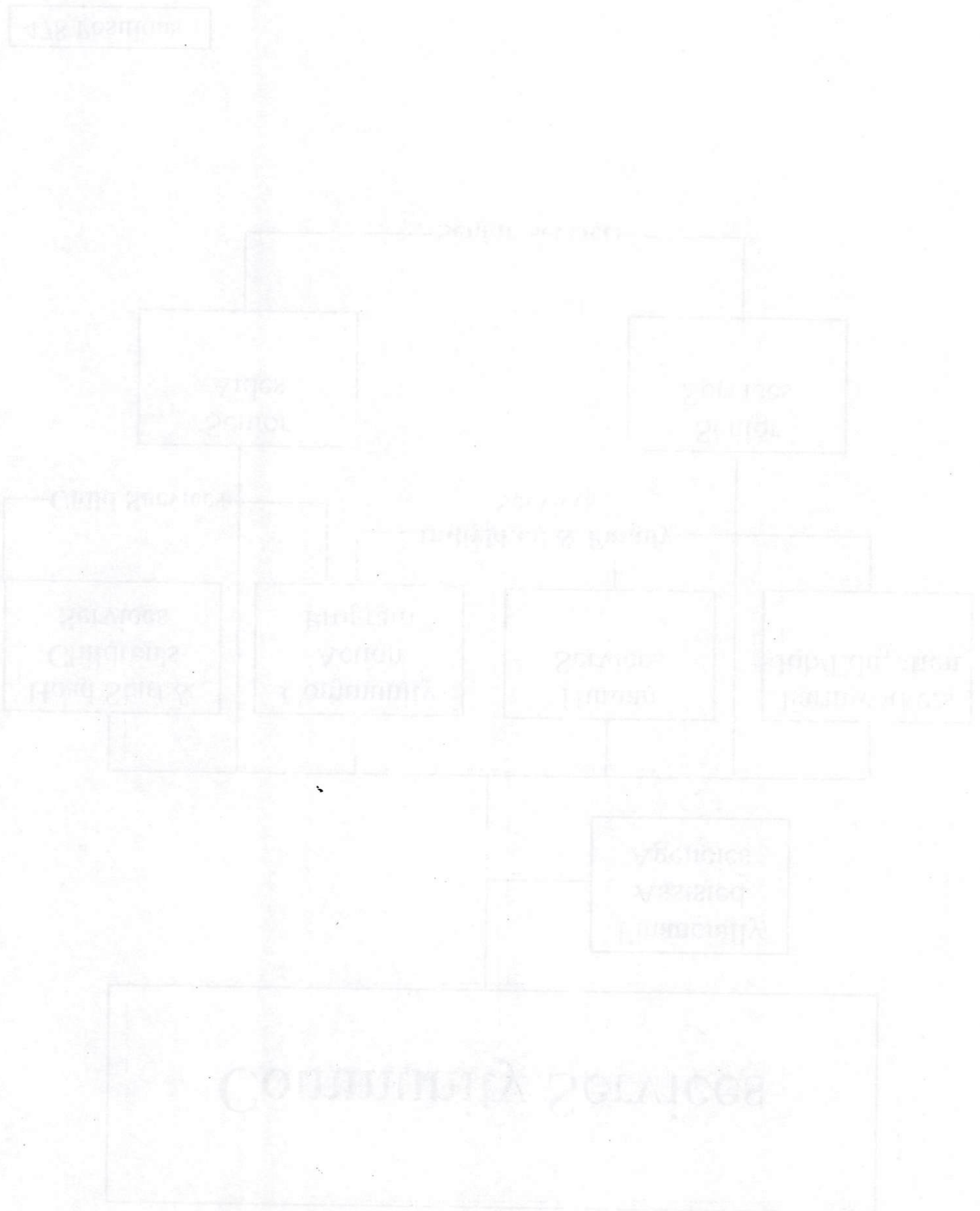
Figure 2



Security Checkpoint Expansion Project Nears Completion: PBIA is expanding the terminal to allow for more security screening lanes to speed the screening process for passengers. As an aftermath of September 11, 2001, security at all airports has increased, slowing the screening process. Construction will cost $21 million and should be substantially complete in winter of 2005. Funding is provided through Passenger Facility Charges, state grants, and airport revenues.



478 Positions



MISSION

To enhance and improve the health, welfare, and quality of life in Palm Beach County by investing in the potentials of families and individuals in need.

SUMMARY OF SERVICES/FACILITIES

The Department of Community Services provides administrative supervision for programs that provide services to Palm Beach County residents in need. In pursuit of the mission, the Department provides an array of services. Farmworkers are provided with the necessary skills to find employment year-round. Emergency Shelter and Homeless Prevention services as well as Self-Sufficiency Services are provided to individuals and families. Senior citizens receive vital services such as personal care, congregate meals, home-delivered meals, and transportation. Preschoolers develop their learning abilities, while children requiring special care receive appropriate therapies. Veterans, their widows and/or dependents of veterans receive assistance in securing compensation, pensions, and on-the-job training. Part-time employment is obtained for qualified men and women aged fifty-five years or older. Case management is provided as a key service to assist residents in achieving and maintaining independent living. The full spectrum of social services is provided at the neighborhood level. The Department is also responsible for monitoring and administering funding awarded to financially assisted agencies. Clients are able to access direct services at more than seventeen locations with sites in north, south, central, and western Palm Beach County. Additionally, home services are provided when there is a need.

TRENDS AND ISSUES

Human Services: A common database containing basic demographics, services provided/service provider is a critical element of a viable health and human services delivery system. This is particularly important where multiple funding supporters provide dollars to the same community agencies. Moreover, collecting health and human services data strengthens the County's ability to analyze and plan as it relates to needs/resources.

The Division of Human Services, in concert with ISS, has successfully completed a migration project of its database into the community's Client Management Information System (CMIS) otherwise known as ServicePoint. Migration of Division client data increases the overall utility of ServicePoint as a common database to facilitate service applications, cross-checking to reduce redundancy, and possibly most important, to collect data on the number of persons served, number of services provided, locations of service delivery as well as unmet needs. This database, funded by HUD, is administered by the Center for Information and Crisis Service; it is used by over 60 non-profit agencies as well as other governmental entities.

This trend of developing a comprehensive health and social services common database continues with the Center's recent acquisition of an additional module for ServicePoint, one to capture pre and post disaster client/services information. After the 2004 hurricanes, there was a gap in terms of data regarding pre and post disaster actions and activities. A more local responsive system was needed, one that can assist with planning and preparation for events as well as collection of data after events. All of those licensed to use ServicePoint will report into this module as appropriate resulting in more accurate reports such as expenditures, services, funding supporters and related factors.

Veterans Services: The Board of County Commissioners have been very supportive of its citizens called to active duty under Title 10. Palm Beach County is only one of two in the State that provides financial support to the men and women who have made sacrifices and left their jobs and families because of guard and reserve commitments. With applicants still applying, nearly 200 individuals have received benefits for the first eligibility period.

TRENDS AND ISSUES

Title 10 deployments continue and the Board has provided funding for the next eligibility period.

Community Action Program: Palm Beach County Community Action administers the Community Services Block Grant (CSBG) – an anti-poverty program, providing a variety of services to low income families in Palm Beach County. The CSBG and its discretionary programs receive no funding in the President's request for the Federal Budget FY 2006. The Budget states that CSBG programs will be "consolidated" in a new economic development block grant.

The Federal FY 2006 Budget proposes to consolidate the CSBG, Community Economic Development, and Rural Community Facilities programs into a new economic and community development program to be administered by the Department of Commerce. The new program will be designed to achieve greater results and focus on communities in need of the most assistance.

Entitled "Strengthening America's Communities Initiative", this new block grant will also absorb several HUD programs, including Community Development Block Grant (CDBG) and Empowerment Zones, as well as Commerce, United State Department of Agriculture, and Treasury Programs. This initiative is proposed to be funded at $3.7 billion, down from the $4.1 billion by CDBG for FY 2005.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Fund Balances	154,013	154,013	4,345	4,345
State and Federal Grants	22,454,921	39,250,167	39,279,081	40,810,484
Charges for Services	599,989	525,000	363,071	574,188
Other	376,221	318,894	367,588	164,293
TOTAL	**$23,431,131**	**$40,248,074**	**$40,014,085**	**$41,553,310**
APPROPRIATIONS				
Personal Services	20,119,159	21,174,445	21,548,824	23,295,699
Operating Expenses	15,208,210	19,168,672	17,683,052	19,607,945
Capital Outlay	82,119	112,524	136,814	361,082
Grants and Aids	12,572,099	19,588,462	20,322,194	20,433,030
Reserves	-	3,822	-	4,345
TOTAL	**$47,981,587**	**$60,047,925**	**$59,690,884**	**$63,702,101**
STAFFING				
Positions	468	468	474	478
Full Time Equivalents (FTEs)	455.13	455.13	458.13	461.63

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Ad valorem expenditures per capita	$19.76	+65%	n/a	$13.80	$17.05
Ad valorem support as a percent of gross budget	51.17%	+55%	n/a	29.7%	34.77%

Ryan White Funds: The Department administers the Ryan White CARE Act, Title I funds. Title I funding is for eligible metropolitan areas hardest hit by HIV/AIDS epidemic. Funds may be used to provide a wide range of community-based services including outpatient health care, support services, pharmacy, and case management services.

School Readiness and Welfare Reform: This program will continue to be implemented and supported by funding from the Children's Service Council, Quantum Foundation and other funding sources.

Automation: Human Services, Senior Services, Community Action Program (CAP), Low Income Home Energy Assistance Program (LIHEAP), Agenda Tracking, planning section of Administration and the Farmworker portions of the data base are complete. The Human Services, , Senior Services, CAP, LIHEAP and the planning section of Administration modules are to be web enabled.

DEFINITION OF PROGRAMS AND SERVICES

To provide comprehensive child and family development services for the economically disadvantaged and those with special needs. Primary services include:

- health services including medical, dental, immunizations, mental health, vision, hearing, developmental assessments, treatments, and therapies;
- nutrition services including a supplemental program providing ½ to ⅔ of the USDA requirements, to include assessment of nutritional status, developing year-round counseling, and special diets;
- social services assisting the economically disadvantaged to improve the quality of their family lives;
- training and technical assistance for staff, parents, and volunteers;
- individualized early childhood education responsive to the needs of diverse ethnic and cultural groups; and
- full summer day camp tuition for children of families with incomes below 125% of Federal Poverty Guidelines.

PROGRAM OBJECTIVES FOR FY 2006

- Provide all identified health services needed to at least 98% of total enrollment by the end of the program year.
- Achieve at least 10% of total Head Start enrollment for children with disabilities (minimum required - 10%).
- Provide Nutrition Education/Information to 98% of families with children pre-referred for nutrition concerns.
- Increase the number of centers with National Association for the Education of Young Children (NAEYC) accreditation to 40 (100%), including Head Start directly managed and Child Care Partners Early Head Start.
- Maintain private support for camp scholarships at 89% of funding requirements.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Head Start enrollment:					
Children receiving health services	1,958	-5%	n/a	2,138	2,140
Children with disabilities	228	+29%	n/a	332	332
Meals (Head Start)	755,527	+90%	n/a	555,248	555,248
NAEYC accreditation	31	+94%	n/a	40	40
Camp Scholarships:					
Children awarded	1,543	+23%	n/a	1,250	1,250
Private donations as a % of award	89%	0%	n/a	89%	89%

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
State and Federal Grants	10,015,871	15,628,248	15,653,469	15,582,030
Charges for Services	7,634	-	-	-
Other	139,734	152,083	153,436	-
TOTAL	**$10,163,239**	**$15,780,331**	**$15,806,905**	**$15,582,030**
APPROPRIATIONS				
Personal Services	11,963,509	12,508,340	12,733,353	13,983,563
Operating Expenses	10,850,145	12,058,932	11,601,627	11,321,159
Capital Outlay	51,005	59,536	59,536	225,836
TOTAL	**$22,864,659**	**$24,626,808**	**$24,394,516**	**$25,530,558**
STAFFING				
Full Time Equivalents (FTEs)	284	284	287	289

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Head Start: Head Start funded enrollment from FY 2002 to FY 2005 has remained at 2,051. The need for Head Start and Early Head Start services in Palm Beach County remains high. If expansion dollars become available, the Department will apply for financial assistance to provide services in those areas with the greatest need as supported by the annual Community Assessment.

Private Support Enables Kids to Receive Summer Camp Scholarships: Maintaining private support and in-kind donations enables the program to serve more children than federal grant funds will provide. Private donations for FY 2004 accounted for 89% of total program funds. Maintaining the existing level of private support for the camp scholarship program will enable the program to continue to serve 1,250 children.

DEFINITION OF PROGRAMS AND SERVICES

To provide individuals and families with a variety of services that assist in maintaining basic living needs, improving quality of life, and achieving economic independence. Primary services include:

- outreach services to neighborhoods and communities to provide information about service access;
- education services to assist in achieving a General Equivalency Diploma (GED), Adult Basic Ed. (ABE) labs, English for Speakers of Other Languages (ESOL) labs, and Consumer Education;
- services to provide emergency shelter placement, payment of delinquent rent/mortgage or utility bills, issuance of food vouchers, and transportation assistance;
- job training;
- case management encompassing assessment, service planning, counseling, and advocacy support for goal realization;
- administer and monitor grant compliance for Ryan White funding; and
- supportive housing.

PROGRAM OBJECTIVES FOR FY 2006

- Enroll 150 farm workers/dependents in education and job training programs to prepare for employment; place 65% of those completing program in unsubsidized employment.
- Prevent homelessness by maintaining stable housing for 80% of individuals/families served in the Emergency Services Program.
- Stabilize individuals/families by maintaining stable housing for 75% of individuals/families served in the Economic Stability Program.
- Improve the economic status for 70% of individuals/families served in the Self-Sufficiency Program.
- Provide case management to 12,420 veterans and dependents in securing VA benefits, services, and privileges.
- Generate $2.5 million in award benefits for veterans/dependents.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Education/training enrollment/migrant	139	-24%	n/a	150	150
Emergency services/maintain stable housing	n/a	n/a	n/a	n/a	80%
Economic stability/maintain stable housing	n/a	n/a	n/a	n/a	75%
Self-sufficiency/improve economic status	n/a	n/a	n/a	n/a	70%
Veterans/dependents served	8,619	+3%	n/a	12,420	12,420
Veteran award benefits generated	$3,499,929	n/a	n/a	$2,500,000	$2,500,000

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Fund Balances	36,751	36,751	4,345	4,345
State and Federal Grants	9,465,668	19,965,997	20,648,558	21,514,499
Charges for Services	89,628	45,000	45,000	45,000
Other	52,342	-	-	-
TOTAL	**$9,644,389**	**$20,047,748**	**$20,697,903**	**$21,563,844**
APPROPRIATIONS				
Personal Services	4,865,729	5,187,643	5,333,093	5,625,816
Operating Expenses	1,615,880	2,053,706	2,218,748	3,110,034
Capital Outlay	14,798	27,733	52,483	73,968
Grants and Aids	12,540,685	19,521,614	20,247,194	20,353,410
Reserves	-	3,822	-	4,345
TOTAL	**$19,037,092**	**$26,794,518**	**$27,851,518**	**$29,167,573**
STAFFING				
Full Time Equivalents (FTEs)	101	101	101	101

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Human Service Issues: The two hurricanes in 2004 continue to compound problems prevalent with low income families and individuals. For example, affordable and safe rental units were scarce before the storm; now even fewer are available. Further, individuals and families who were struggling, but maintaining living expenses, fell behind because of disruption and displacement in terms of employment, transportation, food and shelter. Once down, it is very difficult to catch up again, particularly when living so close to the margin. This has overburdened systems that provide social services. The Human Services Division has experienced increased demand for services, both short-term and long-term. This post disaster recovery period will continue with an increased demand on human and fiscal resources to meet these higher levels of need.

The Division's Program Evaluation system has generated some excellent data which allowed for informed decision making resulting in necessary changes in policies and procedures. This fact-based model for Program Evaluation of Division programs and services was developed internally. Over time, the systems data will document trends and aid in forecasting, planning and program development.

Veteran Services: Palm Beach County's veteran population remains at approximately 125,000. The Veteran's Administration hospital, the extended care facility and both medical clinics maintain full patient loads. The Veteran's National Cemetery continues to be delayed temporarily because of permitting issues. Veteran Services provides services at seven outpost locations and at the main office to reach out and provide advocacy to a veteran population who increasingly have difficulty reaching service sites. As the veteran population continues to age, demands for increased services will impact funding.

DEFINITION OF PROGRAMS AND SERVICES

To provide a range of services to achieve and maintain independence and improve the quality of life for seniors. Primary services include:

- recreational and educational activities at senior centers;
- nutritional meals in congregate settings or home delivered;
- in-home health and independent living assistance; and
- case management for seniors who need assistance with daily living activities.

PROGRAM OBJECTIVES FOR FY 2006

- Address the nutritional needs of 2,850 seniors through the provision of congregate and home-delivered meals.
- Provide case management and vital in-home maintenance services to 1,400 frail seniors and their caregivers.
- Target in-home services so that 69% of clients receiving these services are age 75 or older.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
% of clients age 75+ served in-home	71%	0%	n/a	69%	69%
Hours of case management	17,352	-27%	n/a	18,500	18,500
Meals provided	688,519	-34%	n/a	640,000	640,000
Hours of in-home service	247,072	-13%	n/a	285,000	285,000

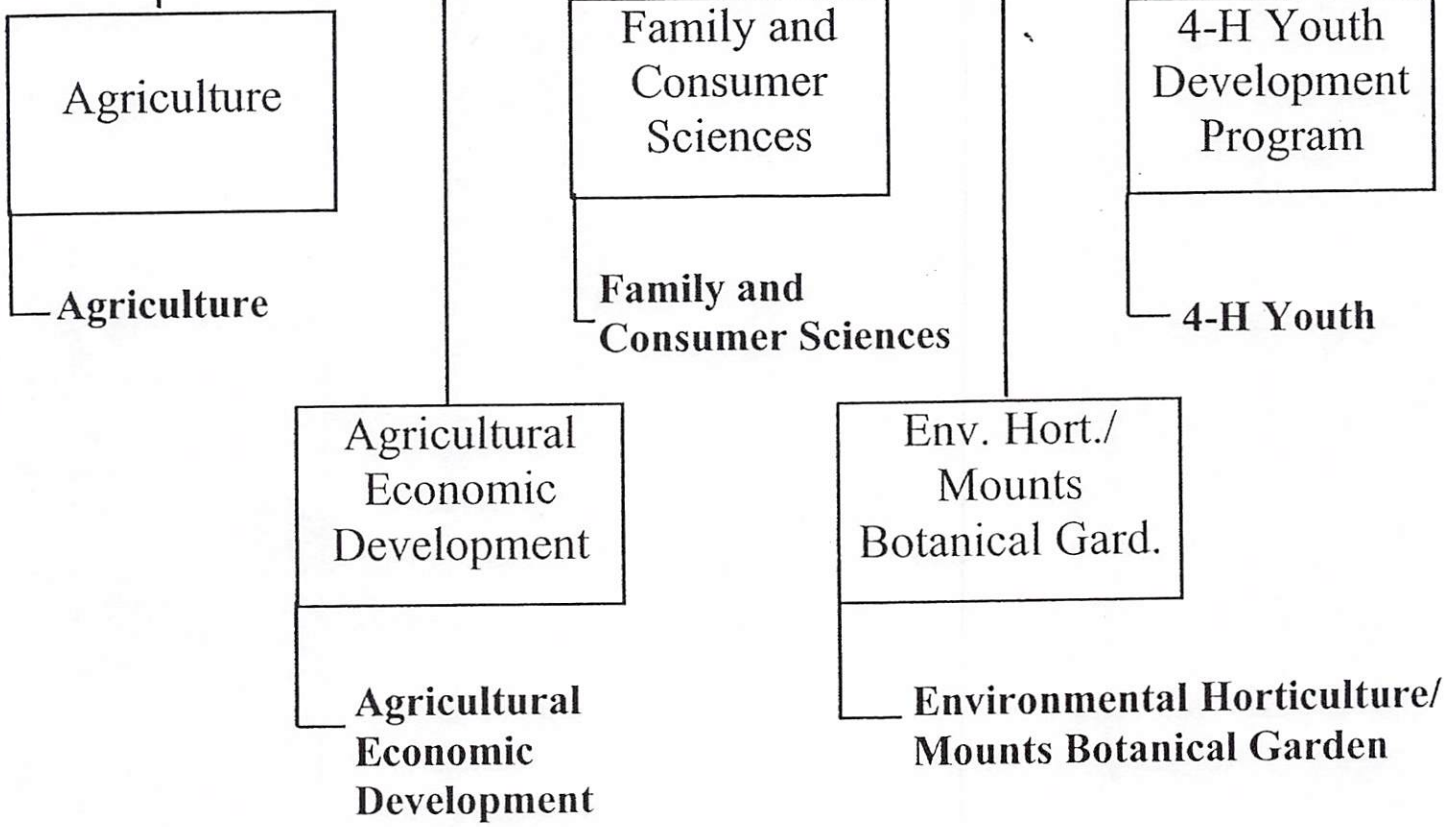
FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Fund Balances	117,262	117,262	-	-
State and Federal Grants	2,973,382	3,655,922	2,977,054	3,713,955
Charges for Services	502,727	480,000	318,071	529,188
Other	184,122	166,811	214,152	164,293
TOTAL	**$3,777,493**	**$4,419,995**	**$3,509,277**	**$4,407,436**
APPROPRIATIONS				
Personal Services	3,289,922	3,478,462	3,482,377	3,686,320
Operating Expenses	2,742,185	5,056,034	3,862,678	5,176,752
Capital Outlay	16,316	25,255	24,795	61,278
Grants and Aids	31,414	66,848	75,000	79,620
TOTAL	**$6,079,836**	**$8,626,599**	**$7,444,850**	**$9,003,970**
STAFFING				
Positions				
Full Time Equivalents (FTEs)	70.13	70.13	70.13	71.63

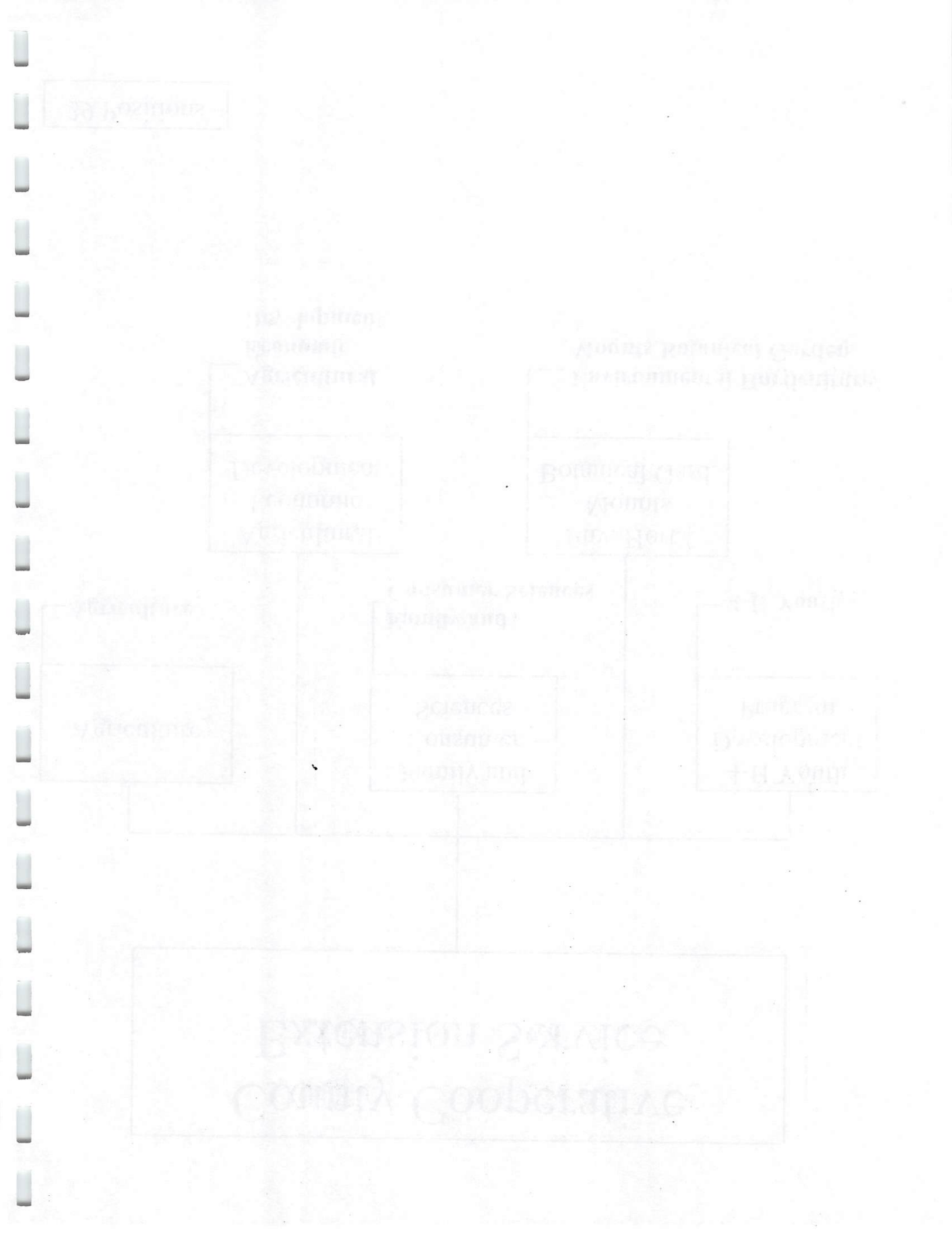
SUMMARY OF KEY FUNDING/SERVICE ISSUES

Assistance for Senior Citizens at Risk of Nursing Home Placement: There is a continued increase in the number of older residents of Palm Beach County, and the largest growth segment of older persons is those who are 85 years of age or older. If services can be provided to these persons at home, the risk of nursing home placement can be avoided or delayed. It is the goal of the Department to continue to utilize grant funding to serve these older, vulnerable residents of Palm Beach County.

County Cooperative Extension Service



39 Positions



MISSION

To deliver research-based knowledge developed by the University of Florida in agriculture, human, and natural resources to agencies, organizations, and individuals to sustain and enhance the quality and economic aspects of human life.

SUMMARY OF SERVICES/FACILITIES

The Cooperative Extension Service, in partnership with the University of Florida and the Board of County Commissioners, provides the conduit for delivering education and information to County residents in a unique non-duplicative manner.

The University of Florida serves as an up-to-date, unbiased scientific research source. Access to the University is provided by the Cooperative Extension Service to its clientele and wide dissemination of information through the media. A diverse clientele from youth to senior adults is reached.

Individuals are served through classes, outreach into the community, and contact. Others are served through group instruction, demonstration projects, publications, computer programs, and the media. Services include individual consultations, group problem solving, and solution applications.

Access to these services is provided at West Palm Beach, Belle Glade, and Delray Beach sites. Delivery of services is through professional, support, and volunteer staff. Thirty-nine of the Department's 57 FTE positions are funded by the County.

TRENDS AND ISSUES

Staffing Needs: In 1999, the Extension Overall Advisory Committee adopted the goal of having one Extension Agent per 50,000 population and one program assistant per program area as minimum staffing guidelines. Family, economic, and environmental issues have become items of major importance to the general population served. Program resources have been redirected to provide solutions to the identified problems associated with these issues. Program expansion has continued with the use of volunteers and funding provided by grants. While this addresses some of the needs, others remain that can only be addressed through additional staffing. These include enhanced programming for families of limited income, environmental conservation, and natural resource enhancement.

Agricultural Economic Development: The focus for FY 2006 will be to continue the implementation of programs to assist the growers and agricultural industry in the county to remain productive and viable. These efforts include grants up to $20,000 to assist new, but promising endeavors, more typically these have been niche crops. There is increased competition between agricultural producers for land as agricultural lands are transformed into developments in the coastal area and further consolidation and vertical integration in the Everglades Agricultural Area.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants & Aids	16,567	-	-	-
Other	93,516	20,156	76,452	86,362
TOTAL	**$110,083**	**$20,156**	**$76,452**	**$86,362**
APPROPRIATIONS				
Personal Services	1,820,134	2,227,807	1,899,277	2,109,032
Operating Expenses	560,796	750,944	698,979	823,919
Capital Outlay	9,082	15,835	14,800	10,000
Grants and Aids	93,270	79,000	79,000	79,000
TOTAL	**$2,483,282**	**$3,073,586**	**$2,692,056**	**$3,021,951**
STAFFING				
Positions	38	40	39	39
Full Time Equivalents (FTEs)	38.0	40.0	38.5	38.5

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
% of participants ranking their experience as satisfactory or better	n/a	n/a	92%	n/a	90%
Number of face-to-face teaching contacts	n/a	n/a	n/a	n/a	50,000

DEFINITION OF PROGRAMS AND SERVICES

To provide timely, accurate, and useful research-based information to the agricultural business industry regardless of size, ethnicity, or type of crop grown. Primary services include:

- provide crop production, regulatory, and agricultural safety training to clientele via educational programs, seminars, workshops, newsletters, field days and consultations;
- function as a technology transfer between the University of Florida and clientele for the dissemination of current and updated information;
- train and test restricted use pesticide applicators in 19 categories;
- provide educational workshops addressing important issues related to Palm Beach County's expanding urban development and sensitive natural ecosystems; and
- maintain economic databases on crop production for use by clientele.

PROGRAM OBJECTIVES FOR FY 2006

- Provide the resources that would allow growers to adopt or initiate the transition to a new technology or practice, resulting in an increase in profitability and/or environmental sustainability.
- Provide safety training to English and non-English speaking agricultural workers by offering a wide range of courses in worker protection and pesticide safety and licensing.
- Continue to provide timely and relevant educational activities and events at which a review of technology or cultural practice, either current or new, is given to a broad-spectrum of agricultural related personnel.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Growers adopting agricultural practices that would affect acreage in production	n/a	n/a	n/a	n/a	20
Number of people receiving safety training	2,247	+26%	n/a	2,084	1,200
Number of agricultural related personnel attending educational events	n/a	n/a	n/a	n/a	500

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other	1,277	-	960	1,200
TOTAL	**$1,277**	-	**$960**	**$1,200**
APPROPRIATIONS				
Personal Services	439,289	510,651	498,114	478,500
Operating Expenses	115,913	120,199	107,497	139,742
Capital Outlay	9,082	15,835	14,800	10,000
Grants and Aids	69,700	79,000	79,000	79,000
TOTAL	**$633,984**	**$725,685**	**$699,411**	**$707,242**
STAFFING				
Positions	10	10	10	10
Full Time Equivalents (FTEs)	10.0	10.0	10.0	10.0

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Sugarcane, Vegetables, Sod and Rice: The majority of Palm Beach County's 460,000 acres of agricultural production is in sugarcane, vegetables, sod, and rice. Agricultural programs have provided information on: maximizing the efficiency of chemical inputs while decreasing their use; developing integrated pest management programs for sugarcane and vegetable growers; and unbiased, University of Florida-based vegetable variety and disease resistance trials. Agriculture programming has also included the dissemination of agricultural awareness and promotion by the use of displays, tours, and public education seminars. As the new Extension Agents continue to meet with County's agricultural community, designing programs and services to meet their needs, the level of service will be expected to increase in FY 2006 as more services are put into practice.

Pesticide Safety Training: The Pesticide Applicator Training Program continues to be modified and expanded in the County to meet evolving needs. In the past, emphasis has been placed on reaching English speaking pesticide applicators, since the State requires individuals to pass certification exams in English. In Palm Beach County, the nursery and landscape industries employ thousands of individuals whose primary language is Spanish. Pesticide safety and applicator training is now offered in both English and Spanish.

Natural Resources: Palm Beach County's Agricultural and Natural Resources Agent, specializing in public policy education, is developing a timely, relevant, and high quality educational program to increase citizen understanding and involvement in public decisions affecting agriculture and natural resources, including the Everglades.

DEFINITION OF PROGRAMS AND SERVICES

To increase the economic viability of Palm Beach County's agricultural and equine industries and to promote job creation and growth through interdisciplinary activities. Primary services include:

- increase the agricultural uses of land and other resources;
- develop and maintain producer directories;
- identify and develop new markets and products;
- develop identification and marketing programs for Palm Beach County products; and
- promote research on agricultural products.

PROGRAM OBJECTIVES FOR FY 2006

- Recruit one established value-added entity to relocate or set up operations in Palm Beach County.
- Provide assistance to ten producers in identifying and developing the best markets for their products.
- Provide general business assistance to sixty producers.
- Research agricultural economic possibilities from the Lake Okeechobee Scenic Trail Project.
- Provide administrative staff assistance in achieving the agricultural goals of the Master Plan for the Agricultural Reserve Area.
- Assist the Palm Beach County Equestrian Commission, Inc., and the Palm Beach Horse Industry Council in developing economic equestrian opportunities.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Product development assistance projects	21	+250%	n/a	10	30
Product marketing assistance projects	61	+3%	n/a	15	120
General business assistance	66	+154%	n/a	60	60

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	123,224	123,241	123,241	141,497
Operating Expenses	70,745	183,270	146,360	183,740
Grants and Aids	23,570	-	-	-
TOTAL	**$217,539**	**$306,511**	**$269,601**	**$325,237**
STAFFING				
Positions	2	2	2	2
Full Time Equivalents (FTEs)	2.0	2.0	2.0	2.0

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Federal Programs: Pressure to reduce or eliminate federal support programs will continue to influence capital expenditures and future crop selection in the Agriculture industry.

Trade: The North America Free Trade Agreement (NAFTA) and the Presidential Trade Promotion Authority (FastTrac) legislation will continue to play a vital role in Agriculture. Continuous and increasing trade imbalance issues relating to locally produced agricultural products will continue to be monitored. Support for export information and potential markets will continue to be a major focus.

Labor Issues: Agriculture and farm labor interests have concerns with future labor availability, workers' compensation, safety, and housing. The need for labor in the future has yet to be determined.

DEFINITION OF PROGRAMS AND SERVICES

To provide citizens with access to research-based educational opportunities in cooperation with the University of Florida on a variety of subjects and available formats in order to empower the citizenry with knowledge to enhance self-sufficiency, thereby strengthening the family unit, the economy, and the larger community. Based on a citizen assessment of critical concerns, major program emphasis includes the following:

- increase knowledge of wellness, food, nutrition, and health;
- provide training for local businesses, professionals, and para-professionals;
- develop family resiliency by building human potential within a supportive family unit; and
- develop family economic stability by creating greater self sufficiency.

PROGRAM OBJECTIVES FOR FY 2006

- Increase participants' knowledge by offering a variety of nutrition classes which lead to improved nutrition practices.
- Increase the number of face-to-face contacts by offering an increased number of classes on a variety of topics to enhance the quality of life of clientele.
- Provide professional development hours and continuing education units (CEU's) to professionals by offering training courses that contribute to enhanced job performance and continual employment.
- Measure the degree of clientele satisfaction with Family and Consumer Sciences programs by using a customer survey to help improve the quality of educational services offered.
- Improve staff knowledge and skills by encouraging participation in appropriate training sessions to enhance overall competency.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
% of participants reporting improved nutrition	85%	+21%	n/a	70%	80%
Number of face-to-face contacts	n/a	n/a	n/a	n/a	10,000
Number of agencies/businesses benefiting from training	523	+229%	n/a	406	250
% reporting satisfaction with FCS classes and educational assistance	n/a	n/a	n/a	n/a	90%
Number of training sessions attended by faculty and staff	n/a	n/a	n/a	n/a	100

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	464,199	519,378	503,146	464,112
Operating Expenses	154,945	144,445	122,745	170,454
TOTAL	**$619,144**	**$663,823**	**$625,891**	**$634,566**
STAFFING				
Positions	8	8	8	8
Full Time Equivalents (FTEs)	8.0	8.0	8.0	8.0

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Educational Intervention: Family and Consumer Science programs provide educational intervention to assist families with strategies to gain greater self sufficiency, wiser use of economic resources, greater stability in family and personal relationships, better health, and improved lifestyle. Educational programs of Family and Consumer Sciences are reflected in the Health and Human Services element of the Palm Beach County Comprehensive Plan. Educational programs also support local businesses and provide continuing education credits for local professionals and para-professionals.

Family Nutrition Program/Expanded Food and Nutrition Program: Through a $349,687 grant from the federal government (USDA) directly to the University of Florida, positions are funded at the state level for the purpose of educating limited-income families. The goal of this educational effort is to improve nutrition and food management and to provide in depth nutrition education and food management program for limited income young families.

Businesses Assisted: Businesses benefit from participation in Family and Consumer Science programs by enhancing and expanding their enterprise and maintaining certification and licensure. These include, but are not limited to, Child Care Facilities, Assisted Living Facilities, builders, contractors, and Property Management firms.

DEFINITION OF PROGRAMS AND SERVICES

To provide environmental horticulture and integrated pest management training, expertise, and information to individuals, businesses, organizations, and agencies in Palm Beach County.

The Mounts Botanical Garden is integral to the effort, provides the demonstration backdrop for many of the Environmental Horticulture Program trainings and workshops, and serves to enhance tourist and visitor experiences.

Primary services include:

- In depth programs such as, Florida Yards and Neighborhoods, Lake Worth Lagoon, Tropical Garden School and Junior Master Gardener and other educational programs are presented through various methodologies.
- volunteer training programs including the Master Gardener Program instructing 30 new volunteers annually through a fifteen week course, and providing monthly training to 200 current Master Gardener volunteers;
- educate and inform plant nursery management and staff in the best management practices and integrated pest management technologies to reduce the use of pesticides and potential negative impacts of nursery operations on the environment and firm employees.
- educate commercial landscape professionals in best management practices through the fifteen weekly Professional Landscape Management course, Tank Talk monthly workshops, five condominium short courses and field days, and consultations.
- Continued development of the Department's Internet web site

PROGRAM OBJECTIVES FOR FY 2006

- Increase the number of clientele taught by extension agents by offering more training courses to improve the quality of life and economic viability.
- Increase and improve satisfaction of volunteers by providing additional Master Gardener and Mounts Botanical Garden orientation, training and communication to achieve maximum hours returned and volunteer effectiveness.
- Increase individual, foundation and corporate financial support of Mounts Botanical Garden by the hiring of and keeping a development officer on staff and to form a new Board of Trustees with a fundraising focus to expand the garden and its programs.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Number of clientele taught by extension agents	n/a	n/a	n/a	n/a	5,000
Number of participants taught per extension agent	n/a	n/a	n/a	n/a	5,500
Volunteer satisfaction	n/a	n/a	n/a	n/a	80%
Increase in financial donations	$485,250	n/a	n/a	$60,000	$300,000

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other Contributions/Donations	92,239	20,156	75,492	85,162
TOTAL	**$92,239**	**$20,156**	**$75,492**	**$85,162**
APPROPRIATIONS				
Personal Services	655,631	802,860	513,290	767,086
Operating Expenses	188,472	237,945	276,189	264,863
TOTAL	**$844,103**	**$1,040,805**	**$789,479**	**$1,031,949**
STAFFING				
Positions	12	13	12	12
Full Time Equivalents (FTEs)	12.0	13.0	12.0	12.0



SUMMARY OF KEY FUNDING/SERVICE ISSUES

Nursery Best Management Practices: Staff has been working with County and regional organizations to develop Container Nursery Best Management Practices guidelines, and incentive program guidelines and implementation. Approximately $2 million has been allocated to the incentive programs in the Broward County C-11 drainage basin for 2005, and Palm Beach County in 2006. Key objectives are to reduce the levels of phosphorous potentially draining from nurseries into water bodies.

Master Gardener, Tour Guide, Florida Yards and Neighborhoods, and Other Volunteer Services: Volunteers can increase services to citizens. Continued population growth, expanding property and home values will increase demand for best management practices education related to plant selection, fertilizer, pesticide management, water conservation, removal and management of invasive exotic plants.

Nursery, Commercial Landscape Management, and Tropical Fruit Production Educational Programs: Educational programming is expected to increase as the number of residents and businesses increase. Commercial tropical fruit productions continue to expand, due to a drop in commercial citrus production.

Florida Yards and Neighborhoods: Training needs will continue for development and maintenance of the volunteer group that is critical to support staff in delivery of educational information and programming. The Lake Worth Lagoon estuary system will need continued emphasis with key areas including landscape best management practices to reduce the risk of surface and groundwater contamination and additional environmental degradation, and to reduce the amount of water used in the landscape.

Mounts Botanical Garden: With a Master Plan for the garden in place, greater emphasis on implementing that plan will occur.

DEFINITION OF PROGRAMS AND SERVICES

Palm Beach County 4-H provides youth educational opportunities that assist youth in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive, and contributing members of society. The 4-H Youth Program encourages guidance and support from caring adults as mentors, advisors, leaders and counselors. Primary activities of the 4-H Youth Development Program Division include:

- organizing 4-H programs for the positive development of youth;
- developing volunteer systems for the positive development of youth; and
- developing youth life skills for work and family life through progressive learning events and activities.

PROGRAM OBJECTIVES FOR FY 2006

- Increase the number of youth participating in 4-H youth development programs by expanding community awareness of club, school enrichment, and special interest programs.
- Increase adult volunteer hours in support of 4-H youth development programs by community outreach and education.
- Assist youth to increase knowledge, develop life skills, and leadership concepts by facilitating "learn-by-doing" experiences.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Number of youth enrolled in program	n/a	n/a	n/a	n/a	10,000
Volunteer hours	4,012	n/a	n/a	21,000	25,000
% of youth demonstrating knowledge in life skills	n/a	n/a	n/a	n/a	80%

FINANCIAL SUMMARY

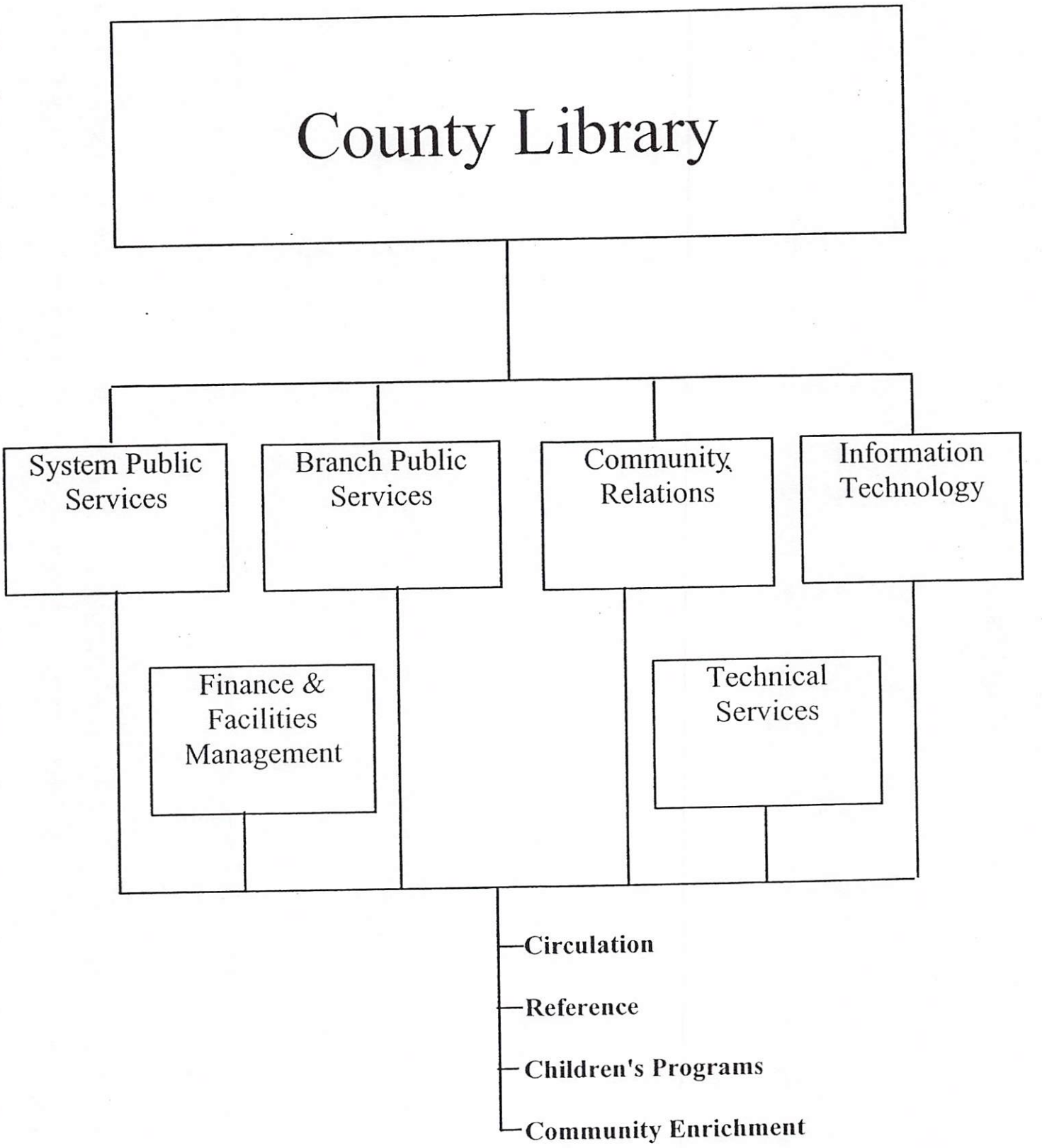
FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants & Aids	16,567	-	-	-
TOTAL	**$16,567**	-	-	-
APPROPRIATIONS				
Personal Services	137,791	271,677	261,486	257,837
Operating Expenses	30,721	65,085	46,188	65,120
TOTAL	**$168,512**	**$336,762**	**$307,674**	**$322,957**
STAFFING				
Positions	6	7	7	7
Full Time Equivalents (FTEs)	6.0	7.0	6.5	6.5

SUMMARY OF KEY FUNDING/SERVICE ISSUES

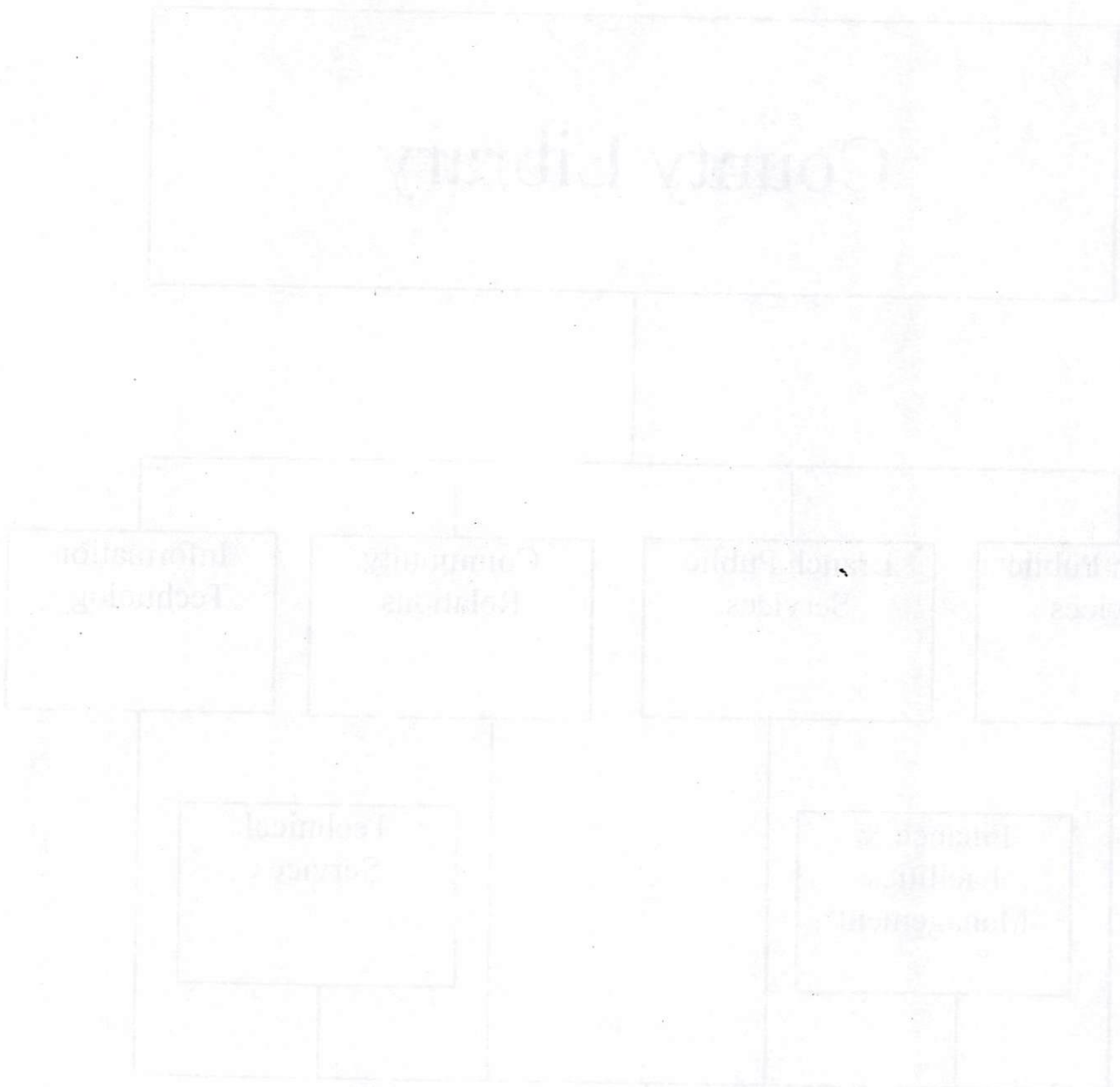
Organizing 4-H programs and creating learning environments for the positive development of youth: 4-H Program learning opportunities continue to be delivered to youth enrolled in 4-H clubs and special project clubs throughout the County at the same level as the previous year. Many youth within the County are unable to enroll in traditional 4-H clubs due to family work schedules and low parent commitment, but are able to participate in alternative 4-H youth education in school enrichment and after school programs. Summer camp programs also provide unique experiences for both 4-H and non-4-H members.

Developing youth life skills for work and family through subject matter experiences: The 4-H Youth Program has developed and implemented specific curriculum that aids volunteer leaders and teachers. Applied knowledge continues to be encouraged through competitive events in various formats. Both youth and adults are also encouraged to participate in service activities that impact the quality of life within their communities.

Continuity of Service: 4-H has positively impacted the youth of the coastal communities but has continued to be unable to meet the youth and volunteer potential of the western communities. As programs continue to improve and expand, the Palm Beach County 4-H staff will continue to investigate organizational strategies that will increase the inclusion of these communities.



394 Positions



MISSION

To continually improve service to the public by:

- providing the public with free access to library materials in a variety of formats;
- helping people of all ages find information which meets their diverse personal, educational, and professional needs;
- encouraging children, the future leaders of the community, to develop a love of reading, learning, and libraries; and
- promoting community enrichment, economic vitality, and individual achievement through reading and lifelong learning.

SUMMARY OF SERVICES/FACILITIES

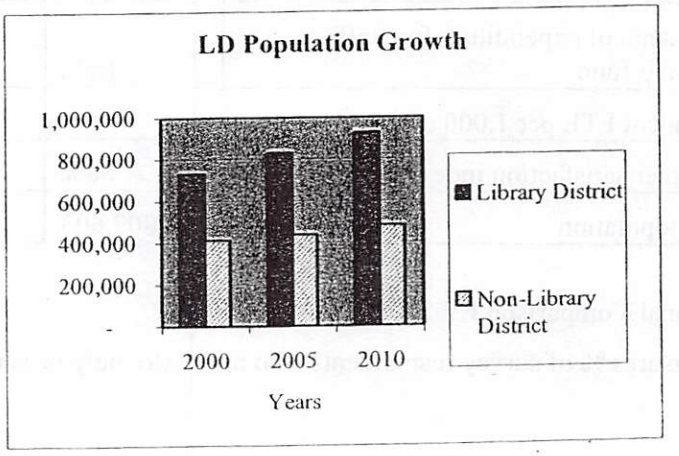
The Palm Beach County Library serves, and is funded by, 22 cities and the vast unincorporated area of the County. The Library operates a main library, two regional libraries, eleven branches, and an Annex/Warehouse. Outreach Services include Talking Books for the blind and physically disabled, Books-by-Mail, the Bookmobile, literacy tutoring, and programming at children's daycare facilities. The Library extends its services free of charge to children and teachers throughout the County and to all residents of the eight municipalities that are members of the Library Cooperative of the Palm Beaches. The Library offers informational, educational, and recreational reading, listening, and viewing to patrons of all ages and abilities. A diverse range of services includes research to government and business, electronic resources training, reading readiness activities for children and parents, and literacy training. The Library's web site, pbclibrary.org, provides access to the catalog and other databases.

TRENDS AND ISSUES

Population Growth: Library District (LD) population grew by 98,439 or 13% between 2000 and 2005. It is expected to grow another 97,035 or 12% between 2005 and 2010. See **Figure 1.** This tremendous growth outpaces increases in service levels as reflected in per capita performance measures.

Construction Costs: Construction cost estimates for Library Expansion Program 2 (LEP2) projects have significantly exceeded construction budgets. Higher cost projections will be used to determine funds needed to complete all projects. Staff will identify means of funding the anticipated shortfall.

Figure 1



FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Ad Valorem Taxes	28,483,878	33,199,009	31,504,659	40,555,934
Grants	1,856,940	1,894,081	1,602,184	1,628,108
Fines & Forfeitures	295,379	200,766	350,000	350,000
Other	6,393,197	5,429,567	9,392,866	5,578,880
Interfund Transfers	60,970	-	-	-
TOTAL	**$37,090,364**	**$40,723,423**	**$42,849,709**	**$48,112,922**
APPROPRIATIONS				
Personal Services	17,288,962	18,889,447	19,102,231	20,735,810
Operating Expenses	8,028,965	9,352,030	9,573,077	9,902,869
Capital Outlay	2,761,840	3,992,370	3,738,147	5,989,203
Grants and Aids	208,292	208,467	100,513	4,449
Interfund Transfers	201,892	3,212,000	3,213,200	7,647,537
Reserves	-	5,069,109	-	3,833,054
TOTAL	**$28,489,951**	**$40,723,423**	**$35,727,168**	**$48,112,922**
STAFFING				
Positions	377	384	384	394
Full Time Equivalents (FTEs)	371.00	373.88	373.88	383.88

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison*	FY 2005 Budget	FY 2006 Target
Millage Rate	0.5403	+3%	n/a	0.5403	0.5650
Expenditure per capita – operating fund	$34.85	+17%	$34.56	$41.34	$48.55
Percentage of expenditure for materials – operating fund	17%	-1%	15.2%	17%	20%
Percentage of expenditure for staff – operating fund	61%	+7%	51.4%	54%	53%
Permanent FTE per 1,000 capita	.47	0%	.49	.49	.56
Customer satisfaction index**	88%	+5%	75%	78%	80%
LTD population	807,603	+10%	n/a	824,009	849,952

* National Comparison FY 2003

** Measures % of survey respondents who are "extremely or very satisfied" with their library service.

TRENDS AND ISSUES

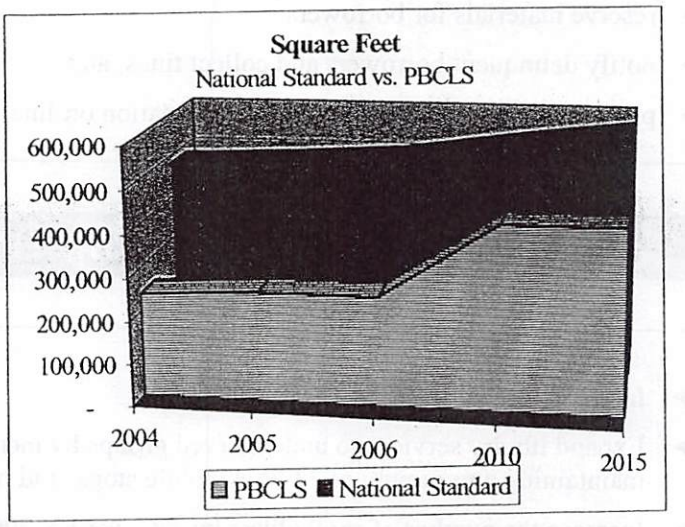
Staffing for New and Expanded Facilities: New positions are included in the FY 2006 Budget for three new branches and one expanded branch scheduled to open early in FY 2007. The new Acreage Branch staff are budgeted for three months, staff for the new West Atlantic Avenue Branch, which will be located on Hagen Ranch Road, are budgeted for two months, new West Boca Branch staff are budgeted for two months, and staff for the expanded Wellington Branch are budgeted for two months.

Networking: Membership in local, regional, and national networks enhances services available to the public. The Library Cooperative of the Palm Beaches increases state funds for local libraries. Southeast Florida Library Information Network (SEFLIN) activities provide staff development and a virtual library for the region.

Ad Valorem Funding: In FY 2005, $3,212,000 was transferred from the Library's Operating Budget to the LEP2 Budget to fund costs not eligible for bond proceeds or impact fees. The FY 2006 budget includes a transfer of $7,647,537.

Facilities: While no new square footage will be added in FY 2006, there will be a significant increase immediately following the fiscal year end with three new branches and one expanded branch opening in early FY 2007. **See Figure 2.**

Figure 2



SIGNIFICANT CHANGES FROM PRIOR YEAR

Bond Issue: A $55 million bond issue was approved by Library District voters in November 2002. The bonds will fund Library Expansion Program 2 (LEP2), to include construction of three new libraries, expansion of six libraries, and renovation of seven.

Increases in Millage Rate: The Library budget includes a 4.6% increase in the Ad Valorem millage rate for the Library District for FY 2006. It is expected that the new rate will be held for three years after which an additional increase will be requested and held for three years. As library branches are constructed or expanded, personal services and operating budgets must be increased to cover all these costs.

Impact Fees: Impact fees have been and will continue to be used to purchase library materials for opening day & expanded collections for LEP2 projects. After completion of the Acreage Branch, no impact fees will qualify for building construction until FY 2008 when the Library Service Standard for square feet per capita has increased.

DEFINITION OF PROGRAMS AND SERVICES

To provide free access to all library holdings in a variety of formats. Circulation is the loaning and retrieval of library holdings. These holdings include print material and audio/visual formats. Primary services include:

- provide the type and quantity of materials that meet public expectations;
- register new borrowers, update borrowers' records, and offer voter registration;
- reserve materials for borrowers;
- notify delinquent borrowers and collect fines; and
- provide bibliographic and location information on-line.

PROGRAM OBJECTIVES FOR FY 2006

- Increase total circulation 1% over FY 2004.
- Expand library services to under-served groups by increasing Talking Book circulation by 4% over FY 2004, maintaining a minimum of 33 bookmobile stops, and maintaining a minimum of 850 Books-by-Mail patrons.
- Increase the number of cardholders by 2% over FY 2004.
- Increase the collection to 1.83 holdings per capita a 17% increase over FY 2004.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Circulation	5,981,294	+18%	6,297,490	5,987,552	6,041,107
Circulation per capita	7.41	0%	8.80	7.27	7.11
Cardholders	468,541	+6.7%	382,574	469,700	479,094
Cardholders as a % of the population	58%	-9%	56%	57%	56%
Holdings	1,258,428	+9%	2,252,053	1,467,881	1,559,461
Holdings per capita	1.56	-7%	3.2	1.78	1.83

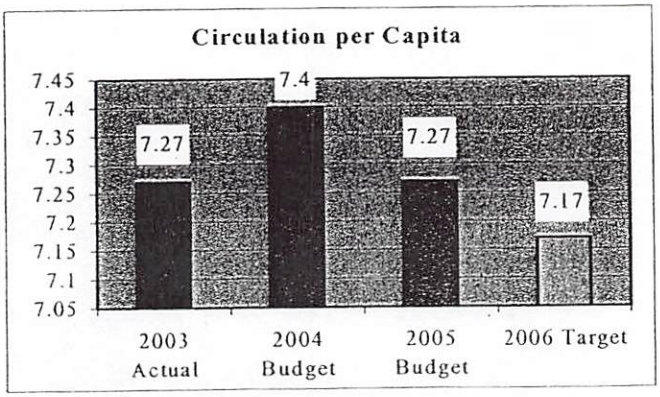
FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Ad Valorem Taxes	13,108,018	16,275,343	14,650,076	18,859,037
Grants	915,949	934,350	745,036	757,091
Fines & Forfeitures	295,379	200,766	350,000	350,000
Other	3,153,489	2,678,405	4,180,559	2,407,006
TOTAL	**$17,472,835**	**$20,088,864**	**$19,925,671**	**$22,373,134**
APPROPRIATIONS				
Personal Services	8,527,902	9,318,164	8,882,786	9,642,421
Operating Expenses	3,960,343	4,613,356	4,451,605	4,604,963
Capital Outlay	1,362,297	1,969,436	1,738,287	2,785,057
Grants and Aids	102,741	102,837	46,740	2,069
Interfund Transfers	99,585	1,584,480	1,494,180	3,556,204
Reserves	-	2,500,591	-	1,782,420
TOTAL	**$14,052,868**	**$20,088,864**	**$16,613,598**	**$22,373,134**
STAFFING				
Full Time Equivalents (FTEs)	183.00	183.2	173.86	178.51

SUMMARY OF KEY FUNDING/SERVICE ISSUES

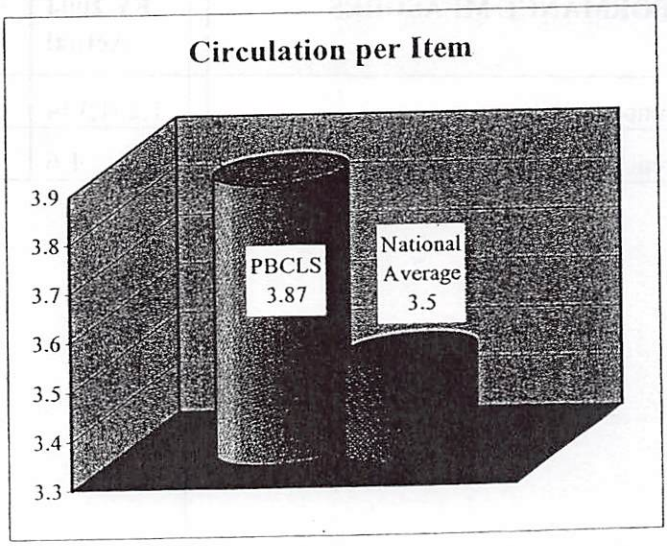
Circulation: The goal is to increase total circulation by 1% over FY 2004 to reach 6,041,107 loans which will result in 7.11 circulations per capita in FY 2006. See **Figure 3.** The FY 2006 budget supports circulation at 96% of the national average. Collection holdings will be only 69% of the benchmark, reflecting a higher circulation per item than the national average. The average number of times items circulate is illustrated in **Figure 4.**

Figure 3



Bookmobile: A second bookmobile will be dedicated during the first quarter of FY 2006. It will serve patrons of branches closed for the Library Expansion Program.

Figure 4



DEFINITION OF PROGRAMS AND SERVICES

To provide timely, accurate, and useful information to people of all ages in their pursuit of job-related, educational, and personal interests. Primary services include:

- answer information inquiries from on-site, telephone, e-mail, and TDD users;
- provide assistance in research by recommending and explaining information sources and strategies;
- instruct patrons in the use of electronic resources;
- provide referrals for information and requested materials located in other agencies or libraries throughout the nation and the world;
- develop collection materials and resource guides for a wide variety of subjects and interests;
- create an economic development resource collection containing both print and electronic database material;
- strengthen local government by providing information and document delivery for policy formulation and program management; and
- provide an online database of organizations in Palm Beach County.

PROGRAM OBJECTIVES FOR FY 2006

- Increase reference transactions by 4% over FY 2004.
- Increase research and information delivery service to County, municipal, and regional government users by 2% over FY 2004.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Reference transactions	1,291,134	+17%	1,041,017	1,263,693	1,345,792
Reference transactions per capita	1.6	1%	1.5	1.53	1.58

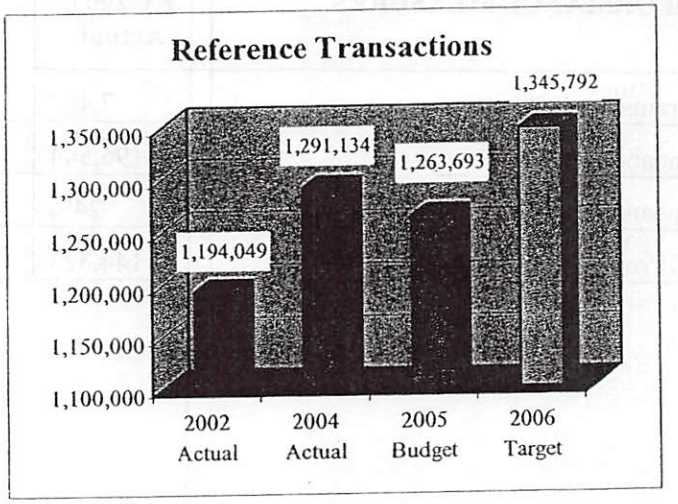
FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Ad Valorem Taxes	9,385,002	10,891,666	10,913,907	14,049,468
Grants	605,577	617,660	555,032	564,012
Other	2,084,847	1,770,582	3,375,143	2,053,894
Interfund Transfers	60,970	-	-	-
TOTAL	**$12,136,396**	**$13,279,908**	**$14,844,082**	**$16,667,374**
APPROPRIATIONS				
Personal Services	5,638,137	6,159,849	6,617,433	7,183,341
Operating Expenses	2,618,345	3,049,697	3,316,324	3,430,571
Capital Outlay	900,672	1,301,912	1,294,976	2,074,792
Grants and Aids	67,930	67,981	34,820	1,541
Interfund Transfers	65,838	1,047,433	1,113,123	2,649,275
Reserves	-	1,653,036	-	1,327,854
TOTAL	**$9,290,922**	**$13,279,908**	**$12,376,676**	**$16,667,374**
STAFFING				
Full Time Equivalents (FTEs)	120.98	121.92	129.52	132.98

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Reference Transactions: The number of information and research questions asked has increased an average of 4.2% per year since 2000. The impact of the closing of the Wellington Branch for renovation and expansion will be partially mitigated by use of surrounding branches and the new bookmobile. See **Figure 5.**

Figure 5



DEFINITION OF PROGRAMS AND SERVICES

To encourage a love of reading, learning, and libraries. Primary services include:

- present story times and other children's programs to develop reading, listening, viewing, and thinking skills;
- offer family literacy workshops for adults to promote the use of library and reading readiness resources with children;
- provide outreach programs to child care facility children and staff;
- sponsor a summer reading program; and
- introduce school groups to the Library and its resources.

PROGRAM OBJECTIVES FOR FY 2006

- Provide multimedia children's programming with attendance exceeding the national average of 17% of the population.
- Maintain ABC program attendance at the FY 2004 level.
- Utilize 200 volunteers to assist staff with program preparation for 8,000 children registering for the Summer Reading Program.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Programs for children	7,467	+20%	n/a	7,477	7,269
Attendance	196,544	+15%	117,421	198,977	194,047
Attendance as a % of population	24%	+4%	17%	24%	23%
ABC Program Attendance	144,323	n/a	n/a	88,527	144,323

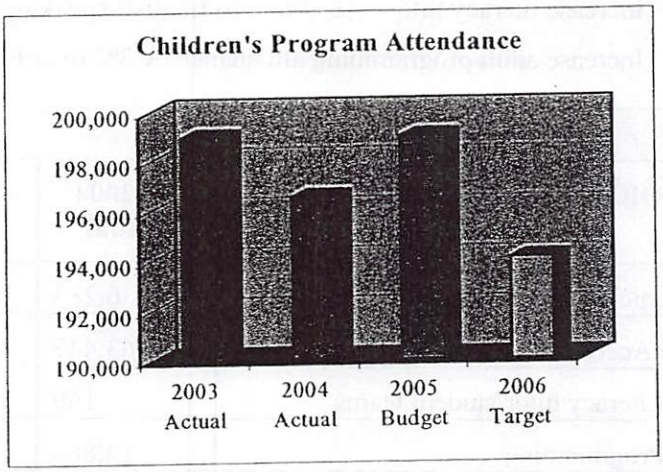
FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Ad Valorem Taxes	2,896,085	3,360,016	3,001,606	3,863,966
Grants	186,866	190,545	152,648	155,118
Other	643,354	546,214	928,251	564,874
TOTAL	**$3,726,305**	**$4,096,775**	**$4,082,505**	**$4,583,958**
APPROPRIATIONS				
Personal Services	1,739,806	1,900,278	1,819,965	1,975,604
Operating Expenses	807,963	940,814	912,075	943,496
Capital Outlay	277,927	401,632	356,152	570,621
Grants and Aids	20,961	20,972	9,576	424
Interfund Transfers	20,317	323,127	306,138	728,619
Reserves	-	509,952	-	365,194
TOTAL	**$2,866,974**	**$4,096,775**	**$3,403,906**	**$4,583,958**
STAFFING				
Full Time Equivalents (FTEs)	37.33	37.61	35.62	36.57

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Attendance Exceeds National Average: While the anticipated six-month closing of the Wellington Branch will have a negative impact on children's program attendance, it is expected to exceed the national average for the 11th consecutive year.

Figure 6



DEFINITION OF PROGRAMS AND SERVICES

To provide public access to electronic information and resources, promote economic vitality, individual achievement through reading and lifelong learning, and support participation in the creation of a database of local community information. Primary services include:

- provide remote access from home or office to the online catalog and other electronic databases;
- provide access to the Library's web site where patrons will find information about Library services and resources and links to selected useful sites on the Internet;
- provide literacy tutoring to adult nonreaders;
- provide business development and job search assistance through large group tours, individual consultations, outreach to the community, and access to electronic resources;
- provide equal access to electronic resources through in-library computer use, hands-on instruction, and lecture presentations; and
- provide informational, cultural, and literature based programming for adults.

PROGRAM OBJECTIVES FOR FY 2006

- Increase Internet and other electronic resource training session attendance by 37% over FY 2004.
- Support and enhance access to resources by online users, increasing usage by 6% over FY 2004.
- Increase literacy tutoring services to English-speaking adults by 8% over FY 2004.
- Increase adult programming attendance by 3% over FY 2004.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Electronic resource training	6,283	+29%	n/a	8,603	8,608
Online Access	2,263,447	+331%	n/a	2,206,000	2,399,254
Adult Literacy tutor/student teams	169	+9%	n/a	180	183
Adult Programming	14,883	+6%	n/a	15,083	15,330

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Ad Valorem Taxes	3,094,772	2,671,984	2,939,070	3,783,463
Grants	148,549	151,526	149,468	151,887
Other	511,507	434,366	908,912	553,106
TOTAL	**$3,754,828**	**$3,257,876**	**$3,997,450**	**$4,488,456**
APPROPRIATIONS				
Personal Services	1,383,118	1,511,156	1,782,047	1,934,444
Operating Expenses	642,314	748,163	893,072	923,839
Capital Outlay	220,944	319,390	348,732	558,733
Grants and Aids	16,660	16,677	9,377	415
Interfund Transfers	16,153	256,960	299,756	713,439
Reserves	-	405,530	-	357,586
TOTAL	**$2,279,189**	**$3,257,876**	**$3,332,984**	**$4,488,456**
STAFFING				
Full Time Equivalents (FTEs)	29.68	29.91	34.88	35.81

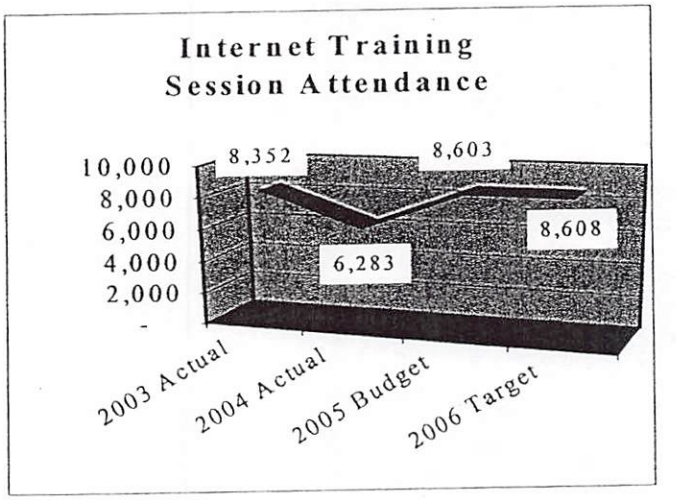
SUMMARY OF KEY FUNDING/SERVICE ISSUES

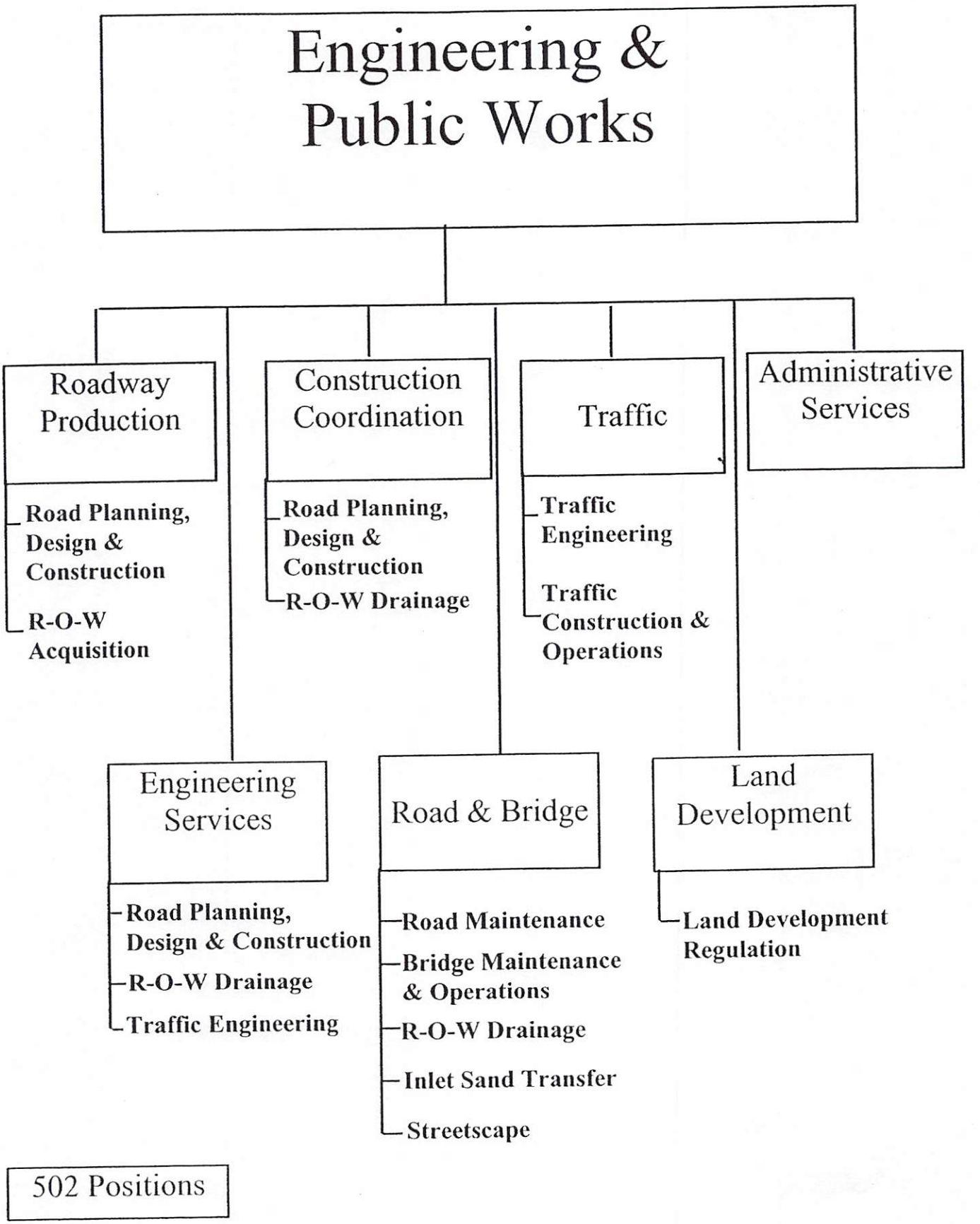
Adult Literacy: The Adult New Reader Collections will provide deposit collections at the Greenacres, Okeechobee Boulevard, and West Boynton Branches. The introduction of a new series, SmartReader, will provide students with additional options for independent reading.

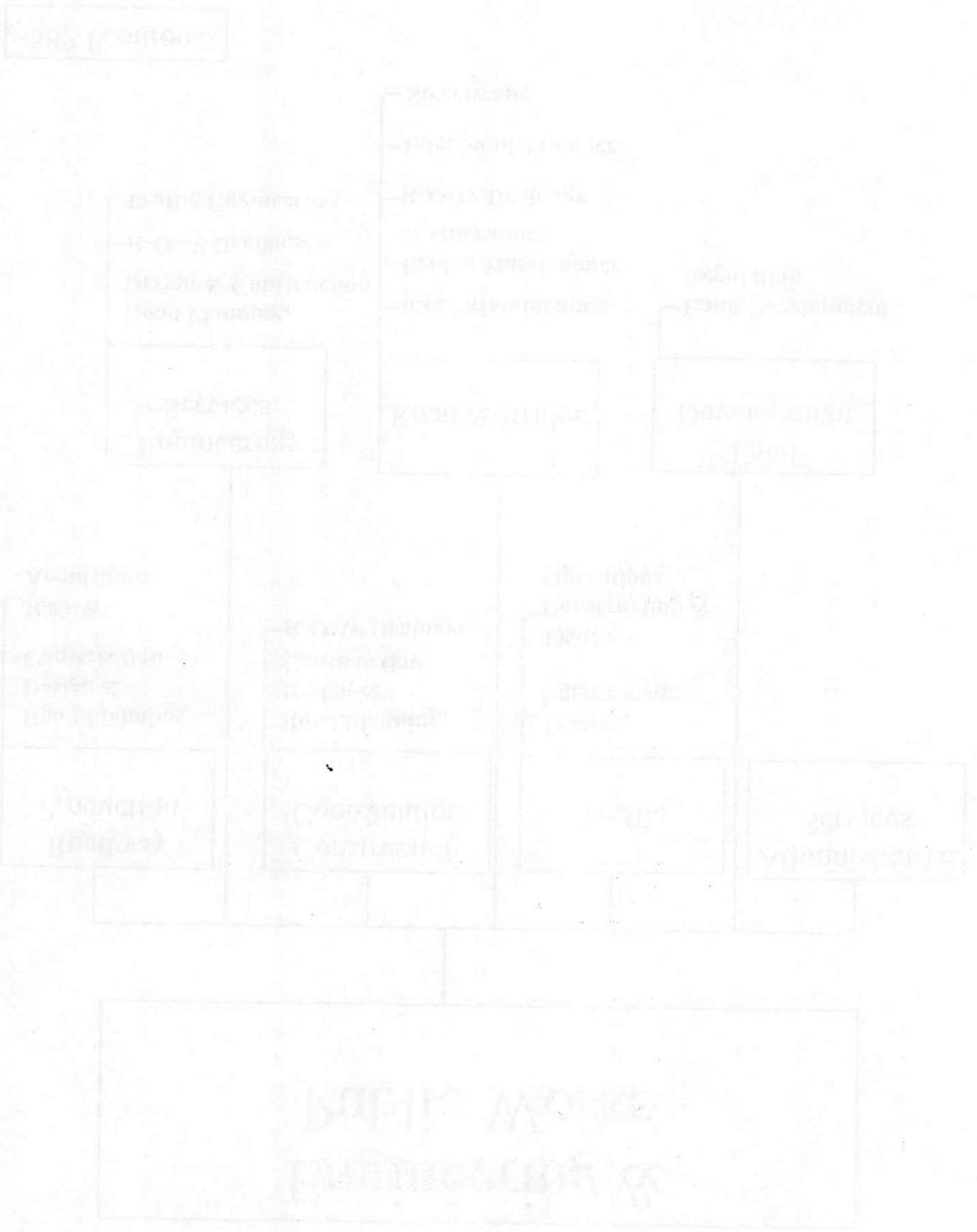
Expanded Computer Training: Electronic Resources training continues across the library system with a mix of hands-on classes and lecture-based classes. Classes for children will be presented along with a variety of special theme classes for adults. Our Spanish language computer classes will expand to more library locations.

Technology Opportunities: Patrons continue to take the opportunity to serve themselves by renewing and reserving materials online through our Web-based catalog. In the library, we are reacting to increasing demand for access to information and services available on the Web by replacing obsolete computers and installing software to make the computer reservation process more orderly.

Figure 7




Engineering & Public Works
Roadway Production
Road Planning, Design & Construction
R-O-W Acquisition
Construction Coordination
Road Planning, Design & Construction
R-O-W Drainage
Traffic
Traffic Engineering
Traffic Construction & Operations
Administrative Services
Engineering Services
Road Planning, Design & Construction
R-O-W Drainage
Traffic Engineering
Road & Bridge
Road Maintenance
Bridge Maintenance & Operations
R-O-W Drainage
Inlet Sand Transfer
Streetscape
Land Development
Land Development Regulation
502 Positions



MISSION

To provide the citizens of Palm Beach County a high quality and aesthetically pleasing system of roads, bridges, and pathways made safe and easily accessible by appropriate traffic control; to ensure development conformance to the engineering standards of the Unified Land Development Code and provide engineering assistance in the zoning process; to assist in mitigating beach erosion by the operation of sand transfer facilities; and to provide effective drainage facilities in County rights-of-way.

SUMMARY OF SERVICES/FACILITIES

The Engineering/Public Works Department provides planning, implementation, and administration of the Five-Year Road Program and technical and general engineering input regarding transportation planning, geometric design, drainage, and infrastructure for proposed residential and commercial development and to the Board of County Commissioners and other County entities. The Department installs and maintains traffic signals, signs and pavement markings, pedestrian and bicycle paths, and drainage systems in County rights-of-way. The Department also maintains and operates fixed and moveable bridges, roads, drainage systems, traffic signals, striping and signing, and develops and maintains survey control data for use by County departments; administers the County's Street Improvement Program; coordinates railroad crossing maintenance as it affects County roads; updates and publishes the County street atlas and other maps; and provides copies of plans, plats, and aerials to other County departments, contractors, developers, and the general public.

TRENDS AND ISSUES

Increasing Urbanization: The increasing urban nature of Palm Beach County continues to have a significant impact on provision of services. Levels of service standards require substantive programs for new and wider roads, the installation, maintenance and upgrading of traffic control devices, street lighting, drainage systems, and significant costs and resources for the acquisition of easements and rights-of-way. Increased maintenance and upgrading of existing roads and drainage systems will be required as well as maintenance and eventual replacement of aging movable/intracoastal bridges. Increasing attention to quality of life issues together with the allocation of reserve funds to each Commission District has added many projects at the neighborhood level involving landscaping, traffic calming, pathways, street maintenance and paving, drainage, street lighting, and others to the work program.

Improvements in Traffic Flow: The County is a designated control center for the Intelligent Transportation System (ITS) which is scheduled for completion in FY 2008. The previous scheduled completion date of FY 2005 has been extended to provide for the construction and implementation of enhanced traffic control and automation features including traffic data collection and incident detection. A new Traffic Management Center (TMC) is scheduled for opening in the spring of 2006, replacing the existing temporary facility located at 160 Australian Avenue in West Palm Beach. Federal funds are being used for the new facility, communications infrastructure upgrade, traffic control hardware replacement and upgrade, and automation of many traffic management functions. **A)** The County's traffic signal system supports multiple computers which monitor the operation of traffic signals that are connected to the Ethernet based fiber optic communications system.

TRENDS AND ISSUES

Copper wire used in the previous system is being replaced with fiber optic cable to improve data transmission capacity and traffic camera video distribution through MPEG2 multi-casting. The current upgrade will increase the number of signals with on-line control from 550 to 850, about 75% of the current total of 1,134 traffic signals. Upgraded control hardware will communicate intersection status and provide many additional measures of effectiveness for the signal operation. A total of 885 controllers have been purchased with 300 more scheduled for purchase in the next funding cycle. **B)** Studies are underway to improve Fire-Rescue emergency response within the traffic control network by using advanced pre-emption features of the new control hardware. **C)** Funding is provided by the Florida Department of Transportation (FDOT). Previous work on the signal system was completed under prior funding by Group 1 through Group 5. New and future funding cycles refer to an Advanced Traffic Management System (ATMS), with ATMS 1 through ATMS 8. ATMS 1 was started in FY 2002 and was completed in December 2003. ATMS 2 was started in FY 2003 and is scheduled for completion at the end of 2005. ATMS 3 was funded in July 2004 and is scheduled completion in May 2006. ATMS 3 will complete the installation of 60 additional cameras bring the total number of operational traffic cameras to 100 since installation began under ATMS 1. **D)** Variable/ dynamic message signs (VMS/DMS) are planned for strategic arterial intersections and I-95 interchanges as part of the FDOT traffic incident management program. VMS installation is planned for ATMS 4 through ATMS 8.

Urban Revitalization: The Department is a member of the Countywide Community Revitalization Team (CCRT) which is charged by the Board of County Commissioners with the revitalization of existing urban areas. Significant activity is ongoing in the Lake Worth Road Corridor pilot area, San Castle, Kennedy Estates, Cinquez Park, Schall Circle, Stacy Street and Seminole Manor in addition to the older established projects in Belle Glade, Limestone Creek and Westgate. Commercial areas, such as Lake Worth Park of Commerce and Wallace Road industrial area are under consideration for future revitalization projects. Further increases in activity for providing infrastructure to these and other targeted areas can be expected in the drive to bring their level of facilities and quality of life to accepted County standards.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other Licenses, Permits & Taxes	$1,561,221	$1,328,000	$1,450,804	$1,388,000
Grants	546,849	310,000	300,000	410,000
User Fees/Charges	928,937	2,028,947	2,362,988	1,933,947
Gas Tax Funding Support	5,677,140	5,573,022	5,981,781	6,410,118
Other	1,940,950	4,722,146	4,135,137	4,150,170
TOTAL	**$10,655,097**	**$13,962,115**	**$14,230,710**	**$14,292,235**
APPROPRIATIONS				
Personal Services	$29,683,987	$30,674,984	$29,929,853	$33,046,045
Operating Expenses	18,722,210	24,620,066	19,597,841	27,013,662
Capital Outlay	647,514	3,969,135	3,746,455	3,966,109
Grants and Aids	177,117	28,948	0	26,832
Reserves	0	1,859,016	0	2,704,127
TOTAL	**$49,230,828**	**$61,152,149**	**$53,274,149**	**$66,756,775**
STAFFING				
Positions	492	497	496	502
Full Time Equivalents (FTEs)	490.31	495.31	494.33	500.33

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Value of road construction contracts awarded (millions)	$12.17	n/a	n/a	$59.3	$65.0
Lane miles of road construction awarded	5.2	n/a	n/a	34.9	31.0
% of thoroughfare roads meeting County's adopted level of service	86%	n/a	n/a	92%	92%
Traffic signals maintained	1,104	n/a	n/a	1,134	1,145
Land development permits issued	30	n/a	n/a	40	40
Lane miles of County roads maintained	3,291	n/a	n/a	3,291	3,299

DEFINITION OF PROGRAMS AND SERVICES

To administer and coordinate the design, right-of-way acquisition, and construction of the County's Five-Year Road Program, Municipal Services Taxing Unit (MSTU) Program, and capital projects. Primary services include:

- contract with design consultants to implement approved projects;
- review plans, ensure required permits are obtained, and prepare construction contract documents for bidding and award by the Board of County Commissioners;
- ensure projects are completed within approved budget;
- monitor County and developer road and bridge construction projects to ensure compliance with contract specifications, construction plans, and compliance with time frames specified within contracts;
- construct pedestrian and bicycle pathways; and
- upgrade existing shell rock roads with drainage and pavement improvements.

PROGRAM OBJECTIVES FOR FY 2006

- Maintain at 80% the time design consultant contracts are awarded within 10 months of Consultant Selection.
- Award 80% of the construction line items in the Five Year Road Program within 12 months following the scheduled fiscal year.
- Start construction of 75% of pathway construction projects within one year of program approval.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Design consultant contracts awarded within 10 months of consultant selection	80%	n/a	n/a	80%	80%
Current construction contracts awarded in the year budgeted	11%	n/a	n/a	80%	80%
Pathway construction projects started within one year of program approval	46%	n/a	n/a	75%	75%

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other Licenses, Permits & Taxes	$704	$800	$800	$800
User Fees/Charges	279,282	1,038,400	1,230,208	952,150
Gas Tax Funding Support	3,804,708	3,640,992	4,009,086	4,100,855
Other	23,418	15,190	16,424	15,190
TOTAL	**$4,108,112**	**$4,695,382**	**$5,256,518**	**$5,068,995**
APPROPRIATIONS				
Personal Services	$6,177,609	$6,609,990	$5,665,628	$7,044,455
Operating Expenses	1,023,049	1,294,208	1,040,156	1,398,431
Capital Outlay	31,226	120,610	121,922	137,987
TOTAL	**$7,231,884**	**$8,024,808**	**$6,827,706**	**$8,580,873**
STAFFING				
Full Time Equivalents (FTEs)	94.03	94.43	94.43	94.53

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Five Year Road Program: Environmental issues for permitting, higher right-of-way acquisition costs, and construction within urban areas will continue to impact lane mile costs and the time required from inception to construction of projects.

Gas Tax Funding Support: The Construction Coordination and Roadway Production Divisions are the major components of this program. In FY 2004 they were moved from the General Fund to the Transportation Improvement Fund. This move provides full gas tax funding support for their involvement in the Five Year Road Program, Municipal Services Taxing Unit (MSTU) program, and Street and Drainage projects rather than having to entirely rely on an inter-fund billing process and charge-offs to apply their charges for this work. The move provides a net $1.3 million reduction in Ad Valorem support to these two Divisions on average.

DEFINITION OF PROGRAMS AND SERVICES

To maintain County roads, sidewalks, and pathways, and oversee the Adopt-A-Road Program and interlocal mowing agreements. Primary services include:

- resurface roads;
- respond to citizen inquiries and complaints;
- maintain sidewalks and pathways;
- grade shell rock roads;
- patch roads; and
- mow County right-of-way medians.

PROGRAM OBJECTIVES FOR FY 2006

- Resurface 60 lane miles of roads.
- Mine 30,000 cubic yards of maintenance materials (shell, marl, sand).
- Restore and improve 200 miles of road shoulders countywide.
- Mow 12,000 acres countywide (includes tractor and hand mowing).

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Lane miles resurfaced	86	n/a	n/a	60	60
Cubic yards mined	8,161	n/a	n/a	30,000	30,000
Shoulder miles restored/improved	216	n/a	n/a	200	200
Acres mowed countywide	17,241	n/a	n/a	12,000	12,000

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	$0	$5,000	$0	$5,000
User Fees/Charges	135,420	181,745	170,626	182,495
Other	376,560	200,000	63,118	125,000
TOTAL	**$511,980**	**$386,745**	**$233,744**	**$312,495**
APPROPRIATIONS				
Personal Services	$6,441,038	$6,399,255	$6,485,262	$6,818,177
Operating Expenses	6,701,633	8,951,681	6,944,550	9,940,995
Capital Outlay	3,388	80,995	10,553	105,505
Grants and Aids	17,712	14,474	0	0
Reserves	0	1,634,462	0	2,481,523
TOTAL	**$13,163,771**	**17,080,867**	**$13,440,365**	**$19,346,200**
STAFFING				
Full Time Equivalents (FTEs)	110.31	111.14	110.69	110.69

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Automated Pavement Management Program: The Road & Bridge Division has implemented an automated pavement management program which provides the capability of viewing various layers of infrastructure attributes, access to design files and drainage maps, existing and planned utility location, data collection, access to BCC District, Maintenance & Drainage District, Municipal boundary data, and Division work records. This program will be the basis for more cost effective planning for road and drainage maintenance.

DEFINITION OF PROGRAMS AND SERVICES

To ensure the safety and convenience of the public by planning for and designing appropriate traffic control for safe and accessible intersections and by providing appropriate street lighting. Primary services include:

- determine needs for traffic control devices and revised signal timing;
- coordinate the design and construction of intersection improvements on County roads;
- coordinate the installation of street lighting on County roads; and
- compile, analyze, and publish traffic accident information.

PROGRAM OBJECTIVES FOR FY 2006

- Maintain the percentage of time revised signal timing plans are released within thirty days of determining need at 95%.
- Maintain the percentage of time street lighting needs analyses are completed within thirty days of request at 85%.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Revised signal timing plans implemented within 30 days of determining need	90%	n/a	n/a	95%	95%
Street lighting needs analyses completed within 30 days of request	95%	n/a	n/a	85%	85%
Traffic accident reports processed	40,994	n/a	n/a	50,873	52,399
Engineering Action Center requests processed	276	n/a	n/a	400	400
Special Projects processed for County and Deputy County Engineer	117	n/a	n/a	150	150

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other Licenses, Permits & Taxes	$1,759	$2,000	$2,000	$2,000
User Fees/Charges	175,579	299,995	257,660	300,495
Gas Tax Funding Support	238,774	259,059	279,076	284,582
Other	30,357	17,455	19,658	17,455
TOTAL	**$446,469**	**$578,509**	**$558,394**	**$604,532**
APPROPRIATIONS				
Personal Services	$3,808,394	$3,884,362	$3,933,269	$4,135,492
Operating Expenses	1,926,680	2,147,311	2,064,714	2,243,122
Capital Outlay	53,274	264,962	265,170	294,208
Grants and Aids	17,712	0	0	0
Reserves	0	50,640	0	50,000
TOTAL	**$5,806,060**	**$6,347,275**	**$6,263,153**	**$6,722,822**
STAFFING				
Full Time Equivalents (FTEs)	63.52	64.57	64.49	64.74

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Street Lighting Costs: The number of street lights installed in the unincorporated area of the County continues to increase tremendously. In the past, the County's major street lighting expenses were energy and maintenance. These expenses will continue to rise as additional street lighting needs are met. FPL has advised that they will no longer provide design services for this program, so staff is now managing several design consultants to fulfill that task. Staff has also been asked to handle numerous other street lighting projects including assisting other Departments and agencies to provide lighting in residential communities and on two lane streets. This will significantly increase the funding requirement.

DEFINITION OF PROGRAMS AND SERVICES

To ensure the safety and convenience of the public on County maintained roads by installing, maintaining, and upgrading traffic signals, signs, and pavement markings; responding to emergency calls; and maintaining the computerized Urban Traffic Control System (UTCS). Primary services include:

- install new traffic signals;
- upgrade major traffic signals;
- install striping as required by road construction and resurfacing programs;
- manufacture and install signing as required by the road construction program;
- perform preventative maintenance on traffic signals; and
- respond to emergency calls.

PROGRAM OBJECTIVES FOR FY 2006

- Complete striping within 60 days of completion of road construction 95% of the time.
- Maintain percentage of time sign installation is completed prior to road opening at 95%.
- Maintain traffic signal system operational time at 80%.
- Replace PED incandescent bulbs with light-emitting diode (LED) lenses in 95% of traffic signals.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
% of striping projects completed within 60 days after road construction	95%	n/a	n/a	95%	95%
% of signs completed before road openings	95%	n/a	n/a	95%	95%
% Signal system is operational	40%	n/a	n/a	80%	80%
% traffic signals with LED lenses	40%	n/a	n/a	90%	95%
Linear feet of roadway striped	1,721,000	n/a	n/a	1,780,000	1,780,000
Signalized intersections receiving preventative maintenance	1,426	n/a	n/a	1,600	1,600

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other Licenses, Permits & Taxes	$4,221	$4,800	$4,800	$4,800
Grants	546,849	300,000	300,000	400,000
User Fees/Charges	223,807	307,400	306,243	307,400
Other	1,319,858	4,023,085	3,645,420	3,496,071
TOTAL	**$2,094,735**	**$4,635,285**	**$4,256,463**	**$4,208,271**
APPROPRIATIONS				
Personal Services	$5,113,556	$5,698,299	$5,647,023	$6,035,170
Operating Expenses	4,291,898	4,988,024	4,655,085	4,950,267
Capital Outlay	531,094	3,349,811	3,269,914	3,155,950
Grants and Aids	0	0	0	13,416
Reserves	0	50,640	0	50,000
TOTAL	**$9,936,548**	**$14,086,774**	**$13,572,022**	**$14,204,803**
STAFFING				
Full Time Equivalents (FTEs)	86.90	89.30	89.30	89.90

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Cost Savings Using LED Lenses: The replacement of the existing 13,200 incandescent bulbs with "light emitting diodes" (LED) lenses continues and will result in a reduction of energy and maintenance costs for traffic signals. LED lenses use 1/5 the energy of incandescent bulbs and have a guaranteed five year life, five times longer than that of traditional bulbs. Currently, 90% of the PED lamps have been changed.

Urban Traffic Control System (UTCS): Continued implementation of the UTCS system now requires additional help in maintaining the fiber optic communication network as well as the Lan network and ISS facilities in support of the associated computer system. Also, to aid in responding to signalized intersection trouble calls as well as for increased frequency of preventive maintenance, two Traffic Signal Technician positions were added at a cost of $95,807 for FY 2005. This will be sufficient to cover work load through FY 2006.

DEFINITION OF PROGRAMS AND SERVICES

To structurally repair, maintain, inspect, and operate 9 moveable bridges, 239 fixed bridges, 29 pedestrian bridges, and 9 golf cart overpasses. This program also provides for the construction of concrete sidewalks and pathways, ramps for the handicapped, intersection improvements, countywide guardrail installation, and 24-hour emergency service. Primary services include:

- moveable bridge repair, maintenance, and operation;
- fixed bridge repair and maintenance;
- bridge inspection;
- sidewalk improvements; and
- guardrail installation and repair.

PROGRAM OBJECTIVES FOR FY 2006

- Install 10,000 linear feet of new guardrail.
- Complete 65 bridge inspections.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Linear feet of guardrail installed	8,913	n/a	n/a	24,000	10,000
Bridge inspections	76	n/a	n/a	60	65

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	$0	$5,000	$0	$5,000
User Fees/Charges	22,171	51,962	40,499	51,962
Other	6,099	50,000	16,347	50,000
TOTAL	**$28,270**	**$106,962**	**$56,846**	**$106,962**
APPROPRIATIONS				
Personal Services	$3,207,739	$3,111,855	$3,326,464	$3,465,609
Operating Expenses	2,456,718	4,081,226	2,214,028	5,293,547
Capital Outlay	2,826	77,305	2,972	132,865
Reserves	0	123,274	0	122,604
TOTAL	**$5,667,283**	**$7,393,660**	**$5,543,464**	**$9,014,625**
STAFFING				
Full Time Equivalents (FTEs)	58.77	58.77	58.40	58.40

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Bridge Maintenance: Major bridge work is required for the C.R. 707 Bascule Bridge which required replacement metal deck and painting of all metal surfaces at an estimated cost of $2,000,000. This was started in FY 2005. Also, the pedestrian bridge on Palm Beach Lakes Blvd over the FEC Railroad will be replaced in FY 2006 at a cost of $1,133,000 and the SE 15th Ave Bascule Bridge repairs will be designed in FY 2006 at a cost of $50,000 and construction started in FY 2007 estimated at $850,000.

DEFINITION OF PROGRAMS AND SERVICES

To ensure conformance to the engineering standards of the Unified Land Development Code; provide engineering support to the Zoning Division; administer the County's subdivision and platting ordinance in conformity with the comprehensive land use plan; administer the County's Abandonment Ordinance; and provide geoprocessing services to the Department. Primary services include:

- process permit applications and review construction plans and plats for residential and commercial subdivisions;
- process permit applications, review plans, and issue permits for construction in County rights-of-way;
- review and prepare recommendations for approval on all re-zoning and site plan applications;
- process, review, and comment on all subdivision variance applications;
- process, review, and comment on all abandonment request;
- review proposed revisions to the County's Comprehensive Plan; and
- provide and maintain the County's official street centerline base map.

PROGRAM OBJECTIVES FOR FY 2006

- Decrease the average time to process a drainage review from 12 to 10 working days.
- Generate a minimum of 95% of all comments letters for technical compliance in 30 days or less.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
% first-comments letters sent within 30 working days of receipt of application	81%	-2%	n/a	95%	95%
Average days to process Drainage Reviews	27	n/a	n/a	10	10
Zoning petitions approved	108	-26%	n/a	90	100
Development Review Committee petitions approved	255	-13%	n/a	300	300
Permits issued for: construction in County rights-of-way, drainage, and utilities	622	-4%	n/a	600	600
Land Development Permits issued	30	-4%	n/a	40	40

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other Licenses, Permits & Taxes	$1,554,538	$1,320,400	$1,443,204	$1,380,400
User Fees/Charges	48,084	26,450	213,710	26,450
Other	7,046	4,355	4,701	4,355
TOTAL	**$1,609,668**	**$1,351,205**	**$1,661,615**	**$1,411,205**
APPROPRIATIONS				
Personal Services	$2,131,048	$2,191,683	$2,100,880	$2,523,310
Operating Expenses	575,610	1,122,945	777,073	996,475
Capital Outlay	11,345	74,447	74,460	95,994
TOTAL	**$2,718,003**	**$3,389,075**	**$2,952,413**	**$3,615,779**
STAFFING				
Full Time Equivalents (FTEs)	32.01	32.21	32.21	35.26

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Additional ISS Charges: To aid in the permit review process and provide for an on-line permitting process, an ISS Professional Services project was started in FY 2003 and will be concluded in FY 2006. The projected cost is $243,000, with $53,000 occurring in FY 2003 and the balance in FYs 2005 and 2006.

DEFINITION OF PROGRAMS AND SERVICES

To maintain drainage systems throughout the County. Primary services include:

- evaluate chronic drainage problem areas and recommend solutions;
- maintain swales and culverts;
- install and repair culverts, gutters, and drainage structures;
- maintain drainage inlets and ditches; and
- maintain storm water drainage.

PROGRAM OBJECTIVES FOR FY 2006

- Maintain 6,000 linear feet of swales.
- Maintain 140,000 linear feet of drainage ditches.
- Install 1,000 linear feet of drainage infiltration system.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Linear feet of swales maintained	5,699	n/a	n/a	10,000	6,000
Linear feet of drainage ditches maintained	173,793	n/a	n/a	140,000	140,000
Linear feet of drainage infiltration system installed	1,336	n/a	n/a	1,000	1,000

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	$44,234	$122,745	$143,850	$112,745
Gas Tax Funding Support	183,971	145,496	166,379	171,068
Other	2,090	0	926	0
TOTAL	**$230,295**	**$268,241**	**$311,155**	**$283,813**
APPROPRIATIONS				
Personal Services	$1,709,738	$1,711,239	$1,707,216	$1,836,463
Operating Expenses	792,084	856,845	857,266	840,797
Capital Outlay	584	660	1,092	6,240
Grants and Aids	141,694	14,474	0	13,416
TOTAL	**$2,644,100**	**$2,583,218**	**$2,565,574**	**$2,696,916**
STAFFING				
Full Time Equivalents (FTEs)	28.26	28.38	28.30	28.30

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Drainage Projects: A number of drainage projects that have been postponed over the years have now been scheduled for FY 2006. Nine projects at a cost of $2,483,000 will be undertaken.

DEFINITION OF PROGRAMS AND SERVICES

To operate and maintain the South and North Lake Worth Inlet Sand Transfer Plants. The North Plant is operated and maintained by County staff through an interlocal agreement between the County and the Town of Palm Beach. Sand transfer requires 24 hour operation as dictated by weather conditions. Pumping is restricted by State permit and can only be done when winds are from the north, northwest or northeast. Historically, the volume of material at the South plant varies from 30,000 to 70,000 cubic yards per year. The quantity is higher at the North plant due to utilization of a larger engine and main pump. Primary Services include:

- Re-furbish adjacent beaches and;
- aid in maintaining channel depth in inlets.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Cubic yards of sand pumped – North	86,980	n/a	n/a	175,000	175,000
Cubic yards of sand pumped-South Plant	24,436	n/a	n/a	50,000	50,000

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	$360	$250	$192	$250
Other	173,293	250,700	206,171	240,439
TOTAL	**$173,653**	**$250,950**	**$206,363**	**$240,689**
APPROPRIATIONS				
Personal Services	$375,149	$365,006	$314,036	$335,666
Operating Expenses	174,290	192,285	106,443	152,008
Capital Outlay	208	345	372	35,360
TOTAL	**$549,647**	**$557,636**	**$420,851**	**$523,034**
STAFFING				
Full Time Equivalents (FTEs)	4.51	4.51	4.51	4.51

DEFINITION OF PROGRAMS AND SERVICES

To provide and promote aesthetic improvements to median-divided County and State thoroughfares in the unincorporated area. Primary services include:

- design or oversee the design of O.T.I.S. (Only Trees, Irrigation and Sod) projects and other beautification improvements;
- implement or oversee the work of contract landscape companies to implement approved projects and programs, and monitor their implementation progress;
- administer the O.T.I.S. program, the KPBCB (Keep Palm Beach County Beautiful) Grant program and Commissioner Gas Tax Reserve program in beautification, irrigation and other landscape efforts by the Section, municipalities and private organizations;
- administer the developer cash buyout program for development orders promulgated in various zoning conditions of approval; and
- act as Palm Beach county's liaison with the Florida Department of Transportation (FDOT) for matters involving the County's and FDOT's installation of beautification to be maintained by the County on State roads.

PROGRAM OBJECTIVES FOR FY 2006

- Maintain annual contracts with at least 2 landscaping companies at all times for competitive pricing and operations.
- Apply the O.T.I.S. Program to 10 miles of Unincorporated Roadways per year.
- Oversee contract maintenance for 110 miles of existing OTIS and "Trees Only" projects plus new projects as they are completed to finish FY 2006 with 114 miles on roads under maintenance.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Landscape Companies under contract	2	n/a	n/a	2	2
Miles of Roadways under O.T.I.S./Year	4.5	n/a	n/a	9	10
Miles of Roadways under Maintenance Contract	110	n/a	n/a	110	114

FINANCIAL SUMMARY

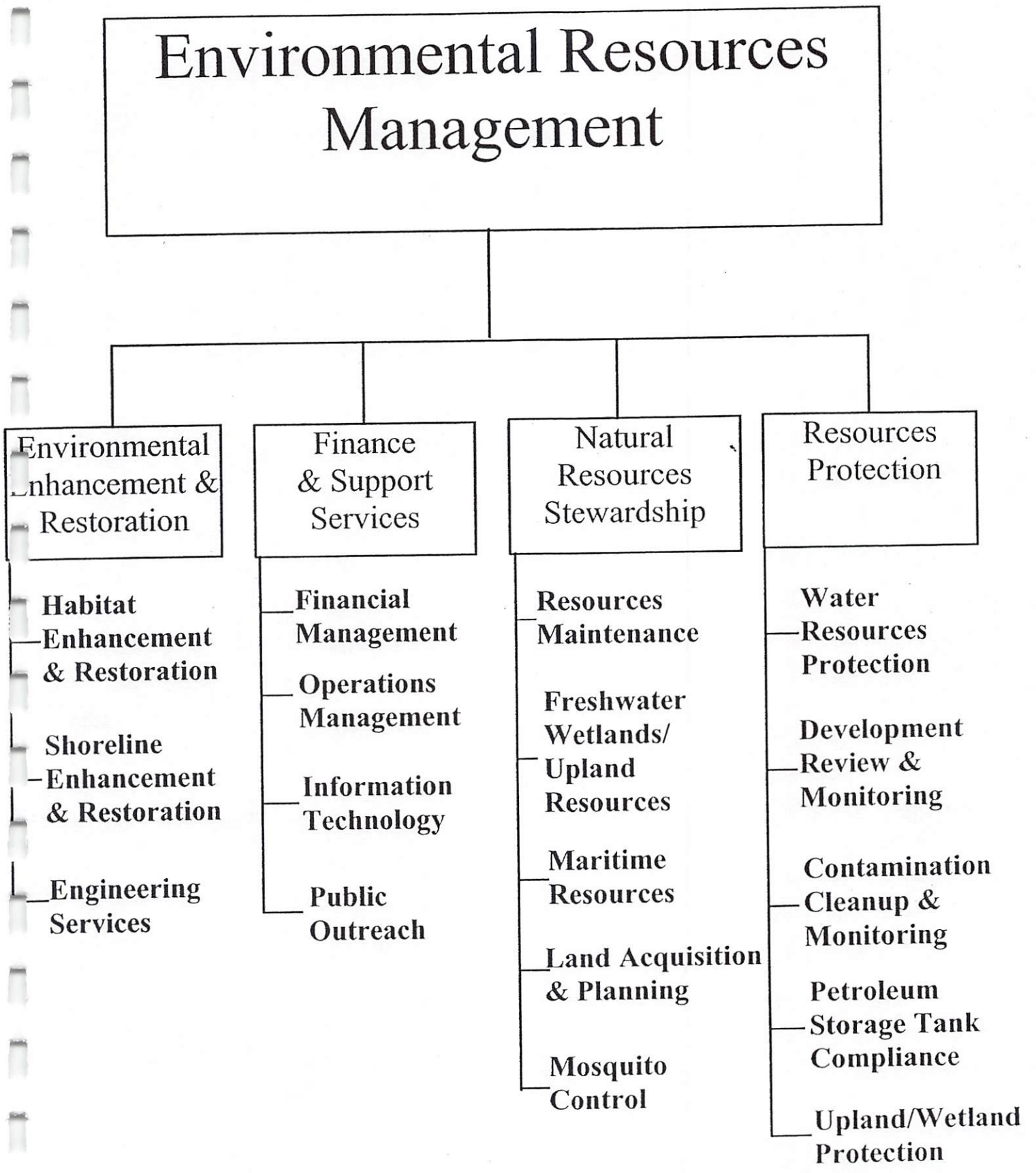
FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Reimbursed Expenses-FDOT	$0	128,666	$128,666	$158,573
Gas Tax Funding Support	1,449,687	1,527,475	1,527,240	1,853,613
Other	2,228	32,695	33,706	43,087
TOTAL	**$1,451,915**	**$1,688,836**	**$1,689,612**	**$2,055,273**
APPROPRIATIONS				
Personal Services	$719,715	$703,295	$750,075	$851,703
Operating Expenses	780,249	985,541	938,526	1,198,020
Capital Outlay	13,568	0	0	2,000
TOTAL	**$1,513,532**	**$1,688,836**	**$1,688,601**	**$2,051,723**
STAFFING				
Full Time Equivalents (FTEs)	12.00	12.00	12.00	14.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Additional Staffing Required: To better manage the expanding professional landscaping design and management functions, a GIS/CADD Technician and a Public works Crew Chief will be added in FY 2006 at a cost of $78,446. These positions will lessen our dependency on costly and untimely consultants and better design, manage and supervise the growing irrigation network on the County's thourghfares. These positions will be fully paid by Gas Tax.

Roadway Maintenance: Four additional miles to be maintained (to total of 114 miles) reflects miles attributable to new road construction. The remaining 6 miles to be irrigated in FY 2006 are "Trees Only" roadways that are being converted to OTIS (irrigated) roadways. These 6 miles are already being maintained.

Environmental Resources Management



MISSION

To establish, maintain, and implement programs for the protection, preservation, and enhancement of the land and water resources of Palm Beach County. Through the accomplishment of this mission, the Department will promote the quality of environment, continued health, safety, and general welfare of residents and visitors to Palm Beach County.

SUMMARY OF SERVICES/FACILITIES

The many diverse services provided by the Department of Environmental Resources Management (ERM) generally fall within three major program areas, Environmental Enhancement and Restoration, Natural Resources Stewardship, and Resources Protection. The services provided range from annual permitting to major land acquisition and construction projects.

TRENDS AND ISSUES

Changes Needed in Funding of Public Use Facilities and Management of Natural Areas: Since 1991, the County has secured the protection of 29,313 acres on 30 natural areas of which the State has purchased and will manage 2,121 acres. Eight sites are open to the public with all capital improvements in place. By the end of FY 2006, four more sites will be open and three will be under construction. As public use facilities are completed, work goals will shift from capital improvements to long-term management and maintenance, which cannot be funded with bond funds. Such activities have been funded with interest revenue earned from the Stewardship Endowment Fund. However, additional sources of revenue will be needed in order to continue the activities required to manage these natural areas and fulfill responsibilities to voters and to funding partners, who have placed specific requirements for monitoring, reporting, and management of these sites as conditions for their matching funds. **Figure 1** shows the management status of natural areas in the County, as targeted through FY 2006.

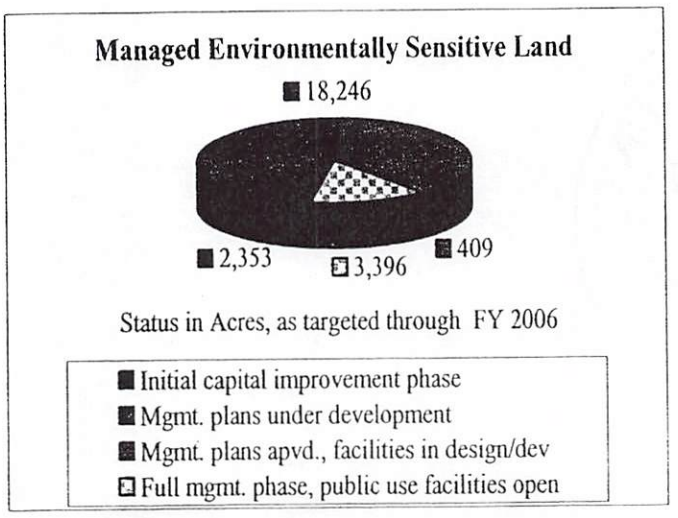


Figure 1

TRENDS AND ISSUES

Lake Worth Lagoon: State funding of the Lake Worth Lagoon Partnership Grant Program has not been available for the past two years. Funding in prior years was used for baseline studies and a funding match for storm water retrofit and habitat enhancement projects. The State has approved $1M for use in FY 2006 which should restore project momentum. This work is being coordinated with the Comprehensive Everglades Restoration Plan (CERP), which is expected to provide funding for projects to reduce the quantity and improve the quality of discharge to Palm Beach County estuaries. **Figure 2** illustrates the cumulative number of restoration projects constructed and managed by ERM

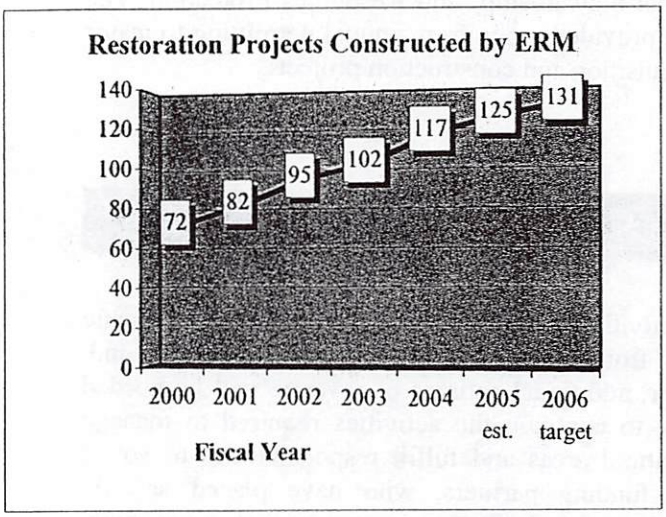


Figure 2

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other Licenses, Permits, & Taxes	593,133	603,000	490,000	495,000
Grants	1,664,759	5,870,432	2,261,944	3,150,882
User Fees/ Charges	2,239,243	2,157,339	2,145,339	2,571,894
Fines & Forfeitures	256,761	660,000	19,805	131,248
Other	22,481,800	28,681,552	23,026,832	20,909,337
Interfund Transfers	19,328	260,000	260,000	-
TOTAL	**$27,255,024**	**$38,232,323**	**$28,203,920**	**$27,258,361**
APPROPRIATIONS				
Personal Services	8,525,426	9,400,273	9,310,487	10,164,205
Operating Expenses	4,663,598	8,832,541	5,752,146	7,430,559
Capital Outlay	117,921	114,400	1,733,647	1,765,200
Grants & Aids	399,666	3,512,703	1,052,382	1,644,553
Transfers	19,328	260,000	260,000	-
Reserves	-	25,069,397	-	16,343,156
TOTAL	**$13,725,939**	**$47,189,314**	**$18,108,662**	**$37,347,673**
STAFFING				
Positions	137	141	141	147
Full Time Equivalents (FTEs)	137.00	141.00	141.00	147.00

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Number of volunteer hours	8,623	7,738	n/a	10,000	9,500

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Continuation of ERM's Enterprise Database (EEDB) Program: ISS is developing and implementing an enterprise database application, which is a comprehensive data repository system for all of ERM's spatial, business, document, and image data. Phase I of the project focused on the Natural Resources Stewardship Division. Phase II of the project, which commenced in FY 2004, included Finance, Volunteer Coordination, Information Technology, Enhancement, and Engineering Services. The focus for FY 2006 will be on completion of Phase II, as well as any necessary modifications to bring the previous programming in alignment with the total process.

Water Quality Monitoring: ERM was approved for two additional staff to conduct long-term quality monitoring and associated data management to characterize the quality of the water within Palm Beach County's natural areas, freshwater systems, and estuarine environments. More specifically, monthly field data and samples are needed to provide reliable data on County-owned natural areas to establish a water quality baseline prior to implementation of the Comprehensive Everglades Restoration Plan (CERP); and to monitor freshwater and tidally influenced sites for National Pollutant Discharge Elimination System permit compliance; and monitor the health of the Chain of Lakes, Lake Worth Lagoon, and Intracoastal Waterway for resource management. This includes less than 100 new stations and 21 existing stations.

DEFINITION OF PROGRAMS AND SERVICES

To restore and enhance the natural resources of Palm Beach County. The Environmental Enhancement and Restoration Program has become a major component of the County's environmental protection efforts as mandated by the Comprehensive Plan. Primary services include:

- creation of artificial reefs;
- enhancement and restoration of wetland and transitional habitats;
- water quality improvements to natural water bodies;
- restoration of coastal dunes and hammocks; and
- shore protection and nourishment of beaches and shores.

PROGRAM OBJECTIVES FOR FY 2006

- Place 12,000 tons of artificial reef materials.
- Enhance or restore 1 acre of dunes.
- Plant or arrange for the planting of 20,000 trees and plants.
- Enhance or restore 25 acres of wetlands and adjacent transitional habitat.
- Attain a moving average of sand added to beaches of 1,100,000 cubic yards.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Tonnage of artificial reef materials	35,900	18,794	n/a	3,000	12,000
Acres of dunes enhanced/restored	4	4	n/a	3	1
Trees and plants planted or arranged	105,300	50,887	n/a	30,000	20,000
Acres of Wetlands and adjacent transitional habitat enhanced/restored	100	32	n/a	25	25
Sand added to beaches (moving avg. in cu. yrds.)	1,000,000	1,305,308	n/a	1,100,000	1,100,000

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other Licenses, Permits & Taxes	365,047	390,000	270,000	275,000
Grants	50,750	843,475	235,000	286,150
User Fees/ Charges	805,544	715,000	715,000	715,000
Fines & Forfeitures	233,460	22,000	2,023	21,283
Other	1,449,903	1,838,344	879,915	1,044,010
TOTAL	**$2,904,704**	**$3,808,819**	**$2,101,938**	**$2,341,443**
APPROPRIATIONS				
Personal Services	1,773,731	1,848,534	1,827,393	1,958,226
Operating Expenses	1,181,291	760,321	611,422	721,923
Capital Outlay	15,096	21,660	21,660	12,120
Grants and Aids	27,000	-	-	-
Reserves	-	2,679,483	-	6,507,667
TOTAL	**$2,997,118**	**$5,309,998**	**$2,460,475**	**$9,199,936**
STAFFING				
Full Time Equivalents (FTEs)	23.75	24.00	24.00	24.20

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Beach Nourishment: The goal is to attain a moving average of sand added to County beaches of 1,100,000 cubic yards, as shown in **Figure 3**. This activity offsets normal erosion losses. Hurricanes and other abnormal weather conditions may cause the need for greater activity.

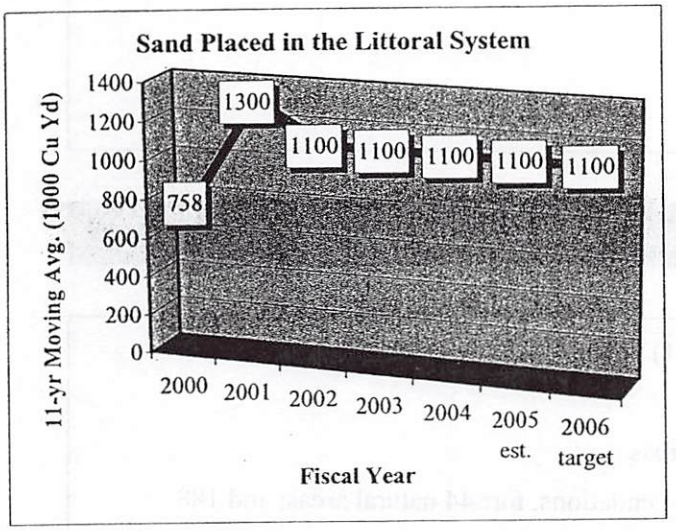


Figure 3

Artificial Reef: The artificial reef program will continue to utilize ships, clean concrete debris, and native limestone boulders to create fishery habitats that will increase fish production as well as be attractive to divers and fishermen. Accumulation of the tonnage of artificial reefs is shown in **Figure 4**. FY 2005 work included the construction of 13,500 tons of rock and concrete. The majority of the planned 19,000 tons of rock will be used as near shore habitat and mitigation for beach restoration projects in FY 2006.

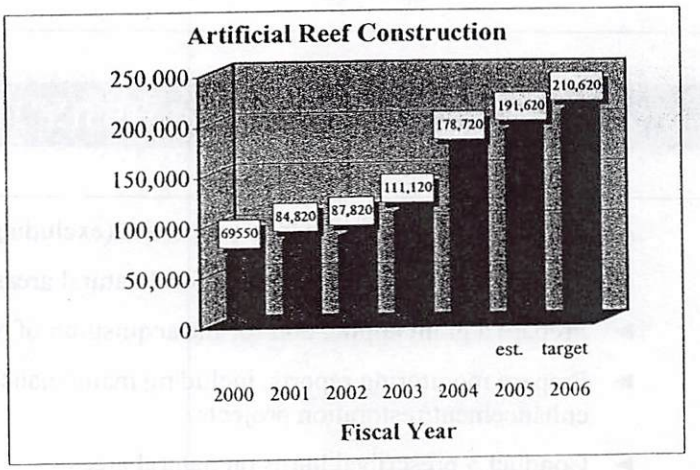


Figure 4

DEFINITION OF PROGRAMS AND SERVICES

To acquire, manage, and monitor coastal and inland ecosystems including natural areas acquired/leased by Palm Beach County and to control disease-carrying and pestiferous mosquitoes. Primary services include:

- acquisition of natural areas;
- preparation of management plans;
- monitorship of natural resources;
- management of natural resources; and
- control of mosquitoes.

PROGRAM OBJECTIVES FOR FY 2006

Acquire 2 new conservation land properties (excluding Unit 11).

- Prepare new management plans for 4 natural areas.
- Prepare a grant application for the acquisition of natural areas.
- Prepare monitoring reports, including maintenance recommendations, for: 44 natural areas; and 188 enhancement/restoration projects.
- Conduct 5 prescribed burns on natural areas.
- Treat 1,889,000 acres by aerial spraying, 25,000 acres by ground spraying, and 1,700 acres with larviciding for mosquitoes.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Number of properties acquired (excluding Unit 11	3	6	n/a	2	2
Number of new management plans prepared	2	2	n/a	2	4
Number of grant applications prepared	n/a	n/a	n/a	2	1
Number of monitoring reports prepared for natural areas/ greenways	13	16	n/a	44	44
Number of prescribed burns conducted	2	4	n/a	5	5
Number of acres of land treated for mosquitoes	1,922,796	1,532,168	946,568	1,745,195	1,915,700

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	1,071,802	4,372,939	1,443,463	2,210,713
Fines & Forfeitures	20,598	601,700	14,444	74,848
User Fees/ Charges	719,313	729,000	717,000	1,144,425
Transfers	19,328	260,000	260,000	-
Other	18,368,318	23,797,546	19,494,806	18,285,417
TOTAL	**$20,199,359**	**$29,761,185**	**$21,929,713**	**$21,715,403**
APPROPRIATIONS				
Personal Services	3,999,143	4,558,914	4,518,486	4,994,746
Operating Expenses	2,980,398	4,417,169	3,541,320	4,464,029
Capital Outlay	63,544	57,001	1,670,667	1,733,082
Grants & Aids	328,116	3,512,703	1,052,382	1,644,553
Transfers	19,328	260,000	260,000	-
Reserves	-	22,389,914	-	9,835,489
TOTAL	**$7,390,529**	**$35,195,701**	**$11,042,855**	**$22,671,899**
STAFFING				
Full Time Equivalents (FTEs)	66.50	68.50	68.50	73.97

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Aerial Adulticiding: Increased aerial adulticiding will be required as a result of more residential development west of the Florida Turnpike, and an anticipated increase in precipitation; as well as the threat of West Nile Virus and other mosquito-borne diseases which continue to increase the need for adulticiding. A base line increase was added for FY 2006 to maintain the present level of service.

Management and Monitoring: As acquisition activities continue the acreage of natural areas managed by the County increases each year. **Figure 5** estimates a slight increase in managed acreage in FY 2006. This amount is anticipated to increase until all targeted environmentally sensitive land has been purchased, or acquisition funds have been completely exhausted.

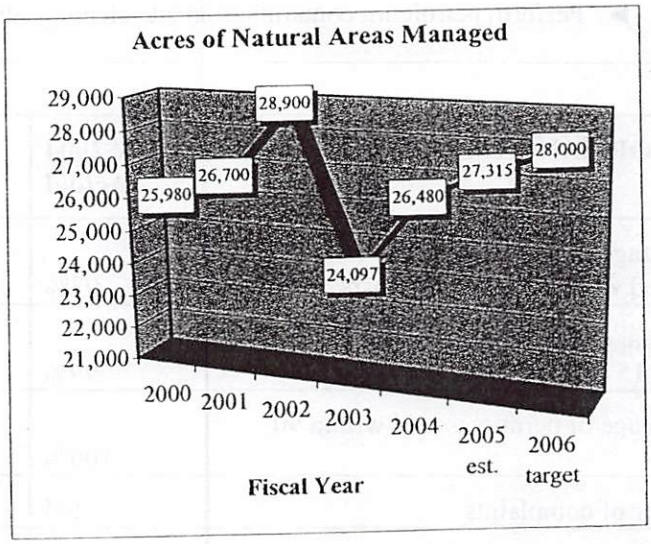


Figure 5

DEFINITION OF PROGRAMS AND SERVICES

To provide environmental assessment, permitting, compliance, and land development review activities necessary for implementation of natural resource protection programs and enforcement of related laws, regulations, and codes. Primary services include:

- inspections;
- compliance enforcement;
- complaint investigations;
- monitoring of land development planning and review; and
- remediation of contaminated soil and groundwater.

PROGRAM OBJECTIVES FOR FY 2006

- Maintain the percent of non-compliance letters resolved within 120 days at 90%.
- Maintain the percent of notices/letters processed within 15 days at 90%.
- Complete 100% of permitting activities within 90 days.
- Initiate 90% of complaint investigations within 7 days.
- Complete 100% of monitoring activities within required time frames.
- Complete 100% of reviews within required time frames.
- Perform petroleum contamination site cleanup services as required by state contract.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Percentage of non-compliance letters resolved within 120 days of inspection	93%	94%	n/a	90%	90%
Percentage of notices/letters processed within 15 days	99%	98%	n/a	90%	90%
Percentage of permits issued within 90 days	100%	99%	n/a	100%	100%
Number of complaints	204	176	n/a	170	170
Percentage of complaints investigations initiated within 7 days	100%	96%	n/a	90%	90%
Percentage of monitoring activities meeting required time frames	100%	96%	n/a	100%	100%

PROGRAM OBJECTIVES FOR FY 2006

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Percentage of monitoring activities meeting required time frames	100%	96%	n/a	100%	100%
Percentage of reviews completed within required time frames	100%	100%	n/a	100%	100%
Percentage of complaints investigations initiated within 7 days	100%	96%	n/a	90%	90%

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other Licenses, Permits & Taxes	228,086	213,000	220,000	220,000
Grants	542,207	654,018	583,481	654,019
User Fees/Charges	714,386	713,339	713,339	712,469
Fines & Forfeitures	2,703	36,300	3,338	35,117
Other	2,663,579	3,045,663	2,652,111	1,579,910
TOTAL	**$4,150,961**	**$4,662,320**	**$4,172,269**	**$3,201,515**
APPROPRIATIONS				
Personal Services	2,752,552	2,992,824	2,964,608	3,211,233
Operating Expenses	501,908	3,655,051	1,599,404	2,244,607
Capital Outlay	39,281	35,739	41,320	19,998
Grants and Aids	44,550	0	0	0
TOTAL	**$3,338,291**	**$6,683,614**	**$4,605,332**	**$5,475,838**
STAFFING				
Full Time Equivalents (FTEs)	46.75	48.50	48.50	48.83

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Applications Processed: Site specific requirements and those provided through regulations are identified through the review process. A goal of the review process is to provide better protection of the environment by responding to potential problems before work commences. See **Figure 6.**

Compliance Inspections: The consistency of compliance inspections provides a barometer for determining the level of adherence in the community with State and County laws and regulations. Additional education is provided to the public through regular compliance and follow-up inspections. See **Figure 7**

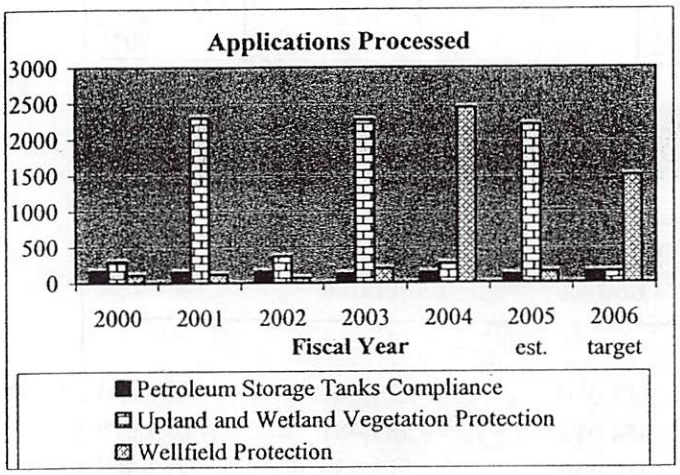


Figure 6

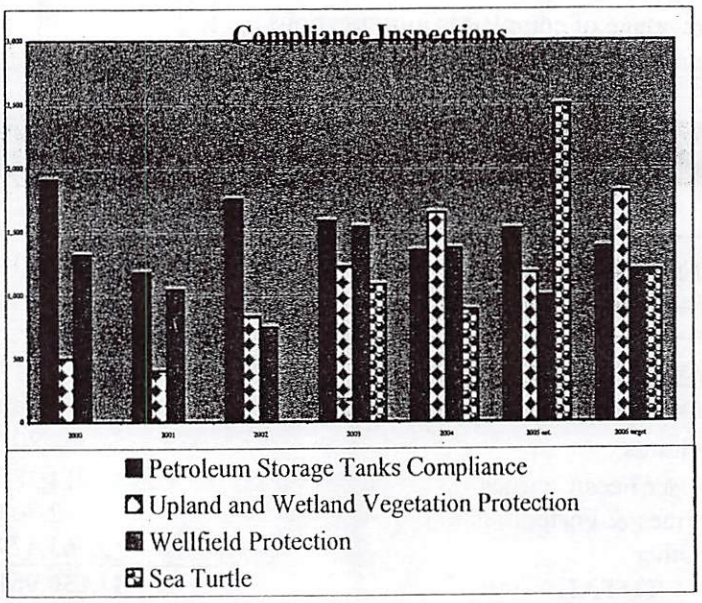
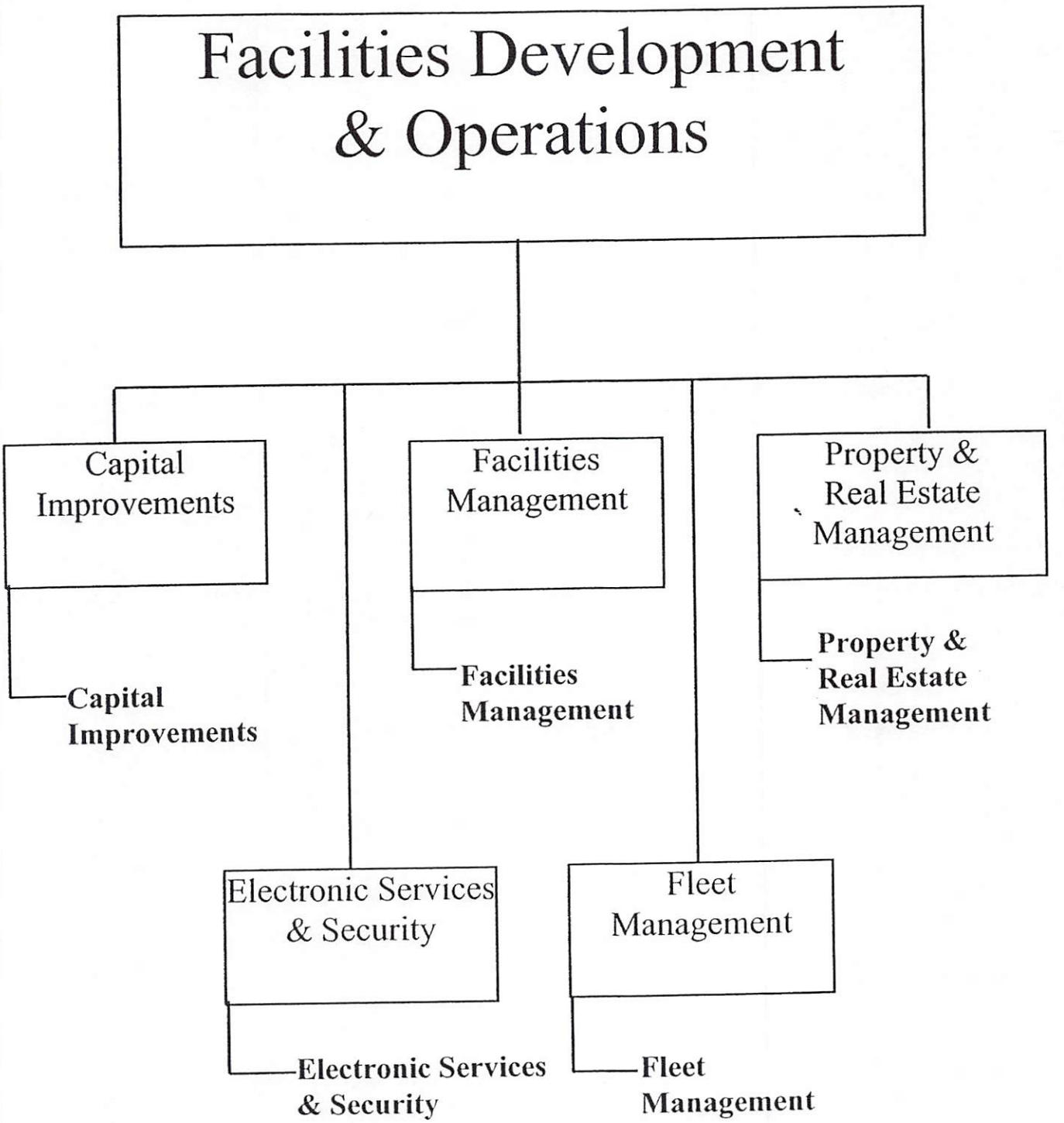
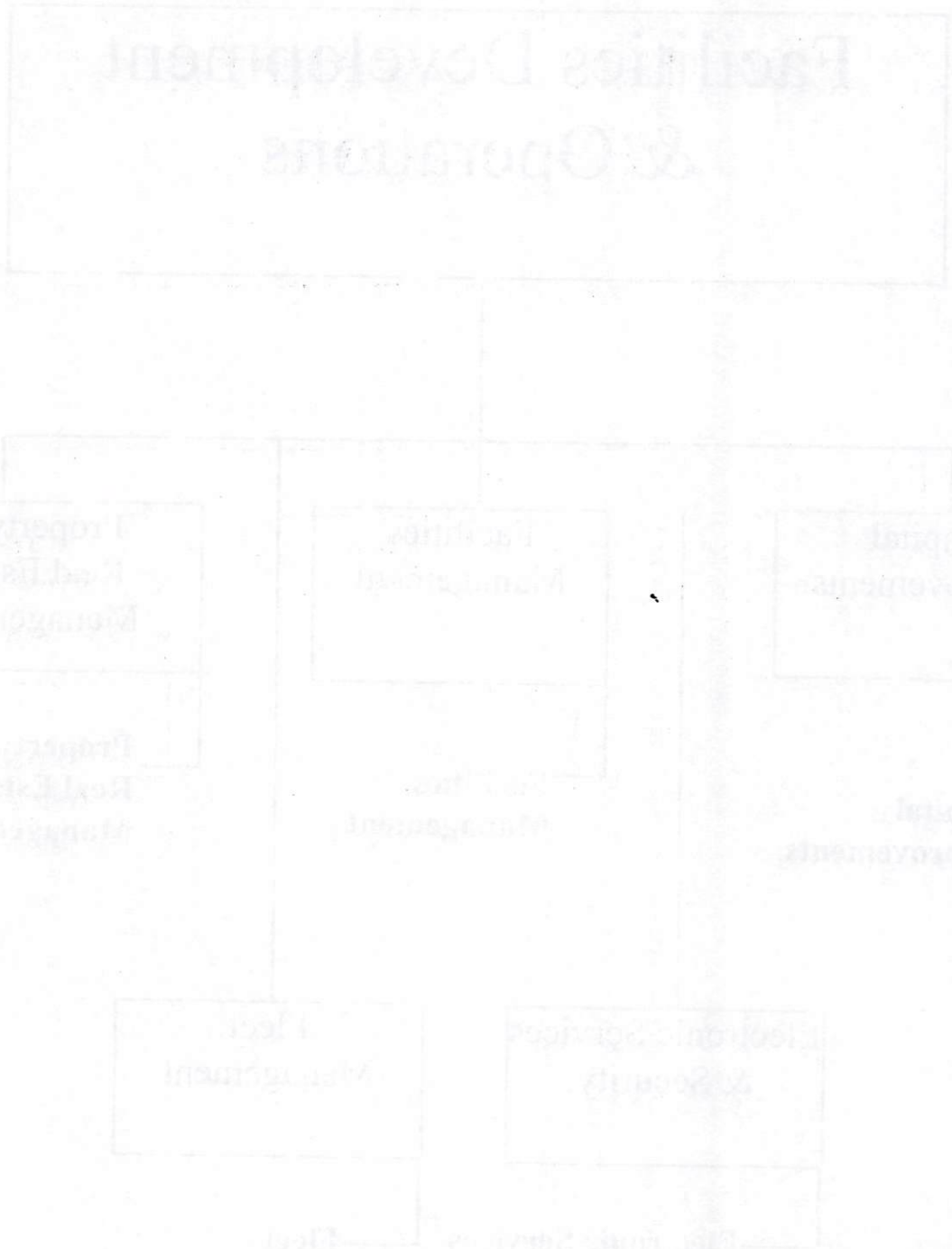


Figure 7



439 Positions



MISSION

To build and operate facilities' development projects and undertake facilities and fleet operations that meet the highest quality test in both the short and long term. To define quality as cost effectiveness and operational appropriateness when measured by the public, the user, and the community. To use each individual's experience and knowledge to create high performance teams.

SUMMARY OF SERVICES/FACILITIES

The Facilities Development and Operations Department (FD&O) is responsible for siting, building, and operating the County's physical plants, major equipment, fleet, and electronic systems. Five departmental programs fulfill these responsibilities: Property and Real Estate Management (PREM), Capital Improvements, Electronic Services and Security, Facilities Management, and Fleet Management.

These programs serve County agencies as well as Constitutional Officers and several State agencies. The Department is responsible for the implementation of hundreds of capital projects annually, and the maintenance and operation of more than 600 structures and a fleet of more than 3,000 vehicles and pieces of equipment.

TRENDS AND ISSUES

County Development Program: Due to the reduced inventory of County-owned undeveloped properties, the private development which has occurred countywide, and the specific service needs of many County departments, real estate transactions have grown more complicated. It is critical that the operating departments and FD&O work closely to prepare and commit to long term facility siting strategies which co-locate facilities where appropriate. This not only decreases the initial cost of the facilities, but also decreases the delivery time and the ongoing maintenance costs.

Continued Integration of Capital Asset Management Systems with Operating Systems: During the last several years, FD&O has implemented an automated system (Maximo) which is capable of integrating the various capital asset databases with operating and maintenance management systems. The next phase focuses on completing building condition assessments and creating renewal and replacement plans so that long term capital needs can be forecasted, and more effectively planned and implemented from a technical and budgetary perspective.

Public Building Renewal and Replacement: The construction of a substantial amount of the County's building square footage took place in the early and mid 1990's. The major building systems such as air conditioning, electrical, window, and exterior walls will require renewal and replacement projects in the next one to five years. Determining the scope of the project and how to accomplish the same in a cost-effective manner, with minimal disruption to customers, is a major challenge.

Hurricane Damage Remediation and Restoration: The two hurricanes resulted in approximately $13M in remediation and damage to buildings for which FD&O has responsibility. Most of the projects are under $10,000, and accomplishing that work load, along with projects already slated for FY 05, have caused three to nine month delays to the development program as well as major renewal and replacement projects.

Enhancing Security and Access Control: The consolidation of Electronic Services and Security provides opportunities and resources to create enhanced security and access control at County facilities. Development of a countywide plan will not only

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	8,010,214	8,936,852	8,505,139	4,193,449
Central Services Charges	21,417,896	23,645,766	22,550,000	26,665,234
Other	6,970,177	4,871,034	5,831,967	6,011,877
TOTAL	**$36,398,287**	**$37,453,652**	**$36,887,106**	**$36,870,560**
APPROPRIATIONS				
Personal Services	24,625,231	26,324,308	25,932,733	28,662,205
Operating Expenses	23,122,152	28,197,908	27,668,910	31,952,370
Capital Outlay	7,155,008	11,114,245	8,020,500	11,977,821
Transfers	2,500,000	-	-	-
Reserves	-	1,903,263	-	2,363,572
TOTAL	**$57,402,391**	**$67,539,724**	**$61,622,143**	**$74,955,968**
STAFFING				
Positions	414	425	429	439
Full Time Equivalents (FTEs)	409.38	418.38	422.38	432.38

enhance service, but allow flexibility for the individual security and access needs of the operating departments. Implementation will be a challenge as there is a resistance to new requirements, in general, and especially those which are less convenient and/or hinder accessibility to programs and services. Implementation will also be a challenge in terms of 1) upgrading and making operational changes without any downtime to the on going programs; 2) integrating older systems to the new systems in order to take advantage of newer technology in a broader manner; and 3) growing a technical work force which is current on the new technology in automated building systems.

Standardization of Building Materials and Systems: While the number of buildings and associated systems including the communication systems are increasing, reducing the diversity of systems is critical. This results in standardized training of staff in operation and repair, and reduced time for preventative maintenance, which allows a slower increase in necessary staffing levels to maintain new systems. Response times for system failures are expected to be maintained and inventory minimized. The two biggest challenges are developing technical specifications and parameters which meet the diverse needs of the County, while maintaining a competitive procurement environment.

Major Development Programs: Four new development programs; Biotechnology Research Park, Waterfront Access Expansion (Bond), Jail Expansion Program II, and Convention Center Hotel have made it necessary to add personnel, and restructure Facilities Development & Operations and Property and Real Estate Management to handle the numerous planning, negotiation, and pre-development activities associated with large public/private and multi-agency development programs.

DEFINITION OF PROGRAMS AND SERVICES

To provide a full range of architectural, engineering, contract, and project management services directed toward insuring the highest possible quality and value in the design and construction of all County capital projects. Primary services include:

- procure architectural and engineering services for capital projects;
- administer bids and other procurement related activities for capital projects; and
- administer capital project construction activity.

PROGRAM OBJECTIVES FOR FY 2006

- Increase the quality of the building turnover/commissioning by reducing the number and value of follow up projects required to address contractor deficiencies and meet operating requirements of FMD/ESS and project user.
- Support the Library Expansion Program by complying with the established schedule.
- Comply with the Biotechnology Research Park development schedule milestones.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Percentage of building turnovers requiring significant follow-up projects.	n/a	n/a	n/a	n/a	15%
Number of library projects for which completed design documents (permitting & bidding).	n/a	n/a	n/a	n/a	5
Number of new library construction projects started.	n/a	n/a	n/a	n/a	5
Percentage of milestones met for development of Biotechnology Research Park.	n/a	n/a	n/a	n/a	90%

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	956,355	1,719,400	1,427,500	1,771,400
Other	4,199	-	-	0
TOTAL	**$960,554**	**$1,719,400**	**$1,427,500**	**$1,771,400**
APPROPRIATIONS				
Personal Services	1,969,596	2,234,082	2,212,120	2,526,599
Operating Expenses	155,931	187,255	175,533	224,794
Capital Outlay	150	-	-	3,150
TOTAL	**$2,125,677**	**$2,421,337**	**$2,387,653**	**$2,754,543**
STAFFING				
Positions	26	27	28	29
Full Time Equivalents (FTEs)	26	27	28	29

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Addition to Personnel: One Engineering Assistant II was added to the Capital Improvements Division to assist Project Managers with regulatory/permitting requirements for all projects. Due to an increase in staff levels over the last two years, a Senior Clerk Typist was also added to assist the program managers and architectural field representatives.

DEFINITION OF PROGRAMS AND SERVICES

To support Facilities Development & Operations' mission of building and operating Palm Beach County facilities. Primary services include:

- specifications, acquisition, project management, acceptance testing , and continued operations and support for all electronic services;
- facility safety and security, including onsite security personnel, security surveys, and training;
- parking operations for the Governmental Center, Judicial Center, Vista Center, and South County Courthouse complexes;
- facility access control including criminal history record checks, card access, and key control;
- operations and support for the County radio systems;
- support for FD&O automation and remote management projects;

PROGRAM OBJECTIVES FOR FY 2006

- Assist the County, other agencies, and local government in communication by providing radio interoperability and helping them transition onto the County network.
- Redesign signage and implement advertising campaigns to increase public awareness about security screening at County facilities to help decrease the amount of items that need to be confiscated and speed the entry process.
- Decrease installation and support costs by simplifying the county-wide access control architecture. Where possible, eliminate existing stand-alone access-control systems by combining systems. Implement new sites as part of an integrated architecture rather than stand-alone.
- Provide support for County offices and Court operations by maximizing parking availability for employees, jurors and visitors while maintaining full occupancy (industry standard of 90%) of downtown parking facilities.
- Ensure that contractors who access County facilities are properly screened per the Criminal History Record Check Ordinance while not delaying the ability of County agencies and departments to provide needed services.
- Increase the capabilities of the County security officers who are trained and tested on two or more security systems.
- Increase the capabilities of the Electronics Technicians and Information Technology staff to respond to increasingly diverse technologies by bringing training/certification programs in-house.

PROGRAM OBJECTIVES FOR FY 2006

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Percentage of Palm Beach County local governments and/or government agencies that have interoperability with the County network.	n/a	n/a	n/a	n/a	95%
Percentage of Palm Beach County local governments and/or government agencies that have transitioned onto the County network.	n/a	n/a	n/a	n/a	92%
Percentage of decrease in number of items confiscated after each type of informational program.	n/a	n/a	n/a	n/a	10%
Percentage of existing stand-alone access-control systems that are eliminated by combining systems.	n/a	n/a	n/a	n/a	15%
Percentage of savings (cost avoidance) in new installations.	n/a	n/a	n/a	n/a	10%
Percentage of work days when all three downtown parking facilities attain 90% occupancy.	n/a	n/a	n/a	n/a	85%
Percentage of contractors whose background searches are completed within three working days.	n/a	n/a	n/a	n/a	95%
Percentage of Security Officers who are trained and tested on two or more security systems.	n/a	n/a	n/a	n/a	80%
Percentage of Electronic Technicians and Information Technology staff who have completed at least one training program each six months.	n/a	n/a	n/a	n/a	80%

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	1,525,525	1,760,000	1,590,500	1,369,000
Other	18,652	-	-	-
TOTAL	**$1,544,177**	**$1,760,000**	**$1,590,500**	**$1,369,000**
APPROPRIATIONS				
Personal Services	5,170,386	5,512,463	5,526,810	6,052,021
Operating Expenses	4,018,838	4,604,937	4,502,807	4,846,400
Capital Outlay	107,091	101,175	99,275	92,050
TOTAL	**$9,296,315**	**$10,218,575**	**$10,128,892**	**$10,990,471**
STAFFING				
Positions	103	106	107	107
Full Time Equivalents (FTEs)	98.88	99.88	100.88	100.88

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Countywide Access Control System: Uncontrolled facilities which require access control, as well as new facilities coming online will be equipped with new access control systems. This will allow for standardization and compatibility of access control systems and the ability to establish hardware and software support for countywide access database.

Coordinating Security Personnel Resources and Security Technology: This program will leverage personnel resources and technology to create a comprehensive program which can propose effective solutions to the diverse security needs of the County's various agencies.

Update Critical Electronic Systems: Updates continue to be needed for the following key facilities: 1) Fire Alarm and Door Locking Control Systems at CJC Gun Club Rd, 2) Card Access System at CJC Belle Glade Jail, 3) Screening Equipment at Governmental Center, 4) Revenue, Access and Capacity Level Indicator Equipment at the Judicial Complex Garage, 5) Analog Video Multiplex Systems at North County Government Center and 6) Judicial Command Center Computer System.

DEFINITION OF PROGRAMS AND SERVICES

The Facilities Management Division provides services focused on asset management and preservation of County-owned property and provides customer services for the tenants and users through: team oriented, decentralized, fast, competitive, quality service to all customers; focusing on its primary core responsibilities of operations and maintenance to County building tenants and Departments. Primary services include:

- preventative and corrective maintenance, and replacement of equipment and related systems in County owned buildings;
- custodial and landscaping services at designated buildings and sites;
- facility related emergency response services after business hours;
- facility preparedness services, the protection of assets, and the restoration services in the event of emergencies or disaster and supply facilities support during emergency activations;
- review and advise on maintainability of Capital Development and Renewal Projects;
- warranty administration on building systems and components;
- complete the construction design mechanical and electrical specifications for new buildings;
- identify and implement initiatives for the reduction of energy consumption; and
- continue improvements, enhancements, and planned renewal of buildings and external properties.

PROGRAM OBJECTIVES FOR FY 2006

- Complete the Division's Planned Preventive Maintenance Program, further reducing building component or system failures.
- Implement an electronic customer satisfaction survey via e-mail.
- Provide quality custodial and landscaping services to the occupants of County-owned and leased properties at a competitive rate.
- Complete condition assessments on 50% of the overall maintained square footage and develop a renewal program template for a continuous 5 year rolling budget projection.

PROGRAM OBJECTIVES FOR FY 2006

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Cost per square footage maintained.	$1.93	n/a	$1.43	$1.94	$1.43
Cost per square footage for custodial services.	$1.12	n/a	$1.38	$1.38	$1.38
Percentage of customers surveyed reporting overall satisfaction as good or better.	n/a	n/a	n/a	n/a	95%
Percentage of preventative maintenance hours in relation to total maintenance hours.	n/a	n/a	n/a	n/a	80%
Percentage of buildings assessed with an overall condition of good or excellent.	n/a	n/a	n/a	n/a	95%

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	5,342,928	5,292,452	5,335,639	888,049
Other	55,651	8,000	4,500	4,100
TOTAL	**$5,398,579**	**$5,300,452**	**$5,340,139**	**$892,149**
APPROPRIATIONS				
Personal Services	11,501,286	12,212,096	11,805,629	13,119,381
Operating Expenses	9,416,094	11,926,746	11,976,123	13,017,690
Capital Outlay	31,085	50,575	50,575	25,826
TOTAL	**$20,948,465**	**$24,189,417**	**$23,832,327**	**$26,162,897**
STAFFING				
Positions	192	198	199	206

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Energy Management: Considerable attention will be placed on the reduction of energy consumption. As such, emphasis will be placed on expediting the planned lighting retrofit, equipment modifications and upgrading of system controls. When completed, these enhancements will bring substantial savings with speedy payback to the county.

Facilities Information Library: This system is being developed to store the expansive information program for all buildings and systems under the control of Facilities Management. Blueprints, manuals, manufacturer's warranties and other pertinent information will be stored in an electronic format for immediate access. The ready availability of information will facilitate managerial decisions, and improve the productivity of trades when completing assigned repairs or preventive maintenance.

Apprenticeship training: To meet the shortage of skilled trades, the Division will provide highly technical expertise training internally to qualified applicants. This is required due to the rapid replacement of various legacy systems and the continuous addition of "smart buildings." This program will provide proactive training to sustain managerial and technical skills necessary for the maintenance of technologically complex building systems and operations.

Supply Management: Agreements that impact the significant operations of the division are being reviewed, revised and streamlined to increase the effectiveness of the division's supply program. Techniques are being developed to improve vendors' performance, responsiveness, delivery schedule, and product/ service quality.

Customer Satisfaction Survey: In order to accurately monitor our client's assessment of Facilities Management Division's services, an electronic customer satisfaction survey will be distributed annually to maintenance, custodial, and landscaping customers. The overall performance of Facilities Management will be compared to the costs to maintain the various locations, thereby, allowing management to monitor the effectiveness of their business practices and adjust accordingly in order to increase customer satisfaction that will also be cost effective to the County.

DEFINITION OF PROGRAMS AND SERVICES

To manage the County's fleet management program. Primary services include:

- manage the equipment/vehicle policy fund, including specifications, acquisitions, assignment, funding, and disposal;
- provide preventive (PM) and corrective (CM) maintenance services on vehicles and equipment;
- purchase fuel and manage County fueling sites; and
- perform warranty repairs as an authorized warranty repair agent for Ford, Daimler Chrysler and General Motors.

PROGRAM OBJECTIVES FOR FY 2006

- Purchase hybrid vehicles for applications that meet Department needs to facilitate reduction of fuel consumption.
- Implement a program to obtain reimbursement for warranty repair claims from Ford, Daimler Chrysler and General Motors.
- Increase customer's compliance of preventative maintenance as scheduled.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Number of hybrid vehicles purchased.	n/a	n/a	n/a	n/a	25
Dollar amount of warranty repair claims reimbursed.	n/a	n/a	n/a	n/a	$5,000
Percentage of vehicles/equipment past due for preventative maintenance.	n/a	n/a	n/a	n/a	13%

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Central Services Charges	21,417,896	23,645,766	22,550,000	26,665,234
Other	6,288,993	4,777,816	5,757,467	5,922,559
TOTAL	**$27,706,889**	**$28,423,582**	**$28,307,467**	**$32,587,793**
APPROPRIATIONS				
Personal Services	4,416,861	4,509,723	4,612,909	4,977,162
Operating Expenses	9,184,083	11,048,101	10,617,499	13,391,914
Capital Outlay	7,002,533	10,962,495	7,870,650	11,855,145
Transfers	2,500,000	-	0	-
Reserves	-	1,903,263	0	2,363,572
TOTAL	**$23,103,477**	**$28,423,582**	**$23,101,058**	**$32,587,793**
STAFFING				
Positions	67	68	68	69
Full Time Equivalents (FTEs)	67	68	68	69

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Additional Personnel: Fleet Management's vehicle fleet continues to grow each year. The FY 2006 approved supplemental budget includes $1,476,000 for the purchase of additional vehicles. This has been the normal increase for the last five years. Due to the increased workload and the problem of recruiting and retaining highly skilled technicians, Fleet Management is adding an additional Equipment Analyst. One new Equipment Analyst will be added for the three main shops through one new supplemental position and two vacant Automotive Technician positions, which will be upgraded to this position. This will help the workflow, facilitate technical training, and help completion and scheduling of the additional workload.

Fuel Operations: Fleet Management's fueling responsibilities continue to grow with additional fueling sites planned at Vista Center, West Boynton Sheriff's substation and Fire Rescue Administration and Training Facility. Fleet Management will receive a fuel transport tanker in FY 2006, which will be used for the fuel-swapping program for generators and for emergencies such as hurricanes and other disasters.

Fuel Cost: Fuel costs have increased and continue to remain high. It is expected the trend will continue during FY 2006, and budgets have been increased accordingly. FY 2005 fuel costs increased from $1.71 per gallon to $2.15 per gallon. A fuel stabilization reserve has been established in Fleet's budget with a $650,000 reserve.

Hybrid Vehicle Purchase: These vehicles have a much higher capital cost then their comparable conventional type vehicles. To continue to purchase hybrids as more become available will drive up the cost related to new vehicle purchase, but will reduce future fuel consumption costs.

DEFINITION OF PROGRAMS AND SERVICES

To provide a full range of real estate services to departments and agencies under the Board of County Commissioners and Constitutional Officers. Primary services include:

- acquire property and dispose of surplus County properties;
- administer leases for County leased facilities;
- coordinate civic site acquisitions and use;
- provide technical support for the development of County Facilities; and
- respond to public inquires/complaints concerning County property.

PROGRAM OBJECTIVES FOR FY 2006

- Dispose of surplus properties.
- Acquire property for future use.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Number of properties acquired (purchased, dedicated or long term lease).	143	n/a	n/a	100	20
Number of property acquisitions avoided through the use of civic site properties.	0	n/a	n/a	2	2
Number of county-funded property acquired at/or below appraised value.	8	n/a	n/a	12	2
Amount of revenue generated from sale/cash out of surplus/civic site properties.	$2,840,752	n/a	n/a	$100,000	$100,000
Number of surplus properties disposed.	107	n/a	n/a	75	20

PROGRAM OBJECTIVES FOR FY 2006

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/ Charges	185,406	165,000	151,500	165,000
Other	602,682	85,218	70,000	85,218
TOTAL	**$788,088**	**$250,218**	**$221,500**	**$250,218**
APPROPRIATIONS				
Personal Services	1,567,102	1,855,944	1,775,265	1,987,042
Operating Expenses	347,206	430,871	396,948	471,572
Capital Outlay	14,149	-	-	1,650
TOTAL	**$1,928,457**	**$2,286,815**	**$2,172,213**	**$2,460,264**
STAFFING				
Positions	26	26	27	28
Full Time Equivalents (FTEs)	26	26	27	28

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Additional Staffing: PREM added one additional Property Specialist position for FY 2006. This position will assist in handling the general property management workload which has increased substantially due to the recent purchase of additional properties associated with the AG Reserve and the expansion of both Park and Library facilities.

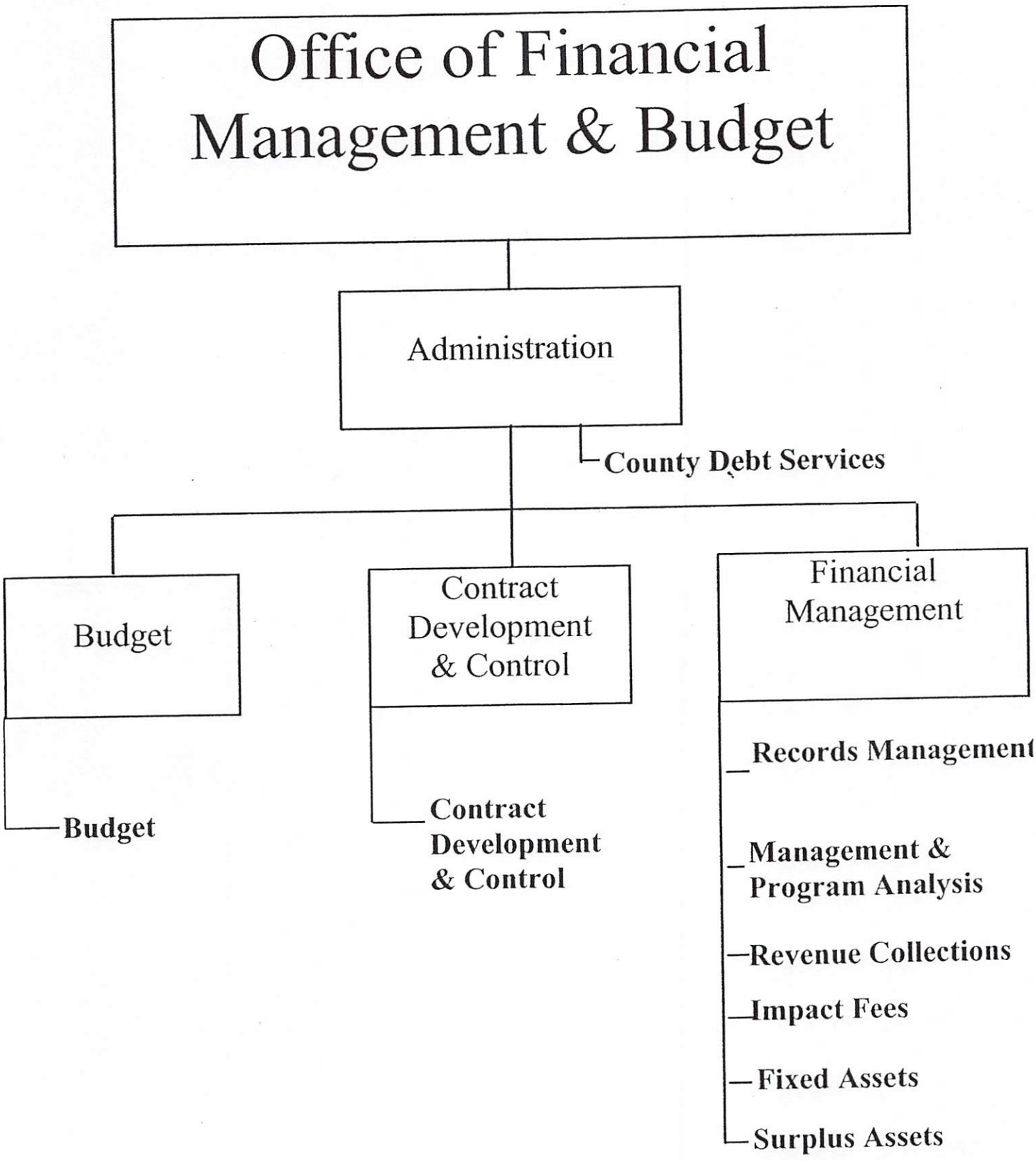
Construction Coordination: PREM continues to provide substantial technical real estate services in support of the design and construction of all facilities. The continued increase in facilities under design and/or construction continues to tax personnel responsible for acquisitions.

Bond Disposition: Most of the land acquisitions funded by the Cultural and Recreational Facilities Bond and the Environmentally Sensitive Lands Bond have been completed and will allow resources to be redirected to the backlog of other acquisitions. However, a $50M general obligation bond issuance is anticipated to be approved during FY 2006 for waterfront access and preservation, which will have a major impact on the resources of staff responsible for these acquisitions.

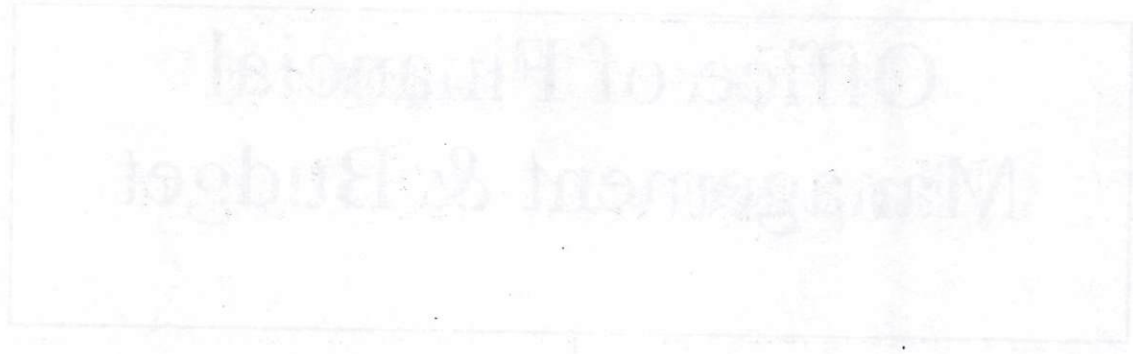
Property Dispositions: The County's acquisition of property through tax foreclosures has significantly decreased, allowing resources to be redirected to handling the increase in general property management workload. As a result of the decrease in tax deed properties, there will be fewer properties to be disposed of by the County.

Economic Conditions: Strong economic conditions continue to drive property values up. In addition to the need to redevelop and/or expand existing facilities, site facilities within developed communities is limiting options for land acquisition, as well as increasing the complexity of the acquisition program. As a result, the number of acquisitions is decreasing as more time is being spent to complete a given transaction because of extreme difficulties in acquiring properties at/ or below appraised value.

Office of Financial Management & Budget



45 Positions



MISSION

To maintain the sound financial condition of the Palm Beach County government by providing management with timely and accurate decision-making information regarding policy and operating issues; advising the Board of County Commissioners and the County Administrator on the availability and allocation of fiscal resources; monitoring and reporting budget and operational performance; conducting independent studies for improvement; establishing financial policies and procedures to govern operating practices; and providing centralized control over County assets, records, and contractual obligations.

SUMMARY OF SERVICES/FACILITIES

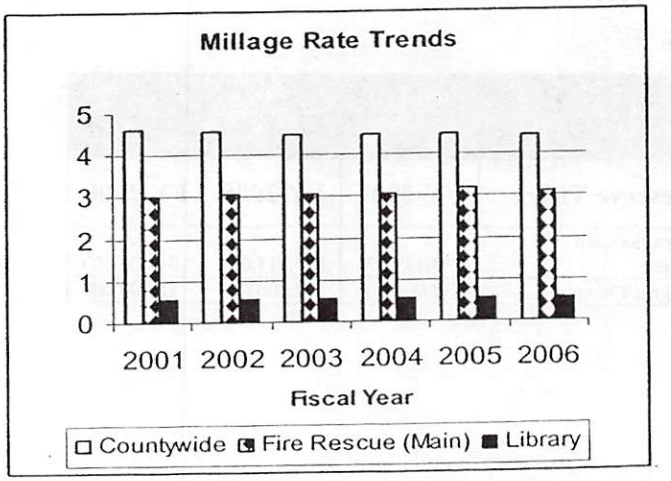
The Office of Financial Management and Budget (OFMB) is responsible for the direction, administration, and evaluation of the County's financial management systems. Primary services involve: preparing and administering the annual budget; providing advice and assistance to County staff; evaluating the fiscal impact of issues to be considered by the Board of County Commissioners; conducting studies of County programs and assisting with the implementation of recommended improvements; planning for future financing needs; developing countywide financial policies; maximizing the collection of monies due to the County; preparing and reviewing formal contracts; administering the impact fee ordinance; conducting periodic inventories and reconciliations of fixed assets; and administering the records management program.

OFMB is comprised of three Divisions: Budget, Contract Development and Control (CDC), and Financial Management. Within the Financial Management Division are: the Fixed Assets/Surplus Assets Section; the Impact Fees Program; the Management and Program Analysis Section; the Records Management Program; and the Revenue Collection Program.

TRENDS AND ISSUES

Pressure on Ad Valorem Tax Rate: For FY 2006, the Countywide operating millage rate decreased from 4.50 to 4.45 and the Main Fire Rescue MSTU millage rate decreased from 3.199 to 3.099. These rate decreases were largely the result of double-digit increases in taxable property values. However, the Library millage rate has increased from .5403 to .5650 in FY 2006. This was primarily due to increases in capital expansion costs. **Figure 1** shows the trend of millage rates.

Figure 1



FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	452,900	282,000	280,155	232,335
Inter-Departmental Charges	-	-	-	-
Other	282,864	230,000	230,000	340,000
TOTAL	**$735,792**	**$512,000**	**$510,155**	**$572,335**
APPROPRIATIONS				
Personal Services	2,963,954	3,276,254	3,179,148	3,350,821
Operating Expenses	428,978	557,024	498,333	605,437
Capital Outlay	13,832	16,000	20,689	31,250
TOTAL	**$3,406,764**	**$3,849,278**	**$3,698,170**	**$3,987,508**
STAFFING				
Positions	44	45	45	45
Full Time Equivalents (FTEs)	43.10	44.10	44.10	44.10

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
General Obligation Bond ratings (Moody's, Fitch and Standard & Poor's)	AAA	AAA	AA	AAA	AAA

Bond Rating Highest in the State: The General Fund Reserve for Balances Forward has been increased by $8.2 million over the FY 2005 adopted budget. Adequate reserves and fund balances are necessary to maintain the County's high-quality bond ratings. Moody's, Standard and Poor's, and Fitch rated the County's general obligation bonds AAA, the highest in the State. **Figure 2** provides a comparison of funding levels for selected reserves.

Figure 2

Reserve Title	FY 2004	FY 2005	FY 2006
Balances Forward Reserves	$83,139,571	$85,814,047	94,006,500
Contingency Reserves	$12,000,000	$12,000,000	15,000,000

Significant Changes in Tax Equivalent Funding: **Figure 3** shows several significant factors affecting taxes in the FY 2006 budget process.

Figure 3

Budget Factor	Fiscal Impact (in millions)
Increase in budgets of Constitutional Officers (net)	28.8
Increase in Balances Forward	16.4
Increase in Reserves	9.3
Increase in Major Revenues	18.9
Increase in BCC Dept. Budgets (net)	37.0
Increase in Capital	15.7
Increase in Non Dept'l Budgets (net)	16.4

DEFINITION OF PROGRAMS AND SERVICES

To prepare and administer the County's annual budget in accordance with Florida Statutes and policies of the Board of County Commissioners and fulfill an oversight role on behalf of County Administration and the Board of County Commissioners. In addition, this program provides general advice and assistance to County departments, members of the public, media representatives, and other units of government. Primary services include:

- preparing the County's annual operating and capital budgets;
- analyzing and processing all changes to the adopted budget;
- planning for future operating and capital requirements;
- reporting on financial trends and issues, major project status, and departmental performance measurement data;
- coordinating the County's reimbursement efforts after a disaster;
- reviewing and commenting on the fiscal impact of Board agenda items; and
- providing financial expertise, assistance, and information to the Board, Administration, departments, citizens, and media representatives.

PROGRAM OBJECTIVES FOR FY 2006

- Review, analyze, and comment on fiscal impact of Board agenda items.
- Provide timely review and analysis of all budget transfers and amendments.
- Assist the MPA Unit in evaluating County departmental performance measurement data.
- Maintain GFOA Distinguished Budget Presentation Award.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Agenda items reviewed	1,731	1,641	n/a	1,800	1,800
Budget transfers/amendments reviewed	1,570	1,678	n/a	2,000	1,600
Departments reviewed for performance measures	n/a	n/a	n/a	n/a	20

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	25			
Inter-Departmental Charges				
Other				
TOTAL	**$25**	-	-	-
APPROPRIATIONS				
Personal Services	992,853	1,155,773	1,090,801	1,129,987
Operating Expenses	43,094	97,099	81,266	128,542
Capital Outlay	8,953	7,500	12,189	-
TOTAL	**$1,044,900**	**$1,260,372**	**$1,184,256**	**$1,258,529**
STAFFING				
Positions	14	14	14	14
Full Time Equivalents (FTEs)	14.26	14.20	14.20	14.20

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Millage Rate Decrease: At the second budget public hearing the Board of County Commissioners approved a slight decrease in the countywide operating millage rate. The approved rate is 4.45 mills, down from 4.50 mills in the prior year. This is the third rate decrease since FY 2001 when the millage rate was 4.60. It was made possible by an unprecedented 17% increase in taxable property values.

Document Format Changes: The budget document has been transferred from Word Perfect to Microsoft Word to accommodate standardization and software maintenance issues. The change is also expected to facilitate placing the budget document on the web in a timely manner.

Performance Measures Update: The Budget Office has been working with the Management & Program Analysis section of OFMB to review and update the performance measures used by County departments. Therefore many of the measures reported in this document will be new measures included for the first time.

DEFINITION OF PROGRAMS AND SERVICES

To serve as the clearing house for coordinating all formal contracts in compliance with Board policies. Standardized contracts are developed to facilitate the initiation, completion, and approval process. Primary services include:

- reviewing contracts, agenda items/Requests for Proposals (RFPs)/bid documents, and Consultant Services Authorizations (CSAs);
- participating in contract negotiations by assisting with drafting and developing contracts;
- making site visits to departments to determine compliance with County policies relating to terms/conditions of contracts;
- compiling Small Business Enterprise (SBE) and Minority/Women's Business Enterprises (M/WBE) statistical data and Change Orders (CO)/Amendment reports;
- maintaining a database register for tracking, updating, and monitoring contracts;
- providing reports on a monthly basis to BCC Members and the Clerk's Office in relation to contract change activities and to the Management Team and department heads relating to contract expiration; and on a quarterly basis to contract monitors;
- drafting/reviewing countywide policies and procedures pertaining to contracts; and serving as a voting member on numerous countywide committees;
- providing staff services to the County's investment policy committee;
- serving as the presiding officer for the County's Contract Review Committee; and
- providing training to County Staff in relation to Contract Policies and Procedures.

PROGRAM OBJECTIVES FOR FY 2006

- Assist in the enhancements to the Small Business Enterprise (SBE) Program in gathering and reporting data in relation thereto.
- Perform reviews of operating departments as needed to evaluate contract procedures and verify compliance, and to recommend systemic improvements.
- Provide four Contract workshop training sessions to County employees.
- Assist in the development of and become repository of standard contracts.
- Work with Risk Management to revise Standard Insurance Requirements, as needed.
- Provide the data on the Contract Register on the Internet.
- Work with ISS to create a Contract Question Section on our website.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Agenda Items reviewed & processed	1644	+33%	n/a	1,300	1,200
Agenda Items requiring rework	34	-37%	n/a	50	40
New Contracts reviewed & processed	487	+5%	n/a	400	400
Contracts monitored	1940	+23%	n/a	1,700	1,800
CO/CSA/Amend reviewed & processed	1378	+9%	n/a	1,500	1,600
Procurement items reviewed & processed	21	-83%	n/a	50	45
Delegated contracts reviews	90	n/a	n/a	50	60

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges				
Inter-Departmental Charges				
Other				
TOTAL	-	-	-	-
APPROPRIATIONS				
Personal Services	496,951	495,148	500,654	519,850
Operating Expenses	41,307	40,023	36,654	54,501
Capital Outlay	-	-	-	-
TOTAL	**$538,258**	**$535,171**	**$537,308**	**$574,351**
STAFFING				
Positions	6	6	6	6
Full Time Equivalents (FTEs)	6.40	6.40	6.40	6.40

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Revenue Generating Contracts: During FY 2006, Contract Development and Control (CDC) will continue to work with departments to explore opportunities to enter into and develop revenue producing contracts to increase revenue to the County.

Continuation of Contract Site Visits: CDC will continue to make site visits to various County agencies as needed to review contracting procedures. Expertise of CDC, shared through site visits, assists the County in standardizing contracting procedures and documents, as well as enforcing compliance with Board policies. This program has been beneficial to County departments as evidenced by feedback and responses to CDC reports.

CDC Expands Review Role: At the direction of the County Administrator, CDC has assumed and continues a more active role in the front-end development of contracts, Request for Proposal (RFP), Invitations for Bid (IFB), and other specification documents, as well as participation on selection and negotiation committees. In addition, the Division has responsibility for reviewing contracts that are executed at the staff level. In the past, the expanded review role led to a better product being realized by the County. This expanded role will continue in FY 2006.

Countywide PPM (Policies and Procedures Manual) Review: CDC continues to serve on the Countywide Policy and Procedure Manual (PPM) Review Committee, which reviews existing Countywide PPM's and proposes new PPM's. The Committee continues to eliminate and combine older PPM's.

Continuation of Monthly Expiration Reports: In order to assist County agencies in the renewal of existing contracts in a timely manner, CDC will continue to furnish the Management Team and department heads with monthly reports at three and six month intervals for expiring contracts.

Enhancements to SBE Program: CDC will continue to assist in the enhancement and implementation of the SBE Program, including the maintenance of statistics as they relate to contract award participation levels.

DEFINITION OF PROGRAMS AND SERVICES

The Financial Management Division exists to bring cohesive direction to a collection of internal support services. Programs and Sections of the Division include the following: Fixed Assets Management, Impact Fees, Management and Program Analysis, Records Management, and Revenue Collection.

PROGRAM OBJECTIVES FOR FY 2006

- Review all *Policy and Procedure Memoranda* and ordinances administered by the division for continued relevance, necessity and construction.
- Manage the division's Internet website to ensure that it offers useful, reliable and timely content at all times, and that it supports the countywide e-business strategy and the departmental initiative to expand market share of Internet auction sales by public agencies.
- Working cooperatively with the Budget Division, direct and participate in the review of departmental performance measures to identify relevant indicators of successful performance.
- Continue the restructuring of the County's surplus assets disposal program, concentrating on the continued implementation of the Thrift Store Business Plan adopted in FY 2002. The emphasis is on expanding the Store's market share of Internet auction sales by negotiating new partnership agreements with Palm Beach area local governments, and encouraging other local governments, particularly in the urban central and south Florida regions, to list surplus vehicle assets on the Store's website for sale by Internet auction.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Average days to process:					
Independent calculations of fees	2	n/a	n/a	2	2
Impact fee refunds	6	n/a	n/a	6	6
Percent of impact fee appeals won	100%	100%	n/a	100%	100%
Impact fee compliance reviews conducted	0	3	4	4	4
Debt cases referred for outside collection:					
Liens and judgments	223	n/a	n/a	400	400
Routine debt	55,667	n/a	n/a	11,500	12,000
Dollars collected by internal efforts	$836,920	+18%	n/a	$400,000	$400,000
Records training seminars conducted	8	n/a	n/a	8	8

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	452,875	282,000	280,155	232,335
Inter-Departmental Charges				
Other	28	-	-	-
TOTAL	**$452,903**	**$282,000**	**$280,155**	**$232,335**
APPROPRIATIONS				
Personal Services	650,667	727,453	705,425	745,027
Operating Expenses	48,094	114,838	114,609	83,660
Capital Outlay	-	-	-	-
TOTAL	**$698,761**	**$842,291**	**$820,034**	**$828,687**
STAFFING				
Positions	9	8	8	8
Full Time Equivalents (FTEs)	10.20	8.70	8.70	8.70

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Review and Establishment of Performance Measures: In FY 2003, at the direction of the County Administrator and OFMB Director, the Financial Management Division, working jointly with the Budget Division, began a multi-year initiative to identify a small number of truly relevant indicators of successful performance among County departments and agencies, such as customer service, financial accountability, internal work efficiencies, and employee learning and growth. Phase 2 of the "Harnessing Organizational Performance" program is scheduled to conclude in FY 2006, and Phase 3 can get underway.

Continued Implementation of the Thrift Store Business Plan: This comprehensive document provides for improved internal controls, a more ambitious marketing plan, better integration with the countywide financial accounting and asset inventory systems, and other operational and technological enhancements to the program. Of particular importance in FY 2006 is the expected implementation of the planned software upgrade to web-enable computerized bidding on vehicles and equipment.

Impact Fee Program: FY 2006 is an "off" year in the Impact Fee program's responsibility for conducting regular biennial fee methodology reviews. In FY 2006, the Impact Fee Office staff will conduct municipal fee collection compliance reviews. The intent is that these operational reviews be completed for all municipalities which collect material amounts of County impact fees on a 4-year cycle, averaging approximately 4 reviews per year.

Revenue Collection Program: During FY 2004, this program underwent a significant realignment of its historical responsibilities, the result of the implementation of Revision 7 to Article V of the State Constitution. The precise effects are still unsettled, but it is known that effective July 1, 2004, collection of all court-related judgments were transferred from OFMB to the Clerk of the Court. This had workload implications; what is not presently clear is whether those impacts will all be felt immediately or only over time.

DEFINITION OF PROGRAMS AND SERVICES

To establish procedures and monitor the record keeping and disposal of personal property owned by the County. In that capacity, the Fixed Assets Management Office annually tracks some 48,000 inventoriable items valued in excess of $548 million and disposes of thousands of pieces of tangible property which are declared surplus each year. The Fixed Assets Management Office (FAMO) operates the County Thrift Store as a retail sales outlet for the disposal of surplus property owned by the County and eight other local government partner agencies – Palm Beach County School District, Sheriff's Office, Solid Waste Authority, and the municipalities of Boca Raton, Boynton Beach, Jupiter, Palm Beach, and West Palm Beach.

PROGRAM OBJECTIVES FOR FY 2006

- Working cooperatively with the Facilities Development & Operations Department, continue the development of a future building plan for the surplus disposal warehouse and Thrift Store following its planned demolition as part of the airport expansion project.
- Negotiate the renewal of interlocal agreements with partner agencies around the county for use of the Thrift Store for surplus property disposal. Seek new partner agencies with municipalities in the county, and agencies in urban central and south Florida to list surplus assets on the Thrift Store website for Internet auction sale.
- Complete the development and implementation of Phase II enhancements of the FABS software program under development in FY 2005. These program modifications are intended to web-enable the Thrift Store's electronic bidding capabilities to extend them to Internet bidders.
- Coordinate with ISS and Finance Departments the automation of the Construction Work-in-Progress reconciliation reporting.
- Conduct targeted field reviews with 3 large departments to improve internal inventory management and tracking procedures.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Revenue from surplus asset sales	$2,146,004	+186%	$1,600,298	$1,593,000	$2,200,000
Value of redistributed surplus assets	$1,229,375	+49%	$591,700	$500,000	$600,000
Return-on-investment from bid items	21.2%	+9%	20%	20%	20.5%

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges				
Inter-Departmental Charges				
Other	282,864	230,000	230,000	340,000
TOTAL	**$282,864**	**$230,000**	**$230,000**	**$340,000**
APPROPRIATIONS				
Personal Services	562,413	629,346	609,441	672,796
Operating Expenses	289,223	292,703	253,454	318,734
Capital Outlay	4,879	8,500	8,500	31,250
TOTAL	**$856,515**	**$930,549**	**$871,395**	**$1,022,780**
STAFFING				
Positions	9	11	11	11
Full Time Equivalents (FTEs)	9.50	11.50	11.50	11.50

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Automation and E-business Enhancements: In FY 2005 several initiatives were begun which carry over into FY 2006 for completion or full implementation. In each case, these initiatives are designed to expand and improve the use of contemporary automation technologies in areas of inventory management, financial reporting, internal control, and productivity. In some cases, these efforts also target the capabilities for marketing surplus assets to improve the internal rate of return for the Thrift Store. Specifically:

- Continue the implementation of the Business Plan adopted in FY 2002 for the County Thrift Store (and surplus assets disposal program, in general);
- Working cooperatively with the ISS Department, implement Phase II software enhancements to permit Internet bidding of Thrift Store auction merchandise;
- Continue the maintenance and enhancement of the Internet website of the Thrift Store, particularly to capitalize on the web-enabled functionality of on-line bidding expected to become operational at the end of Quarter 1 FY 2006.

DEFINITION OF PROGRAMS AND SERVICES

To serve as an internal consultancy and management advisory service that assists County departments in the development of strategic issues and organizational solutions. This Section has the experience and expertise to conduct strategic planning, impact analyses, organization and management reviews, and resource utilization studies. It is also called on by the Board of County Commissioners and Administration to undertake special projects of an operational or management nature. Primary services include:

- promote organization effectiveness by equipping departments with contemporary management practices and technology solutions;
- assist in the development of department-wide strategies and plans in support of the County's strategic objectives;
- assist in establishing and tracking suitable performance standards in the workplace;
- help determine best practices and benchmarks for service delivery;
- help develop business cases in support of alternative service delivery options; and
- assist departments in improving leadership skills, particularly at the middle management level.

PROGRAM OBJECTIVES FOR FY 2006

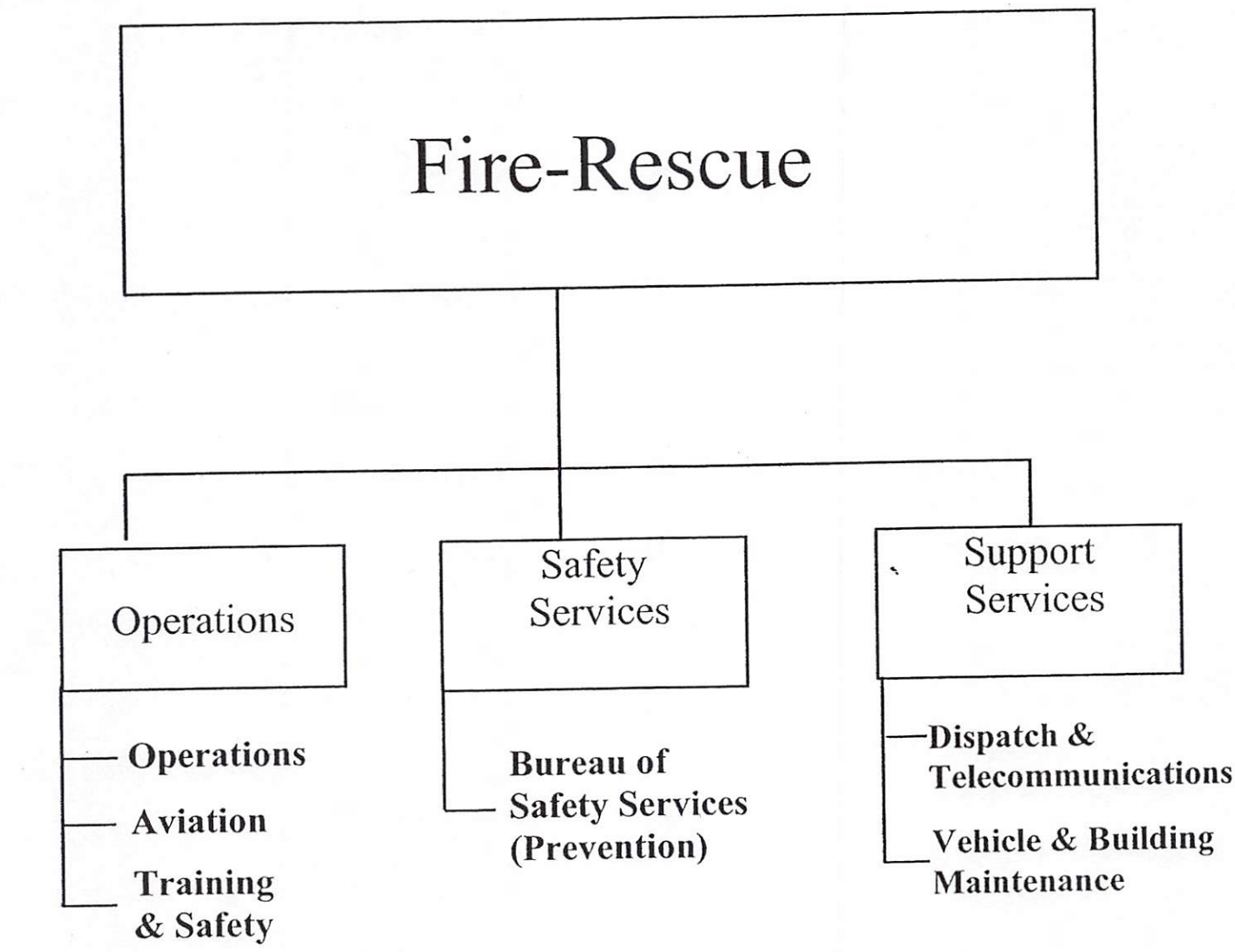
- Complete all management studies and major special projects on time, unless the scope is expanded at the request of the client department or agency.
- Working cooperatively with the Budget Division and County departments, complete Phase 2 and begin Phase 3 of "Harnessing Organizational Performance," the multi-year comprehensive review of performance measures in use by County departments.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Management studies/major project completed	5	n/a	n/a	25	3
PPMs developed/rewritten	3	n/a	3	4	4
Departments reviewed for performance measures	8	n/a	n/a	20	20

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges				
Inter-Departmental Charges				
Other				
TOTAL	-	-	-	-
APPROPRIATIONS				
Personal Services	261,070	268,534	272,827	283,161
Operating Expenses	7,260	12,361	12,350	20,000
Capital Outlay	-	-	-	-
TOTAL	**$268,330**	**$280,895**	**$285,177**	**$303,161**
STAFFING				
Positions	3	3	3	3
Full Time Equivalents (FTEs)	3.30	3.30	3.30	3.30

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Review and Establishment of Performance Measures: At the direction of the County Administrator and OFMB Director, the Management and Program Analysis (MPA) Section initiated long-term review of performance measures in use by County departments. Jointly with the Budget Division, MPA will seek to identify a small number of truly relevant indicators of success, such as customer service, financial accountability, internal work efficiencies, and employee learning and growth. In FY 2004, the initiative moved into the departments in Phase I, an evaluation of the current performance measures in use throughout the County. Phase I was designed to help eliminate the collection and reporting of measures which have little connection with departments' missions or objectives. In FY 2005, Phase II is intended to begin the development of new, more relevant performance indicators, along with benchmarks based upon nationwide best management practices. Working cooperatively with department managers, MPA will assist departments in adapting the updated performance indicators to their own contexts. This work will extend into FY 2006, when the final phase of the multi-year project to redesign the countywide performance measurement program is scheduled to commence, for completion at the end of that year.



1,298 Positions

MISSION

To protect life and property against injury and fire through education and code compliance. To respond to medical emergencies, fire and hazardous materials incidents.

SUMMARY OF SERVICES/FACILITIES

Palm Beach County Fire-Rescue was created by County Ordinance in 1984 to provide fire, emergency medical services, advanced life support, and transport services to the unincorporated area of the County as well as several municipalities. The Department is primarily funded through three Municipal Service Taxing Units (MSTUs). The coastal area and the Glades area MSTUs are funded through ad valorem taxes and the Jupiter MSTU is funded through a contractual agreement. The Coastal MSTU and cities served cover 571 square miles with a population of approximately 711,670. The Department is organizationally divided into four major Divisions: Operations; Safety Services; Support Services; and Administrative Services. The primary programs are:

1) Operations;
2) Aviation;
3) Bureau of Safety Services (Prevention);
4) Dispatch and Telecommunications;
5) Training and Safety; and
6) Vehicle and Building Maintenance.

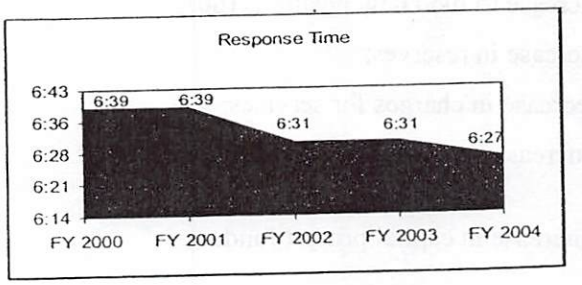
TRENDS AND ISSUES

Two New Stations to Improve Response Time: In FY 2006, a new fire station serving east Wellington (near Lyons and Pearson Roads) and one serving the western Lantana area (at Hypoluxo and Lyons) will open. These stations are in new growth areas and are funded using impact fees. Each station will open with three personnel assigned each day and provide both fire suppression and Advanced Life Support medical services to the surrounding area. Constructing these two facilities is expected to vastly improve response times in the fast-growing western suburban area. **Figure 1** shows the average response time for the past five years.

45 New Positions Budgeted for Station Enhancements: As part of the Department's continued commitment to improving the quality of services to County residents, 45 new positions are being requested in the FY 2006 budget. These positions will provide staffing for the two new facilities described above. One Operational Supervisor per shift, as well as additional Paramedics to continue our 5-year plan to increase the percentage of paramedics in the Department and number of ALS units in service. The Department's emergency workload has increased an average of 6% per year and these positions are necessary to keep up with the additional emergency workload.

Accreditation Process Establishes Areas to Improve: The Department sought to become accredited from the Commission on Fire Accreditation International in FY 2005. A Peer Assessment Team conducted a site visit to review the organization's operations and processes. A report has been submitted to the Commission outlining areas where more emphasis could be placed or where alternative approaches might generate more positive results. These suggestions will be reviewed by management and incorporated into the Department's long-range goals and objectives for the coming years.

Figure 1



FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Ad Valorem Taxes	120,743,720	145,201,040	139,363,672	171,612,390
User Fees/Charges	25,159,869	30,282,961	28,523,445	25,308,828
Grants	233,988	142,100	2,261,291	168,612
Other	48,433,221	19,416,988	33,657,186	27,922,284
Interfund Transfers	570,480	2,589,999	2,533,236	8,957,327
TOTAL	**$195,141,278**	**$197,633,088**	**$206,338,830**	**$233,969,441**
APPROPRIATIONS				
Personal Services	120,787,954	141,400,311	139,742,471	157,603,446
Operating Expenses	20,122,269	23,663,966	22,459,725	27,385,341
Capital Outlay	3,524,499	4,876,551	4,649,957	7,053,062
Debt Service	250,000	250,000	250,000	250,000
Reserves	0	23474,425	0	27,551,668
Interfund Transfers	8,165,856	3,967,835	3,967,835	14,125,924
TOTAL	**$152,850,578**	**$197,633,088**	**$171,069,988**	**$233,969,441**
STAFFING				
Positions	1,172	1,239	1,238	1,298
Full Time Equivalents (FTEs)	1,172.00	1,239.00	1,238.00	1,298.00

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Millage rate	3.0500	10%	n/a	3.1990	3.1890
Population served	653,104	16%	n/a	691,529	700,000
Average response time (min./sec.)	6:27	(4%)	7:30	6:30	6:25

Significant Changes from Prior Year

Major Impact on Budget: Several factors have contributed to the increase from last year's budget. The main MSTU budget includes a $24.5 million increase in ad valorem taxes. The primary causes for this increase are as follows:

$11.4 million increase in base personnel costs;

$4.8 million increase to fund new positions (60);

$2.8 million increase in reserves;

$0.3 million decrease in charges for services;

$5.8 million increase in operating & operating capital expenses;

$10.2 million increase in capital project funding;

$4.4 million decrease from other municipalities; and

$1.9 million decrease in Other Revenues.

These increases in ad valorem tax requirements were offset by the following:

$8.8 million increase in beginning fund balances;

$1.9 million increase in Jupiter MSTU funding; and

$6.4 million transfer from General Fund for dispatch function.

DEFINITION OF PROGRAMS AND SERVICES

The Operations Division is responsible for the actual response to and mitigation of a wide variety of fire and medical emergencies. Primary services include:

- respond to fire and medical emergencies, conduct suppression activity and/or provide pre-hospital care;
- respond to hazardous materials incidents, contain contaminants, and mitigate exposure;
- provide affected citizens with emotional support and assistance accessing social services;
- conduct pre-fire planning on all major target hazards; and
- conduct multi-family residential inspections.

PROGRAM OBJECTIVES FOR FY 2006

- Reduce the average turnout time by 5% (from 1:07 to 1:04)
- Increase the percent of Paramedics to Total Operational Personnel from 67% to 69%.
- Maintain availability of first due units at 90%.
- Increase availability of Community Assistance Team unit from 24 to 56 hours per week.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Average turnout time (min./sec.)	1:07	(7%)	1:00	1:07	1:04
Percentage of paramedics to total operations personnel	67.8%	n/a	n/a	67%	69%
Percentage availability of first due units	93.3%	n/a	90%	90%	90%
Availability of CAT unit per week (hrs)	n/a	n/a	n/a	24	56
Fire responses	24,835	25%	n/a	25,425	26,000
Medical responses	72,691	34%	n/a	71,750	72,500
Average daily staffing	210.60	35%	n/a	216	220

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Ad Valorem Taxes	108,555,252	131,587,901	125,518,071	153,781,146
User Fees/Charges	16,736,468	20,917,981	19,272,690	16,508,728
Grants	220,628	130,846	2,026,465	158,271
Other	41,949,995	16,704,090	29,011,403	24,893,797
Interfund Transfers	0	1,977,902	1,970,324	7,664,681
TOTAL	**$167,462,343**	**$171,318,720**	**$177,798,953**	**$203,006,623**
APPROPRIATIONS				
Personal Services	103,719,009	121,477,111	120,934,198	135,997,955
Operating Expenses	14,808,686	17,396,607	16,486,639	19,323,787
Capital Outlay	2,523,015	4,323,586	3,755,691	5,179,937
Debt Service	250,000	250,000	250,000	250,000
Reserves	0	23,242,998	0	27,182,366
Interfund Transfers	8,165,856	3,967,835	3,967,835	14,125,924
TOTAL	**$129,466,566**	**$170,658,137**	**$145,394,363**	**$202,059,969**
STAFFING				
Positions	979	1,046	1,045	1,091
Full Time Equivalents (FTEs)	979.27	1,046.48	1,045.48	1,091.21

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Average Turnout Time: Turnout time measures the reaction time from the dispatching of an emergency call until all units are enroute. Efforts to reduce turnout times have been responsible for a downward trend that began in FY 2002. By continuing the emphasis on the importance of turnout time along with the implementation of practical recommendations developed by our crews, we anticipate a further reduction in turnout time. Reducing turnout time contributes to a reduction in overall response times.

Community Assistance Team: In FY 2005 Fire Rescue established the Community Assistance Team (CAT) program. This program provides volunteer-based responses to provide emotional support to victims and their families affected by significant emergencies. The two (2) units also respond to situations that require social service intervention, serving as the link to agencies such as 211 and the Red Cross. Palm Beach Atlantic University has emerged as a strong supporter of the program.

Quick Access Surveys: Quick Access surveys are the pre-incident planning documents used to identify building characteristics, water supplies, fire protection systems and hazards of a given target structure. Fire Rescue is evaluating software to allow conversion from the current manual document to a computer-based version to improve the accuracy of this information. It will also allow for simplified data entry revisions, automatic transfer of floor plans from PZ&B and allow for the remote access of electronic records from mobile data terminals being installed in supervisory field units.

Fire Reporting: The quality of fire-related reports has a direct impact on many aspects of our Operations. A quality assurance process has been established to ensure a critical review of structure fire reports. Such reviews will help to ensure reports are completed properly and identify training priorities for report writers.

DEFINITION OF PROGRAMS AND SERVICES

To respond timely and efficiently to aircraft-related emergencies. Primary services include:

- respond to aviation-related fire and medical emergencies within and around Palm Beach International Airport;
- provide for new and recurrent specialized Aircraft Rescue Fire Fighting (ARFF) training to battalion personnel along with Fire and EMS training; and
- perform regular fuel truck and fuel farm fire inspections to all fueling operations located within Palm Beach International Airport, Lantana Airpark, North County Airport, and Pahokee Airport.

PROGRAM OBJECTIVES FOR FY 2006

- Maintain a response time of three minutes or less for FAA mandated drills.
- All required personnel will complete a minimum of 10 aircraft familiarizations.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Fire calls	951	(7%)	n/a	1008	1100
Rescue calls	549	7%	n/a	504	600
Number of aircraft familiarizations completed by required personnel	11	n/a	n/a	10	10

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Ad Valorem Taxes				
User Fees/Charges	5,344,367	5,987,233	5,737,233	5,737,233
Grants	2,880			
Other	1,154,566	646,521	1,101,742	966,687
Interfund Transfers				
TOTAL	**$6,501,813**	**$6,633,754**	**$6,838,975**	**$6,703,920**
APPROPRIATIONS				
Personal Services	4,057,712	5,009,824	4,539,227	4,985,698
Operating Expenses	1,108,294	1,328,503	1,311,413	1,284,920
Capital Outlay				
Debt Service				
Reserves		231,427		369,302
Interfund Transfers				
TOTAL	**$5,166,006**	**$6,569,754**	**$5,850,640**	**$6,639,920**
STAFFING				
Positions	36	36	36	36
Full Time Equivalents (FTEs)	36.00	36.00	36.00	36.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Construction at PBIA: FY 2006 will bring with it new challenges as we await the completion of the multiple construction projects underway at Palm Beach International Airport. Passenger counts are expected to rise over the next few years. The flyover is completed and has not yet had a significant impact on services.

Replacement of Old 2,400 Gallon Aerial: Specifications will be written and bids will go out for the replacement of the present 2,400 gallon 6x6 aerial ARFF apparatus. This vehicle will be 18 years old in FY 2006 and its aerial capabilities are needed for extended reach for large-body air-carrier aircraft. The replacement of this apparatus has been delayed due to budget constraints.

FAA Mandated Drills/Inspections: Recurrent training mandated by the FAA will continue to be maintained for all personnel as well as completion of monthly inspections at all fuel farm facilities at PBIA. In addition, all fuel trucks and fuel facilities at Lantana Airpark, North County Airport, and Pahokee Airport will be inspected every 90 days.

Position Reclassification: FY 2006 should bring the reclassification of one officer position on each shift to Operational Captain. This will improve operational effectiveness and will better define command structure placing one person directly responsible for the shift and all training, scheduling and personnel issues.

DEFINITION OF PROGRAMS AND SERVICES

To reduce fire and life loss through education and the formulation and enforcement of the Palm Beach County Fire Code. Primary services include:

- develop and implement efficient and effective fire and life safety education for the residents and visitors of Palm Beach County;
- conduct periodic fire inspections of commercial buildings and buildings under construction to assure fire code compliance and life safety;
- review building plans to insure compliance with the fire code;
- investigate the cause, origin, and circumstance of fires; and
- provide a drowning prevention program to centralize drowning related incident data and decrease drowning related incidents in Palm Beach County

PROGRAM OBJECTIVES FOR FY 2006

- Achieve an annual inspection completion rate of 94%.
- Review 94% of all plans submitted for fire review within four working days.
- Reduce the Department's percentage of false alarm calls to 7.1% of total calls.
- Achieve an average 15% improvement reported on pre/post tests for Community Education programs delivered.
- Maintain an Arson investigation clearance rate of 45%.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Annual inspection completion rate	94%	n/a	n/a	96%	94%
Percentage of plans reviewed within four work days	76%	(21%)	n/a	94%	94%
Percentage of false alarms to total call volume	7%	(13%)	n/a	7.3%	7.1%
Percentage improvement in pre/post tests	18%	n/a	n/a	7%	15%
Arson investigation clearance rate	40.5%	n/a	n/a	45%	45%
Inspections	18,630	64%	n/a	16,000	19,100

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Ad Valorem Taxes	2,778,839	3,121,495	3,156,103	3,551,351
User Fees/Charges	1,844,245	1,891,262	1,935,048	1,804,118
Grants	4,252	4,219	55,460	4,251
Other	993,345	287,560	646,906	449,870
Interfund Transfers	50,000	100,927	103,791	242,335
TOTAL	**$5,670,681**	**$5,405,463**	**$5,897,308**	**$6,051,925**
APPROPRIATIONS				
Personal Services	4,372,770	4,725,985	4,751,301	5,368,333
Operating Expenses	623,231	845,625	716,072	883,384
Capital Outlay	34		2,321	1,494
Debt Service				
Reserves				
Interfund Transfers				
TOTAL	**$4,996,035**	**$5,571,610**	**$5,469,694**	**$6,253,211**
STAFFING				
Positions	44	44	46	47
Full Time Equivalents (FTEs)	44.05	44.99	46.03	47.04

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Existing Inspections: Existing Inspection Districts will continue to be evaluated in FY 2006 to determine the impact of annexation and continued growth. We will also be evaluating the possibility of new revenue growth from public school inspections. For FY 2005, public school inspections were non-revenue generating.

False Alarms: Relationships between property owners and their alarm companies are improving. Combined with advanced technology, these relationships have led to a reduction in false alarm activations. Properties will continue to be notified in FY 2006 of activations. This notification will assist to keep systems functioning properly and aid in reduction of false alarms.

Community Education: The increasing school population in the western communities has challenged staff and led to the revision of the delivery of educational programs. Our goal is to continue to streamline and improve the relationship between Community Education and Operations personnel by using automated program guides to track Person Contact Hours (PCH's).

Pre/Post tests are ongoing for the Risk Watch and Juvenile Firesetter Intervention Program (JFIP). The goal for improvement in overall pre/post test results is being increased from 7% in FY 2005 to 15% in FY 2006. However, the JFIP results are expected to yield an 18% improvement while the Risk Watch program is expected to result in a 7% improvement.

Drowning Prevention: The Drowning Prevention Coalition (DPC) will pilot a "Schools and Pools" program in FY 2006. The DPC will also continue to improve and grow the "Learn to Swim" program in the western communities and under-served municipalities requiring additional resources. The DPC is currently staffed by 1.2 persons with a limited budget. The future direction of this program and our ability to achieve these new goals will depend on funding and human resource constraints.

DEFINITION OF PROGRAMS AND SERVICES

To provide twenty-four hour emergency dispatching services for the 9-1-1 communications center. Emergency fire and rescue units are dispatched from the Communications Center for the unincorporated areas of the County, twelve cities who receive primary fire service from the County, and for Pahokee and Palm Beach Gardens. Primary services include:

- dispatch emergency requests for fire, rescue, and emergency service;
- dispatch private ambulance units for emergency services; and
- notify the public and news media of pertinent information regarding emergency incidents.

PROGRAM OBJECTIVES FOR FY 2006

- Maintain a dispatch handling time for emergency and priority-one calls within 1:10 for 90% of calls.
- 85% of Communications Center personnel will attain 25 continuing education units (CEUs)
- Assure all Communications Center personnel maintain a quarterly EMD review score of 85% or above.
- Maintain a maximum number of electronic equipment failures of 40.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Percentage of emergency & priority 1 calls handled within 1:10	81%	n/a	n/a	90%	90%
Percentage of personnel attaining 25 CEUs	90%	n/a	n/a	80%	85%
Percentage of personnel maintaining EMD xcores of 85%+	95%	n/a	n/a	100%	100%
Number of equipment failures	n/a	n/a	n/a	40	40
Communication work orders	470	(82%)	n/a	475	600
Fire Rescue calls	108,702	33%	n/a	105,000	107,000
Ambulance calls	87,667	14%	n/a	90,000	95,000

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Ad Valorem Taxes	3,634,717	4,769,198	4,872,609	7,947,522
User Fees/Charges	476,970	675,713	719,518	700,561
Grants	343	334	79,463	585
Other	2,251,641	1,313,250	1,830,789	873,632
Interfund Transfers	423,514	342,809	359,981	707,360
TOTAL	**$6,787,185**	**$7,101,304**	**$7,862,360**	**$10,229,660**
APPROPRIATIONS				
Personal Services	4,243,584	5,081,828	4,804,873	5,874,142
Operating Expenses	1,156,843	1,768,869	1,551,350	3,138,165
Capital Outlay	504,321	504,455	845,955	1,667,809
Debt Service				
Reserves				
Interfund Transfers				
TOTAL	**$5,904,748**	**$7,355,152**	**$7,202,178**	**$10,680,116**
STAFFING				
Positions	61	60	60	70
Full Time Equivalents (FTEs)	60.43	60.36	60.36	69.54

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Proactive Maintenance Program: There is a need to reduce essential apparatus downtime due to failure of the vehicle's radio, AVL, and siren. This was expected to be accomplished in FY 2005 by the implementation of a proactive maintenance program. However, one technician remains on extended leave challenging the PM program over the past 21 months by a shortage of manpower and an increase in the number of work orders being submitted.

APCO EMD System: All personnel will be recertified in the APCO Emergency Medical Dispatch System. This program will continue to offer training at a fraction of the former training costs.

DEFINITION OF PROGRAMS AND SERVICES

To provide training, education and safety programs to all Fire-Rescue personnel, as well as other agencies, in order to support and enhance the delivery of emergency services. Primary services include:

- provide training and evaluation in areas including emergency medical services and firefighting;
- conduct training in specialized areas such as hazardous materials, rope rescue, dive rescue, and Trauma Hawk;
- create video production and broadcasting in support of training programs and public education;
- administer infectious/hazardous materials exposure control programs; and
- coordinate employee health and safety programs.

PROGRAM OBJECTIVES FOR FY 2006

- Provide a delivery method for two Continuing Education Units (CEU) per month per employee via a station based program.
- Provide a minimum of 2,000 hours of position-specific training for specialized assignments within Fire-Rescue Operations personnel.
- Develop and deliver a training program to ensure all operations personnel participate in 2 multi-company drills per year.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Number of CEU's delivered per employee via station based program	20	n/a	n/a	24	24
Number of hours of position-specific training	2288	n/a	n/a	1000	2000
Percentage of personnel completing two multi-company drills	60%	n/a	n/a	100%	100%

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Ad Valorem Taxes	1,907,412	2,343,331	2,145,101	2,440,218
User Fees/Charges	250,302	332,010	316,758	215,101
Grants	3,900	5,014	38,703	3,899
Other	695,502	201,079	396,643	287,167
Interfund Transfers	96,966	113,231	36,560	132,158
TOTAL	**$2,954,082**	**$2,994,665**	**$2,933,765**	**$3,078,543**
APPROPRIATIONS				
Personal Services	1,542,423	1,867,061	1,618,408	1,812,798
Operating Expenses	841,152	1,207,522	982,430	1,327,700
Capital Outlay	107,426	44,810	42,290	76,355
Debt Service				
Reserves				
Interfund Transfers				
TOTAL	**$2,491,001**	**$3,119,393**	**$2,643,128**	**$3,216,853**
STAFFING				
Positions	15	15	13	14
Full Time Equivalents (FTEs)	15.37	15.34	13.30	14.32

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Station-Based Training Program: The Department has recently implemented Intranet-based training to increase efficiency and provide high-quality training for on-duty personnel while they are still in service and available to respond to emergencies. This method of continuing education provides for flexibility and convenience within the fire station setting while maintaining a high-degree of technical content. The Training and Safety Division will provide the availability for each employee to obtain a minimum of 24 CEUs per year.

Performance-Based Training: The Training & Safety Division will ensure that each Operational employee is trained commensurate to duty. A minimum of 2,000 hours of position-specific training for specialized assignments will be required to meet this standard. Training will include the provision of didactic training and performance-based training. Acceptable written grades and skill standards will be identified and enforced. Personnel not meeting acceptable standards will be provided with remedial training.

Multi-Company Drills: The Training & Safety Division will schedule sufficient multi-company drills to allow each Operational employee to attend two sessions per year. Drills will cover subjects previously offered and provide an acceptable method to evaluate the level of comprehension and application by Operations personnel. Structures acquired for training purposes can be utilized for roof ventilation, search and rescue, and smoke drills. Long-term plans include the design and construction of a new 40-acre training facility scheduled for completion in winter 2006.

DEFINITION OF PROGRAMS AND SERVICES

To ensure that all vehicles, apparatus and facilities remain in top operational condition. Primary services include:

- repair apparatus as breakdowns occur;
- provide routine preventive maintenance on all emergency vehicles;
- maintain and repair all Fire-Rescue stations;
- maintain all vendor contracts and ensure work is completed in a timely and cost efficient manner; and
- coordinate with other County departments for the renovation and construction of Fire-Rescue facilities.

PROGRAM OBJECTIVES FOR FY 2006

- Complete an average of 1 preventative maintenance inspection per month for each Fire-Rescue station 90% of the time.
- Complete 100% of required fleet preventative maintenance inspections/service on emergency apparatus.
- Maintain a ratio of 90% on scheduled fleet repairs vs. all repair fleet repairs.
- Maintain the average number of response-ready reserve apparatus utilized per day as follows:
  - A. Average of 7 reserve engines per day.
  - B. Average of 9 reserve rescues per day.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Percentage of stations with 1 monthly inspection	n/a	n/a	n/a	90%	90%
Percentage of required fleet preventative maintenance inspections/service completed	96%	n/a	n/a	100%	100%
Percentage of scheduled vs. all fleet repairs	94%	n/a	n/a	90%	90%
Average number of reserve engines daily	7	n/a	n/a	7	7
Average number of reserve rescues daily	9	n/a	n/a	9	9
Building maintenance total work orders	1,614	28%	n/a	2,010	1,000
Preventative work orders	930	247%	n/a	432	2,500

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Ad Valorem Taxes	3,867,500	3,379,115	3,671,788	3,892,153
User Fees/Charges	507,517	478,762	542,198	343,087
Grants	1,985	1,687	61,200	1,606
Other	1,388,172	264,488	669,703	451,131
Interfund Transfers	0	55,130	62,580	210,793
TOTAL	**$5,765,174**	**$4,179,182**	**$5,007,469**	**$4,898,770**
APPROPRIATIONS				
Personal Services	2,852,456	3,238,502	3,094,464	3,564,520
Operating Expenses	1,584,063	1,116,840	1,411,821	1,427,385
Capital Outlay	389,703	3,700	3,700	127,467
Debt Service				
Reserves				
Interfund Transfers				
TOTAL	**$4,826,222**	**$4,359,042**	**$4,509,985**	**$5,119,372**
STAFFING				
Positions	37	37	37	40
Full Time Equivalents (FTEs)	36.88	36.83	36.83	39.89

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Building Maintenance: The Facilities Section is responsible for the on-going maintenance and repair of Fire-Rescue's forty stations, support services and administrative facilities. Through the use of a preventative maintenance program, the facilities section assures that Fire-Rescue's facilities are in the highest state of operational readiness. Through a multi-year funding program, the Facilities Section works to assure that all Fire-Rescue facilities comply with the latest in structural and life safety building code requirements.

Apparatus Maintenance: Emphasis has been placed on the maintenance of "first-line" emergency apparatus and command vehicles. The implementation of a complete preventative maintenance program for emergency apparatus has reduced the number of unscheduled repairs necessary to less than 10% of the overall apparatus technician workload. Additionally, this has assured the emergency fleet is available for emergency responses through the pre-scheduling of necessary maintenance and repairs and use of reserve apparatus. Throughout FY 2004 the established reserve fleet of emergency vehicles was sufficient to allow for required maintenance without having to remove front-line apparatus from available status.

Warehousing and Supply: In recent years, all warehousing functions were combined with the existing fleet maintenance parts supply to provide for one warehousing/supply inventory tracking system. Further enhancements were made to assure for an ongoing audit of Fire Rescue's warehousing/supply functions and provide for an automated inventory tracking process will be implemented in FY 2006.

Housing & Community Development

- Commission on Affordable Housing
- Community Development Block Grant
- Emergency Shelter Grants
- HOME Investment Partnership
- American Dream Downpayment Initiative

44 Positions

MISSION

To revitalize deteriorating urban and rural communities through the provision of decent housing and a suitable living environment for those persons of very low, low, and moderate income, and promote economic development.

SUMMARY OF SERVICES/FACILITIES

The Department of Housing and Community Development (HCD), through its Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME) and American Dream Down payment Initiative (ADDI), address the most important needs of the very low, low, and moderate income population in 28 municipalities and the unincorporated area of Palm Beach County that comprise the Palm Beach County Urban County Jurisdiction. Services provided include: public services, coordination of capital improvements, housing rehabilitation, replacement housing; new construction, demolition of substandard structures, development of affordable housing units, down payment, second mortgage and rehabilitation assistance to first-time homebuyers, and economic development activities, primarily in HCD target areas. The Commission on Affordable Housing (CAH) and the Emergency Shelter Grants Program (ESGP) address the needs of very low, low, and moderate income population countywide. They provide conditional grants to pay impact fees, down payments, closing costs, mortgage buy downs associated with home acquisitions, delinquent mortgage payments and associated fees, refinancing charges associated with curing residential foreclosures, low interest loans for home rehabilitation or replacement, low interest loans to developers of affordable single and multi-family housing units to pay impact fees, engineering fees, utility connection fees, homeless assistance, and homeless prevention activities.

TRENDS AND ISSUES

Urban County Participation: Municipalities join the County's application for CDBG and HOME funding through Inter-local Cooperation Agreements, thereby contributing to the level of federal funding that the County is entitled to receive. HCD was successful in renewing the Inter-local Cooperation Agreements with 28 municipalities to continue their participation with the County as an Urban County jurisdiction in its applications to HUD for the FY 2006-2008 cycle.

Five-Year Consolidated Plan: HCD staff completed the Draft Five-Year Consolidated Plan for FYs 2005-2010, in June, 2005. The Plan, which is required by federal regulation; identifies the housing and community development needs of low-income households, the homeless, and special needs populations and sets goals and objectives for the five-year period. HCD will allocate CDBG, HOME, ESGP, and SHIP funds in accordance with these goals and objectives and will provide certifications of consistency to projects that help in attaining these goals.

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	24,073,338	33,305,997	11,352,722	41,240,463
Other	19,240,986	19,445,433	26,274,486	25,736,609
TOTAL	**$43,314,324**	**$52,751,430**	**$37,627,208**	**$66,977,072**
APPROPRIATIONS				
Personal Services	2,288,644	2,612,069	2,470,264	2,605,819
Operating Expenses	2,181,770	5,939,138	1,401,898	6,511,737
Capital Outlay	33,378	26,500	17,600	43,100
Grants and Aids	14,885,750	33,040,175	11,026,354	42,183,072
Debt Service	-	0	135,083	516,329
Transfers	149,548	0	180,790	244,068
Reserves	-	11,133,548	-	14,872,947
TOTAL	**$19,539,090**	**$52,751,430**	**$15,231,989**	**$66,977,072**
STAFFING				
Positions	42	44	44	44
Full Time Equivalents (FTEs)	42.00	44.00	44.00	44.00

SIGNIFICANT CHANGES FROM PRIOR YEAR

Rate of Expenditure: Two significant budgetary issues to be closely monitored involve expenditure levels and service delivery. First, HUD is more actively exercising its ability to withhold future grant funds when current funds are not expended on a timely basis. Therefore, staff has given priority to projects which can be started quickly and can utilize funding in a timely manner. Second, CDBG regulations cap the amount of funds that may be spent on planning and administration at 20%. HCD will monitor its expenditures closely to avoid exceeding this limit.

Changing Picture in Federal/State Funding: The County experienced a decrease of 6.5% from FY 2004-05 to FY 2005-06 in allocations for the federally-funded programs administered by HCD. This decrease of $784,885 is comprised of reductions of funding for: CDBG $405,377 (4.7%); HOME $375,161(11.4%); and ESGP $4,347 (1.4%). Funding levels are based on program priorities negotiated between Congress and the President. The increasing number of Entitlement Cities and Urban Counties across the country could lower the County's federal allocation in the future unless funding levels increase.

The delivery of revenues for the CAH is difficult to estimate because the State issues a projected entitlement a quarterly basis from the revenues collected through the issuance of documentary stamps. The State projects CAH funding in constant projections for three-year periods. The CAH's funding projection for 2006 and 2007 is $6,842,196 per year.

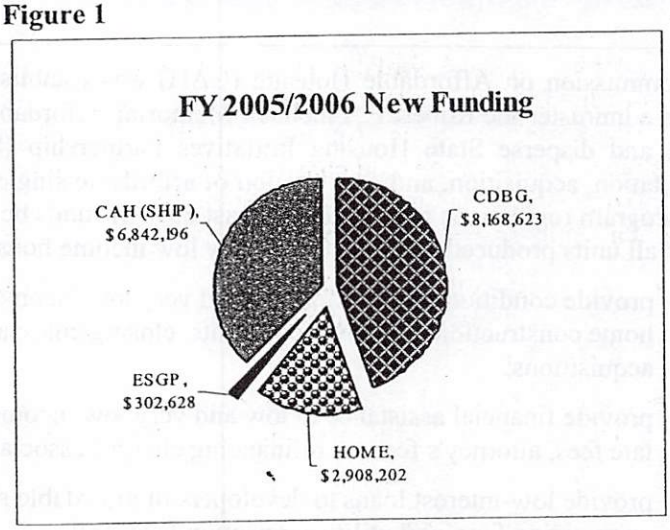
Economic Development: The County will set aside 10% of its FY 2005-06 CDBG allocation ($786,862) and an additional of $50,000 as a Loan Loss Reserve. Funds will be awarded through a separate application process and priority will be given to projects that maximize impact and ensure project success.

Palm Beach County Micro-Enterprise Business Loan Fund Program: Palm Beach County entered into a contract with the Business Loan Fund of the Palm Beaches, Inc. in FY 2003-04 to administer Community Development Block Grant (CDBG) funds allocated to the Micro-enterprise loan program. The micro-enterprise loan program provides financial assistance to businesses with five or fewer employees, one or more of whom must be the owner. The financial assistance can be utilized to undertake start-up, expansion, or fund other costs associated with the operating aspect of the micro-enterprise business.

During 2004, the Business Loan Fund of the Palm Beaches expended $322,704 in loans; and $35,856 in administrative costs for salaries. Unexpended loan allocations of $96,752, combined with FY 2004-05 allocations will make $506,752 available for loans and $48,000 available for administrative costs through calendar year 2005.

HUD CDBG Section 108 Loan Guarantee Program: On September 24, 2002, HUD approved Palm Beach County's request for a Section 108 Business Loan Program which provides for HUD's guarantee of up to $15,000,000 in notes and other obligations for business development activities. The Section 108 Business Loan Program utilizes CDBG funds for loan funding use by businesses, investors, communities, and non-profit community and economic development organizations to implement business ventures which will create well-paying jobs and help to revitalize local communities. The loan guarantees will be secured by the County's current and future CDBG funds. On March 16, 2004, the BCC approved the County's first Section 108 loan guarantee request for submission to HUD for approval. The loan of $1,659,500 funded the purchase of vacant property located in Riviera Beach for construction of a 40,000 sq. ft. manufacturing plant which is being financed using other funds. Upon completion, CDBG funds will be used to purchase equipment for the plant. The project will create 70 new jobs, at least 51% of which will be occupied by or made available to persons from low-and moderate-income households.

Figure 1



Distribution of Funds: **Figure 1** depicts the amount of funds allocated from the various funding sources to be administered by HCD in FY 2006.

DEFINITION OF PROGRAMS AND SERVICES

The Commission on Affordable Housing (CAH) was established by the Board of County Commissioners (BCC) in 1990 to administer the Robert E. Pinchuck Memorial Affordable Housing Trust Fund (HTF). The HTF was created to receive and disperse State Housing Initiatives Partnership (SHIP) and local general fund dollars to facilitate the rehabilitation, acquisition, and construction of affordable single- and multi-family housing in Palm Beach County. The SHIP program regulations require that at least 65% of funds be expended on home ownership activities and that at least 30% of all units produced be allocated to very low income households. Primary services include:

- provide conditional grants for low and very low income homebuyers to pay impact fees associated with new home construction and down payments, closing costs, and mortgage buy downs associated with home acquisitions;
- provide financial assistance to low and very low income homeowners to pay delinquent mortgage payments, late fees, attorney's fees, or refinancing charges associated with curing a residential foreclosure;
- provide low-interest loans to developers of affordable single and multi-family units to pay impact fees, engineering fees, and utility connection fees; and
- provide financial assistance to low and very low income homeowners to rehabilitate and replace their homes.

PROGRAM OBJECTIVES FOR FY 2006

- Assist developers of multi-family and single-family housing to provide and maintain 400 new affordable housing units.
- Assist low and very low-income homebuyers to acquire and rehabilitate 40 affordable single-family homes.
- Prevent foreclosure on 20 homes for eligible lower income homeowners.
- Assist 40 low and very low income homeowners to pay assessment and/or connection charges.
- Assist 40 low and very low income homeowners rehabilitate their homes.
- Assist 5 moderate income homeowners to construct new homes.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Housing units:					
Multi-family new construction	594	100%	n/a	300	400
Single-family new construction	29	3%	n/a	0	5
Single-family acquisition/rehab	327	47%	n/a	40	40
Delinquent mortgage assistance	26	(81%)	n/a	20	20
Assessment and/or connection charges	114	n/a	n/a	20	40

FINANCIAL SUMMARY

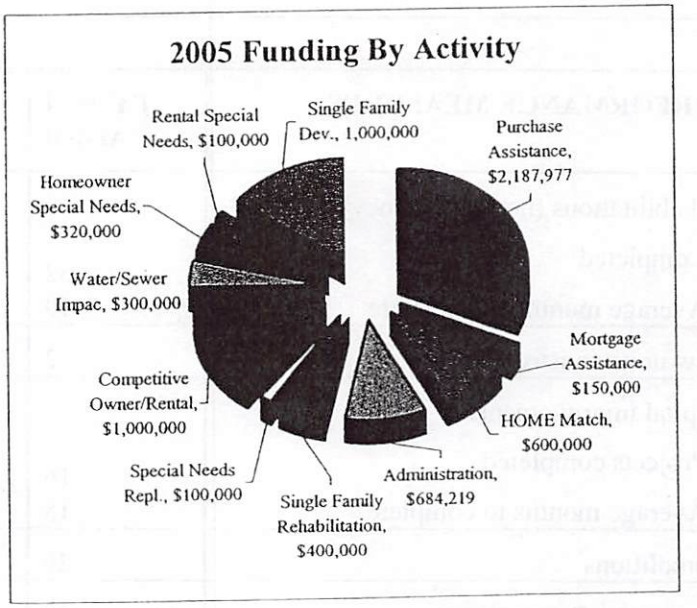
FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	10,542,273	6,842,196	4,174,920	10,067,319
Other	16,962,179	16,645,997	20,202,026	19,689,605
TOTAL	**$27,504,452**	**$23,488,193**	**$24,376,946**	**$29,756,924**
APPROPRIATIONS				
Personal Services	517,406	590,882	591,056	629,910
Operating Expenses	127,667	194,690	119,285	140,050
Capital Outlay	8,048	8,000	-	10,800
Grants and Aids	7,945,205	12,532,923	6,420,000	18,317,824
Debt Service	-	-	-	-
Reserves	-	10,161,698	-	10,658,340
TOTAL	**$8,598,326**	**$23,488,193**	**$7,130,341**	**$29,756,924**
STAFFING				
Full Time Equivalents (FTEs)	10.00	12.00	12.00	12.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Distribution of Documentary Stamp Tax Collections: Distributions are based on actual collections of documentary stamp taxes. Palm Beach County's share of State Housing Initiatives Partnership (SHIP) funds for FY 2006 is projected at approximately $10,067,319.

Activities Funded: The distribution of SHIP funds is governed by the County's Local Housing Assistance Plan (LHAP). The activities budgeted for FY 2005 are illustrated in **Figure 2.**

Figure 2



DEFINITION OF PROGRAMS AND SERVICES

The U.S. Department of Housing and Urban Development's Community Development Block Grant (CDBG) program was first enacted into law in 1974. These funds are allocated on a local entitlement basis to municipalities with inter-local cooperation agreements and to activities serving blighted areas within the unincorporated County and for public services which are available countywide. Primary services include:

- rehabilitation of substandard single-family owner-occupied housing units;
- replacement housing/new construction;
- demolition of substandard structures;
- public services through non-profit agencies such as housing counseling, child care, and homeless assistance;
- coordination of capital improvements such as street improvements, construction of parks and recreational facilities, and construction of community/activity centers; and
- economic development to encourage job creation and retention for low and moderate income persons.

PROGRAM OBJECTIVES FOR FY 2006

- Complete 38 rehabilitations in the face of budget reductions.
- Maintain the average time required to complete capital improvement projects at 18 months.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Rehabilitations (non-emergency):					
Completed	32	(3%)	n/a	38	38
Average months to complete	19	28%	n/a	20	20
New units constructed	2	(200%)	n/a	4	4
Capital improvements:					
Projects completed	16	19%	n/a	18	18
Average months to complete	15	20%	n/a	18	18
Demolitions	20	(25%)	n/a	25	25
Emergency Renovations	39	(44%)	n/a	45	45

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	11,828,362	19,514,758	6,550,000	23,621,480
Other	490,259	508,635	4,112,704	4,174,298
TOTAL	**$12,318,621**	**$20,023,393**	**$10,662,704**	**$27,795,778**
APPROPRIATIONS				
Personal Services	1,508,399	1,705,526	1,631,708	1,666,329
Operating Expenses	2,025,688	3,634,676	1,253,761	4,271,435
Capital Outlay	23,902	18,500	17,600	23,300
Debt Service	0	0	135,083	516,329
Grants and Aids	4,934,617	14,664,691	4,056,354	18,373,416
Transfers	149,548	0	0	244,068
Reserves	0	0	180,790	2,700,901
TOTAL	**$8,642,154**	**$20,023,393**	**$7,275,296**	**$27,795,778**
STAFFING				
Full Time Equivalents (FTEs)	28.25	28.25	28.25	28.25

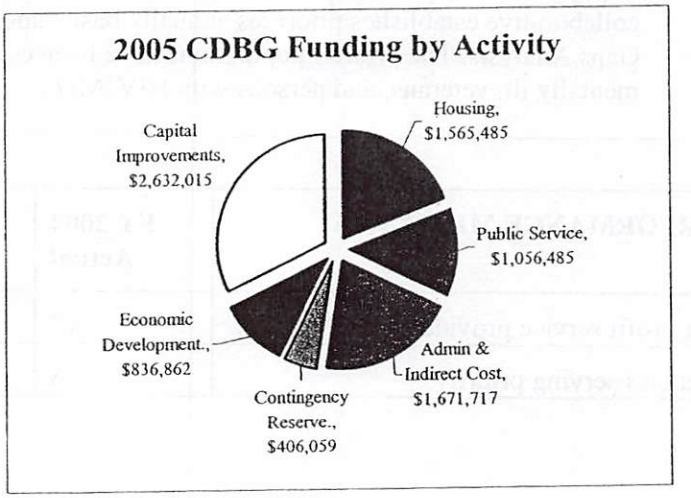
SUMMARY OF KEY FUNDING/SERVICE ISSUES

Focused Funding: The primary objective of CDBG's program is comprehensive redevelopment, focusing resources on the neighborhoods most in need, thereby making the greatest impact on behalf of residents of low and moderate incomes. To identify these neighborhoods, HCD staff uses the *Study to Identify HCD Planning Areas for the Community Development Block Grant Program 2003-2009*, which identifies 29 planning areas, with a population of 99,001 for targeting CDBG funds. This allows the County to serve the largest number of residents with limited resources.

Economic Development: The County will set aside 10% of its FY 2005-06 CDBG allocation ($786,862) for economic development projects. Funds will be awarded through a separate application process and will concentrate on projects that maximize impact and ensure project success.

Activities Funded: **Figure 3** illustrates the estimated distribution of funds for the CDBG program. Each activity includes any associated administrative costs.

Figure 3



DEFINITION OF PROGRAMS AND SERVICES

The Stuart B. McKinney-Vento Homeless Assistance Act of 1987 created, among other programs, the Emergency Shelter Grants Program (ESGP). This program makes grants available directly to Palm Beach County as an eligible entitlement community for the rehabilitation or conversion of buildings for use as emergency shelter for the homeless, for the payment of certain operating expenses and essential services in connection with emergency shelters for the homeless, and for homeless prevention activities. The program is designed to be the first step in a continuum of assistance to enable homeless individuals and families to move toward independent living as well as to prevent homelessness. HCD extends these funds in three categories to non-profit agencies that operate emergency shelters and transitional housing or that provide supportive services:

- operations and maintenance of emergency shelters and transitional housing;
- essential services, such as education, training, or counseling; and
- homeless prevention, such as preventing eviction, foreclosure, or disconnection of utilities service.

PROGRAM OBJECTIVES FOR FY 2006

- Direct funding assistance toward at least one agency serving the subpopulations of homeless persons identified as priorities for the County according to the Continuum of Care Collaborative. The Continuum of Care collaborative establishes priorities annually based upon the unmet needs identified in the Continuum of Care Gaps Analysis. The priority populations have been established as follows: chronic substance abusers, seriously mentally ill, veterans, and persons with HIV/AIDS.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Non-profit service providers	17	35%	n/a	15	14
Agencies serving priority	5	60%	n/a	3	8

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	236,673	412,773	300,000	312,044
TOTAL	**$236,673**	**$412,773**	**$300,000**	**$312,044**
APPROPRIATIONS				
Grants and Aids	251,536	412,773	300,000	312,044
Reserves	251,536	971,850	-	1,513,706
TOTAL	**$251,536**	**$1,384,623**	**$300,000**	**$1,825,750**
STAFFING				
Full Time Equivalents (FTEs)	.75	.75	.75	.75

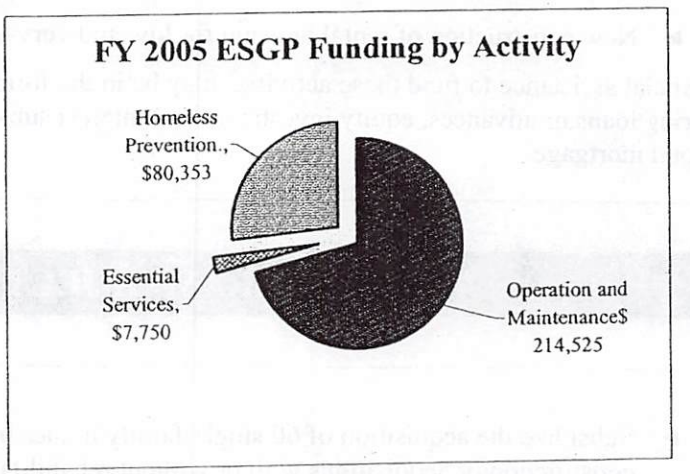
SUMMARY OF KEY FUNDING/SERVICE ISSUES

Federal Funding Levels: Funding decreased $4,347 (1.4%) from FY 2004-05 to its FY 2005-06 level of $302,628. Forecasts of persons to be served are based on the federal funding provided and the types of agencies funded.

Expenditure Limitations: HCD, as the grantee, must expend the entire grant funding within 24 months of the date of the grant award by HUD.

Activities Funded: HCD funds three major categories of activities under the ESG Program. **Figure 4** illustrates the distribution of funding to each category.

Figure 4



DEFINITION OF PROGRAMS AND SERVICES

The HOME Investment Partnership Program (HOME) was created by the 1990 Cranston-Gonzalez National Affordable Housing Act to allocate funds to eligible jurisdictions to strengthen public/private partnerships to provide affordable housing for low and very low income persons. Low-income is defined as families whose annual income does not exceed 80% of the median income level; and very low income families' annual income does not exceed 50% of the median income level. HOME funds can be utilized to carry out multi-year housing strategies through acquisition, rehabilitation, new housing construction, and tenant-based rental assistance. However, only those activities approved by the Board of County Commissioners will be funded. HOME regulations also mandate that 15% of the funds be set aside for a special type of community based non-profit organizations referenced as Community Housing Development Organizations (CHDOs) to assist with implementing eligible HOME activities. Primary services administered by the HOME program include:

- Acquisition of real property, unimproved or improved;
- Acquisition and/or rehabilitation of existing single family housing for first-time homebuyers;
- New construction of single family housing for first-time homebuyers;
- Acquisition and/or rehabilitation of affordable rental housing for low and very-low income families; and
- New construction of rental housing for low and very-low income families.

Financial assistance to fund these activities may be in the form of interest bearing loans or advances, non-interest bearing loans or advances, equity investment and interest subsidies. Financial assistance provided is secured through a second mortgage.

PROGRAM OBJECTIVES FOR FY 2006

- Subsidize the acquisition of 60 single-family homes by low and very-low-income families. Homes may be new construction or acquisitions with or without rehabilitation.
- Place 30 very-low-income homebuyers in single family homes.
- Rehabilitate 30 rental housing units that will be occupied by low and very- low- income persons.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Very low income homebuyers placed in single family homes	22	(273%)	n/a	50	30
Subsidize acquisition of homes	58	n/a	n/a	102	60
Rehabilitate rental units	34	(506%)	n/a	30	30

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	1,466,030	6,186,044	167,150	6,941,947
Other	1,788,548	2,290,801	1,959,756	1,872,706
TOTAL	**$3,254,578**	**$8,476,845**	**$2,126,906**	**$8,814,653**
APPROPRIATIONS				
Personal Services	262,839	315,661	247,500	309,580
Operating Expenses	28,415	2,109,772	28,852	2,100,252
Capital Outlay	1,428	0	-	9,000
Grants and Aids	1,754,392	5,079,562	89,348	4,882,115
Reserves	0	0	0	0
TOTAL	**$2,047,074**	**$7,504,995**	**$365,700**	**$7,300,947**
STAFFING				
Positions				
Full Time Equivalents (FTEs)	3	3	3	3

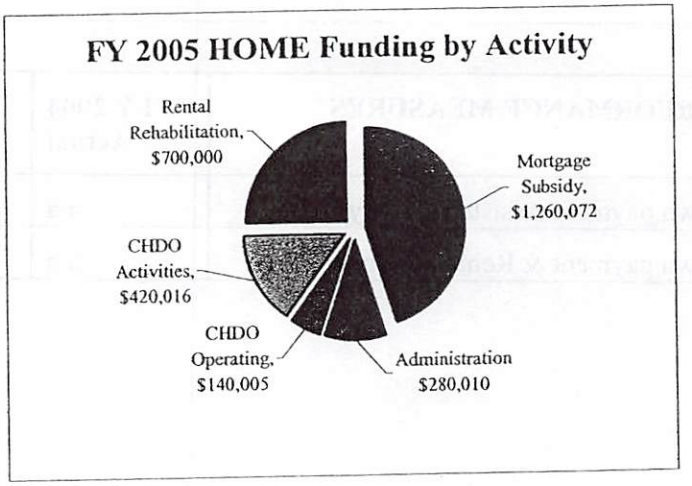
SUMMARY OF KEY FUNDING/SERVICE ISSUES

Federal Funding Levels: Funding for this program has remained steady and forecasts predict that this trend will continue. The number of units produced will be in direct relationship to the funding allocated.

Expenditure Limitations: HCD has 24 months to obligate funds, and expenditures must be made within five fiscal years. Obligated funds are carried forward each year until the grant allocation is fully expended.

Activities Funded: **Figure 5** illustrates the distribution of FY 2005-06 funds for the HOME program. In FY 2003-04, CHDO-administered activities expanded beyond assisting eligible households in becoming first-time homebuyers through new construction, acquisition/rehabilitation, or demolition/reconstruction of owner-occupied housing. Acquisition and/or rehabilitation of rental housing, rental rehabilitation of owner-occupied housing, and site and infrastructure improvements are now permitted. Funds will be awarded mid-year through a Notice of Funding Availability (NOFA), and performance measures will be determined at that time.

Figure 5



DEFINITION OF PROGRAMS AND SERVICES

The American Dream Down Payment Initiative (ADDI) is a new component under the HOME Investment Partnerships Program (HOME). The legislation for the American Dream Down Payment Act was made a component of HOME by amending Section 271 of the Cranston-Gonzalez National Affordable Housing Act (Public Law 101-625, approved November 28, 1990 (NAHA)) to establish specific statutory requirements governing ADDI. The Program allocates funds to eligible HOME participating jurisdictions (PJ's) to assist low income families in becoming first time homebuyers, and to strengthen public/private partnerships for the provision of affordable housing opportunities for low and very low income households. ADDI funds may be used to implement short and medium term housing strategies. These strategies include down payment assistance and/or rehabilitation that is completed in conjunction with a home purchase which is assisted with ADDI funds. Services administered include down payment assistance and/or rehabilitation that is completed in conjunction with a home purchase which is assisted with ADDI funds.

Financial assistance may be in the form of interest bearing loans or advances, non-interest bearing loans or advances, equity investment and interest subsidies. Financial assistance is secured through a second mortgage.

PROGRAM OBJECTIVES FOR FY 2006

- Provide down payment assistance and/or rehabilitation that is completed in conjunction with an ADDI assisted home purchase. Homes may be new construction or existing with or without rehabilitation.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Down payment Assistance (only)	n/a	n/a	n/a	13	6
Down payment & Rehabilitation	n/a	n/a	n/a	7	5

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
State and Federal Grants	-	350,226	160,652	297,673
TOTAL	-	**$350,226**	**$160,652**	**$297,673**
APPROPRIATIONS				
Grants and Aids	-	350,226	160,652	297,673
TOTAL	-	**$350,226**	**$160,652**	**$297,673**

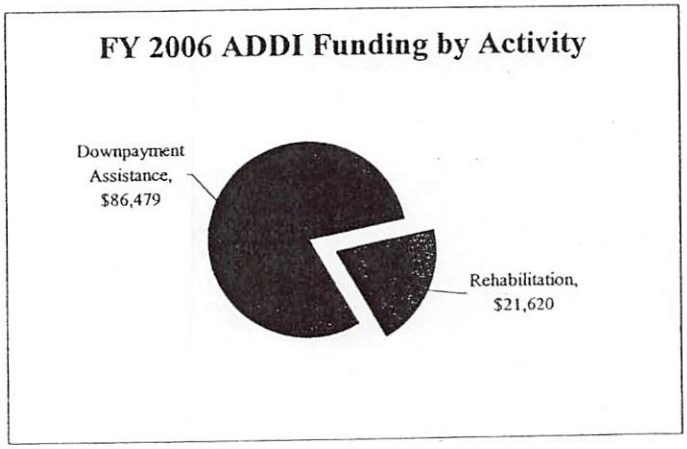
SUMMARY OF KEY FUNDING/SERVICE ISSUES

Federal Funding Levels: The American Dream Down Payment Initiative (ADDI) is a new component of the HOME program. Funding was allocated for FY 2003-04 ($160,652) and FY 2004-05 ($189,574) and FY 2005-06 ($108,099) Match of 25% is required for FY 2003-04 only. Funds became available in spring, 2004-05. The ADDI statute authorized the program though 2007. Assistance provided will be in direct relationship to the funding allocated.

Expenditure Limitations: HCD has 24 months to obligate funds, and expenditures must be made within five fiscal years. Obligated funds are carried forward each year until the grant allocation is fully expended.

Activities Funded: **Figure 6** illustrates the FY 2005-06 funds distribution. ADDI funds may only be used for down payment assistance and/or rehabilitation in connection with a home purchase which has been assisted with ADDI funds. Beginning in FY 2004-05, up to 20% of each fiscal year's allocation may be used for rehabilitation of homes purchased through ADDI assistance.

Figure 6



Human Resources

- Compensation & Records
- Employee Development
- Employee Relations
- Fair Employment Programs
- Recruitment & Selection

38 Positions

MISSION

To establish and maintain policies, programs, and procedures enabling departments to meet service delivery responsibilities, value and effectively manage their human resources, and comply with new and existing legal requirements.

SUMMARY OF SERVICES/FACILITIES

The Department is responsible for assisting and guiding the supervisory and managerial staff of County departments in the management of human resources. Primary services involve: filling vacancies, maintaining permanent employee records, maintaining and improving effective employee/supervisor relationships, improving productivity through training and development programs, enhancing and valuing diversity through equal employment opportunities and affirmative action, and promoting job satisfaction in the interests of an efficient County government.

Human Resources is comprised of five sections: Compensation and Records, Employee Development, Employee Relations, Fair Employment Programs, and Recruitment and Selection.

TRENDS AND ISSUES

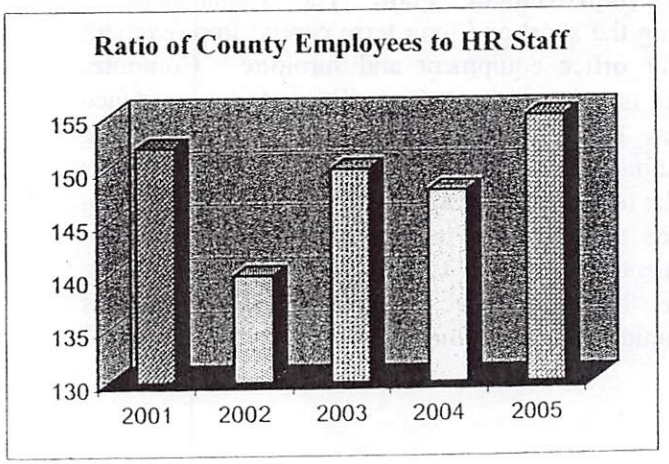
Increasing Complexity of Legal Compliance: With increases in legislation and changes in procedures necessitated by lawsuits, legal compliance is becoming a major role for Human Resources.

Increasing Use of Technology to Perform Transactions: This trend has been ongoing with the automated creation of Personnel Action Forms (PA) and New Employee Requisitions (NER). The first phase of HRIS is underway with 92% of all departments now using the program to create PA's electronically. Pilot tests involving two departments are being conducted to approve PA's with electronic signatures and process NER's.

Preparing for Large Numbers of Retirees: As the "baby boomers" begin to retire, there is an impact on the County, especially at the manager level. Succession planning is becoming critical.

Figure 1 shows the ratio of the current staff of Human Resources to the overall number of County employees under the BCC.

Figure 1



FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	2,396,481	2,498,210	2,536,466	2,655,877
Operating Expenses	549,204	807,158	706,841	922,554
Capital Outlay	14,044	9,069	32,161	33,915
TOTAL	**$2,959,729**	**$3,314,437**	**$3,275,468**	**$3,612,346**
STAFFING				
Positions	39	39	38	38
Full Time Equivalents (FTEs)	39.00	39.00	38.00	38.00

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Ratio of staff to total BCC complement	1:148	1:148	1:100	1:137	1:137

SIGNIFICANT CHANGES FROM PRIOR YEAR

HRIS Program: ISS continues to work with the Department to develop the HRIS system. The Department plans to be able to process the across-the-board salary increases in October and in April by using the new system.

Performance Reviews: The position of Organizational Development Coordinator was created to manage the new departmental Kudos Programs and to provide motivational system options. This position also provides departments with customized training, strategic planning, team building, performance form analysis and customization, and performance improvement interventions as a part of the performance management initiative.

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Capital Improvement Plan: The Department is evaluating the short and long term capital improvement needs for office equipment and furniture. Computer hardware is being upgraded per ISS and in accordance with new HRIS procedures. Focus is on improving workstations, replacing old furniture and adding kiosks for public use. Many existing workstations have been in use since the move to present office in 1994. The Department needs stations and equipment compatible with the "New Employee Requisition" (NER) process and scanning of applications.

Growth: The continued increase in County population necessitates more services, which directly impacts the workload of the Department in that the same number of staff is processing more transactions.

Hurricane Season: Last year's storms brought to the Department's attention the urgent need for having all personnel files scanned into an online record database.

DEFINITION OF PROGRAMS AND SERVICES

Compensation & Records is responsible for determining pay rates and job classifications. Primary functions are to:

- provide recommendations regarding requests for reclassifications/upgrades; review, revise, and draft job descriptions; complete salary and benefit questionnaires for other organizations; revise/publish/distribute the County's annual Pay Plan; administer the County's optional benefit programs;
- manage position control for budgeted and authorized positions and process personnel actions for payroll/employee data changes; verify/provide employment and wage information; maintain custody of official personnel files;
- administer the local area network, database update, and the interface with the mainframe Human Resources Management Systems and new HRIS system; produce/distribute ad hoc and data reports.

PROGRAM OBJECTIVES FOR FY 2006

- Finish PA implementation in HRIS system for all departments.
- Implement electronic signatures on HRIS system.
- Accomplish scanning of 50% of the active personnel records into HRIS system.
- Develop a new payroll input manual.
- Conduct onsite training for County staff who input payroll.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Number of reclasses & upgrades approved/denied	113/4	202/16	n/a	255/15	192/11
Number of hires/terminations	917/812	1,032/955	n/a	1,400/1,200	986/942

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	616,238	642,397	652,234	682,940
Operating Expenses	141,224	207,555	181,759	237,228
Capital Outlay	3,611	2,332	8,270	8,721
TOTAL	**$761,073**	**$852,284**	**$842,263**	**$928,889**
STAFFING				
Positions	10.03	10.03	9.77	9.77
Full Time Equivalents (FTEs)	10.03	10.03	9.77	9.77

SUMMARY OF KEY FUNDING/SERVICE ISSUES

HRIS Scanning: Last year's storms brought to the Department's attention the urgent need for having all Personnel files scanned into an online record database. Two temporary, on call Clerical Specialists will be added for 1,000 hours to continue the ongoing project to separate, organize, and scan selected documents from terminated employee files into a historical database in HRIS system.

Departmental Websites: The Department already updates monthly changes to job specifications on the website but will now be publishing the County Pay Plan online on a quarterly basis. This will reflect any changes that have occurred throughout the fiscal year after the printed pay plan has been distributed.

DEFINITION OF PROGRAMS AND SERVICES

Employee Development is responsible for these primary functions:

- provide workshops to improve employee skills and provide career counseling for individual employees;
- manage the Tuition Refund Program;
- recognize employee's longevity through a service awards program.

PROGRAM OBJECTIVES FOR FY 2006

- Continue the Succession Management Study of key management positions and develop an implementation plan based on its findings.
- Schedule, track and resolve problems with the pilot program of FAU Bachelor of Public Management Interns within six participating departments.
- Develop and implement a revised New Employee Orientation program that includes: assessing County needs, developing the program, piloting and revising it, and designing and producing training materials and Employee Handbooks.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Number of training sessions/attendance	154/2,144	159/2,602	n/a	148/2,500	148/2,350
Avg. cost per employee trained	$28.99	$25.93	n/a	$30.00	$30.00

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	136,942	142,755	144,941	151,764
Operating Expenses	31,383	46,123	40,391	52,717
Capital Outlay	803	518	1,838	1,938
TOTAL	**$169,128**	**$189,396**	**$187,170**	**$206,419**
STAFFING				
Positions	2.23	2.23	2.17	2.17
Full Time Equivalents (FTEs)	2.23	2.23	2.17	2.17

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Contractual Training for Online Learning: Online learning for training supervisors in leadership skills development. Many supervisors do not have the luxury of leaving their office to attend a full or multi-day classroom training. With computer-based training (CBT) at their fingertips, they can participate in life-long learning on their own time schedule. The selected vendor will provide feedback to the County on who takes what and when so that a thorough assessment can be made before subsequent ventures are made into other CBT programs.

The requested amount is the lowest figure Employee Development found from surveying multiple vendors.

Orientation Training Plan: Included in the FY 2006 budget is $15,000 to hire training consultant to meet with staff and develop new pilot Employee Orientation Program. This involves revising the existing program, train-the-trainer, and produce new materials. The goal is an enhanced, all encompassing NEO program that provides new hires a thorough overview of the County organization, pertinent policies and procedures, and training in prevention of discrimination and sexual harassment. Final product will include a reproducible binder of County information, including the Employee Handbook.

Cost is for the Training Consultant to create the program start to finish, and includes: observe the current program, define goals and key direction for the process, meet with12-15 key players as subject matter experts, develop the program (participant materials, instructor materials, and program materials), pilot the new program, and make revisions based on the pilot.

DEFINITION OF PROGRAMS AND SERVICES

Employee Relations is responsible for providing departments with guidance and systematic methods to improve employee performance or behavior; promoting cooperative relations between management and employees; and ensuring collective bargaining obligations are met. Primary functions are to:

- ensure equitable treatment of employees by advising and monitoring disciplinary actions, grievances, appeals, and arbitrations;
- assist departments in solving problems related to performance, discipline, and union issues;
- improve employee performance by training in adequate performance documentation.

PROGRAM OBJECTIVES FOR FY 2006

- Change Merit System Grievance process from an ad-hoc committee to a standing committee.
- Revise service awards program.
- Publish revised Merit Rules.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Percentage of grievances resolved prior to invoking arbitration	n/a	n/a	n/a	n/a	85%
Average time to process a grievance	n/a	n/a	n/a	n/a	95 days
Average cost of service award per employee	$60.06	$55.80	n/a	$60.00	$65.00

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	273,883	285,510	289,882	303,529
Operating Expenses	62,766	92,247	80,782	105,435
Capital Outlay	1,605	1,037	3,675	3,876
TOTAL	**$338,254**	**$378,794**	**$374,339**	**$412,840**
STAFFING				
Positions	4.46	4.46	4.34	4.34
Full Time Equivalents (FTEs)	4.46	4.46	4.34	4.34

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Pretermination Conferences: As a result of litigation in FY 2005, the pretermination process and the grievance process for Merit employees have been significantly changed to conform to the public records/meetings law. This includes, but is not limited to, the public posting of all such hearings; possible attendance by members of the public; open deliberation of the circumstances involving each case of discipline or termination; and a decision rendered in the presence of all parties.

Performance Reviews: County-wide performance reviews are no longer being done. Emphasis has shifted to overall performance management practices.

DEFINITION OF PROGRAMS AND SERVICES

Fair Employment Programs is responsible for representing County management on Equal Employment Opportunity (EEO) issues/complaints/charges. Primary functions include:

- coordinate management/employee Equal Employment Opportunity/Affirmative Action(AA) training for all County staff annually to achieve compliance with local, federal, and state regulations;
- resolve internal discrimination complaints through investigation, mediation, and recommendation for remedial action;
- monitor the selection process to ensure consistency/compliance with the Uniform Guidelines on Employee Selection Procedures, and maintain statistics for affirmative action planning; and
- prepare the County's Affirmative Action Plan;
- provide assistance to employees who are unable to perform their assigned duties due to illness, injury, or disability in accordance with County policy.

PROGRAM OBJECTIVES FOR FY 2006

- Revise the Affirmative Action Plan.
- Revise PPM #CWP-P-054, "Employees Unable to Perform Duties Due to Illness/Injury/Disability".
- Create a FMLA Training Program.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Number of internal FEP charges	n/a	n/a	n/a	n/a	250
Number of days to complete internal FEP investigations	n/a	n/a	n/a	n/a	90
Number of FEP in-service training sessions held/attendance	n/a	n/a	n/a	n/a	115/2,200

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	205,413	214,132	217,411	227,647
Operating Expenses	47,075	69,185	60,586	79,076
Capital Outlay	1,204	777	2,757	2,907
TOTAL	**$253,692**	**$284,094**	**$280,754**	**$309,630**
STAFFING				
Positions	3.34	3.34	3.26	3.26
Full Time Equivalents (FTEs)	3.34	3.34	3.26	3.26

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Affirmative Action Plan (AAP): EEOC and OFCCP have revised the definition of "applicant" due to increased use of online job sites. The AAP will be revised to include promotion, termination, and applicant flow data and to include recruitment programs which will take into consideration online job advertisements. With the implementation of the HRIS System, promotions and terminations can be more accurately tracked and included in the AAP.

DEFINITION OF PROGRAMS AND SERVICES

Recruitment & Selection is responsible for the recruitment, assessment and processing of employees. Primary functions are to:

- source candidates for open positions;
- evaluate applications and refer qualified candidates to a departmental hiring authority;
- respond to complaints/inquiries about the applicant selection process;
- develop, administer, and evaluate examinations for a variety of job classes, extend job offers, and conduct background checks on potential hires;
- conduct new employee orientation (County rules, regulations, and conditions of employment).

PROGRAM OBJECTIVES FOR FY 2006

- Pilot test new HRIS system's electronic New Employee Requisition (NER) with three departments.
- Implement computerized clerical knowledge testing for one clerical series.
- Work with ISS to create online employment application.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Number of applications received/rated	20,139/ 18,380	19,005/ 16,604	n/a	20,000/ 19,800	20,000/ 19,800
Avg. days to generate a referral list	35	36	n/a	30	30
New employee requisitions received	n/a	n/a	n/a	n/a	1,800

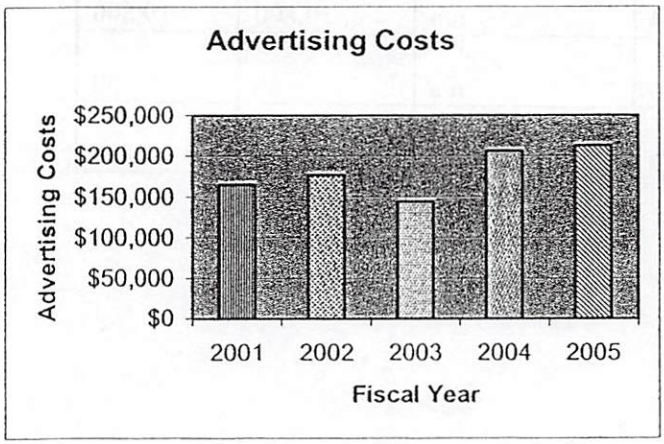
FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	1,164,005	1,213,416	1,231,998	1,289,997
Operating Expenses	266,756	392,048	343,323	448,098
Capital Outlay	6,821	4,405	15,621	16,473
TOTAL	**$1,437,582**	**$1,609,869**	**$1,590,942**	**$1,754,568**
STAFFING				
Positions	18.94	18.94	18.46	18.46
Full Time Equivalents (FTEs)	18.94	18.94	18.46	18.46

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Preparing for Large Numbers of Retirees: As the "baby boomers" begin to retire, there is an impact on the County, especially at the manager level. Recruitment of viable candidates for management positions is becoming more difficult due to current job market and housing market.

Advertising Cost Increases: The Department's advertising costs increase as new programs or positions are added to other departmental budgets. These changes impact recruiting efforts and advertising costs. An increase in advertising of approximately 7% is expected for FY 2006 **Figure 2** shows five years of advertising costs for job vacancies.

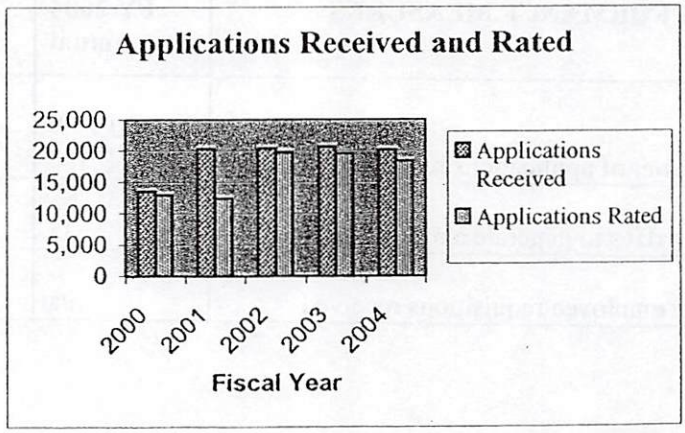
Figure 2

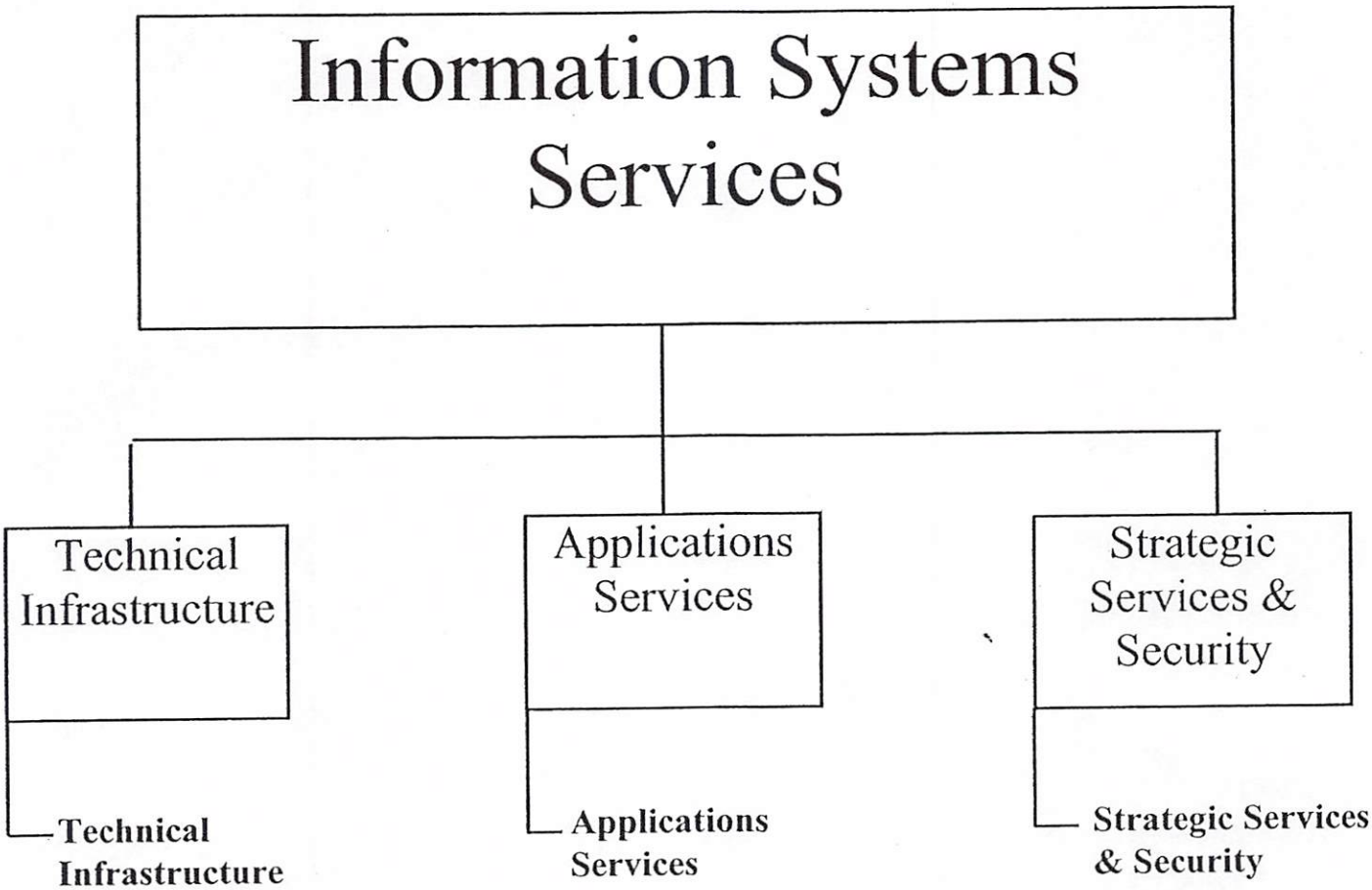


Equipment Necessary for HRIS: Dual monitors are needed for recruitment staff who will screen job applications online in the new HRIS System as part of the continued work on HRIS implementation and web-based online applications.

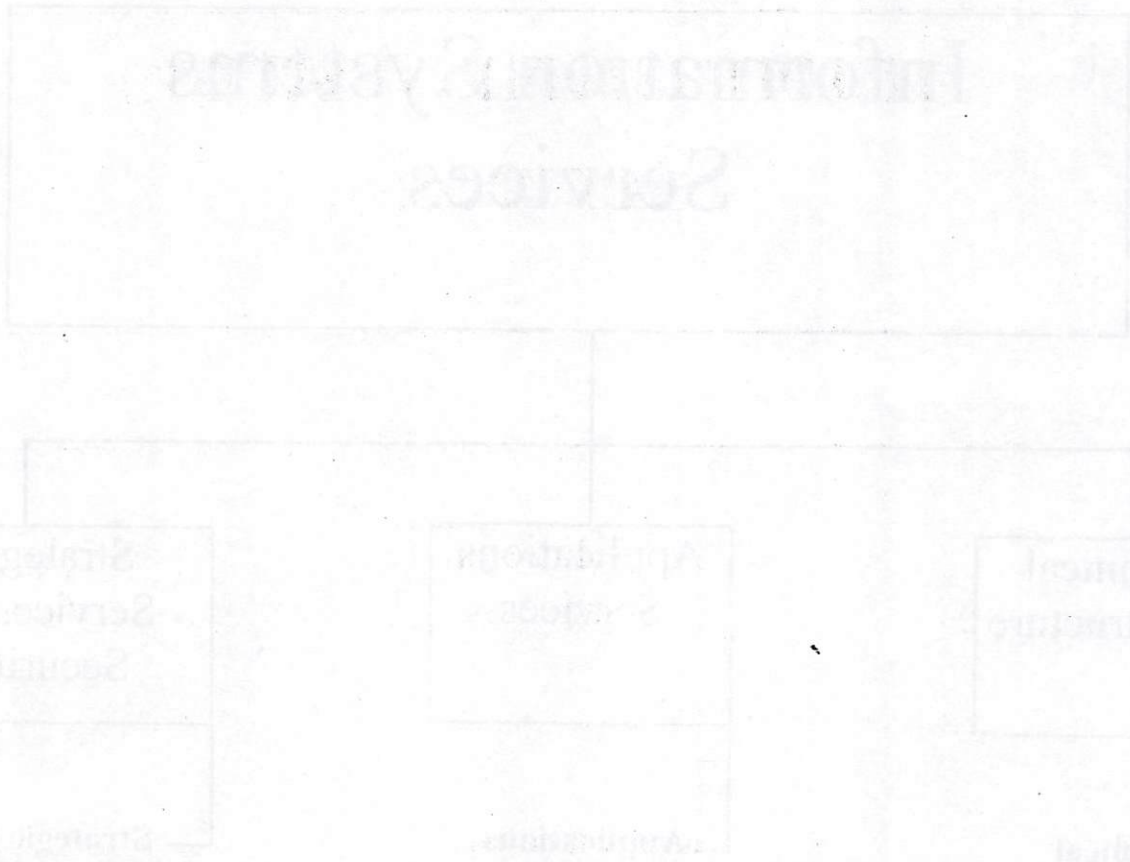
Applications Received and Rated: **Figure 3** shows the number of job applications received and rated for the last five fiscal years.

Figure 3





229 Positions



MISSION

To build and maintain the County's information technology infrastructure as a reliable and affordable resource for management decision-making, streamline internal work processes through automation, and provide public access to relevant information and frequently utilized services. To provide centralized oversight through establishment and timely updating of policies, standards, and strategic plans.

SUMMARY OF SERVICES/FACILITIES

Information Systems Services (ISS) serves the customer information resource needs of all BCC and many constitutional offices in Palm Beach County government. ISS services include:

- Application programming support;
- Installation and maintenance of the wide area network (WAN) and local area network (LANs);
- Telephony services;
- Installation and maintenance of file servers, desktop PCs, printers, and other computer hardware;
- Security and quality assurance;
- Project management for enterprise IT projects;
- Technical training and support for end users; and
- Standard setting and oversight of information technology budgeting and procurement.

TRENDS AND ISSUES

Securing our Information Technology Resources: The back-to-back hurricanes that struck Palm Beach County last year are vivid reminders of the importance of secure and redundant computing facilities. We were fortunate in that the network remained in operation during and after both storms. Our focus on security and disaster recovery planning will continue in FY 2006. Steps to improve these programs will include vulnerability assessments, improved security policies, installation of security monitoring tools, implementation of Secure Identity Management, and continued enhancement of redundant IT facilities. Security will continue to be a key focus, both now and in the future.

Application Development Projects: FY 2006 will be a continuation of ISS' long-standing practice of developing customized in-house business solutions for our customers. ISS develops both departmental applications and applications which serve multiple departments.

The majority of our development activities are devoted to new applications sponsored by these agencies: Community Services; Human Resources; Planning, Zoning & Building; Water Utilities; Environmental Resources; and Tax Collector. In addition, ISS is developing an electronic records management system (*CINEMA*) and serves as project manager for vendor package systems (e.g., JIS, ADVANTAGE financial system).

Technical Infrastructure Initiatives: Growth of new County facilities, programs and personnel add to the demand for computing services. During the next fiscal year, ISS will continue several programs to expand and improve our technical infrastructure. These initiatives include: storage area network; server consolidation; voice over IP telephony; network expansion; and improved monitoring capabilities for proactive response.

Visual Planning Technologies Project: The VPT project has been on-going in conjunction with CJC, local law enforcement, and State agencies to develop a data-sharing capability. The project continues to move forward successfully; two sites were operational by July 2005.

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	22,403	20,000	20,000	20,000
Inter-Departmental Charges	24,672,140	27,100,851	26,700,851	28,047,672
Grants	94,282	111,336	111,336	0
Other	252,625	2,545,000	2,545,000	1,266,088
TOTAL	**$25,041,450**	**$29,777,187**	**$29,377,187**	**$29,333,760**
APPROPRIATIONS				
Personal Services	15,915,724	16,536,159	16,735,492	18,041,903
Operating Expenses	10,854,993	11,734,835	11,664,104	12,504,755
Capital Outlay	164,448	114,500	135,500	204,520
Debt Service	284,762	356,000	356,000	356,000
Reserves	0	400,000	0	329,629
Transfers	750,000	2,500,000	2,500,000	0
TOTAL	**$27,969,927**	**$31,641,494**	**$31,391,096**	**$31,436,807**
STAFFING				
Positions	219	223	223	229
Full Time Equivalents (FTEs)	219.00	223.00	223.00	229.00

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Overall customer service rating of "Very Satisfied" in all evaluated areas (rating of 4 of 5)	n/a	n/a	n/a	4.5	4

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Internal Improvement Processes: During next fiscal year, ISS will continue to concentrate on internal efforts to improve service quality. Examples of improvement initiatives include: staff team-building; management reporting; quality of service surveys; performance measurement; customer forums; and strategic planning. Additionally, ISS will implement a project initiation approval process which will present project scope, costs, and time table for the County Administrator's review and approval prior to the commencement of all major projects (based on criteria to be determined). Efforts to better communicate and coordinate with decentralized IT staff are supported by the work of two recently established committees which are both staffed by ISS: the Technology Policy Advisory Committee and Technology Architecture Committee.

Mainframe Migration Strategies: COBOL-based programs residing on the mainframe continue to dwindle. During FY 2006, the legacy criminal and traffic court systems will be retired as will the remainder of the planning, zoning and building applications. When these events occur, the sole enterprise application remaining on the mainframe server will be the Board payroll system. Accordingly, ISS has explored approaches for reducing costs associated with maintaining the IBM enterprise server, including downsizing the server, outsourcing the processing requirements, and converting the remaining mainframe-based applications to web-based systems. In conjunction with this direction, ISS is faced with the challenge of training our COBOL programmers to replace their obsolete skills with expertise in modern programming languages.

Justice Information Systems – Building Upon Success: The Justice Information System implementation has been a long term, multi-phase capital project. The system components currently operational include the Civil and Juvenile Court systems, the Public Defender's Appeals system, the Jury system and the Interactive Voice Response system for Jury.

During the current year, staff completed a substantial portion of the work required for the implementation of the Traffic and Adult Criminal Courts systems. This system is scheduled to become fully operational during FY 2006.

In addition, during FY 2006, the JIS Project will focus on the integration of the Courts systems with various local, county, state and federal court and law enforcement agencies such as the Sheriff's Jail Management System, Public Defender Trial Attorney case management system, and State Attorney case management system.

Capital Improvement Funding: The County Commission and the County Administrator have recognized the importance of technology investments as shown in the accompanying table of approved capital projects:

Capital Project Area	Amount
New Technology	$3,560,000
Wide Area Network	3,350,000
Justice Information Systems (JIS)	2,224,500
e-Government Projects	1,050,000
Telecom Upgrades	870,000
VPT (law enforcement data sharing)	566,600
Electronic Record-keeping	405,000
ADVANTAGE Financial System Upgrade/ Modification	240,000
Other Projects	2,520,100
TOTAL	**$14,786,200**

SIGNIFICANT CHANGES FROM PRIOR YEAR

New Positions Authorized: ISS has been authorized six new positions for FY 2006, with a fiscal impact of $321,882.

- *Sr. Network Administrator* (1) to support infrastructure projects including installation, diagnosis and repair of video, security, email and other resources.
- *Sr. Server Administrator* (1) to administer the Remedy system.
- *Sr. Database Administrator* (1) to support installation, tuning, monitoring and support of the County's Oracle databases.
- *Sr. Server Administrator* (2) to support backup and business recovery systems, increased workload in countywide web services, and the SIM project.
- *Web Specialist* (1) to design, create and maintain content on the County websites.

County Payroll System to be Replaced: Because of the project to decommission the mainframe computer in the next few years, one of the County's most visible applications will need to be replaced. The Payroll system is a mainframe-architected application. In FY 2006 ISS will initiate a project to analyze and document the requirements of the payroll system. Once documented, the decision as to whether to buy a third party system or build a new system in-house will be made. This is a multi-year project from the analysis phase to implementation.

ISS Timekeeping and Billing Systems to be Replaced: The ISS timekeeping and billing systems are also impacted by project to migrate all applications off the mainframe. The billing system has been in place for almost forty years, and has been heavily modified over time. The electronic timekeeping system supports the requirements of both the payroll and the billing system. These systems are architected for the mainframe, and will need to be replaced before the mainframe can be decommissioned.

Recabling of 810 Datura Street: The complete replacement of all voice and data cable in the building, will not only provide better functionality, but will comply with the City of West Palm Beach's code requirements for any new permits.

DEFINITION OF PROGRAMS AND SERVICES

To provide programs and services involving direct customer interface, e.g., applications development; project management; and consulting services. Primary services include:

- develop, implement, and maintain customer applications using appropriate technology;
- provide database services for development and production environments;
- administer the GIS Service Bureau to provide countywide geographic data and value-added data analysis, and coordinate the countywide GIS program;
- act as liaison to user agencies to communicate plans and coordinate ISS services; and
- provide general consulting and project management services to user departments.

PROGRAM OBJECTIVES FOR FY 2006

- Meet all planned project milestones associated with major development projects.
- Implement Advantage Financial System releases 3.5 and 3.6.
- Complete analysis for a build-or-buy replacement payroll system for Board agencies.
- Integrate GIS data sets and applications into new and existing business applications to aid in decision-making for County agencies and constitutional offices.
- Enhance the Quality Assurance function and standardize program development methodologies for consistency among project teams and projects.
- Transition to new quarterly patching schedule for databases and application servers.
- Upgrade 8i Oracle databases to 9i or 10g versions.
- Implement new server architecture for Web Services, Map Services and Database Services.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
% Applications - automate DBA maintenance work with Enterprise Manager	n/a	n/a	n/a	n/a	50%
% CSRs on time - Applications	86%	n/a	n/a	85%	85%
% Customers satisfied with requested applications development services	n/a	n/a	n/a	90%	90%

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	22,403	20,000	20,000	20,000
Grants	94,282	111,336	111,336	0
Licenses & Permits	1,680	45,000	45,000	45,000
Inter-Departmental Charges	9,235,024	10,110,426	9,960,702	10,464,831
Other	72,940	935,774	935,774	455,194
TOTAL	**$9,426,329**	**$11,222,536**	**$11,072,812**	**$10,985,025**
APPROPRIATIONS				
Personal Services	7,214,603	7,574,553	7,737,524	8,327,088
Operating Expenses	3,200,537	2,976,491	2,921,154	3,216,850
Capital Outlay	71,177	44,946	53,005	99,783
Reserves	0	149,724	0	123,383
Transfers	375,000	1,250,000	1,250,000	0
TOTAL	**$10,861,317**	**$11,995,714**	**$11,961,683**	**$11,767,104**
STAFFING				
Positions	102	103	103	104
Full Time Equivalents (FTEs)	102.00	103.00	103.00	104.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Projects and services to be addressed during FY 2006 are summarized as follows:

- **Human Resources Information System** (HRIS) – Recruitment Module, Online Leave Request Module, Disciplinary Action Module
- **Tax Collector System** – conversion from client-server to web-based version
- ***ADVANTAGE* Financial System** – install new releases and Vendor Self Service Module
- **Payroll System Analysis** – Build or Buy
- **Fire-Rescue** – Phase II of FRHR
- **Justice Services Division** – automation of programs assigned newly established Division
- **Juvenile Fire Setters** – assist the Fire Marshall's Office in extending application to other jurisdictions
- **Engineering ePermits** – automation of landscaping and roadway construction permits
- **ERM Enterprise Database** – new modules for Resource Protection and the Environmental Enhancement and Restoration Divisions
- **Risk Management** – re-write stand-alone desktop databases into a management information system
- **WUD** - Capital Improvement Program – Phase II, Re-engineering of Developing Tracking System, WEB Bill Pay Phase 2
- **Database Upgrades** – Oracle 8i to 9i or 10g
- **ePZB** – Contractor Certification Module; Code Enforcement Module; Internet Interface; Building Plan Reviews
- **Community Services** – web-enabling of Senior Training and Referral System (STARS)
- **"TED" System** – addition of document management and workflow

***CINEMA* Document Management System** – back-file and day forward scanning

DEFINITION OF PROGRAMS AND SERVICES

To serve as a focal point for internal improvement initiatives for ISS projects, processes, and services. The Division:

- coordinates activities of all projects associated with information technology policies and procedures, training, and standards;
- performs the resource management function for IT-related purchases countywide; manages the enterprise security program;
- coordinates cross-departmental IT advisory committees, and is responsible for the ISS Strategic Plan and Customer Outreach programs.

PROGRAM OBJECTIVES FOR FY 2006

- Establish program for ongoing customer satisfaction measurement and improvements by service category. This includes the development of service level agreements where appropriate.
- Implement standards and consistent procedures for auditing compliance to security policies.
- Establish an internal process improvement team to focus on optimizing business processes and service delivery.
- Develop and implement a formalized process for project management and reporting.
- Implement web analysis processes and performance statistics to optimize quality of web delivered information.
- 6. Monitor progress on Strategic Plan task assignments and complete assignments pertinent to Division.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Number of deficiencies identified during annual/ semiannual security audits (internal and external)	n/a	n/a	n/a	n/a	0
Ratio of FTE trainers to end users trained	n/a	n/a	n/a	n/a	1:326

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Inter-Departmental Charges	1,317,613	1,442,511	1,421,149	1,493,076
Other	10,401	133,512	133,512	69,945
TOTAL	**$1,328,014**	**$1,576,023**	**$1,554,661**	**$1,563,021**
APPROPRIATIONS				
Personal Services	1,170,466	1,166,494	1,051,353	1,134,721
Operating Expenses	394,360	722,928	723,286	502,373
Capital Outlay	12,103	9,120	12,914	24,182
Reserves	0	21,362	0	17,604
Transfers	375,000	1,250,000	1,250,000	0
TOTAL	**$1,951,929**	**$3,169,904**	**$3,037,553**	**$1,678,880**
STAFFING				
Positions	14	14	14	15
Full Time Equivalents (FTEs)	14.00	14.00	14.00	15.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Benefits of an "Enterprise Architecture" Approach: As part of the ISS Strategic Plan, an inventory of products and technologies in the County's IT system was compiled. That list continues to expand in support of new business needs, system management needs, security exposures, system integration and data sharing requirements, and the extensive distributed nature of the County's information technology environment. The added expense of supporting this environment includes staffing, training, hardware resources, and additional monitoring tools.

The solution to minimizing risks and controlling expenses is via an enterprise architecture development program. The program will be successful only to the extent of participation and compliance, and if based on industry best practices. The formation of the Technology Architecture Committee (TAC) in 2005 was the beginning of ISS initiatives to form this collaborative approach.

Security: The days of protecting sensitive information by locking doors and filing cabinets are past. Additionally, there are new laws pertaining to social security numbers, medical information and other confidential records. Security programs must expand far beyond the vulnerabilities which can be seen.

Every electronic device can open the door to unwanted intruders. Among the activities of ISS security professionals are the performance of system risk assessments, installation and monitoring of electronic barriers, analyzing and action for security breaches, creating awareness among County workers of known problems, and establishing tools and processes for recognizing and removing threats. During 2005, ISS successfully began automating the process for updating patches and virus identification files. This process has already rendered significant returns by quickly isolating virus activity to a few non-standard systems.

Disaster Recovery – the Devil is in the Details: Successful recovery from a disaster or service interruption dictates that backup and manual systems be available for conducting business transactions during an outage, which are not solely limited to the County's exposure to hurricanes.

As part of the ISS Security Program, we are working with departments and Agency Consultants to help document system recovery needs and expectations.

DEFINITION OF PROGRAMS AND SERVICES

To provide reliable, responsive, survivable, and cost effective voice, video, and data communications services, and to process, store, and protect the County's vital information for its agencies and departments. Key responsibilities include:

- radio engineering and frequency management;
- enterprise voice and data networks; comprehensive security program safeguarding information;
- operation of a 24x7 enterprise-wide IT help desk;
- enterprise printing;
- application database hosting;
- desktop/server support; data storage and recovery;
- video conferencing/ streaming; and
- providing the public with remote access to e-government.

PROGRAM OBJECTIVES FOR FY 2006

1. Improve network reliability and survivability through completion of the BellSouth SmartRing and install additional private fiber runs and replace older network devices with greater capacity and performance criteria.
2. Increase voice services functionality while reducing costs by fielding VoIP at locations where PBX equipment is outdated and no longer supports the customer's needs.
3. Enhance capability to process, store, and recover data through the continuation of the server consolidation program. During 2006 convert Web email servers to blade technology and deploy a Business Replication Continuance System.
4. Strengthen Disaster Recovery capability through completion of the SunGard Precovery Plan, semi-annual testing of the alternate processing site and mobile recovery centers, and the establishment of additional space at the EOC and WUD sites with processing capabilities sufficient to back up critical and important systems.
5. Expand hours of NOC operation and integrate new enterprise tools and processes to optimize monitoring capabilities allowing for proactive diagnoses, problem correction, and diagnostic and security related forensics.
6. Continue expansion of enterprise network to support the growing requirements of County agencies and Constitutional Offices through accelerated core network speeds, VoIP telephony, video transport, and mass data replication.
7. Enable employees and citizens to access County data remotely from any major County facility via WiFi.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
% problem tickets initiated in 24 hours	n/a	n/a	n/a	n/a	95%
% problem tickets resolved in 72 hours	n/a	n/a	n/a	90%	85%
% network availability	n/a	n/a	n/a	98%	99%
% CSRs completed before suspense date	n/a	n/a	n/a	95%	95%
% CWOs completed before suspense date	n/a	n/a	n/a	n/a	95%
% system up-time with full database storage capacity	n/a	n/a	n/a	n/a	99%

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Inter-Departmental Charges	14,119,504	15,547,914	15,319,000	16,089,765
Other	167,604	1,430,713	1,430,713	695,949
TOTAL	**$14,287,108**	**$16,978,627**	**$16,749,713**	**$16,785,714**
APPROPRIATIONS				
Personal Services	7,530,656	7,795,112	7,946,614	8,580,095
Operating Expenses	7,260,096	8,035,416	8,019,663	8,785,532
Capital Outlay	81,164	60,434	69,581	80,555
Debt Service	284,762	356,000	356,000	356,000
Reserves	0	228,914	0	188,642
TOTAL	**$15,156,678**	**$16,475,876**	**$16,391,858**	**$17,990,824**
STAFFING				
Positions	103	106	106	110
Full Time Equivalents (FTEs)	103.00	106.00	106.00	110.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Voice Services: During FY 2006, the PBX at Parks Administration will be IP enabled and will be utilized to provide services to Parks facilities and a few other non-Parks facilities. Where practical and cost effective, IP telephony will be implemented in facilities under construction and at future sites.

Server Administration Services: Web and email servers will be consolidated into a blade and SAN technology. All of these consolidations will be further enhanced by the deployment of a Business Replication Continuance System staged out at the Emergency Operations Center.

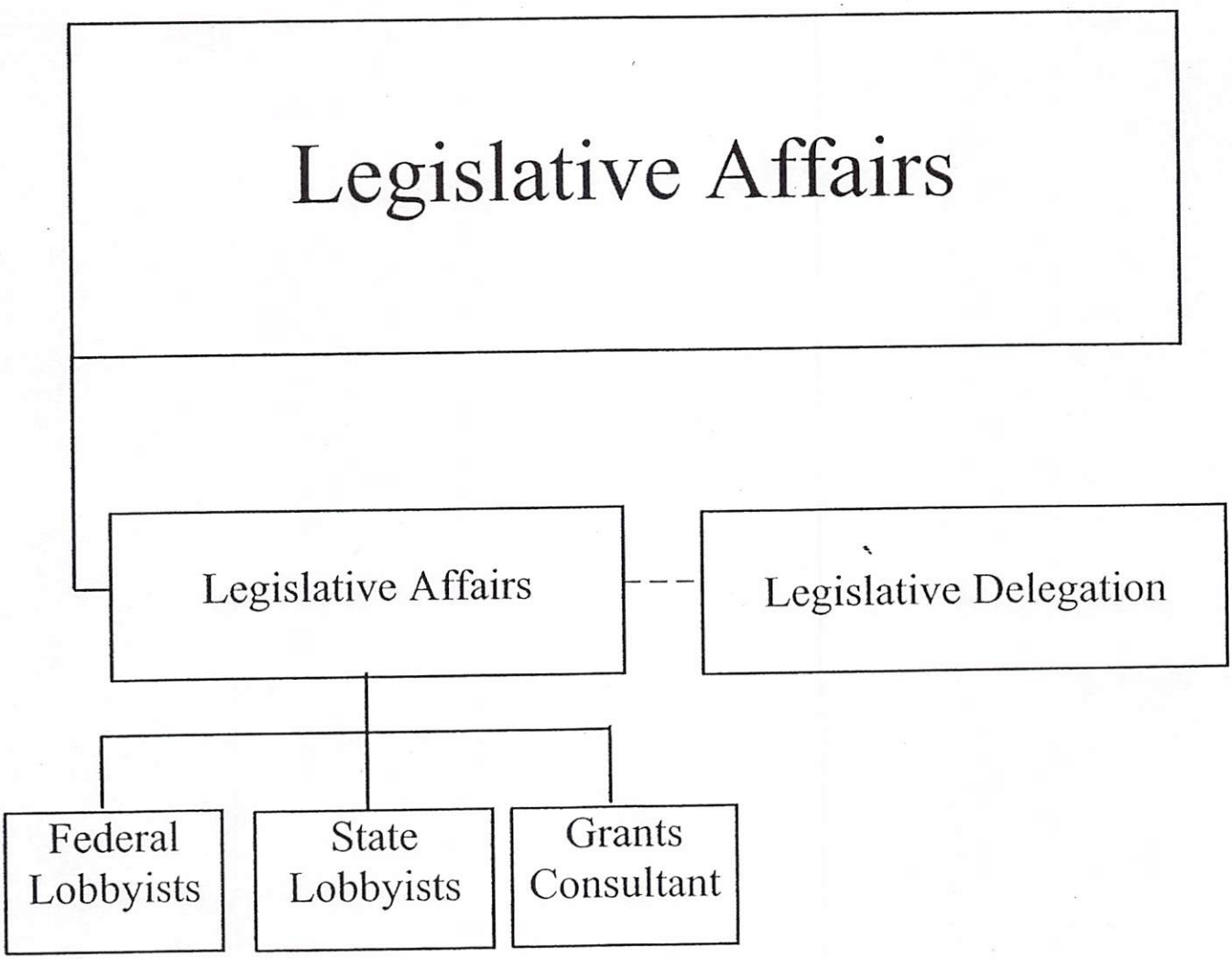
Enterprise Solution: ISS is continuing to implement an enterprise Remedy Help Desk and Change Management system, containing modules for Help Desk, change management, corrective maintenance, work orders and asset management. Other Departments expressing interest are Engineering, Tax Collector, Water Utilities and Court Administration.

NOC Level 2: The NOC is transitioning to a Level 2 support service through training, automation, implementation of additional monitoring and diagnostic programs, and the ongoing documentation of forensic information.

Enterprise Network Expansion/Upgrade: New facilities and campuses in the network, as well as new bandwidth intensive applications require upgrading the core transport service to increase network capacity.

Network/Internet Security/Threat Management: To protect the County from the threats of cyber attacks, new capabilities will be implemented to strengthen our firewalls, virus control, mail handling, authentication, and intrusion management, and will also include securing remote access and the encryption necessary to meet certain Federal and State requirements.

Mobile Work Force: With the proliferation of wireless devices, including PDAs, smart phones, and laptops, we are continually challenged to support the mobility of the work force. ISS has an aggressive program to upgrade or deploy wireless capabilities at multiple facilities. Mobility is further enhanced through the use of commercial carriers. The County currently has more than 1,400 cellular users and 150 wireless data subscribers. These numbers are expected to increase.


Legislative Affairs
Legislative Affairs
Legislative Delegation
Federal Lobbyists
State Lobbyists
Grants Consultant

4 Positions

MISSION

To assure support of County objectives before the Florida Legislature and United States Congress and to provide coordination and assistance to the seventeen-member Legislative Delegation, Leagues of Cities, and other local agencies and associations.

SUMMARY OF SERVICES/FACILITIES

The Legislative Affairs Office is responsible for preparation of the Federal and State Legislative Program for consideration by the BCC, and advocating those priorities before the executive branch of government, U.S. Congress and the Florida legislature. The Legislative Affairs Office assists the Legislative Delegation of Palm Beach County with legislative matters including shepherding local bills through the legislative process, and monitoring the status of proposed bills. Legislative Affairs coordinates the activities of the contract lobbyists, provides grant writing assistance to County Departments, scheduling of periodic meetings with the Legislative Delegation and other outside agencies, and coordination of Palm Beach County's Lobbyist Registration Program.

TRENDS AND ISSUES

Legislative Collaboration: The Board of County Commissioners is committed to enhancing working relationships with other local governments through periodic meetings with Dade/Broward and Martin Counties, the School Board, League of Cities, Legislative Delegation, and the Congressional Delegation, in addition to involvement with the Florida Association of Counties and National Association of Counties. This collaboration is manifested in a number of positive ways, including the development of Joint Legislative Programs and a combined effort in the monitoring and advocacy of Legislative Issues.

SIGNIFICANT CHANGES FROM PRIOR YEAR

Additional Services: In FY 2005, the BCC contracted with four additional State lobbyists to supplement the lobbyists and consultants currently under contract. Palm Beach County incurred a greater level of attention due to issues involving the establishment of the Biotechnology Research Park and increased development in the County. These issues accounted for a significant amount of Legislative focus. Passage of the County's Lobbyist Ordinance generated changes currently being implemented in the lobbyist registration tracking system.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	221,913	217,277	234,636	308,221
Operating Expenses	275,491	318,746	381,246	382,056
Capital Outlay	4,775	-	-	5,783
TOTAL	**$502,179**	**$536,023**	**$615,882**	**$696,060**
STAFFING				
Positions	3	3	3	4
Full Time Equivalents (FTEs)	3.0	3.0	3.0	4.0

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
County sponsored Bills passed by the Legislature	5	n/a	n/a	2	2

DEFINITION OF PROGRAMS AND SERVICES

To assure support of County objectives before the Florida Legislature and the United States Congress by advocating County positions at all jurisdictional levels as instructed by Administration, Commission, and other elected and appointed officials.

PROGRAM OBJECTIVES FOR FY 2006

- Prepare the FY 2006 State Legislative Program for BCC consideration and coordinate a minimum of one joint meeting with the Legislative Delegation.
- Coordinate periodic meetings between the BCC and other local governments including the School Board and League of Cities.
- Prepare the FY 2006 Federal Legislative Program for BCC consideration and advocate positions before the Congressional Delegation in Washington D.C.
- Implement a needs analysis for new competitive grant funding opportunities among County Departments.
- Convert County Lobbyist registration to allow for online access of registration lobbyist information.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
BCC Meetings with Legislative Delegation	1	n/a	n/a	1	1
Number of new competitive grants received by the County	n/a	n/a	n/a	n/a	5
Number of new competitive grants applied for by the County	n/a	n/a	n/a	n/a	6

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	107,364	103,955	118,060	187,030
Operating Expenses	264,845	303,341	360,341	362,801
Capital Outlay	3,015	-	-	3,500
TOTAL	**$375,224**	**$407,296**	**$478,401**	**$553,331**
STAFFING				
Positions	1	1	1	2
Full Time Equivalents (FTEs)	1.0	1.0	1.0	2.0

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Support for County Objectives: To further the legislative priorities and appropriation funding objectives of Palm Beach County, conferences with legislators and officials will be held to emphasize supposed weaknesses or merits of specific bills to influence passage, defeat, or provide amendments to measures more favorable to Palm Beach County. Additionally, studies of proposed legislation will be prepared to determine the possible effects on Palm Beach County and contacts will be made with groups having similar interests to encourage them to contact legislators and present their views. In general, actions will be taken to lobby for favorable policies and programs to protect the interests of the citizens and government of Palm Beach County and promote the County's legislative policy during State and Federal legislative sessions. In this connection, it will be important to develop and maintain meaningful professional contacts with Local, State, and Federal appointed and elected officials.

Addition to Personnel: One Legislative Coordinator was added to staff to support the increase in meetings with Legislators, media, interest groups, agencies and constituents. This position will also implement the new online lobbyist registration system.

DEFINITION OF PROGRAMS AND SERVICES

To provide coordination and assistance to the seventeen-member Delegation and assist the Board of County Commissioners and the citizens of Palm Beach County with legislative matters. Primary services include:

- provide information and assistance to legislators, the Board of County Commissioners, County departments, and the general public;
- shepherd local bills through the legislative process;
- monitor the status of proposed bills;
- author annual Legislative Report; and
- speak to groups about the legislative process.

PROGRAM OBJECTIVES FOR FY 2006

- Coordinate with the Delegation Chair and Palm Beach County on objectives and assignments of the Delegation Office.
- Implement and maintain a Tracking List of legislative issues.
- Refine the Annual Report.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
% Customer information requests responded to within 24 hours	98%	98%	n/a	98%	98%
Public Hearings, Delegation Meetings, Workshops	15	10	n/a	14	14
Meetings with Legislators, media, interest groups, agencies, and constituents	270	170	n/a	200	200

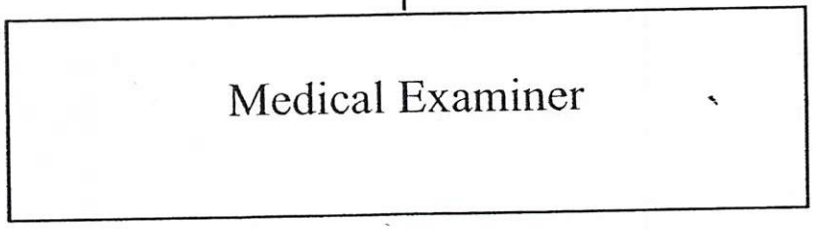
FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	114,549	113,322	116,576	121,191
Operating Expenses	10,646	15,405	20,905	19,255
Capital Outlay	1,760	-	-	2,283
TOTAL	**$126,955**	**$128,727**	**$137,481**	**$142,729**
STAFFING				
Positions	2	2	2	2
Full Time Equivalents (FTEs)	2.0	2.0	2.0	2.0

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Coordination with County Staff and Board of County Commissioners: The Delegation Office was created by the Florida Legislature in 1971. Chapter 71-832 of the Laws of Florida requires the Board of County Commissioners to pay the salaries and associated expenses, including office space and equipment, for an Administrative Aide and a Secretary. In FY 2006 the Delegation Office will attempt to further improve communications with County staff and the Board of County Commissioners by continual interaction with legislative State and County officials regarding upcoming meetings, legislative affairs, and actions.

Medical Examiner



20 Positions

MISSION

The Medical Examiner's Office is mandated to investigate and determine the cause and manner of death of any individual who dies in Palm Beach County due to such causes or circumstances as outlined in Chapter 406 of the Florida State Statutes and Florida Administrative Code 11G.

SUMMARY OF SERVICES/FACILITIES

The Medical Examiner's Office performs statutory forensic investigative responsibilities through the combined efforts of a Forensic Pathologist, Forensic Investigator, technician staff, and an operational/support staff. Twenty-four hour forensic investigative support is provided to all local, county, state, and federal law enforcement agencies in order to determine the cause and manner of death of all statutory Medical Examiner cases. Autopsies are performed and pathologic findings are documented. The Medical Examiner's forensic staff also provides case testimony through deposition, grand jury testimony, and court testimony.

TRENDS AND ISSUES

Education: The Medical Examiner's Office continues to be very active in educating law enforcement agencies, medical personnel (nurses and paramedics), and area high school students regarding the role and responsibilities of the Medical Examiner. Lectures are conducted both in the field as well as at the Medical Examiner's Office.

Committee Participation: The Medical Examiner's Forensic Pathologists attend monthly meetings and participate in the following Palm Beach County Committees: Child Fatality Review Committee, Fetal and Infant Mortality Review Committee, Trauma Quality Review Committee, District Child Death Review Committee, and Domestic Violence Fatality Review Team.

Rapid Response Team: The Medical Examiner's staff participates with the Palm Beach County Rapid Response Team in investigations involving infant and police related deaths.

Florida Emergency Mortuary Operations Response System (FEMORS): FEMORS is an organization that assists District Medical Examiners (anywhere in the state of Florida) in the event of a catastrophic mass casualty event. The Palm Beach County Medical Examiner's Office has teamed with FEMORS to assist should an event of this magnitude occur. Training sessions were held in 2003, 2004, and 2005 with another session planned for FY 2006. FEMORS personnel have twice been placed on alert status during FY 2005 and prepared to respond to assist with body recovery and identification of the deceased.

DEFINITION OF PROGRAMS AND SERVICES

To investigate all deaths reported to the Palm Beach County Medical Examiner's Office which fall under the guidelines of Chapter 406 of the Florida Revised Statutes and Florida Administrative Code 11G. Primary services include the following:

- provide 24-hour forensic investigative support to all local, county, state, and federal law enforcement agencies;
- determine the cause and manner of death of all Medical Examiner cases submitted for review;
- provide support to law enforcement agencies in the presentation of forensic evidence to the court system;
- provide cremation request review or investigation to all funeral homes; and
- provide death causation factors and statistical data to all requesting agencies.

PROGRAM OBJECTIVES FOR FY 2006

- Improve communications with health care and criminal justice agencies.
- Provide evidentiary testimony to civil and criminal cases as necessary.
- Present educational programs for law enforcement agencies, medical personnel, and county personnel.
- Collect, maintain, and provide statistical data to various public and private agencies.

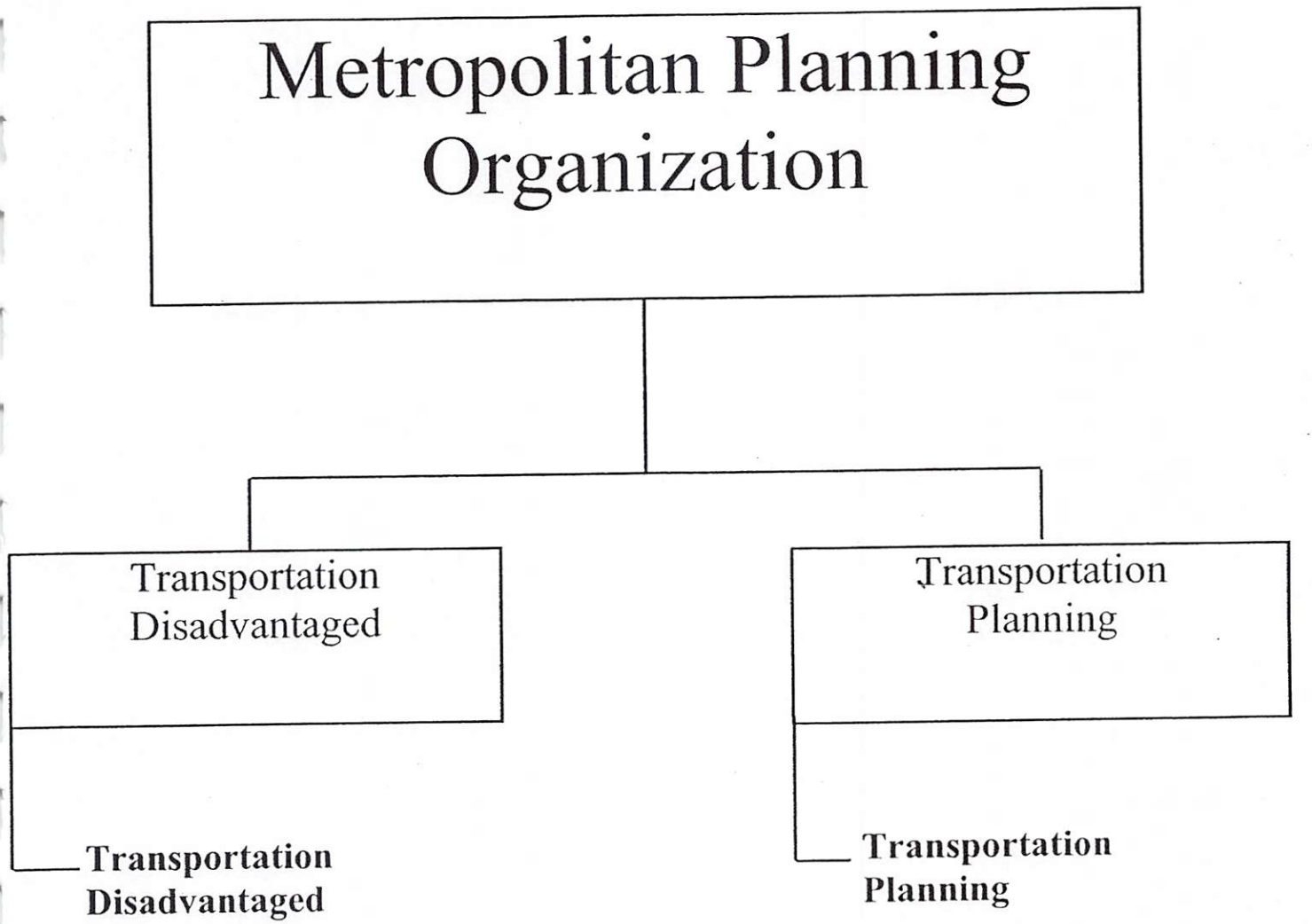
PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Total cases investigated (excluding cremations)	2,130	2,353	n/a	2,640	2,438
Medical Examiner cases	1,143	n/a	n/a	1,310	1,450
Non-medical cases	806	n/a	n/a	1,330	988
Scene investigations	275	360	n/a	400	343
Autopsies	970	941	n/a	1,100	1,169
Inspections	265	248	n/a	270	273
Cremation approvals	4,945	5,438	n/a	6,000	5,913
Expert testimony/consultations	34	40	n/a	65	43

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	183,288	181,000	183,200	183,000
Other	153	-	-	-
TOTAL	**$183,441**	**$181,000**	**$183,200**	**$183,000**
APPROPRIATIONS				
Personal Services	1,588,415	1,638,836	1,551,818	1,617,325
Operating Expenses	658,295	871,348	869,055	860,630
Capital Outlay	35,806	9,250	12,050	76,000
TOTAL	**$2,282,516**	**$2,519,434**	**$2,432,923**	**$2,553,955**
STAFFING				
Positions	18	19	19	20
Full Time Equivalents (FTEs)	18	19	19	20

SIGNIFICANT CHANGES FROM PRIOR YEAR

Revenue: Revenue generated by the Medical Examiner's Office comes from the issuance of photographic reproductions, cremation approvals, and protective clothing provided to students when viewing autopsies.

Traffic Offender Reality Check (TORC) Program: The TORC program was cancelled by the court. This program was established to acquaint persons arrested for certain traffic offenses with the possible results of their actions. This was accomplished through lectures, photographs of accident scenes, and a tour of the morgue facility.



10 Positions

MISSION

To perform continuing, comprehensive and coordinated transportation planning required under federal, state, and local regulations.

SUMMARY OF SERVICES/FACILITIES

The Metropolitan Planning Organization (MPO) is responsible for both long (twenty years) and short (five years) range comprehensive transportation planning. The areas monitored by the MPO have expanded beyond socio-economic data, transit statistics, and roadway improvements, and now include other travel modes, safety, and beautification. As a large urban area with a population exceeding one million, the MPO serves as a Transportation Management Area (TMA) with all of the additional responsibilities and requirements relative to data collection and reporting. As part of the Miami Urbanized Area, the MPO closely coordinates its activities with Broward and Miami-Dade counties.

TRENDS AND ISSUES

Significant Changes in the Transportation Planning Process: Palm Beach County is placing less emphasis on vehicle movement and greater emphasis on creating a friendly environment for the general public. This trend is evident in the recently adopted 2030 Long Range Transportation Plan (LRTP) which places greater emphasis on mass transit and non-highway travel modes. The LRTP includes local community buses for short trips and connections to the fixed route bus system and Tri Rail. The public has indicated that it is not in favor of a roadway network that would provide the adopted level of service on each link as provided for in the LRTP, but instead is willing to experience some congestion rather than build more roads. Other modes of transportation (buses, bicycles, sidewalks, water taxis) are being sought to provide greater mobility to the public as an alternative to auto use. It is evident that the provision of a multi-modal system is of great importance to the public.

Several issues emerge as a result of this trend. One critical area is the balance between land use and transportation. Land use limits will be required in those areas where the approvals approach the available capacity. This approach requires a better determination of the remaining available capacity and developmental corridor plans for major roads anticipated to experience capacity shortfall. The provision of bus service for some of the trips also becomes a priority. The largest issues faced by the MPO are the prioritization of funding for all modes of transportation and for projects. Also of major concern is the funding of the amenities to create this user-friendly environment. Throughout the process, the federal transportation agencies require that the MPO go to great lengths to keep the public informed, and provide ample opportunity to offer input.

Federal and state modal agencies are placing greater emphasis on regional travel demands and projects, and are providing the necessary funding to set these regional plans and projects in place. Therefore, closer coordination with adjacent counties and multi-county transportation providers is necessary.

All of these issues require extensive analysis to balance needs and resources. Stronger efforts are necessary to reach all stakeholders in the transportation arena and to involve the general public in planning for the future.

SIGNIFICANT CHANGES FROM PRIOR YEAR

Project and Program Planning: During FY 2005, the MPO completed its LRTP to 2030. Emphasis now shifts to maintaining the 2030 LRTP and updating funding assumptions for federal and state sources. The MPO continued to address short-term projects through various studies and planning activities while maintaining the LRTP. The MPO also completed a community profile of areas and populations throughout the county. A database of this information will be maintained in the coming years for public outreach activities. A consultant will be retained to conduct a Freight and Goods Movement Study to meet federal and state requirements.

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	1,518,674	1,341,324	1,150,154	1,889,187
User Fees/Charges	-	-	375	-
Other	391,275	261,489	600,904	498,373
TOTAL	**$1,909,949**	**$1,602,813**	**$1,751,433**	**$2,387,560**
APPROPRIATIONS				
Personal Services	629,603	728,658	710,388	777,001
Operating Expenses	724,488	850,484	749,373	1,580,634
Capital Outlay	7,638	1,350	1,350	7,300
Inter-Fund Transfers	39,033	41,408	41,408	41,687
Reserves	-	271,130	-	158,809
TOTAL	**$1,400,762**	**$1,893,030**	**$1,502,519**	**$2,565,431**
STAFFING				
Positions	10	10	10	10
Full Time Equivalents (FTEs)	10.00	10.00	10.00	10.00

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Board requested special studies completed	1	2	n/a	1	2
New studies and updates to existing plans completed as scheduled	3	2	n/a	3	1
Compliance documents completed as required under Federal and State yearly reporting requirements	3	3	n/a	3	3
Updates to Short Range Planning documents	2	n/a	n/a	3	2

DEFINITION OF PROGRAMS AND SERVICES

To plan for Palm Beach County's disadvantaged population. The client base is composed primarily of those persons who, because of physical or mental disability, income status, age, handicap, high risk, or at-risk children, are unable to transport themselves or purchase transportation. Services entail the transportation of disadvantaged persons to health care, employment, education, shopping, social activities, and other life sustaining activities.

PROGRAM OBJECTIVES FOR FY 2006

- Assist the County in preparing and updating the Transportation Disadvantaged Service Plan.
- Compile and summarize Transportation Disadvantaged revenues and expenditures for preparation of annual reports as required by the Commission for the Transportation Disadvantaged.
- Assist the Workforce Alliance Board in planning transportation for their clients looking for and obtaining employment.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Annual documents and agreements submitted to regulatory agency within stipulated time frame.	100%	100%	n/a	100%	100%

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	39,033	41,408	41,408	41,687
TOTAL	**$39,033**	**$41,408**	**$41,408**	**$41,687**
APPROPRIATIONS				
Inter-Fund Transfers	39,033	41,408	41,408	41,687
TOTAL	**$39,033**	**$41,408**	**$41,408**	**$41,687**
STAFFING				
Positions	1	1	1	1
Full Time Equivalents (FTEs)	0.25	0.25	0.25	0.25

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Grant Funding for Transportation Disadvantaged: Grant funds will be monitored and reported to the Commission annually. Activities of the local Community Transportation Coordinator (Palm Tran) will be evaluated annually to ensure continued funding of the program to provide trips and equipment. Opportunities to coordinate the Workforce Alliance Board's needs with the capabilities of the county transit system will be identified and implemented. Assistance in performing feasibility studies for transportation services to access employment opportunities will be provided. Additional funding for transportation disadvantaged will be identified and sought when available.

In FY 2003, Palm Tran, though the ***Palm Tran Connection*** operation, took over the actual work involved in this planning process. In FY 2004, the state converted the grant to a "pass through" grant for which Palm Tran will be the grantee even though the MPO will receive the funds for transfer to Palm Tran. This "pass through" approach will continue in FY 2006.

DEFINITION OF PROGRAMS AND SERVICES

Transportation Planning consists of three components or processes: long range planning, short range planning, and comprehensive planning coordination. The long range planning process (2030 Plan) addresses transportation needs for at least 20 years with the inclusion of all modes of travel. The short range planning process addresses existing and interim transportation needs for a five-year period. Comprehensive Planning involves the coordination, maintenance, and implementation of local comprehensive plans, regional policy plans, and state growth management planning.

PROGRAM OBJECTIVES FOR FY 2006

- Maintain a long-range, multi-modal transportation system plan that continues to meet all requirements and guidelines consistent with both local, regional, and statewide comprehensive plans and federal regulations and programs.
- Maintain a short-range planning process to include plan updates to existing management and transportation systems, special studies, and growth management.
- Promote and establish a meaningful public participation process involving the general public, interested parties, and the business community, and evaluate the effectiveness of the program.
- Conduct studies of specific transportation corridors and programs for effectiveness and identify needed improvements.
- Continue to coordinate transportation plans and programs with other MPO's, Florida Department of Transportation, Palm Beach County, local municipalities, and other federal and state organizations.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Administrative support documents completed	3	n/a	n/a	3	3
Planning documents maintained or updated	2	n/a	n/a	2	2
Technical and informational documents prepared and distributed	4	n/a	n/a	4	4
Funding and grant programs administered	4	n/a	n/a	4	4

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	1,479,641	1,299,916	1,108,746	1,847,500
User Fees/Charges	-	-	375	-
Other	391,275	261,489	600,904	498,373
TOTAL	**$1,870,916**	**$1,561,405**	**$1,710,025**	**$2,345,873**
APPROPRIATIONS				
Personal Services	629,603	728,658	710,388	777,001
Operating Expenses	724,488	850,484	749,373	1,580,634
Capital Outlay	7,638	1,350	1,350	7,300
Reserves	-	271,130	-	158,809
TOTAL	**$1,361,729**	**$1,851,622**	**$1,461,111**	**$2,523,744**
STAFFING				
Positions	9	9	9	9
Full Time Equivalents (FTEs)	9.75	9.75	9.75	9.75

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Planning Tasks for FY 2006: The MPO staff will continue to support regional transit activities with Broward and Miami-Dade Counties, and the South Florida Regional Transportation Authority (SFRTA).. A Freight and Goods Movement Study will be completed. Short range transportation plans and programs will be reviewed and updated to identify projects to be implemented. The MPO will continue to expand its public involvement program and update its Community Impact Assessment inventory prepared as a component of the 2030 LRTP update using available resources to determine social and cultural assets. This information will be used to evaluate transportation project impacts and meet federal and state requirements. The MPO will also conduct studies of specific corridors to evaluate travel demand as well as methods by which to meet demand. The MPO will participate in the compilation of data for the Efficient Transportation Decision Making Process. The MPO will expand its efforts to carry out regional transportation planning while maintaining and reflecting local issue and consensus. The MPO will develop regional plans and projects with Broward and Miami-Dade counties and the SFRTA to attract federal and state funds for regional projects.



Palm Tran

- Operations
- Maintenance
- Palm Tran Connection
- Marketing
- Capital Expansion

561 Positions

MISSION

To provide Palm Beach County residents with increased mobility via a safe, convenient, user friendly, and affordable public transportation system.

SUMMARY OF SERVICES/FACILITIES

Palm Tran provides two types of public transit service for Palm Beach County. Traditional fixed route services are provided with a fleet of 129 buses operating from facilities in West Palm Beach and Delray Beach. At peak times 106 buses are operated by Palm Tran employees on 33 fixed routes. Paratransit service is provided by Palm Tran CONNECTION with offices located in suburban Lake Worth. Private contractors operate 210 vans providing door-to-door service for senior citizens and individuals with disabilities.

TRENDS AND ISSUES

Fixed Route Services: Fixed route ridership has increased by over 25% over the last two years. This is the result of several factors including improved service and service reliability, the modification of routes by the Palm Tran Service Board and of late, the rising cost of gasoline. While over 40% of current fixed route ridership is carried by the three routes that serve the three major north-south corridors in the eastern section of the County (U.S. 1, Congress Avenue, and Military Trail) we are also seeing significant ridership increases on east-west routes as well. One significant issue associated with the dramatic ridership growth is Palm Tran's inability to pick up all customers waiting for particular trips. A capacity load issue like this was previously a rare occurrence at Palm Tran - usually the result of an operating issue. In 2005 (Jan–Mar) Palm Tran had 60 reports of buses at capacity with a standing load of passengers. Many of these reports were confirmed by customer complaints or Palm Tran Supervisors.

Ridership to/from Tri-Rail stations represents a growing niche in our ridership. When the double track project is completed in 2005, Tri-Rail will be capable of operating trains on its corridor every 20 minutes. This should increase use of Tri-Rail by County residents and attract additional ridership to Palm Tran, especially to the east-west bus routes. While Palm Tran's five year plan includes the procurement of additional buses to provide increased service to Tri-Rail users, the current budget does not include funds to increase Palm Tran's operating fleet.

Paratransit Services: Over the past several years, paratransit services have grown dramatically in both ridership and expense. This trend is expected to continue as the population ages and more individuals with disabilities are attracted to South Florida. In the future, paratransit alternatives for less populated areas will need to be explored in collaboration with local municipalities. A second issue facing Palm Tran CONNECTION in FY 2006 is the new vendor contracts that became effective in February 2005. The transition from the existing vendor to the new vendor did not go as smoothly as desired. This was due, in part, to award challenges which delayed implementation. Further, the seven (7) year contracts have increased service costs by almost 25%.

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Gas Tax	12,836,239	12,941,000	12,915,000	13,245,000
User Fees/Charges	8,298,609	8,129,588	12,579,687	13,130,133
Grants	16,788,137	23,644,315	16,447,984	29,898,157
Other	14,299,647	11,859,090	15,880,227	9,423,696
Interfund Transfers	17,550,074	19,233,385	19,559,647	26,135,490
TOTAL	**$69,772,706**	**$75,807,378**	**$77,382,545**	**$91,832,476**
APPROPRIATIONS				
Personal Services	28,177,759	30,548,102	30,724,181	33,371,986
Operating Expenses	19,559,032	30,420,853	28,711,393	43,059,135
Capital Outlay	2,561,436	12,638,423	6,014,995	13,401,355
Debt Service	2,200,000	2,200,000	2,200,000	2,000,000
TOTAL	**$52,498,227**	**$75,807,378**	**$67,650,569**	**$91,832,476**
STAFFING				
Positions	539	545	554	561
Full Time Equivalents (FTEs)	531.00	537.00	546.00	553.00

SIGNIFICANT CHANGES FROM PRIOR YEAR

Fixed Route Service: Palm Tran's budget request includes funding for service expansion to the North County area that was previously approved, but not funded. The planned service will operate on an hourly frequency, Monday - Saturday. Staff, with the support of the Palm Tran Service Board, recommends increasing service on Routes 3, 31, 43, and 62. During peak hours, Route 3 service is proposed to operate on a twenty minute frequency - it currently operates on a 30 minute frequency. Further, staff recommends increasing the service frequency from hourly to every thirty minutes during the midday hours on Routes 31, 43, and 62. These changes would provide increased ridership capacity in areas where we have experienced both significant ridership growth and overcrowding issues. Additionally, Palm Tran's budget includes funds in the bus operator overtime budget to enable staff to respond when confronted with documented cases of service overcrowding. Palm Tran's budget also includes reductions in service on Sundays amounting to a savings in excess of $400,000. Fixed route ridership is projected to grow by at least 8% in FY 2006.

Paratransit Service: During FY 2004, Palm Tran CONNECTION initiated an RFP to select new vendors to operate service as the previous contracts were due to expire. Three vendors were selected and started service in February 2005. Vendors were required to provide all new vans for passenger comfort. As a result of this requirement, contract costs increased by approximately 25% from the previous levels. Paratransit Ridership is expected to increase by 10.5% in FY 2006. Further, Palm Beach County (Palm Tran CONNECTION) began providing Medicaid transportation services for County residents on January 1, 2005. This service was previously operated by a private vendor under contract with the Agency for Health Care Administration. While this service is fully reimbursable, the added cost for the operation of this service is budgeted at $4.5 million.

DEFINITION OF PROGRAMS AND SERVICES

To provide daily scheduled service in a timely, safe, customer friendly, and professional manner. Primary services include:

- hire and train drivers;
- dispatch vehicles;
- establish work assignments and administer the union contract;
- investigate accidents; and
- investigate and respond to customer complaints.

PROGRAM OBJECTIVES FOR FY 2006

- Reduce "at-fault" accidents per 100,000 miles to .5 or less.
- Provide reliable service based on percent on operating 99% of scheduled trips.
- Maintain the percent of on-time performance to at least 90%.
- Keep average miles per passenger complaint at 7,500 miles or less per complaint.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
"At-fault" accidents per 100,000 miles	.6	.7	n/a	.5	.5
Percent of scheduled trips met	100%	100%	n/a	99%	99%
Percent of trips on time	92%	93%	n/a	90%	90%
Average miles per complaint	5,886	4,773	n/a	7,500	7,500

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Gas Tax	12,836,239	12,941,000	12,915,000	13,245,000
User Fees/Charges	6,771,923	6,834,452	7,497,836	7,468,024
Grants	5,497,723	5,048,785	4,338,526	17,086,248
Other	7,704,081	3,802,247	7,367,958	4,419,882
Interfund Transfers	13,589,294	7,799,086	14,910,616	14,787,004
TOTAL	**$46,399,260**	**$36,425,570**	**$47,029,936**	**$57,006,158**
APPROPRIATIONS				
Personal Services	18,991,936	20,202,442	20,436,267	22,168,762
Operating Expenses	4,410,051	6,961,502	5,401,520	9,034,867
Capital Outlay	-	-	-	5,951,320
Debt Service	-	-	-	2,000,000
TOTAL	**$23,401,987**	**$27,163,944**	**$25,837,787**	**$39,154,949**
STAFFING				
Positions	356	357	363	368
Full Time Equivalents (FTEs)	351.00	352.00	358.00	363.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Budget Increase: The increase in the FY 2006 operations budget is due in part to normal inflationary factors, annualized increases in basic personal services costs (including a new union contract), the anticipated increased cost of diesel fuel, and the proposed increases in service to the North County area on Routes 3, 31, 43, and 62.

DEFINITION OF PROGRAMS AND SERVICES

To provide proper, cost-effective maintenance of the bus fleet ensuring that sufficient vehicles are available to meet daily service requirements. Primary services include:

- Routine preventive maintenance including servicing of all fluids, filters and complete coach inspections, collision repair, and road call assistance;
- Daily cleaning, washing, and fueling;
- Storage and replacement of parts inventory.

PROGRAM OBJECTIVES FOR FY 2006

- Perform routine preventive maintenance fleet wide maintaining a 5,800 mile average.
- Maintain a fleet average of 2,000 miles between service interruption road calls.
- Ensure 99.4% of daily scheduled vehicles are ready and available.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Fleet preventive maintenance average	n/a	n/a	n/a	n/a	5,800
Fleet service interruption average	n/a	n/a	n/a	n/a	2,000
Fleet vehicle availability	n/a	n/a	n/a	n/a	99.4%

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	-	-	-	28,100
Other	616	-	-	-
TOTAL	**$616**	-	-	**$28,100**
APPROPRIATIONS				
Personal Services	5,777,031	6,321,702	6,244,112	6,851,606
Operating Expenses	2,344,042	2,610,816	2,603,765	3,633,832
Capital Outlay	-	1	1	2,360
TOTAL	**$8,121,073**	**$8,932,519**	**$8,847,878**	**$10,487,798**
STAFFING				
Positions	111	111	111	112
Full Time Equivalents (FTEs)	111.00	111.00	111.00	112.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Maintenance Budget: The maintenance budget is a direct reflection of the miles operated and the age of the fleet. Although a portion of the bus fleet is replaced each year, the cost of maintaining parts and technological advancements has, and will continue to, affect the maintenance budget. The increases in the FY 2006 budget are based on historical trends, general inflation, anticipated costs associated with a new union contract, fuel costs, and an enhanced preventative maintenance program.

DEFINITION OF PROGRAMS AND SERVICES

Palm Tran CONNECTION is responsible for Palm Tran's programs and services for seniors and individuals with disabilities. Palm Tran CONNECTION administers door-to-door transportation services for seniors and individuals with disabilities. Several federal and state programs require paratransit services, including; the Federal Americans with Disabilities Act (ADA) Complementary Paratransit Services; Chapter 427 Florida Statutes (which mandates transportation for individuals defined as "Transportation Disadvantaged"); Medicaid; and the Older American's Act transportation program.

In addition, Palm Tran CONNECTION provides service under two County-funded programs. The Board of County Commissioners (BCC) Program is in place to assist those individuals whose service was displaced under ADA due to modifications in Fixed Route service. The County Senior Transportation Services (CSTS) Program was enacted to provide the Senior Citizens of Palm Beach County enhanced access to countywide transportation service.

All on-the-street transportation services are provided by private contractors. Palm Tran CONNECTION staff is responsible for all administrative functions of the program, including contract management, eligibility certification, booking reservations, scheduling of service, and customer service monitoring.

PROGRAM OBJECTIVES FOR FY 2006

- Customer satisfaction based on no more than 2 complaints per 1,000 trips.
- Provide 1,500,000 bus pass trips to existing para-transit users.
- Provide 725,000 paratransit trips.
- Service 410,000 telephone calls.
- Process 6,500 new eligibility certifications.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Complaints per 1,000 trips	3	3	n/a	2	2
Provide bus pass trips	1,244,994	n/a	n/a	1,400,000	1,500,000
Provide paratransit trips	720,000	n/a	n/a	700,000	725,000
Telephone Calls	388,763	n/a	n/a	400,000	410,000
Eligibility Certifications	13,819	n/a	n/a	5,500	6,500

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	1,526,686	1,295,136	5,081,851	5,662,109
Grants	2,210,931	1,712,746	2,272,197	2,205,174
Other	6,571,165	7,606,703	6,887,297	3,066,772
Interfund Transfers	3,960,780	11,305,874	4,536,783	11,267,725
TOTAL	**$14,269,562**	**$21,920,459**	**$18,778,128**	**$22,201,780**
APPROPRIATIONS				
Personal Services	2,788,873	3,353,473	3,372,575	3,662,845
Operating Expenses	11,480,689	18,566,986	20,046,204	24,406,944
Capital Outlay	-	-	999,434	806
TOTAL	**$14,269,562**	**$21,920,459**	**$24,418,213**	**$28,070,595**
STAFFING				
Positions	59	63	66	67
Full Time Equivalents (FTEs)	56.00	60.00	63.00	64.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Service Utilization: Palm Tran CONNECTION continues to experience increased ridership with anticipated double digit growth in FY 2006.

Funding: The Board of County Commissioners (BCC) funds two transportation programs operated by Palm Tran CONNECTION. The BCC Program is in place to assist those individuals whose service would terminate under ADA due to cutbacks in Fixed Route service. A new program known as the County Senior Transportation Services (CSTS) Program was implemented to create more transportation options for Palm Beach County senior citizens.

DEFINITION OF PROGRAMS AND SERVICES

To educate customers and the general public regarding Palm Tran's services by developing marketing, advertising, and public relations programs as well as producing all schedules and media related graphics. Primary services include:

- Produce bus guidebooks and other media related materials;
- Provide community outreach programs;
- Develop internal/external marketing programs;
- Undertake multi-media campaigns and media purchasing;
- Perform market research; and
- Provide "world-class" customer service internally and externally through our customer service department.

PROGRAM OBJECTIVES FOR FY 2006

- Develop and implement marketing programs designed to increase Palm Tran fixed route ridership to 8.6 million in FY 2006.
- Provide quality service limiting customer complaints to no more than 1 complaint per 1,000 riders.
- Provide 50 senior outreach presentations and travel training trips.
- Service 140,000 calls for customer service.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Ridership	7,548,644	6,605,095	n/a	7,000,000	8,600,000
Complaints per 1,000 riders	n/a	n/a	n/a	n/a	1
Senior programs and travel presentations	n/a	n/a	n/a	n/a	50
Customer service calls to be serviced	n/a	n/a	n/a	n/a	140,000

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	115,747	328,425	11,500	420,959
Other	200	-	-	-
Interfund Transfers	-	128,425	112,248	80,761
TOTAL	**$115,947**	**$456,850**	**$123,748**	**$501,720**
APPROPRIATIONS				
Personal Services	619,919	670,485	671,227	688,773
Operating Expenses	594,870	1,190,500	618,645	1,335,563
Capital Outlay	-	-	-	80
TOTAL	**$1,214,789**	**$1,860,985**	**$1,289,872**	**$2,024,416**
STAFFING				
Positions	13	14	14	14
Full Time Equivalents (FTEs)	13.00	14.00	14.00	14.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Ridership Increase: Palm Tran fixed routes served 7.5 million riders in FY 2004. During the first half (peak season) of FY 2005, ridership increased 7%, or 4.1 million, as compared to the same period in FY 2004. An increase of 5% is projected for FY 2006 to an estimated 8.6 million riders.

Increase in Marketing Initiatives: In order to increase awareness of Palm Tran services and attract new riders, marketing will continue the programs that have been successful in the past, as well as implement and execute new and innovative strategies and campaigns aimed at the following four target markets:

- Seniors
- Commuters
- Youth
- Leisure

Campaigns will include:

- Transit Works Channel 20 TV Show
- Commuter Choice Program
- Justice Transit Pass Program
- College Fairs
- Community Outreach Program
- Driven to Success Job Fairs
- Comprehensive Youth Programs
- Seniors in Motion Campaign
- New Residents promotion
- Train the Trainer for disabled students
- Promote Palm Tran CONNECTION

DEFINITION OF PROGRAMS AND SERVICES

To provide the facilities, machinery, and capital equipment required by the Department to fulfill its mission economically and efficiently. No vehicles were purchased in FY 2005. Replacement of existing vehicles planned for FY 2005 have been deferred to FY 2006.

PROGRAM OBJECTIVES FOR FY 2006

Use funding from the annual Federal Transit Administration Section 5307 Grant to purchase 17 replacement buses, and 3 expansion buses (for the proposed Military Trail service) and to provide service vehicles, capitalized maintenance, and other transit enhancements.

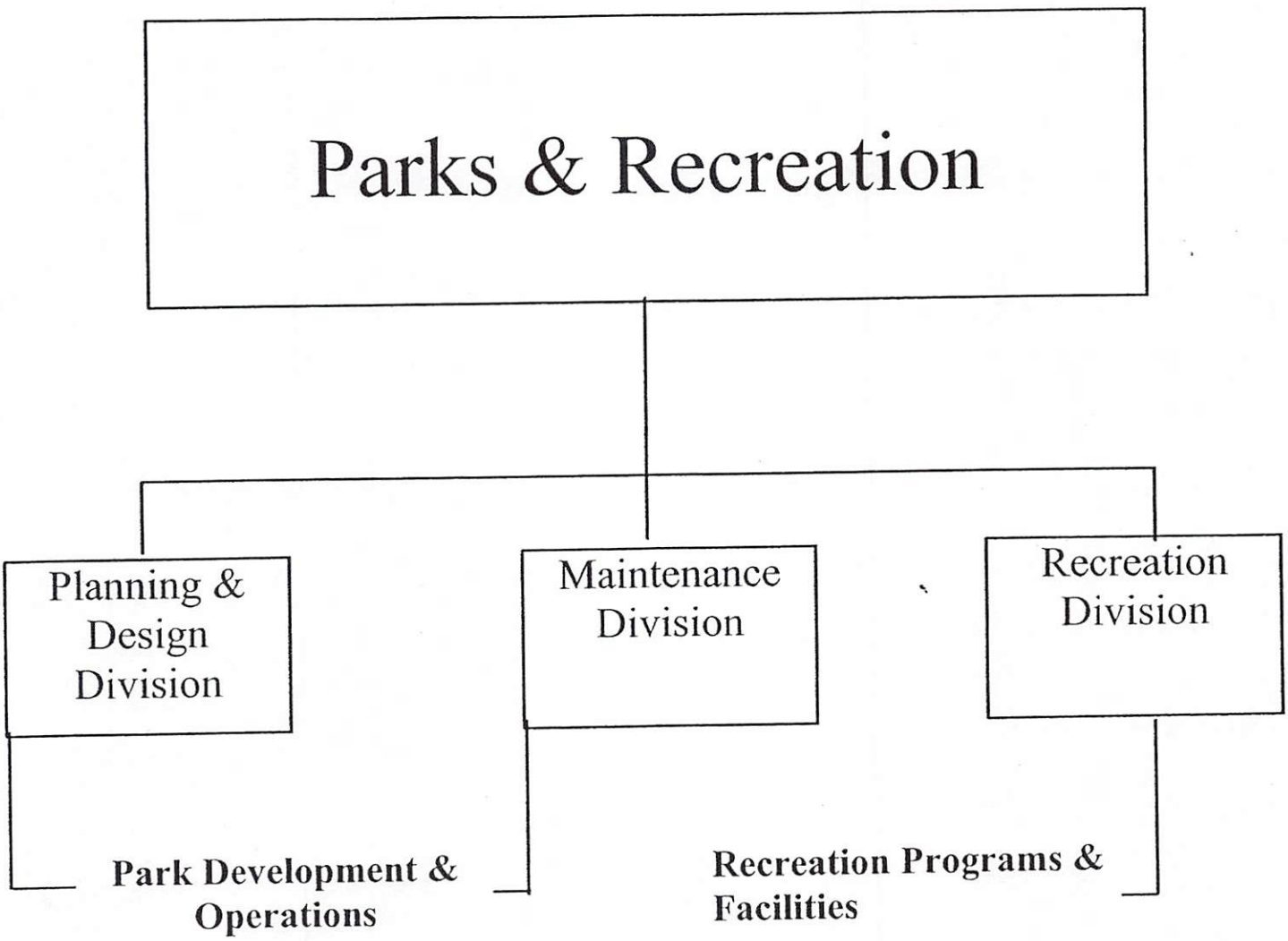
PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Buses replaced and added	13	18	n/a	8	20

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	8,963,736	16,554,359	9,825,761	10,157,676
Other	23,585	450,140	1,624,972	1,937,042
TOTAL	**$8,987,321**	**$17,004,499**	**$11,450,733**	**$12,094,718**
APPROPRIATIONS				
Operating Expenses	729,380	1,091,049	41,259	4,647,929
Capital Outlay	2,561,436	12,638,422	5,015,560	7,446,789
Debt Service	2,200,000	2,200,000	2,200,000	-
TOTAL	**$5,490,816**	**$15,929,471**	**$7,256,819**	**$12,094,718**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Federal Funding: Funding from the annual Federal Transit Administration Section 5307 grant will be used for new replacement buses, service vehicles, capitalized maintenance, ADA paratransit trips, and transit enhancements.

For the purposes of allocating Section 5307 federal funds, two significant changes occurred in 2003; Broward, Miami-Dade, and Palm Beach County have merged into a single urbanized area and updated census data was used.



698 Positions

MISSION

The Palm Beach County Parks and Recreation Department's mission is to acquire, develop and maintain quality parks and facilities throughout the county, and to provide safe leisure opportunities that meet the needs of a diverse population.

SUMMARY OF SERVICES/FACILITIES

The Parks and Recreation Department serves residents countywide through 99 regional, district, community, beach, and neighborhood parks encompassing 8,205 acres. Services include: public safety, grounds maintenance, recreation programs for all ages and abilities, and funding assistance programs to other park providers. Special facilities include family aquatic centers, community centers, nature centers, championship golf courses, fishing piers, and historical and cultural museums. Development of new parks to meet the needs of a growing population occurs through the Parks Capital Program, which is primarily funded through impact fees, bonds, and grants.

TRENDS AND ISSUES

County Funded Assistance: To meet the demand for additional recreational facilities and programs, the County has initiated numerous funding efforts with the School Board, municipalities, and other public and private service providers. Over $40M in assistance has been provided to municipalities and various agencies over the past six years from park bond issues. In addition, one of the most successful funding programs has been the Recreation Assistance Grant Program that has provided $17,188,179 over the past eleven years to fund more than 870 park improvement projects and recreation programs.

Cost Effectiveness: Efforts will continue to explore various methods of increasing revenues to offset increasing expenditures. In addition, the Department will continue to expand the use of outsourcing in the areas of exotic plant removal, landscaping, aquatic vegetation control, and other routine maintenance functions.

Capital Program: It is estimated that more than $25M will be expended annually for the next few years for the acquisition and development of new park facilities. Associated annual operating and maintenance costs are projected to be approximately 10% of the Capital Program. This investment in capital is necessary to address the increase in population and the associated demands for new facilities.

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	9,400,355	9,988,690	9,912,141	11,087,817
Inter-Departmental Charges	91,101	65,556	67,784	22,278
Interfund Transfers	-	-	-	474,919
Other	1,335,680	1,056,952	1,286,537	460,558
TOTAL	**$10,827,136**	**$11,111,198**	**$11,266,462**	**$12,045,572**
APPROPRIATIONS				
Personal Services	30,664,536	33,661,285	33,195,950	37,427,523
Operating Expenses	19,750,328	23,412,803	25,679,239	25,023,160
Capital Outlay	844,511	1,095,354	1,366,768	864,683
Debt Service	711,422	711,722	711,722	681,543
Grants and Aids	308,642	330,000	330,000	340,000
Reserves	-	566,687	-	491,678
TOTAL	**$52,279,439**	**$59,777,851**	**$61,283,679**	**$64,828,587**
STAFFING				
Positions	619	634	634	698
Full Time Equivalents (FTEs)	598.60	612.85	612.85	659.85

SIGNIFICANT CHANGES FROM PRIOR YEAR

New, Expanded, & Increased Usage of Parks: Significant supplemental additions are related to new and expanded parks, increased park usage, and the maintenance associated with aging park facilities. New positions and operating expenses were added to maintain new parks and properly fund those functions associated with the overall growth of the Department. New and expanded facilities include: District Park "F", Peanut Island, Therapeutic Recreation Complex, Jupiter Farms Phase II, and CCRT parks. **Fiscal Impact: $549,476**

New Golf Courses: Three new golf courses are scheduled to open during FY 2006. The John Prince Junior Golf Center is anticipated to open in the fall of 2005. Lantana Golf Course and South County Regional Golf Course are anticipated to open in the summer of 2006. Forty two positions have been added for the golf course operations, whereas thirty-four positions are part-time. Additional positions for golf pro, food and beverage, and maintenance will be contracted services. Ad valorem subsidization for operations is needed for the first year and subsequent funding of these golf courses will be funded with user fees. **Fiscal Impact: $1,116,861**

DEFINITION OF PROGRAMS AND SERVICES

Provide safe, clean, functional, and attractive parks, structures, and open spaces which meet the passive and active recreational needs of the visiting public. It also includes the enhancement and preservation of all features of our park system for community enjoyment. Primary services include:

- provide daily grounds maintenance for all park properties, which includes mowing, edging, fertilizing, restroom and picnic area cleaning, refuse collection and disposal, and beach cleaning;
- provide support services for other recreational activities occurring throughout the park system;
- ensure park structures and furnishings are maintained in a safe, functional, and attractive condition;
- protect the integrity of the natural resources through restoration and scheduled maintenance; and
- operate and maintain park campgrounds countywide.

PROGRAM OBJECTIVES FOR FY 2006

- Maintain 90% of park properties in accordance with the Palm Beach County Parks and Recreation Quality Standards Manual utilizing staff, and supplementing with outsourcing when feasible.
- Ensure 90% of park field and court lighting is consistently operational.
- Maintain 90% of dune crossovers to ensure they are in a safe and usable condition.
- Provide 90% of scheduled maintenance to 104 Park Natural Areas to prevent invasive and exotic plant species from being reestablished.
- Increase revenue at John Prince and South Bay Campgrounds by 5% from the prior period.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Percentage of park properties maintained in accordance with Parks & Recreation Quality Standards manual.	92%	n/a	90%	90%	90%
Percentage of park field and court lighting ensured to be consistently operational.	n/a	n/a	90%	n/a	90%
Percentage of dune crossovers maintained in a safe and usable condition.	n/a	n/a	90%	n/a	90%
Percentage of scheduled maintenance of park natural areas completed.	n/a	n/a	90%	n/a	90%
Percentage of increase in campground revenue from prior period.	n/a	n/a	5%	n/a	5%

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	1,272,635	1,166,259	1,116,676	1,316,186
Inter-Departmental Charges	71,728	55,896	58,124	22,278
Other	1,598	179	61	125
TOTAL	**$1,345,961**	**$1,222,334**	**$1,174,861**	**$1,338,589**
APPROPRIATIONS				
Personal Services	16,573,143	17,823,001	17,748,904	19,873,982
Operating Expenses	12,919,667	14,427,478	17,216,849	14,987,913
Capital Outlay	199,378	248,440	249,169	240,124
Debt Service	-	-	-	-
Grants and Aids	-	-	-	-
Reserves	-	-	-	-
TOTAL	**$29,692,188**	**$32,498,919**	**$35,214,922**	**$35,102,019**
STAFFING				
Positions	349	360	360	376
Full Time Equivalents (FTEs)	338.06	342.06	342.06	358.06

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Sustained Rapid Growth of Parks and Park Facilities: The need for the Parks System to grow proportionately with the population of the county has created a challenge in providing adequate and appropriate support for the maintenance of new and unique parks, as well as the addition of new facilities within existing parks.

Increased Traffic on County Roadways: Increased traffic due to population growth and construction delays has escalated the importance of further decentralizing Park Operations. Time lost traveling to parks for specialized personnel should be decreased to perform more efficiently.

DEFINITION OF PROGRAMS AND SERVICES

Provide quality recreation opportunities for people to pursue their leisure needs and interests. Primary services include:

- manage, program , and coordinate the use of park recreational and cultural facilities;
- provide a variety of recreation programs, activities, and events for people of all ages and abilities;
- provide prevention, rescue, and emergency medical care at County beaches, pools, and water parks, and provide safety education instructions for schools, groups, and individuals;
- provide residents and visitors a unique cultural experience at the Morikami Museum and Japanese Gardens through Japanese inspired facilities, gardens, exhibits, educational programs and seasonal festivals; and
- provide self-sustained comprehensive golf opportunities at County courses.

PROGRAM OBJECTIVES FOR FY 2006

- Increase the number of recreation programs delivered to promote leisure participation by a greater number of residents and visitors.
- Increase the number of people permitting the use of a Palm Beach County park or facility for the first time.
- Track the cost per participant of the Summer Camp program to ensure cost effectiveness, and make changes where appropriate.
- Receive an overall rating of "Excellent" or "Good" from direct program participants.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Percentage of overall ratings that meet or exceed National Aquatic Safety and Risk Management standards.	n/a	n/a	95%	n/a	95%
Increase in the number of swim lessons delivered at County aquatic facilities by 10% from the prior period.	n/a	n/a	2,253	n/a	2,726
Percentage of operating cost per round maintained at 80% or less of the average revenue per round (exclude debt service).	n/a	n/a	80%	n/a	78%
Percentage of facility users that rate their overall experience at special facilities as "Excellent" or "Good".	n/a	n/a	90%	n/a	90%

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	7,153,587	7,840,963	7,830,762	8,688,945
Inter-Departmental Charges	13,898	6,930	6,930	-
Other	1,330,044	1,056,760	1,284,755	935,352
TOTAL	**$8,497,529**	**$8,904,653**	**$9,122,447**	**$9,624,297**
APPROPRIATIONS				
Personal Services	10,198,730	11,072,612	10,887,219	12,349,139
Operating Expenses	5,473,594	6,675,313	6,646,244	7,539,265
Capital Outlay	630,376	793,790	1,072,279	483,367
Debt Service	711,422	711,722	711,722	681,543
Grants and Aids	-	-	-	-
Reserves	-	566,687	-	491,678
TOTAL	**$17,014,122**	**$19,820,124**	**$19,317,464**	**$21,544,992**
STAFFING				
Positions	184	187	187	232
Full Time Equivalents (FTEs)	174.54	183.79	183.79	211.79

SUMMARY OF KEY FUNDING/SERVICE ISSUES

New Golf Facilities: The addition of two new golf courses, which include 18 holes at the recently converted Lantana Landfill and 27 holes in South County Regional Park, along with the renovation of the previously leased John Prince Golf Center require significant funding for the first year of operations. Start-up costs will include bringing on key staff when necessary to ensure the proper planning for operations and full staffing of the facility for a portion of the year. In addition, extensive equipment and supplies will be purchased during FY 2006.

Drowning Prevention: With the continued growth in Palm Beach County driving the need for aquatic programs, in conjunction with initiatives by organizations such as the Drowning Prevention Coalition, additional funds are needed to expand Learn to Swim Programs at pools and water parks.

DEFINITION OF PROGRAMS AND SERVICES

Provide a comprehensive system of leisure services to assist Palm Beach County residents and visitors in the development of awareness, attitudes and skills that promote leisure participation and satisfaction. Primary Services include:

- provide a variety of recreation programs, activities, and events for people of all ages and abilities;
- manage, program, and coordinate the use of recreational, cultural, and environmental education facilities;
- coordinate and program the use of athletic facilities by youth groups, adult groups, and individuals;
- coordinate, permit, and facilitate rental of a variety of recreational facilities and venues operated by the Parks system;
- coordinate development of leisure skills and interests for Palm Beach County Middle School After School participants.

PROGRAM OBJECTIVES FOR FY 2006

- Create or modify existing recreation programs to promote leisure participation by a greater number of residents and visitors.
- Increase the number of people permitting the use of a Palm Beach County park or facility for the first time.
- Track the cost per participant of the Summer Camp program to ensure cost effectiveness, and make changes where appropriate.
- Receive an overall rating of "Excellent" or "Good" from direct program participants.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Create or modify existing programs by 10% from the prior year.	n/a	n/a	10%	n/a	10%
Increase the number of first time people permitting a park or facility by 1% from the prior year.	1%	n/a	1%	n/a	1%
Maintain program operating costs per participant for the Summer Camp program in proportion with inflation at 3%.	3%	n/a	3%	n/a	3%
Maintain the percentage of direct-program participants responding with an overall rating of "Excellent" or "Good" at 90% or higher.	90%	n/a	90%	n/a	90%

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	974,133	981,468	964,703	1,082,686
Inter-Departmental Charges	5,475	2,730	2,730	-
Other	4,038	13	1,721	-
TOTAL	**$983,646**	**$984,211**	**$969,154**	**$1,082,686**
APPROPRIATIONS				
Personal Services	3,892,663	4,765,672	4,559,828	5,204,402
Operating Expenses	1,357,067	2,310,012	1,816,146	2,495,982
Capital Outlay	14,757	53,124	45,319	141,192
Debt Service	-	-	-	-
Grants and Aids	308,642	330,000	330,000	340,000
Reserves	-	-	-	-
TOTAL	**$5,573,129**	**$7,458,808**	**$6,751,293**	**$8,181,576**
STAFFING				
Positions	86	87	87	90
Full Time Equivalents (FTEs)	86	87	87	90

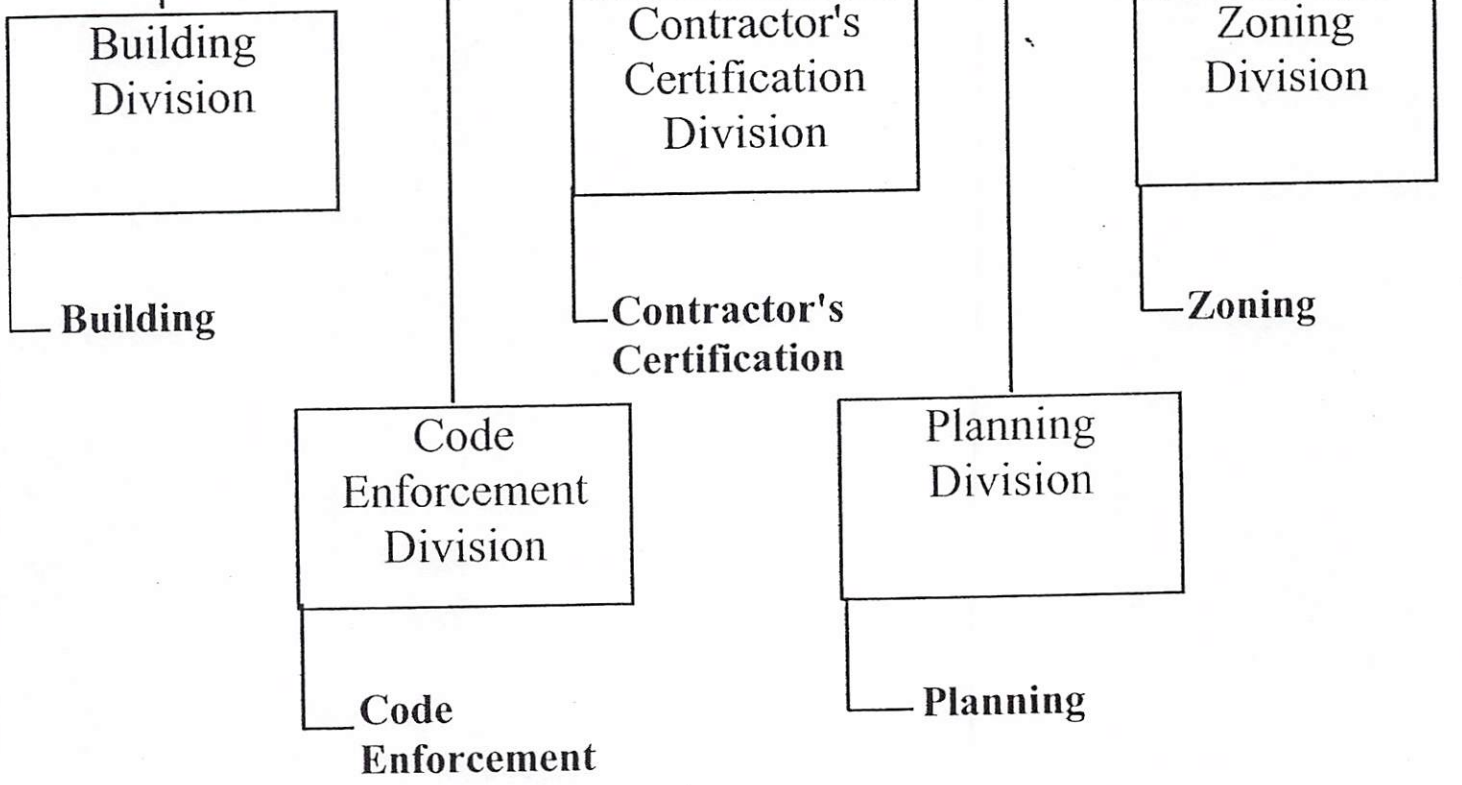
SUMMARY OF KEY FUNDING/SERVICE ISSUES

Growth in Student Population: The continuing increase in the youth population has resulted in an increased demand for after school and youth sports programs and services. These needs are being addressed through collaborative efforts between the Parks and Recreation Department, the Palm Beach County School Board, youth sport providers and other youth service providers.

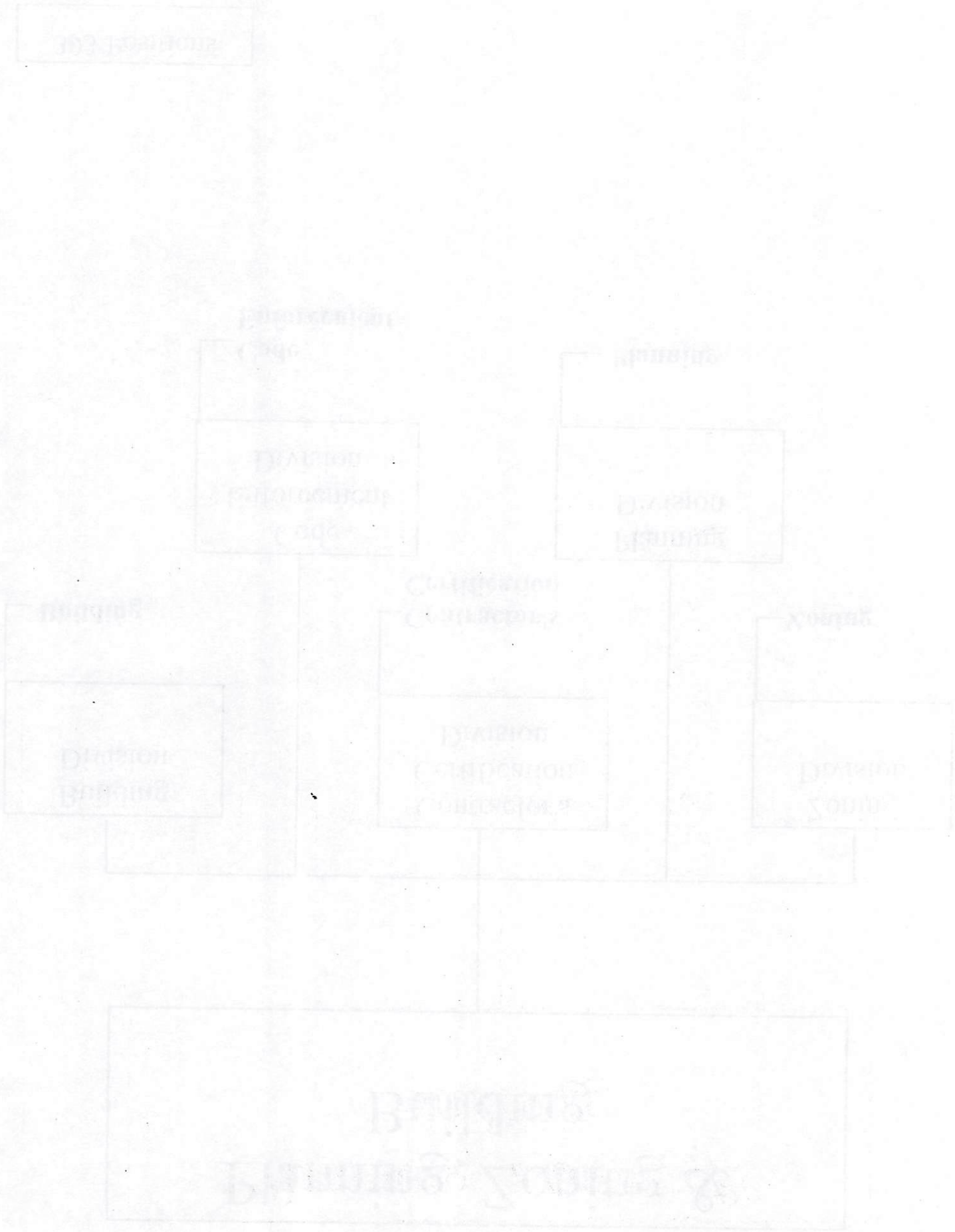
New Equestrian Center: The Jim Brandon Equestrian Center is scheduled to open fully in the fall of 2005, and will have its first full year of funding in FY 2006. The facility will provide a venue for horse shows and equestrian programs/events. It will also occasionally accommodate state level competitions. Start-up costs will include full staffing of the facility, as well as extensive equipment and supplies necessary to maintain and operate according to equine industry standards.

Therapeutic Recreation Complex: All phases of the Club Managers Association of America Therapeutic Recreation Complex will open during FY 2006. The Complex will include a gymnasium with programming rooms, offices, an art gallery, and a swimming pool with bath house. When opened, the staff will be able to significantly increase therapeutic recreation programming opportunities, including on-site Special Olympics training and new and expanded VSA arts and Leisure Spectrum programs. However, doing so will require additional staffing, equipment and supplies. In some cases, specialized equipment is required in order to meet the needs of participants with varying degrees and types of disabilities.

Planning, Zoning & Building



393 Positions



MISSION

To help the people of Palm Beach County maintain a quality community through:

- comprehensive planning which responds to the changing needs and values of the community, both in the natural and built environments, and creates opportunities to realize the community's desired vision of the future;
- development review which applies performance and aesthetic standards for new development and redevelopment;
- inspections which insure a safe, well-built environment;
- the equitable enforcement of County codes which promote safety and livability;
- the certification of contractors to protect the community by assuring a knowledgeable, qualified workforce; and
- enhancement and promotion of intergovernmental relationships between the public and private sectors.

SUMMARY OF SERVICES/FACILITIES

The Planning, Zoning and Building Department provide growth management and redevelopment services including comprehensive planning, development review, construction permitting and inspection, code enforcement, and certification of contractors. Services are provided at the Department's main facility in West Palm Beach. Limited services are provided from a South County office at the Southeast County complex, a Northeast County office on Alternate A1A north of PGA Blvd., and an office in the Midwestern Communities Service Center in Royal Palm Beach.

TRENDS AND ISSUES

Planning Division: The Planning Division will continue development, and implementation or redevelopment efforts throughout the County. This will involve significant interaction with other County agencies as well as numerous municipalities. Implementation of many of the Evaluation and Appraisal Report (EAR) recommendations will occur through EAR based Comprehensive Plan amendments. Annexation review and monitoring of School Concurrency continue to require coordination with municipalities.

Zoning: The Zoning Division will continue to draft Unified Land Development Code (ULDC) code language to address Board of County Commission directives, industry requested changes and amendments necessary to implement Comp Plan requirements. Zoning will continue to coordinate with the Planning Division researching and developing: Infill Regulations, Affordable Housing standards, Mobile Home Park conversion, Lighting standards, Sector Plan implementation and AG-Traditional Market Place amendments.

The Division will also continue to implement the final stages of ePZB. In fall 2005 the entire Zoning Division will have fully implemented the system. In mid 2005 the Zoning Division, in coordination with ISS, developed Zoning On-line Application Submittal. Currently, the target dates are spring 2006 for full implementation.

During 2005, the Zoning Division implemented the following improvements to our Customer Service Program: updated the Zoning Web Page to provide customers with frequently requested information, created ezFind to allow users to search Zoning information related to a property address, automated the Zoning Code in an Interactive online format, published a quarterly Zoning Newsletter to inform public of current and upcoming issues related to Zoning,

TRENDS AND ISSUES

established Training Sessions to explain changes to the ULDC Code and proposed new technology that is being implemented in the Zoning Division to keep the industry and public informed. The Division is currently in a process of scanning historical Zoning files so they can be uploaded into ePZB in FY2006. This will provide information in an electronic format for easy retrieval by staff and public as well as save costs currently accruing to cover off site storage.

In FY 2006 the Zoning Division will continue to work with Industry to meet changing trends in development standards. The Zoning Division has been pro-active in establishing both formal and informal meetings to discuss changes to Zoning processes, code language and enforcement based on national, state and local trends.

Building Division: The County's continued favorable economic outlook is expected to sustain building permit activity at current levels. New permitting fees effective in June 2003 required revision to produce revenue to offset the cost of services provided. Work on the automation of business procedures will continue. Implementation of changes in the Florida Building Code continues to demand heavy training of staff and industry. The Division will continue to enforce compliance with swimming pool contractors.

Code Enforcement: The Division continues to assess existing and proposed performance measures in an effort to better reflect how well the staff is doing, as opposed to simply reporting workload measures. Changes, however, will have to wait until the new ePZB data

system is up and running. Additionally, the Division is stepping up its enforcement efforts in review of commercial corridors throughout the County.

Contractor's Certification: The Division will monitor the State of Florida's efforts in the privatization of contractor licensing services towards attaining greater participation from County licensing agencies. The Field Investigation Section will continue to concentrate on unlicensed contracting activity and unlicensed construction contracting advertisement.

EPZB: The automation of the Department's business practices has completed its initial stages and will continue to be in progress in Planning, Zoning and Building throughout FY 2006.

Scripps Project: Planning, Zoning & Building has been heavily involved in the approval and permitting of the Scripps Project and Mecca Properties. As each business is recruited, site plans and building permits will be processed and reviewed against the existing approvals. The building permits for the Scripts Research Institute are being processed.

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Fund Balances	7,485,453	4,848,700	6,425,427	4,634,578
Statutory Reserves	-	(770,693)	(770,693)	(770,693)
State and Federal Grants	12,500	-	-	-
Licenses and Permits	13,752,747	14,853,000	16,201,500	15,202,000
Charges for Services	2,371,938	2,162,680	2,193,560	2,181,960
Fines and Forfeitures	1,631,616	895,000	1,074,000	1,075,000
Interest Earnings	288,456	222,550	223,300	223,300
Other	13,436	25,200	10,280	13,700
TOTAL	**$18,0 70,693**	**$22,236,437**	**$25,357,374**	**$22,559,845**
APPROPRIATIONS				
Personal Services	22,564,644	24,549,902	23,949,886	25,573,586
Operating Expenses	6,078,233	10,124,380	8,086,141	10,198,951
Capital Outlay	173,594	517,700	516,500	408,150
Reserves	-	1,133,926	-	510,375
TOTAL	**$28,816,471**	**$36,325,908**	**$32,552,527**	**$36,691,062**
STAFFING				
Positions	389	389	388	393
Full Time Equivalents (FTEs)	389.00	389.00	389.00	393.00

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Code enforcement violations	2,195	-51%	n/a	6,000	4,500
Construction plans reviewed	31,300	-14%	n/a	44,000	42,000
Permits issued	30,600	-30%	n/a	52,000	50,000
Planning public contacts	2,019	-15%	n/a	3,200	3,350
Zoning walk-in customers served	13,055	n/a	n/a	12,850	12,800

SIGNIFICANT CHANGES FROM PRIOR YEARS

The following are some approved supplemental funding requests included in the FY 2006 budget:

Administration: System Administrator II was approved in the ITS section to maintain applications and hardware used by the Department for daily operations. **Fiscal Impact: $62,840.**

Building: Equipment required for the continued improvement of Building's automated systems. **Fiscal Impact: $205,150.**

Zoning: A Consultant was approved to assist staff in preparing the analysis of the Infill area for appropriate redevelopment. The results of the study will lead to Comp Plan and ULDC amendments. This consultant will also be needed for various ULDC updates in the future. **Fiscal Impact: $65,000.**

DEFINITION OF PROGRAMS AND SERVICES

To provide a high level of service to the citizens of Palm Beach County through effective and efficient administration and enforcement of technical codes and standards in new building construction to ensure the public's safety, health, and general welfare. Primary services include:

- timely and thorough review of building permit applications, drawings, and specifications for the issuance of permits, including structural, plumbing, electrical, and heating/cooling systems;
- prompt and complete inspections of structures and building systems under construction;
- provide leadership on code changes, product approvals and staff training; and
- provide administrative and technical staff support for the Building Code Advisory Board and for the Construction Board of Adjustment and Appeals.

PROGRAM OBJECTIVES FOR FY 2006

- Maintain permit processing times within published goals.
- Implement the results of operational analysis into the development of a new electronic data management system to enhance efficiency.
- Implement second phase of wireless data system for field inspectors to improve communications.
- Expand the registration of products approved for use in the County under state Rule 9B-72.
- Monitor staff training to improve operational efficiency.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Permit processing time (days):					
Additions, interior alterations	16	+2%	n/a	20	15
Residences and townhouses	27	-13%	n/a	30	25
Multi-family/non-residential	55	+136%	n/a	45	40
Inspections per day per inspector:					
Structural	15.65	+6%	n/a	14	14
Electrical	12.29	-18%	n/a	14	14
Mechanical	14.2	+1%	n/a	18	14
Plumbing	15.52	-18%	n/a	16	16
Inspection carryovers to next day	2.74%	n/a	n/a	2%	2%
Approved products registered for local use	n/a	n/a	n/a	150	250
Staff work hours in organized training	n/a	n/a	n/a	4%	4%
Construction plans reviewed	44,854	+23%	n/a	40,000	42,000
Permits issued	36,871	-16%	n/a	48,000	50,000

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Fund Balances	7,485,453	4,848,700	6,425,427	4,634,578
Statutory Reserves	-	(770,693)	(770,693)	(770,693)
Licenses and Permits	13,085,149	14,102,000	15,501,000	14,501,000
Charges for Services	1,130,646	1,106,500	1,084,100	1,087,000
Fines and Forfeitures	38,389	25,000	24,000	25,000
Interest Earnings	183,125	156,350	156,300	156,300
Other	9,396	24,000	8,980	12,500
TOTAL	**$21,932,158**	**$19,491,857**	**$22,429,114**	**$19,645,685**
APPROPRIATIONS				
Personal Services	12,745,947	14,079,847	13,695,825	14,572,812
Operating Expenses	4,577,891	7,146,413	6,155,447	7,497,885
Capital Outlay	128,220	426,112	424,107	331,545
Reserves	-	1,133,926	-	510,375
TOTAL	**$17,452,058**	**$22,786,298**	**$20,275,380**	**$22,912,617**
STAFFING				
Full Time Equivalents (FTEs)	222.76	222.76	222.76	225.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Efficiency Improvements: Average permit issuance turnaround time continues to be good, and over 97% of inspections are made on the requested day. The challenge for this fiscal year will be to provide responsive service while the entire building industry adjusts to the 2004 edition of the Florida Building Code. The state mandated Rule 9B-72 on Product Approval has been supplemented by a local registry of code acceptable products to minimize confusion and design/selection delays. Benefits of organized staff training result with efficiency in operations.

Building Permit Fee Update: Careful monitoring, to ensure a balance of fee revenue verses operating expenses and reserves, will continue to assess the adequacy of the proposed late 2005 fee increases.

DEFINITION OF PROGRAMS AND SERVICES

To enforce all building and zoning-related codes and ordinances applicable in the unincorporated areas of Palm Beach County. Primary services include:

- respond to complaints by citizens, the Board of County Commissioners, departments, and divisions;
- establish target areas throughout Palm Beach County for review by the Community Support Team to improve the "livability" of the area;
- conduct inspections for Occupational License approval to assure compliance with applicable codes and ordinances;
- conduct Code Enforcement Hearings to promote compliance with applicable codes and ordinances; and
- conduct inspections of commercial development approvals to ensure compliance with BCC conditions of approval.

PROGRAM OBJECTIVES FOR FY 2006

- To improve the overall effectiveness and efficiency of the Code Enforcement process. This will be possible once our performance measures are tracked through the ePZB system.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Customer initiated complaints	2,583	-51%	n/a	3,354	6,000
Commission District complaints	43	-52%	n/a	30	75
Violation notices issued	2,250	-50%	n/a	2,195	4,500
Notices to correct issued	233	+15%	n/a	48	150
Cases referred to the CEB	624	-74%	n/a	510	1,200

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Charges for Services	4,450	5,280	3,300	3,300
Fines and Forfeitures	1,371,467	650,000	750,000	750,000
Interest Earnings	103,911	65,000	65,000	65,000
TOTAL	**$1,479,828**	**$720,280**	**$818,300**	**$818,300**
APPROPRIATIONS				
Personal Services	3,189,891	3,343,951	3,312,879	3,414,930
Operating Expenses	548,996	835,290	663,945	801,770
Capital Outlay	14,793	27,993	29,662	23,111
TOTAL	**$3,753,680**	**$4,207,235**	**$4,006,485**	**$4,239,811**
STAFFING				
Full Time Equivalents (FTEs)	49.82	49.82	48.82	49.06

DEFINITION OF PROGRAMS AND SERVICES

To implement and enforce the Special Act 67-1876, Laws of Florida and Florida Statute, Chapter 489, which regulate the construction industry within Palm Beach County. Primary services include:

- licensing of contractors through an examination and evaluation process;
- field investigating alleged violations of construction licensing regulations;
- staff assisting the Construction Industry Licensing Board (CILB); and
- recovering fraudulently obtained funds for citizens through investigation, administration, and prosecution processes.

PROGRAM OBJECTIVES FOR FY 2006

- Through Civil Citation process, encourage qualified unlicensed practitioners to apply for licensure.
- Maintain a 95% minimum approval rate on applications submitted to the Construction Industry Licensing Board (CILB).
- Maintain a minimum average monthly case load of fifteen (15) investigations per investigator.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Unlicensed practitioners contractor	18	n/a	n/a	45	45
CILB application approval rate	98%	n/a	n/a	95%	95%
Average case load per investigator	n/a	n/a	n/a	n/a	15



FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Licenses and Permits	666,531	750,000	700,010	700,010
Fines and Forfeitures	221,760	220,000	300,000	300,000
Interest Earnings	1,420	1,200	2,000	2,000
TOTAL	**$889,711**	**$971,200**	**$1,002,010**	**$1,002,010**
APPROPRIATIONS				
Personal Services	1,060,994	1,088,556	1,129,571	1,190,365
Operating Expenses	239,225	326,061	294,504	325,082
Capital Outlay	5,246	9,475	10,622	8,306
TOTAL	**$1,305,465**	**$1,424,092**	**$1,434,697**	**$1,523,753**
STAFFING				
Full Time Equivalents (FTEs)	18.04	18.04	18.04	19.13

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Pro-Active Enforcement: The Public Education/ Awareness Program will continue and expand to provide information to consumers, which will alert and help them avoid potential contracting problems.

Interagency Cooperation: Staff will continue to expand contractor's certification job audits with other related state and local agencies, such as the Worker's Compensation Strike Force and local building departments, to diminish unlicensed construction activities and worker's compensation fraud. Effective communication will continue with the Occupational Licensing Division and Consumer Affairs.

Legislative Awareness: The Division will monitor and take a leadership role with State Legislative committees that will be drafting legislation concerning contractor licensing issues. Changes in law and the provision of education to local Building Departments and Contractors will also be pursued.



DEFINITION OF PROGRAMS AND SERVICES

To attain a quality community through comprehensive planning which responds to the changing needs and values of the community, in both the natural and built environments, and creates opportunities to realize the community's desired vision of the future. Primary services include:

- updating and implementing, as necessary, the Comprehensive Plan including the Future Land Use Atlas;
- conducting studies related to the use of land, the provision of infrastructure and services, the protection of natural resources, and economic development;
- reviewing proposed development for consistency with the Comprehensive Plan;
- reviewing proposed annexations for consistency with the requirements of State law;
- responding to requests for planning information from the public, municipalities, and County departments; and
- coordinating and staffing the Land Use Advisory Board.

PROGRAM OBJECTIVES FOR FY 2006

- Refine and implement overall strategy for redevelopment in Palm Beach County.
- Enhance the integration of land use and transportation planning.
- Implement the recommendations of the Evaluation and Appraisal report (EAR).
- Assist in development of attainable housing strategy.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Demographic data requests	225	-68%	n/a	500	625
Public contacts	2,019	-15%	n/a	3,200	3,350
Proposed annexations reviewed	39	-46%	n/a	70	85
Developer petitions reviewed	31	+138%	n/a	35	40

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
State and Federal Grants	12,500	-	-	-
Charges for Services	229,706	87,900	104,000	89,500
TOTAL	**$242,206**	**$87,900**	**$104,000**	**$89,500**
APPROPRIATIONS				
Personal Services	2,524,781	2,768,647	2,704,357	2,969,390
Operating Expenses	175,374	803,239	271,935	563,705
Capital Outlay	10,893	23,925	22,199	20,872
TOTAL	**$2,711,048**	**$3,595,811**	**$2,998,491**	**$3,553,968**
STAFFING				
Full Time Equivalents (FTEs)	42.58	42.58	42.58	43.77

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Infill/Redevelopment Study: The Division will implement a strategy to encourage redevelopment in unincorporated Palm Beach County. This will include significant interaction with other County Departments and Municipalities.

Municipal Annexations: The Division will represent the County on the League of Cities efforts to coordinate the municipalities' development of a Long Term Annexation Plan. This plan will seek to address issues associated with municipal service delivery and address conflicts among the municipalities regarding long term annexation area boundaries.

Land Use and Transportation: The Division will explore alternative methodologies for increasing the linkages between transportation and land use planning, including alternative ways to measure transportation concurrency and ways to promote alternative modes of transportation.

DEFINITION OF PROGRAMS AND SERVICES

To develop and apply reasonable standards for new development and redevelopment. Primary services include:

- provide recommendations regarding land development projects and rezoning requests to the Zoning Commission and BCC;
- provide recommendations to the BCC and Land Development Regulation Advisory Board (LDRAB)/Land Development Regulation Commission (LDRC) regarding amendments to the Unified Land Development Code (ULDC);
- coordinate and staff the Development Review Officer Oversight Committee (DROOC);
- review and provide recommendations to the Board of Adjustment for variances from the ULDC;
- Review and issue special permits, approve administrative variances, and review building permits for compliance with the ULDC;
- Review concurrency application for capacity;
- Provide customer information on Zoning inquiries via walk-ins, web pages, and e-mail;
- Provide written Zoning confirmations to customers related to specific properties and/or petitions;
- File maintenance/records retention: maintain Zoning records and provide customer service related to information; and
- Implement/maintain ePZB, maintain electronic oracle database for Zoning data.

PROGRAM OBJECTIVES FOR FY 2006

- Implement 2005-01 and 2005-02 Round of Unified Land Development Code Amendments. Amendments are required to maintain consistency between Comprehensive Plan, Board of County Commission direction and changes in industry standards.
- Continue to implement ePZB and online Zoning application submittal for the Division.
- Customer Service: Continue to implement changes to On-Call Process, Zoning Web Page, Industry Meetings, and Training Sessions that continue to improve customer service.
- GIS Zoning Maps: Automate the update of GIS Maps in ePZB and begin creating layers of data for Maps. (Zoning approvals, Variances, Special Permits, etc).

*Beginning at the end of 2003, this number only reflects separate Concurrency applications processed through DRO/Concurrency. For most projects requiring site plan approval, Concurrency is now an integral part of the plan review process.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Site plans/subdivisions approved	260	n/a	n/a	325	249
Administrative site plan/subdivision amendments approved	635	n/a	n/a	776	585
Zoning petitions processed	194	n/a	n/a	142	228
Variances processed	135	n/a	n/a	154	150
Special permits issued	244	n/a	n/a	320	233
Concurrency applications processed	32	n/a	n/a	20	*10
Zoning confirmation letters written	278	n/a	n/a	280	200
Walk-in customers served	13,055	n/a	n/a	12,850	12,800

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Licenses and Permits	1,073	1,000	500	1,000
Charges for Services	1,007,176	963,000	1,002,000	1,002,000
Other	3,994	1,200	1,300	1,200
TOTAL	**$1,012,243**	**$965,200**	**$1,003,800**	**$1,004,200**
APPROPRIATIONS				
Personal Services	3,043,031	3,268,901	3,107,254	3,426,088
Operating Expenses	536,747	1,013,377	700,310	1,010,510
Capital Outlay	14,442	30,194	29,910	24,316
TOTAL	**$3,594,219**	**$4,312,472**	**$3,837,475**	**$4,460,914**
STAFFING				
Positions				
Full Time Equivalents (FTEs)	54.80	54.80	54.80	55.04

SUMMARY OF KEY FUNDING/SERVICE ISSUES

ULDC: Implement ULDC amendments utilizing two scheduled rounds of amendments (2005-01 and 2005-02). Both compliment the Planning Division's bi-yearly schedule of Plan amendments. Highlights of Round 2005-01 include TMDs and Outdoor Lighting and Round 2005-02 include Westgate, URA, sign amortization, Unique Structures, and Lake Worth Road Corridor Overlay.

Meetings: Monthly meetings with industry and community representatives at LDRAB/LDRC, including two subcommittees: Architectural Review Board/Unique Structures, WCRA, Landscaping and General Issues; and the quarterly DROOC meetings provide an open forum for discussion of land development trends and issues which may necessitate ULDC or internal procedure modifications. Some of the recent initiatives developed via the DROOC dialogues

SUMMARY OF KEY FUNDING/SERVICE ISSUES

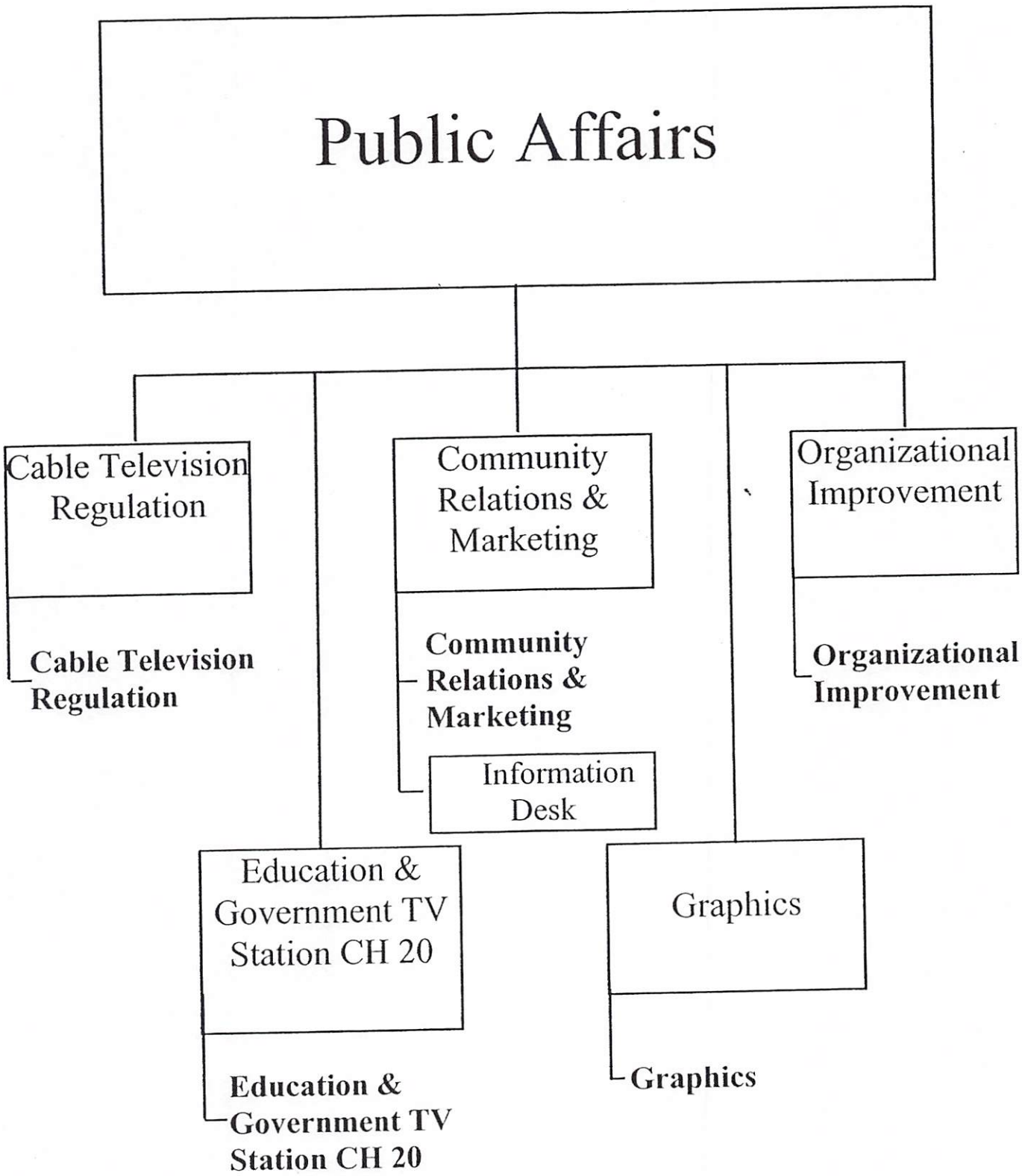
include: staff conducted training for industry; revised review deadlines; industry attendance at fewer DRO meetings; and, the ability to electronically request placement on DRO agendas.

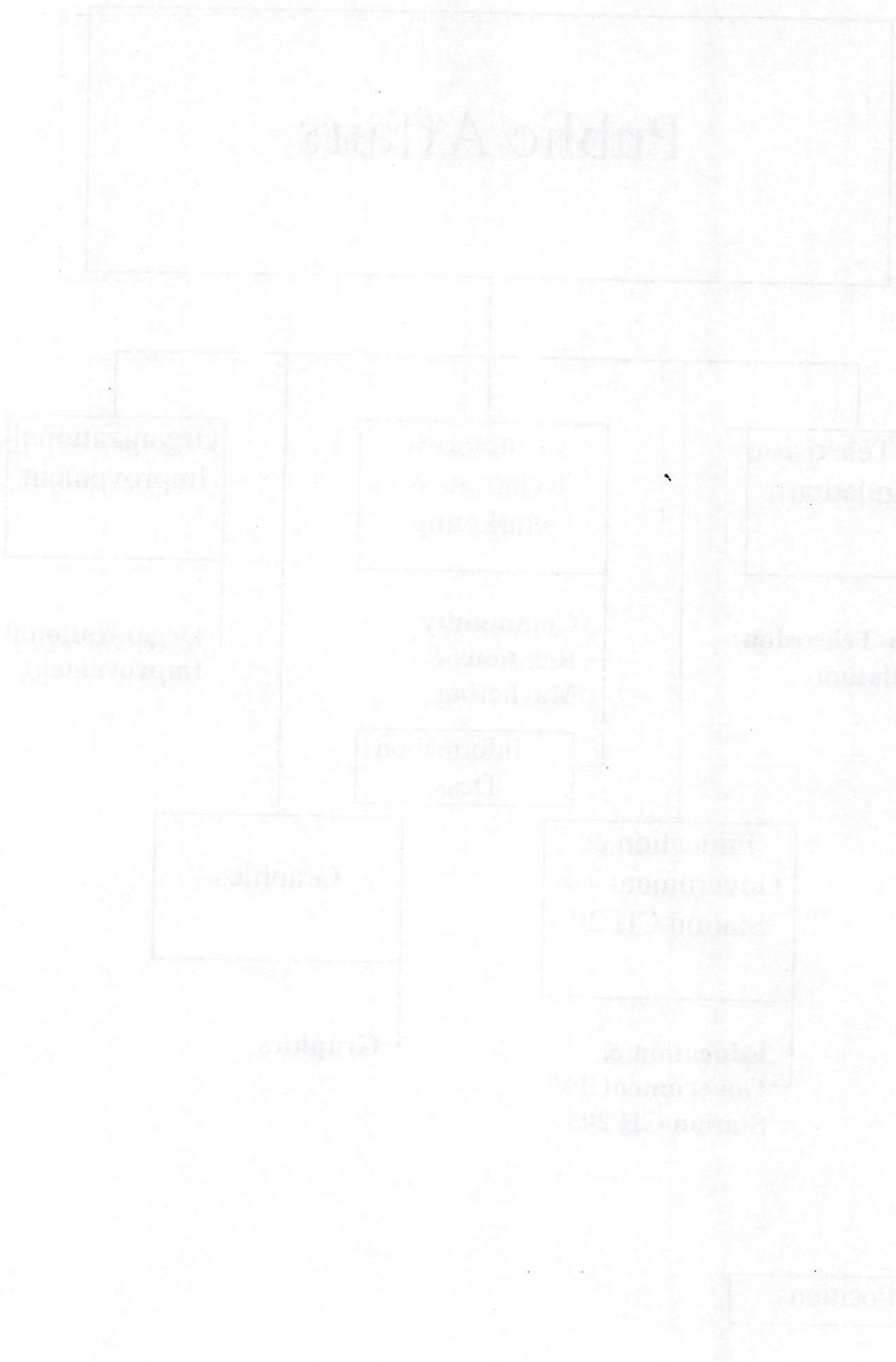
EPZB: Continue to implement ePZB for the Division. The ePZB system is integrated with the interactive ULDC, Zoning Technical Manual and Zoning Digitized Zoning Maps. The Board of Adjustment, Public Hearing, and DRO Sections are currently operating on the new system. The Architectural Review/Permitting/Landscape Section will begin testing/implementation in along with the Building Division in late 2006.

Online Submittal of Zoning Applications: On October 21, 2004, the DROOC was given an overview of the proposed Zoning on-line application submittal. Those in attendance gave staff general feedback on the look and feel of the various screens. Staff is currently prototyping the screens and will coordinate with industry to begin implementation by mid 2005.

Web Page: The Zoning Division has done some major revisions to the Web page in order to provide the public with more user-friendly access to valuable information customers are looking for on a daily basis. We added a link to each section within the Zoning Division. Staff will continue to maintain the Web page in FY 2006 and recommend changes and updates that will continue to provide our customers with information they are seeking.

GIS Maps: In 2004, the Zoning Division implemented Digital Zoning. These digital Zoning quad maps are now available for staff and public viewing. The digital format is more user-friendly by providing referentee data displayed on the maps (such as major and minor roads, and parcels). The Division will be adding the various layers to these maps in FY 2006. Another significant improvement is the association with an Oracle database, which captures zoning approvals and relevant information on the property, which is displayed on the maps.


Public Affairs
Cable Television Regulation
Cable Television Regulation
Community Relations & Marketing
Community Relations & Marketing
Information Desk
Organizational Improvement
Organizational Improvement
Education & Government TV Station CH 20
Education & Government TV Station CH 20
Graphics
Graphics
55 Positions



MISSION

To facilitate public and internal awareness of, and accessibility to County services and programs through a variety of communication mechanisms.

SUMMARY OF SERVICES/FACILITIES

The Public Affairs Department provides services on a countywide basis through three primary locations:

- 301 North Olive Avenue (Government Center) - 1st, 11th, and 12th floors; and
- 1701 South Jog Road, Greenacres - Graphics Section.
- 215 North Olive Ave Suite 114 - Cable TV

Services and information are provided through many community outreach efforts, including toll-free numbers, publications, government television programming, media relations, information racks, kiosks, community meetings, and special events. Programs include: Cable TV Customer Service; Channel 20 Programming and Services; Community Relations and Marketing; Graphics Design & Printing; Information Desk; and Organizational Improvement.

TRENDS AND ISSUES

Communication/Marketing Plan: A comprehensive communication plan, completed during 2004, will continue to be implemented during FY 2006, providing for a consistent approach in all efforts to communicate a positive and consistent image of the County Web Site. Maintaining the Spanish Web Site requires significant staff time; therefore, cost effectiveness of maintaining and expanding the number of Spanish pages in-house versus a contractual agreement will be explored.

Multi-Lingual Requirements: As the population of Palm Beach County continues to grow, diverse cultural and demographic trends are emerging, requiring service and program adjustments such as the availability of multi-lingual publications. Funding was approved in the FY 2004 budget for the temporary services of a Spanish translator. Staff will examine ways to provide this service in a number of areas during FY 2006, including the venues of publications and Channel 20 programming.

Space Requirements: Space limitations continue to be an issue for Public Affairs, particularly the Divisions of Channel 20 and Community Relations and Marketing. The Public Information Divisions need to have spacing deficiencies addressed.

Graphics Services: During FY 2006, the Graphics Division will introduce two new services: bulk mail and a web-based "store front" quick copy center application. With Graphics' customers in mind, both projects have been designed to provide better services.

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Fund Balances	184,740	125,861	152,035	130,875
Charges for Services	34,435	30,000	22,440	20,000
Interest Earnings	4,225	4,200	4,200	4,200
Inter-Departmental Charges	1,027,265	1,492,568	1,327,000	1,231,467
Other	7,146	-	2,244	-
TOTAL	**$1,257,811**	**$1,652,629**	**$1,507,919**	**$1,386,542**
APPROPRIATIONS				
Personal Services	2,824,800	3,059,532	3,085,108	3,449,112
Operating Expenses	1,696,731	2,326,350	2,508,970	2,221,106
Capital Outlay	743,441	410,500	410,500	399,800
Debt Service	-	2,701	2,701	-
Reserves	-	242,382	-	3,719
TOTAL	**$5,264,972**	**$6,041,465**	**$6,007,279**	**$6,073,737**
STAFFING				
Positions	52	52	52	55
Full Time Equivalents (FTEs)	51.60	51.60	51.60	54.60

SIGNIFICANT CHANGES FROM PRIOR YEAR

The following are some approved supplemental funding requests included in the FY 2006 budget:

Channel 20: In response to the BCC directive for staff to conduct an assessment of Public Affairs operations and to augment the services of Channel 20, a Production Coordinator position was approved which will allow for increased production and programming. Several broadcasting equipment additions were approved for Channel 20 operations. **Fiscal Impact: $426,510.**

Community Relations & Marketing: In an effort to continue the same level of support services for the receptionist desk coverage, two receptionists were approved. Also, outdated computer equipment will be replaced. **Fiscal Impact: $68,594.**

DEFINITION OF PROGRAMS AND SERVICES

To regulate, communicate, and coordinate with cable companies operating in unincorporated Palm Beach County. Primary services include:

- monitor and regulate cable television franchise agreements;
- permit and inspect cable television industry construction activities; and
- provide consumer service information for all cable subscribers in the County's unincorporated areas.

PROGRAM OBJECTIVES FOR FY 2006

- Maintain 97% of cabling work performed in County right-of-way is in compliance.
- Maintain 98% "point of contact" resolution of cable consumer complaints.

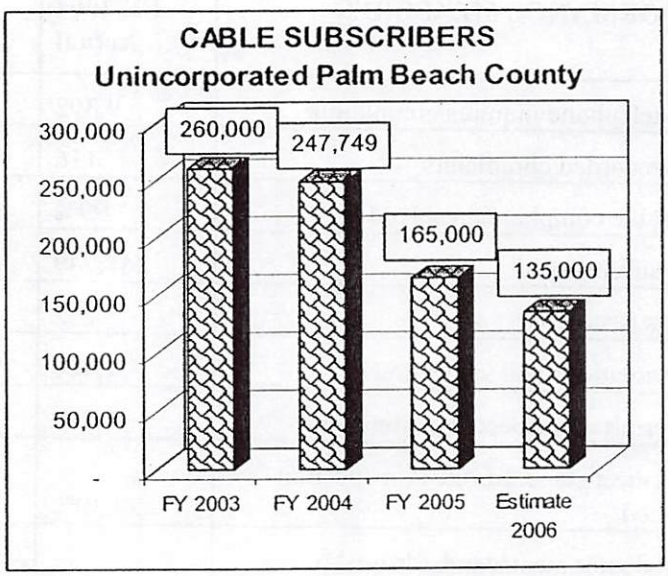
PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Cable telephone inquires/complaints	9,392	-20%	n/a	8,500	8,000
Cable recorded complaints	116	-31%	n/a	110	100
% of cable complaints resolved	99%	+1%	n/a	98%	100%
Cable subscribers	247,749	+25%	n/a	165,000	135,000
Permits issued	232	n/a	n/a	260	150
Field violations and inspections	1,488	n/a	n/a	3,500	3,000
# of permitted inspections attempted	1,329	n/a	n/a	1,800	1,500
% that meet standards on 1st inspection – permitted	22.30%	n/a	n/a	14.00%	30.00%
% that do not meet standards on 1st inspection – permitted	19.40%	n/a	n/a	5.00%	25.00%
% contractors not on site for inspection - permitted	58.10%	n/a	n/a	81.00%	45.00%

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	-	-	160	-
Other	-	-	239	-
TOTAL	-	-	$399	-
APPROPRIATIONS				
Personal Services	283,306	295,993	293,902	312,390
Operating Expenses	54,498	73,125	75,676	74,592
Capital Outlay	-	-	-	3,000
Debt Service	-	2,701	2,701	-
TOTAL	**$337,804**	**$371,819**	**$372,279**	**$389,982**
STAFFING				
Full Time Equivalents (FTEs)	4.20	4.20	4.20	4.20

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Cable Subscribers in Unincorporated County: The number of Cable subscribers (Figure 1) will continue to fluctuate based on a number of influences. Factors contributing to a decline in the number of cable subscribers include municipality annexations, bulk cable contracts with developments, and increases in satellite TV subscribers. The number of Cable TV right-of-way permits issued has dropped due to storm related damage done under emergency repair and maintenance and the system up-grade coming to a completion in FY 2006.

Figure 1



DEFINITION OF PROGRAMS AND SERVICES

To provide government information and educational programming to all cable subscribers in the County. Primary services include:

- airing County government meetings and government/informational programs;
- video production/dubbing services; and
- airing a Community Bulletin Board which provides announcements of job opportunities, bidding opportunities, and general government information announcements.

PROGRAM OBJECTIVES FOR FY 2006

- Complete integration of broadcast capabilities between the Emergency Operations Center (EOC) and Channel 20.
- Produce and air at least twenty ON-20 News programs.
- Include Palm Tran bus shelters in a poster campaign to promote locally-produced Channel 20 programs
- Continue to increase the level of self-promotion for locally produced programs.
- Increase the number of coordinated events covered by Channel 20 and Public Information to 75%.
- Establish a sponsorship policy in conjunction with Community Relations & Marketing.
- Produce a monthly show featuring County Commissioners.
- Complete re-cabling the Governmental Center with new wiring for outlets.
- Increase the number of locally-produced programs broadcast on weekends.
- Increase the number of programs repeated only 2 times Monday thru Friday to 99%.
- Increase the level of digital broadcast equipment to remain compatible with the industry.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Local program hours on weekends	20%	n/a	n/a	35%	50%
Coordinated events covered with CR&M	25%	n/a	n/a	50%	75%
Self-promotion of local programs	5%	n/a	n/a	70%	100%

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Fund Balance	160,639	124,308	155,915	103,810
Charges for Services	31,390	20,000	22,000	20,000
Interest Earnings	3,256	3,200	3,200	3,200
Interdepartmental Charges	83,369	70,000	70,585	50,000
TOTAL	**$278,654**	**$217,508**	**$251,700**	**$177,010**
APPROPRIATIONS				
Personal Services	883,964	1,099,636	1,109,758	1,279,296
Operating Expenses	413,366	702,344	697,107	631,933
Capital Outlay	653,931	335,500	335,500	349,000
Reserves	-	57,099	-	730
TOTAL	**$1,951,261**	**$2,194,579**	**$2,142,365**	**$2,260,959**
STAFFING				
Full Time Equivalents (FTEs)	18.05	18.05	18.05	19.05

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Channel 20 EOC Integration: Staff is working with Emergency Management to develop a comprehensive video system to transmit emergency messages, news conferences and disaster briefings to the public. Installation of digital broadcast equipment and enhanced satellite receive antennas by the end of FY 2005. Plans are to have the system completely integrated and operational by the mid-point of FY 2006.

Re-Cabling the Governmental Center: Channel 20, in conjunction with Facilities, will complete the re-cabling of the Governmental Center by the mid-point of FY 2006. Phase I of the re-cabling project was completed during FY 2005.

Increase in Local Programs: Channel 20 has always been committed to produce high-quality, local origination programs. In FY 2006, the station will continue this tradition by increasing the number of programs focusing on events and issues of interest to the County's diverse population. The increase in staff positions will allow Channel 20 to produce a greater percentage of the local programs broadcast on the station. Channel 20 also plans to develop a locally produced issues program featuring members of the Palm Beach County Board of County Commissioners.



DEFINITION OF PROGRAMS AND SERVICES

To provide information services to the citizens of Palm Beach County through media relations, community outreach programs and citizen service, and the County's World Wide Web site; and to provide administrative support services to the Board of County Commissioners (BCC) and County Administration. Primary services include:

- assist with information sharing between BCC and other local governments and with the citizenry;
- provide information to BCC employees regarding County projects, employee workshops, and other information of importance or interest.
- respond to citizen inquiries through direct contact, telephone, in writing, and the Internet;
- market County services by promoting a consistent, positive image of County government; providing a County presence at community events, promoting public/private partnerships, arranging Commission district community meetings, coordinating BCC joint meetings with other governmental entities, managing the Speaker's Bureau, and disseminating information to the media outlets;
- coordinate the County's presence on the World Wide Web;
- provide reception/customer service, including receiving visitors and providing telephone assistance in BCC offices and County Administration;
- coordinate citizen services at BCC meetings and provide follow-up through the distribution of BCC Directives;
- provide assistance to BCC offices and County Departments in communication efforts and special events; and
- assist the EOC during emergency situations through staffing, by coordinating public information to the media and public, and by coordinating with other governments and emergency management organizations.

PROGRAM OBJECTIVES FOR FY 2006

- Establish a minimum of 80 public/private partnerships and generate at least $180,000 in private donations to supplement funding for publications, events, and programs.
- Continue to expand information services available to the public through the County's web site and monitor total number of visitors, repeat visitors and new visitors to Home Page Web Site per month.
- Establish a new content management software solution in partnership with Information Systems Services for better reporting, coordination, and maintenance of countywide website content.
- Redesign Home and Commissioners Web pages to enhance the ease of search capabilities for the public.
- Upon completion of the redesign of Home and Commissioners Web pages, the website brochure will be revised and published in both English and Spanish.
- Publish the County E-Newsletter quarterly.
- Refine the tracking and control systems for more accurate reporting and accountability.
- Provide certificates and proclamations as requested for BCC meetings.
- Produce monthly directive reports for BCC detailing the number of directives issued and closed.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Certificates/proclamations	207	n/a	n/a	180	200
Total visits to website home page	n/a	n/a	n/a	200,000	200,000
Total visits to pages maintained by Public Affairs	n/a	n/a	n/a	890,000	890,000
Newspaper articles published from press releases	161	n/a	n/a	90	100
Public/private partnerships	77	+71%	n/a	87	90
Private donations	177,720	+209%	n/a	175,675	180,000
Special events/BCC meetings coordinated	58	n/a	n/a	50	55
Publications distributed	90,588	-9%	n/a	112,000	125,000

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other	6,273	-	1,420	-
TOTAL	**$6,273**	-	**$1,420**	-
APPROPRIATIONS				
Personal Services	1,018,709	1,061,226	1,022,272	1,146,191
Operating Expenses	596,211	725,375	940,120	736,760
Capital Outlay	40,915	-	-	47,800
TOTAL	**$1,655,835**	**$1,786,601**	**$1,962,392**	**$1,930,751**
STAFFING				
Full Time Equivalents (FTEs)	16.95	16.95	16.95	17.95

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Service Demands Continue to Increase: As the population of Palm Beach County continues to grow, so does the need to identify the most efficient and cost-effective means of communicating with constituents. Therefore, Public Affairs will continue to implement a comprehensive communication and marketing plan to ensure that all communication and marketing efforts undertaken by the Department contribute in a meaningful way to the positive image and promotion of the County. Additionally, a comprehensive plan will identify the areas of marketing concentration of most value to the County. One major goal is to provide more media for the Spanish speaking population which represents approximately 13% of our County population. Spanish speaking residents play a significant role in the community and County government can help bridge the communication gaps. The department will continue to maintain a Spanish version of the County's internet website. The department will also explore the most cost effective means of maintaining and increasing the number of Spanish web pages on the County site.

DEFINITION OF PROGRAMS AND SERVICES

To provide quality printing and publication services in a timely and cost effective manner to Board of County Commission departments, divisions, offices, and other taxing agencies. Primary services include:

- high speed copying with bindery options;
- pre-press design and consultation;
- single color and multi-color printing;
- large format inkjet poster and banner printing; and
- post-press/bindery including folding, padding, cutting, stapling, scoring, and bulk mail.

PROGRAM OBJECTIVES FOR FY 2006

- Implement Bulk Mail Services to County departments.
- Provide customer training to allow better utilization of services provided by graphics.
- Establish customer quality survey that addresses customer concerns.
- Increase utilization of copier equipment including Cannon IR110, Xerox Doc 12 and Xerox Doc 40.
- Establish translation services for publications by County departments.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
% quality satisfaction	98%	+3%	n/a	95%	95%
% timely delivery	99%	+4%	n/a	95%	95%

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Fund Balance	24,101	1,553	(3,880)	27,065
Interest Earnings	969	1,000	1,000	1,000
Interdepartmental Charges	945,961	1,422,568	1,257,000	1,181,467
TOTAL	**$971,031**	**$1,425,121**	**$1,254,120**	**$1,209,532**
APPROPRIATIONS				
Personal Services	511,916	468,644	519,264	540,383
Operating Expenses	593,957	725,783	664,016	698,377
Capital Outlay	48,595	75,000	75,000	-
Reserves	-	185,283	-	2,989
TOTAL	**$1,154,468**	**$1,454,710**	**$1,258,280**	**$1,241,749**
STAFFING				
Full Time Equivalents (FTEs)	9.20	9.20	9.20	9.20

SUMMARY OF KEY FUNDING/SERVICE ISSUES

New Equipment: During FY 2006, the Graphics Division's printing plant is planning to install a four-color printing press. This press will help Graphics to keep up with the increasing demand for full-color printing.

New Services: During FY 2006, the Graphics Division will be offering two new services for County departments. First is a bulk mail service which will automatically address and prepare mail pieces that Graphics is already printing. This step was formerly either sent to outside vendors or manually processed by the departments. Second will be an on-line print and copy order entry system. A catalog of commonly used forms, stationery, envelopes, business cards, brochures, etc. will be listed and orders can be placed using a web based "shopping cart." This system will also create a "PDF Workflow" for both print and copy orders. Also, a translation service will be established for County departments to translate their brochures and other documents printed by Graphics. This would include a price agreement with a vendor to do this work according to standards established by the County.

DEFINITION OF PROGRAMS AND SERVICES

To increase Countywide recognition of employees. Primary services include:

- promote recognition of individual, group, and departmental accomplishments that demonstrate government excellence;
- communicate Countywide efforts of improvements such as cost savings and improved efficiencies and effectiveness; and
- coordinate informal meetings with employees and the County Administrator for the purpose of discussing organizational issues/concerns.

PROGRAM OBJECTIVES FOR FY 2006

- Promote and maintain the countywide recognition program.
- Provide consulting and/or training support to agencies that are identified by County Administration.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
County Administrator's Golden Palm Cash Awards	$150,950	n/a	n/a	$150,000	$148,000
Nominations submitted	94	n/a	n/a	100	95
# winning nominations	149	n/a	n/a	70	150
# employees awarded	156	n/a	n/a	140	160

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	32,743	40,117	42,774	43,582
Operating Expenses	12,236	53,378	49,878	52,543
TOTAL	**$44,979**	**$93,495**	**$92,652**	**$96,125**
STAFFING				
Full Time Equivalents (FTEs)	1.00	1.00	1.00	1.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Recognition Programs: A significant portion of Organizational Improvement's budget and workload is dedicated to countywide recognition programs which include: The County Administrator's Golden Palm Award, Incentive Program, and "Breakfast with Bob."

The Golden Palm Award Program has one staff person dedicated to implementing the program and receives additional staff assistance when needed from Community Relations & Marketing.

DEFINITION OF PROGRAMS AND SERVICES

To facilitate information to the public through personal direction of walk-up customers and routing of phone calls to the correct agencies throughout Palm Beach County. Primary services include:

- personal direction of walk-up customers;
- routing of incoming calls to the proper agency;
- selling of Palm Tran bus passes;
- coordinating of security personnel for other departments; and
- coordinating responses to all emergencies in the Government Center.

PROGRAM OBJECTIVES FOR FY 2006

- Provide information to the public about the government agencies in Palm Beach County.
- Maintain the quality of public contact.

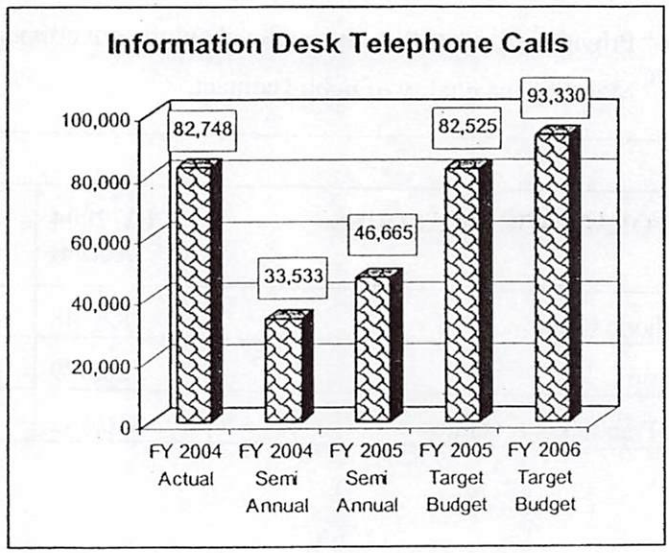
PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Telephone Calls	82,748	+15%	n/a	82,525	93,330
Walk-up	20,079	-53%	n/a	35,210	36,000
Palm Tran ticket revenues	$16,535	-51%	n/a	$19,955	$20,835

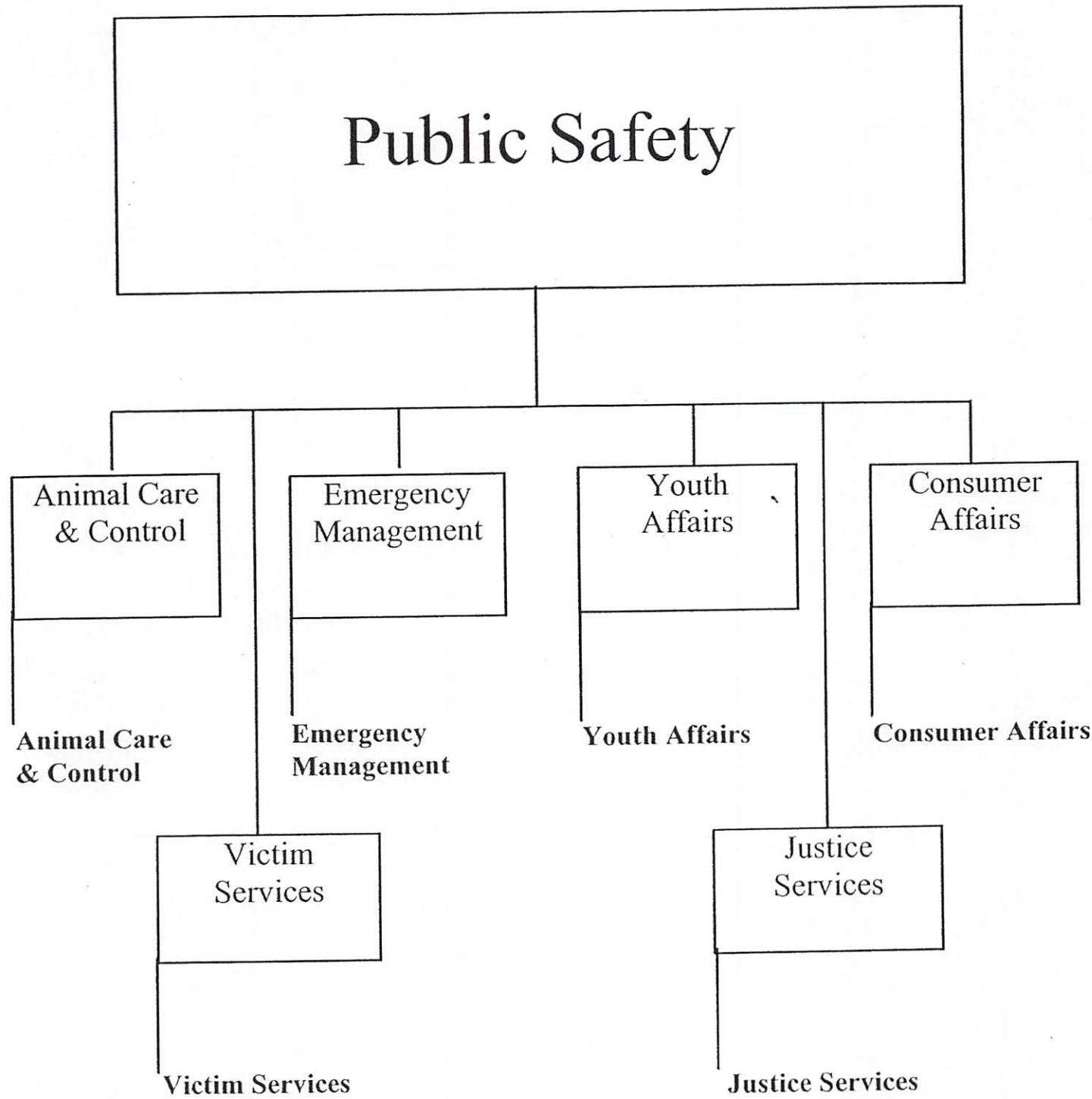
FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Charges for Services	1,853	10,000	280	-
TOTAL	**$1,853**	**$10,000**	**$280**	-
APPROPRIATIONS				
Personal Services	94,162	93,917	97,136	127,270
Operating Expenses	26,463	46,344	82,174	26,901
TOTAL	**$120,625**	**$140,261**	**$179,310**	**$154,171**
STAFFING				
Full Time Equivalents (FTEs)	2.20	2.20	2.20	3.20

SUMMARY OF KEY FUNDING/SERVICE ISSUES

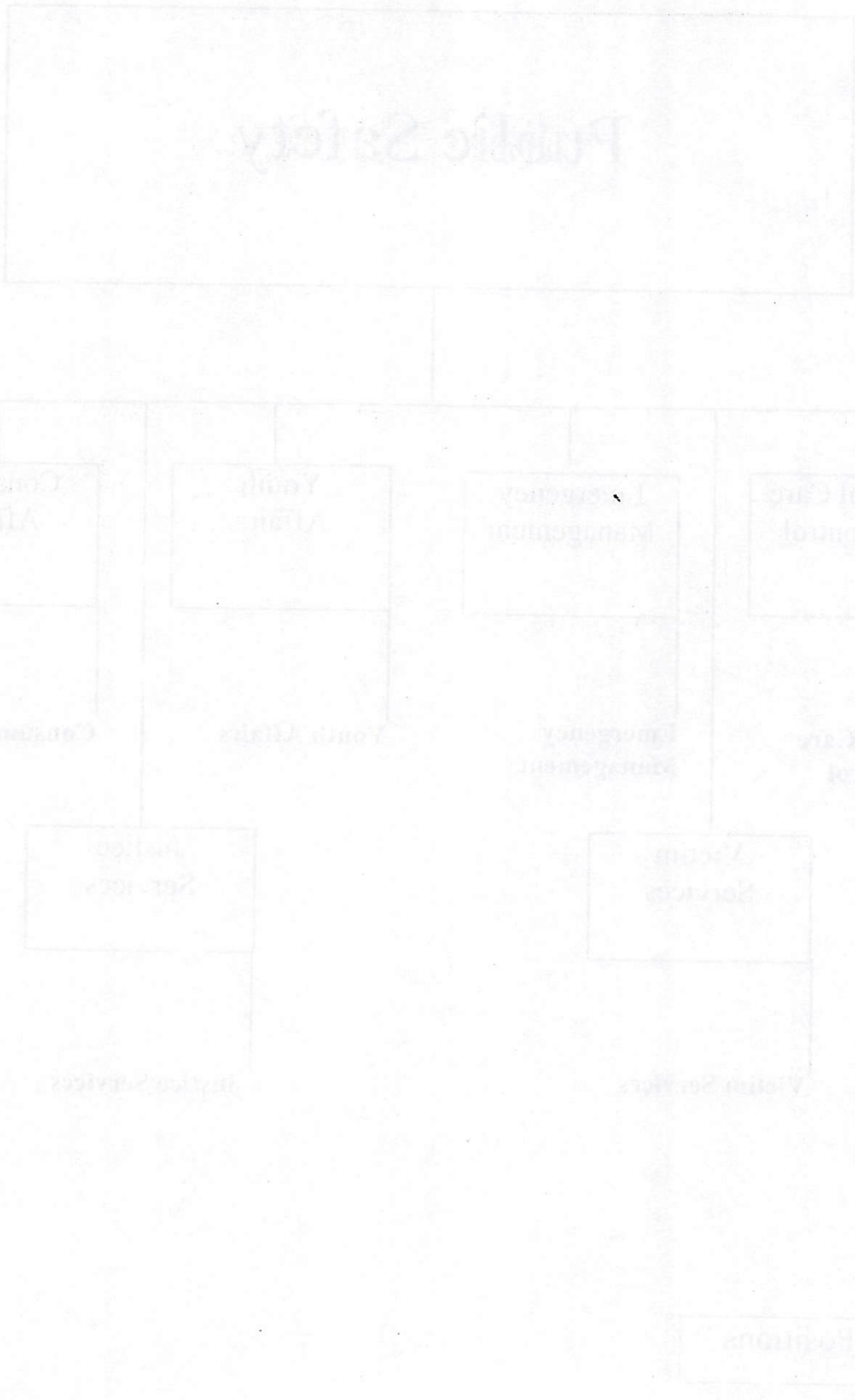
Staffing and Capital Improvements: The Information Desk in the Governmental Center operates 24 hours a day, 7 days a week. After-office hours, weekends and holidays the desk is staffed by security officers. It houses the main switchboard for information calls for all Palm Beach County Departments and Constitutional Officers. Palm Tran passes are sold, general information and directions are given to customers, and County gift shop sales take place. The desk also shares space with the new security TV cameras and it serves a walk-up customer base of 82,500+ and an estimated 800+ employees in-house. There are two full-time positions assigned to the desk. Another full time position was approved for the FY 2006 budget. Figure 1 reflects the growing number of phone calls to the information desk. With the growth of the County, more people are looking to this division for customer service.

Figure 1





342 Positions



MISSION

To protect, enhance, and improve the health, safety, welfare, and quality of life in Palm Beach County. This mission is conducted with employee teamwork and public service through an organization of diverse agencies, programs, and services.

SUMMARY OF SERVICES/FACILITIES

The Department of Public Safety provides for administration and enforcement of laws; one-to-one counseling, advocacy, and treatment programs and services; educational programs; and disaster and crisis management through its six programs: Animal Care and Control, Consumer Affairs, Emergency Management, Victim Services, Youth Affairs, and Justice Services. Each program has a central office and four programs have additional satellite facilities. Services provided by the divisions Animal Care and Control, Consumer Affairs, and Emergency Management relate primarily to regulatory enforcement. All programs support activities related to counseling and advocacy, education, and disaster crisis management.

TRENDS AND ISSUES

New Challenges in Emergency Management: Continuing changes in government since the events of September 11, 2001 will keep the County and the Department of Public Safety constantly updating and planning the emergency preparedness plans. Through education and training, the communities in the County should be stronger, safer, and better prepared to respond to the threats of terrorism, crime, public health issues, and disasters of all kinds. A few of the ways this will be accomplished are:

The Countywide Anti-Terrorism Committee (CATC): chaired by State Attorney Barry Krischer, represents partner agencies at every level of government. CATC is tasked with building a formidable, cohesive, countywide team to prevent, and if necessary, respond to acts of terrorism.

The Continuity of Operations Plan (COOP): will ensure continued performance of minimum essential functions of local government during a wide range of potential emergencies. The COOP will include comprehensive procedures, provision for alternate facilities, personnel, and resources.

The Community Emergency Response Team (CERT): will expand into more neighborhoods and communities which will result in better preparedness, response and recovery by the communities and their homeowners' associations.

Animal Care and Control (AC&C): AC&C operates one of the largest shelters in Florida with an average of 24,000 animals sheltered annually and increasing proportionately each year. AC&C's two shelters provide services to all the County's unincorporated areas and 38 municipalities with land coverage of more than 2,400 square miles and a population exceeding 1.2 million people. Public services include aggressive animal impoundments, rabies and animal to human bite investigations, animal cruelty seizures, law enforcement coordination, ordinance and legislative review, low cost spaying and neutering, veterinary services, adoptions and oversight of a $400,000 Services Reimbursement program for local non-profit organizations.

The Emergency Notification System: is operational and provides the ability to notify residents of a disaster through a phone messaging system.

Justice Services Division: This new division was created in FY 2005 as a result of transfer of duties from Court Administration. The division includes five functional areas: Crime Prevention; Families, Children and the Elderly; Jail Management; Legal Aid; and Other Juvenile Programs.

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other Licenses, Permits & Taxes	388,992	295,037	359,000	359,500
Grants	3,169,767	1,762,458	2,229,323	1,766,659
User Fees/Charges	9,169,460	9,278,600	9,634,886	9,690,722
Fines & Forfeitures	28,084	1,077,000	20,250	21,419
Other	5,845,924	3,782,475	4,625,403	3,500,871
TOTAL	**$18,602,227**	**$16,195,570**	**$16,868,862**	**$15,339,171**
APPROPRIATIONS				
Personal Services	14,524,168	17,816,430	18,202,281	20,005,043
Operating Expenses	8,796,791	10,095,389	9,073,079	10,451,814
Capital Outlay	299,572	77,000	150,688	597,143
Grants and Aids	3,515,329	3,934,697	4,674,791	3,403,154
Transfers	3,282,328	2,056,000	1,273,470	1,549,999
Reserves	-	1,520,027	-	1,428,272
TOTAL	**$30,418,188**	**$35,499,543**	**$33,374,309**	**$37,435,425**
STAFFING				
Positions	275	335	336	342
Full Time Equivalents (FTEs)	270.80	331.50	332.50	338.50

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Ad valorem expenditures per capita	$14.73	$13.51	n/a	$17.24	$16.33
% of ad valorem expenditures for Administration	6.2%	4.3%	n/a	5.1%	5.9%

SIGNIFICANT CHANGES FROM PRIOR YEAR

Animal Care and Control (AC&C): AC&C continues to see an escalation in demand for services from residents as well as municipalities. AC&C has a jurisdiction of approximately 2,400 square miles with a population of 1.2 million residents, making PBCACC the largest jurisdictional animal control in the eastern United States. During 2004, there were 23,722 animals sheltered by AC&C, an increase of 3% from the previous year. The shelter handled 137,000 calls from the public, an increase of 10% from 2003. During 2004, AC&C handled a record number of 4,482 calls for assistance for "Lost and Found" animals – a 49.7% increase from 2003. AC&C continues to monitor rabies throughout the County and saw a 36% decrease from 2003. The reduction is attributed to AC&C's request for a moratorium on all trans-location of any rabies vector species in the County. AC&C responded to law enforcement requests for assistance on 551 occasions, an increase of 41% from the previous year. For the second year, AC&C administered an annual $400,000 subsidy for non-profit organizations with 98% of allocated funds requested and paid during FY 2004. AC&C conducted 380 animal cruelty investigations with more than 1,200 animals removed from cruel or inhumane conditions. AC&C was requested to respond to Charlotte County after Hurricane Charley to handle all animal control issues. AC&C was deployed for 10 days and assisted more than 500 animals during that period. During September 2004, AC&C was impacted by both Hurricane's Frances and Jeanne. As an agency deemed essential, AC&C continued to work after the storms without power and in the midst of structural damage.

DEFINITION OF PROGRAMS AND SERVICES

To provide rabies/license tags for pets, handle complaints and conduct investigations, provide care for impounded animals, offer volunteer and educational activities, and assist people visiting the two animal shelters. Primary services include:

- protect the public's health and safety through rabies/animal control;
- educate residents in the proper care and control of animals;
- provide shelter and veterinary care to impounded animals;
- provide low cost spaying and neutering of dogs and cats and encourage pet sterilization;
- enforce local and state animal protection laws;
- adopt, redeem, and euthanize impounded animals; and
- administer an annual $400,000 services program for non-profit organizations.

PROGRAM OBJECTIVES FOR FY 2006

- Increase rabies/license tags issued by 1%.
- Increase dog/cat adoptions by 1%.
- Sterilize 2,700 animals through the Spay Shuttle program (a mobile spay/neuter clinic).
- Decrease animals returned to the shelter by 10%.
- Notify the public of positive rabies results within 24 hours.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Rabies/license tags issued	105,346	107,541	110,000	122,624	123,085
Rabies/license tags revenue	$1,620,828	$1,407,166	$1,400,000	$1,778,058	$1,795,840
Service requests	32,030	30,531	25,000	33,400	33,600
Emergency response time (hours)	5.7	n/a	24	12	12
Non-emergency response time (hours)	52.0	n/a	48	32	24
Daily carryover calls	301	n/a	200	200	175
Spay Shuttle sterilizations	2,783	n/a	2,500	2,600	2,700
Animals sheltered	23,772	18,972	16,500	23,000	23,500
Animals adopted	4,722	4108	2,728	5,423	5,486

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	185	-	-	-
User Fees/Charges	2,351,531	2,105,304	2,100,886	2,143,122
Fines and Forfeitures	20,323	20,000	20,000	20,400
Other	804,751	647,554	828,386	780,844
TOTAL	**$3,176,790**	**$2,772,858**	**$2,949,272**	**$2,944,366**
APPROPRIATIONS				
Personal Services	5,145,166	5,659,026	5,866,679	6,477,722
Operating Expenses	1,865,074	1,884,881	1,447,680	2,056,904
Capital Outlay	16,212	18,598	21,134	423,347
Grants and Aids	376,187	387,800	387,800	383,000
Reserves	-	325,024	-	133,103
TOTAL	**$7,402,639**	**$8,275,329**	**$7,723,293**	**$9,474,076**
STAFFING				
Positions	102	106	106	113
Full Time Equivalents (FTEs)	101.50	105.50	105.5	112.50

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Grant to Animal Rescue Groups: This is an on-going program and will continue to be funded. On November 19, 2002, the Board of County Commissioners approved a standard agreement that provides funding to humane societies and animal rescue groups for the pickup of stray and confined animals, spaying and neutering of adopted animals, an initial medical exam for every animal to be adopted, and for sheltering animals. These services are provided as a partner with Animal Care & Control within the geographical boundaries of Palm Beach County.

Public Awareness Program: Animal Care & Control will continue its public education program on the benefits of pet spay/neutering and pet adoption and will continue to offer low cost sterilization to residents of Palm Beach County.

Six New Positions Added for FY 2006:

Two Animal Service Representatives: Two Animal Service Representatives were requested and approved in order to keep up with and maintain the existing level of service. Animal Care and Control services, shelters and/or medically treats more than 35,600 animals annually. The additional positions will allow staff to efficiently process the increased number of animals brought to the shelter by the public, and will reduce the "wait" time dramatically. Current wait-times for residents bringing animals to the shelter can be up to 2 hours.

Two Animal Care Vet Assistants: Two Animal Care Vet Assistants were requested and approved in order to handle the increased workload. The clinic is responsible for monitoring the health of all animals sheltered. It is anticipated that the clinic will medically process more than 35,600 animals during the 2006 fiscal year.

Two Animal Care Specialists: Two Animal Care Specialists were requested and approved to handle the increased workload. Specialists will be responsible for the daily cleaning, feeding and sheltering of more than 27,000 animals during the 2006 fiscal year. The addition of two full-time specialists will enable Animal Care and Control to maintain order as the number of sheltered stray animals continues to escalate.

DEFINITION OF PROGRAMS AND SERVICES

To enforce County Ordinances and State Statutes concerning consumer protection and to assist consumers as follows:

- educate and help Palm Beach County consumers in the process of selecting businesses which provide fair value for services/merchandise and in avoiding conflicts/misunderstandings with those businesses;
- effectively assist consumers in mediating disputes with businesses/landlords and enforcing fairness in the marketplace;
- regulate the moving, vehicle-for-hire and towing industries operating in the County to protect the safety and interests of consumers;
- enforce the "price gouging" ordinance during hurricanes and other declared emergencies to protect the financial interests of consumers; and
- administer the placement of tobacco products in retail establishments to reduce possession by minors.

PROGRAM OBJECTIVES FOR FY 2006

- Investigate 2,600 "consumer vs. business" disputes of which 40% will be closed with successful mediation, or a reasonable offer/explanation provided by the business.
- Provide 6,000 "Business Information Reports" to consumers.
- Issue Vehicle for Hire permits to 475 companies, 2,000 vehicles, and 1,800 drivers.
- Issue Moving permits to 60 companies and 250 vehicles.
- Initiate Towing permits to 70 companies and 300 tow trucks.
- Initiate 250 enforcement actions against offending businesses/individuals.
- Provide educational programs to 3,000 participants.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Phone calls/walk-ins	46,180	43,821	n/a	47,000	52,000
New cases opened	2,052	2,258	n/a	2,200	2,600
Dollars recovered for consumers	$439,403	$414,536	n/a	$390,000	$425,000
Participants in education programs	4,646	3,418	n/a	3,000	3,000
Enforcement actions	273	252	n/a	150	250
Permits/decals issued	4,646	3,705	n/a	3,800	5,000
Business information reports to public	n/a	n/a	n/a	n/a	6,000

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other Licenses, Permits & Taxes	379,621	288,037	350,000	350,000
User Fees/Charges	182	-	-	-
Fines & Forfeitures	7,756	6,000	250	250
Other	1,011,693	837,462	965,369	907,621
TOTAL	**$1,399,252**	**$1,131,499**	**$1,315,619**	**$1,257,871**
APPROPRIATIONS				
Personal Services	943,890	1,039,853	1,011,478	1,134,008
Operating Expenses	248,279	368,796	189,287	691,637
Capital Outlay	6,166	905	1,217	2,361
Transfers	-	-	-	20
Reserves		531,420		286,433
TOTAL	**$1,198,335**	**$1,940,974**	**$1,201,982**	**$2,114,459**
STAFFING				
Positions	19	19	19	19
Full Time Equivalents (FTEs)	18.50	19.00	19.00	19.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Regulatory Ordinances: The regulatory aspect of Consumer Affairs continues to grow and requires continuous updating and changes. Staff has devoted and will continue to devote considerable effort to developing and proposing revised towing and moving ordinances. Each of these regulated businesses has an industry/consumer advisory committee which works with staff in the development and review of proposed changes and improvements.

Permits: Consumer Affairs converted from one to two-year permits. As such, fewer permits will be issued in odd numbered years (ex. 2005), and more permits will be issued in even numbered years (ex. 2006).

Enforcement Actions: Since the number of permitted moving companies has decreased significantly over the past several years, the number of complaints has also decreased. There has also been a drop in enforcement actions with Vehicle for Hire due to increased compliance with regulations. These efforts will continue in FY 2006 and a continued drop in enforcement actions is expected.

DEFINITION OF PROGRAMS AND SERVICES

To prepare and maintain disaster preparedness, response, recovery, and mitigation programs and plans; inspect licensed Emergency Management Service (EMS) agencies and hazardous materials facilities; maintain a file of street addresses for 9-1-1; update and maintain critical 9-1-1 files; conduct educational programs; and provide public alerts, warnings, and after hour emergency notifications. Primary services include:

- monitor and enforce local and state laws regulating emergency medical services, 9-1-1 public answering points, and hazardous material facilities;
- review and approve emergency response plans for licensed residential health care facilities;
- operate the Emergency Operations Center and ensure coordination of local, state, federal, and volunteer organizations to meet the needs of disaster victims;
- provide training and outreach to Palm Beach County Emergency Response Teams members, partner organizations, and the general public through meetings, workshops, seminars, presentations, training courses, newsletters, the Internet Web page, the Community Emergency Response Teams (CERT), and other available mechanisms;
- mitigate the loss of life and property through the development and maintenance of Comprehensive Emergency Management Plans, a countywide unified Local Emergency Mitigation Strategy, Business Alliance Program, and the National Flood Insurance Program;
- maintain a registration list of residents with special needs, coordinate operations of the special care unit, and disabled transportation assistance program;
- maintain a 24-hour Communications Center and the countywide emergency alert and warning system; and
- manage Emergency Medical Services, 9-1-1, Emergency Management, Office of Domestic Preparedness, Radiological Preparedness, Hazardous Materials (SARA Title III) grant and trust funds.

PROGRAM OBJECTIVES FOR FY 2006

- Provide 85 presentations to the public concerning disaster preparedness.
- Perform 150 ambulance inspections.
- Facilitate the implementation of enhanced 9-1-1 for VoIP (Voice over Internet Protocol)
- Provide two disaster exercise experiences to Branch Chiefs. (This objective is due to the new messaging system).

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Routine - alerts/warnings	36,761	43,500	n/a	45,000	45,500
Public presentations	80	n/a	n/a	80	85
Medical communications	85,370	80,587	n/a	90,400	92,700

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other Licenses, Permits & Taxes	9,371	7,000	9,000	9,500
Grants	3,052,760	815,755	1,282,620	1,198,518
User Fees/Charges	6,794,527	6,713,296	6,719,000	6,718,500
Other	3,982,795	2,272,407	2,778,684	1,765,934
TOTAL	**$13,839,453**	**$9,808,458**	**$10,789,304**	**$9,692,452**
APPROPRIATIONS				
Personal Services	1,983,482	1,927,675	1,924,473	2,097,815
Operating Expenses	5,742,366	5,914,125	5,878,457	5,477,606
Capital Outlay	222,345	31,678	100,003	119,511
Grants and Aids	3,139,142	2,506,589	3,121,689	1,992,346
Transfers	3,282,328	2,056,000	1,273,470	1,549,979
Reserves	-	663,067	-	993,966
TOTAL	**$14,369,663**	**$13,099,134**	**$12,298,092**	**$12,231,223**
STAFFING				
Positions	31	32	33	33
Full Time Equivalents (FTEs)	31.00	32.50	33.50	33.50

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Anti-Terrorism Planning Program: The emergency management division will revise and integrate the National Response Plan and the Regional Terrorist Response Plan with the County's Terrorism Incident Response Annex. Staff will continue to coordinate with the Region's Multi Agency Coordination (MAC) Group which is comprised of Emergency Management leaders from Palm Beach, Broward, Dade, and Monroe Counties, in addition to members of the region's leadership Law Enforcement and Health and Fire agencies.

Recovery Program: The division will oversee the development of a damage assessment integrated system software program. The program will coordinate electronically the dollar assessment after a disaster with socio-economic data and geo-synchronization of data back to the Emergency Operations Center Recovery Branch. This data will merge with the property appraiser data set for the development of a holistic damage portrait for disaster declaration applications.

CERT (Community Emergency Response Team) Program: The CERT program will formalize the curriculum of instructions through Palm Beach Community College of the basic CERT concepts. The program will also provide basic emergency safety equipment to the CERT trainees, as well as education in additional recovery responsibilities through Emergency Support Function (ESF) 15. The CERT group will initiate a planning activity in partnership with home owners associations to address the people issues of disaster preparedness, response, recovery and mitigation.

Local Mitigation Strategy Program: Emergency Management will revamp the Local Mitigation strategy (LMS) in line with the County's "FEMA approved" revised LMS Plan. Subcommittees will be established and staffed to identify and monitor mitigation funding sources and facilitate the development of viable mitigation grant proposals, and broaden program participation.

Emergency Operations: Staff will integrate the new messaging system "Impact" to include primary disaster partners, Red Cross, municipalities, hospitals, etc. into a web based system to allow for more effective information sharing and resource allocation during disaster preparedness, response, and recovery.

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Radiological Emergency Preparedness Program: Palm Beach County is the host county in the event of an incident at the St. Lucie Nuclear Power Plant. Palm Beach County will participate in the FEMA evaluated functional exercise. The functional exercise involves coordination of over 100 professionals in over six organizations, including but not limited to Fire Rescue, Palm Tran, Red Cross, Department of Health, CERT, and the School Board of Palm Beach County. The program provides for preparedness, response recovery, and mitigation of radiological events affecting Palm

The 9-1-1 Program: Palm Beach County faces reduced revenue income due to the decreased number of wire-line telephones. Although wireless telephone users are paying the full fee, the County share is only 44% of the fee collected. A growing number of customers use the VoIP (Voice over Internet Protocol) service, but there is no 9-1-1 fee associated it. Emergency Management is looking for Federal and State legislation to allow collection of fees for the 9-1-1 VoIP service.

DEFINITION OF PROGRAMS AND SERVICES

To provide comprehensive direct services to crime victims and to advocate on their behalf within the criminal justice system and the community. Primary services include the following:

- provide 24-hour crisis response and intervention services for victims and surviving family members of sexual assault, domestic violence, homicide, and other serious injury cases;
- provide comprehensive case management for crime victims including individual and group counseling, personal and legal advocacy, court accompaniment, licensed therapeutic services, and assistance with filing victim compensation claims;
- provide professional training and public presentations for law enforcement officers, health care professionals, schools, and community groups regarding the impact of criminal victimization, crime victims' rights, and services available.

PROGRAM OBJECTIVES FOR FY 2006

- Provide 24-hour crisis intervention and comprehensive case management for 3,950 children and adult victims of crime.
- Provide 22,000 individual units of service. These services include crisis response, crisis and supportive counseling, personal and legal advocacy, court accompaniment, victim compensation and emergency victim fund assistance, and individual and group therapy.
- Provide 75 professional training and public presentations with respect to crime victims' rights, the impact of criminal victimization, and services available.
- Provide 2,200 direct service therapy hours to children and adults who are victims of domestic violence, sexual assault, homicide, and general crime.
- Attain a client satisfaction rate of 90% for those clients surveyed.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Number of clients served	3,625	n/a	n/a	3,600	3,950
Units of service provided	20,548	n/a	n/a	20,000	22,000
Professional training and public	78	75	n/a	75	75
Number of direct service therapy hours	1,329	n/a	n/a	2,000	2,200
% of clients satisfied with services	100%	n/a	n/a	90%	90%

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	116,822	118,865	118,865	183,666
Fines & Forfeitures	5	1,000	-	769
Other	46,685	25,052	52,833	46,202
TOTAL	**$163,512**	**$144,917**	**$171,698**	**$230,637**
APPROPRIATIONS				
Personal Services	2,259,088	2,477,423	2,548,038	2,765,412
Operating Expenses	173,878	272,239	228,935	344,230
Capital Outlay	11,227	17,157	18,065	10,758
Reserves	-	516	-	14,770
TOTAL	**$2,444,193**	**$2,767,335**	**$2,795,038**	**$3,135,170**
STAFFING				
Positions	43	46	46	47
Full Time Equivalents (FTEs)	43.00	45.50	45.50	46.50

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Victims of Crime Act (VOCA) Grant: The State Grant funding has been limited to $83,865 for the past three years. FY 2006 application was not restricted; therefore, additional funds totaling $298,911 have been requested to expand advocacy services for the north and south offices and therapy services in the Western Community.

Rape Crisis Pre-Certification: Victim Services has been pre-certified through the Florida Council Against Sexual Violence as Palm Beach County's Sexual Violence Services. Each staff member is completing the required training. Administration is writing policy and procedures specifically for rape crisis services.

Therapy Services: A new bi-lingual therapist has expanded individual and group therapy for the Hispanic population. Additional support groups for children and adults of domestic and sexual violence are also being offered.

Human Trafficking: Victim Services is serving on trafficking task forces along with Federal, State and local agencies to address victims who are being confined, tortured, or forced as domestic or sexual slaves. Staff is currently receiving training to recognize and respond to the special needs of these victims.

One New Position Added for FY 2006:

Victim Advocate: A Victim Advocate was requested and approved for FY 2006, and will be assigned to the North County Courthouse location to help keep up with the demand for services by the public, specifically in the Riviera Beach community and Indiantown Road corridor.

DEFINITION OF PROGRAMS AND SERVICES

To provide educational, outreach, and residential services to the youths and families of Palm Beach County. Primary services include the following:

- provide prevention programs aimed at diverting "at risk" youth from the juvenile justice system;
- provide psychological and therapeutic services in the form of family therapy, psychological testing, residential care, and psycho-educational groups for parents and youths.

PROGRAM OBJECTIVES FOR FY 2006

- Highridge: Provide residential behavioral/clinical programming and services to 250 families. Capacity is 72 families with a maximum stay of three months.
- Youth Service Bureau: Provide community-based clinical services for 1,000 families. Capacity is 1,200 families with maximum service of three months.
- Education Center: Provide school based psycho-educational group services to 400 clients in the form of school based and parenting groups.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Residential clinical services of families	274	n/a	n/a	250	250
Community-based clinical services for families	n/a	n/a	n/a	960	1,000
Psycho-educational group services for families	n/a	n/a	n/a	300	400

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	23,220	-	-	-
Other	-	-	20	20
TOTAL	**$23,220**	-	**$20**	**$20**
APPROPRIATIONS				
Personal Services	4,192,542	4,206,593	4,380,717	4,882,711
Operating Expenses	592,267	625,988	457,722	688,289
Capital Outlay	43,622	8,662	10,269	35,166
TOTAL	**$4,828,431**	**$4,841,243**	**$4,848,708**	**$5,606,166**
STAFFING				
Positions	80	81	81	81
Full Time Equivalents (FTEs)	76.80	78.00	78.00	78.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Youth Affairs: The Division of Youth Affairs is committed to the prevention of juvenile delinquency and the strengthening of families within Palm Beach County. The Division accomplishes these goals through a well-coordinated continuum of care. Care is provided by the Division's three programs: the Highridge Center, the Youth Service Bureau, and the Education and Training Center.

Youth Service Bureau (YSB): The YSB continues to broaden its reach and scope of care by developing collaborative relationships with Royal Palm Beach, Wellington High School, West Boca High School, and Jupiter High School. The Division is now providing direct care at these sites and looks forward to future collaborative beneficial relationships. Office space has been provided for Division staff to service these areas. Staff remains committed to providing these resources to insure the highest quality of care.

The Education Center: The Education Center will continue to utilize our resources to educate the public in healthy family and youth functioning. In addition, the Education Center will utilize resources to develop and implement a qualitative program evaluation protocol utilizing formal psychological testing.

The Highridge Family Center: The Highridge Family Center continues to provide high quality residential care to families. A significant effort and expenditure will allow the Center to insure that staff is adequately trained to provide safe, caring, and effective management of youths who live in the facility. In addition, the Highridge Family Center is considering the development of physical space to accommodate the needs of the treatment team staff.

Public Relations: The Division of Your Affairs realizes the importance of visibility in the community. The Division is utilizing all available resources to provide materials to allow staff to remain visible and remind the community of the services the Division provides. The Division has used considerable resources to fund the Annual Resource Fair. This Fair has grown significantly in the past eight years, and staff is planning for future growth. This growth has proven costly in man hours and funds. It is important staff remains creative and committed to this project as it has heightened awareness of services available to the community.

DEFINITION OF PROGRAMS AND SERVICES

To provide community support services for the County. Primary services include:

- provide crime prevention through drug court treatment coordinators, domestic violence coordinators, and juvenile domestic violence mediation;
- provide for Families, Children, and the Elderly through psychology services, public guardianship for adults, elder justice center, supervised visitation, and monitored exchange;
- provide Jail Management through pre-trial services and supervised own recognizance (SOR);
- provide a Legal Aid Program (state mandated), through a full range of legal services and strategies, to victims of domestic violence, neglected children, foster children, abused and exploited elders, homeless families, and disabled individuals; and
- provide other juvenile programs through.

PROGRAM OBJECTIVES FOR FY 2006

- Monitor 1,800 Domestic Violence cases.
- Provide Elder Justice Services to 3,600 participants.
- Conduct 16,000 Pre-trial Services Interviews.
- Provide Domestic Violence Legal Aid services to 500 participants.
- Provide Juvenile Advocacy Legal Aid services to 400 participants.
- Provide Family Law Legal Aid services to 700 participants.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Domestic Violence cases monitored	n/a	n/a	n/a	4,200	1,800
Elder Justice Services provided	n/a	n/a	n/a	2,400	3,600
Pre-trial Services Interviews conducted	n/a	n/a	n/a	23,000	16,000
Legal Aid - Domestic Violence services provided	n/a	n/a	n/a	500	500
Legal Aid - Juvenile Advocacy services provided	n/a	n/a	n/a	400	400
Legal Aid - Family Law services provided	n/a	n/a	n/a	700	700

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	-	827,838	827,838	384,475
User Fees/Charges	-	460,000	815,000	829,100
Fines & Forfeitures	-	1,050,000	-	-
Other	-	-	111	250
TOTAL	-	**$2,337,838**	**$1,642,949**	**$1,213,825**
APPROPRIATIONS				
Personal Services	-	2,505,860	2,470,896	2,647,375
Operating Expenses	174,927	1,029,360	870,998	1,193,148
Capital Outlay	-	-	-	6,000
Grants and Aids	-	1,040,308	1,165,302	1,027,808
TOTAL	**$174,927**	**$4,575,528**	**$4,507,196**	**$4,874,331**
STAFFING				
Positions	0	51	51	49
Full Time Equivalents (FTEs)	0.00	51.00	51.00	49.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

New Division: Justice Services became a new division in the Department of Public Safety on October 1, 2004. During FY 2005 a total of 51 new positions were added to the department complement and antiquated computers and copiers were replaced. The division has been absorbed in Public Safety and is ready for the challenges of the new fiscal year.

Crime Prevention Programs: Crime Prevention Programs consists of Drug Court, Domestic Violence Programs and Juvenile Domestic Violence Mediation. Drug Court is a prosecutorial diversion program in which pending substance abuse charges are withheld for one year and dismissed if the defendant successfully completes the Drug Court program and meets all program criteria. Drug Court is a judicially supervised, rigorous, four-phase drug treatment program. In FY 2005 a new "no cost" treatment program was introduced to assist volunteers from Drug Court clients. The Division anticipates using this modality and others to expand services at no additional cost. Domestic Violence Programs ensures compliance with court orders, and coordinates with Legal Aid, Victim Services, and the State Attorney. Juvenile Domestic Violence Mediation targets juvenile offenders. The program coordinates mental health, anger management, parenting education, batterer's intervention, schools, and DCF. In FY 2005, a joint anger management program was initiated with the Division of Youth Affairs. This program will continue in FY 2006.

Families, Children, and the Elderly Programs: Families, Children and the Elderly Programs consist of Juvenile Court Psychology, Public Guardianship for Adults, Elder Justice Center, Supervised Visitation and Monitored Exchange. Psychological Services provides for Court ordered psychological evaluations and assessments. Services are provided to any victim defendant and/or litigant. Public Guardianship for Adults provides a full range of guardianship and case management services. Services are provided by an attorney, two Elder Justice Counselors, and an Elder Justice Manager. The purpose of the Elder Justice Center is to improve access to the courts for adults over the age of 60 and enhance linkages between the local legal system and health and social services. Services are provided to both victims and defendants over the age of 60. Supervised Visitation and Monitored Exchange provides safety and security while enabling non-custodial parties to comply with a court order. The program adheres to the standards and guidelines developed at the State and national levels.

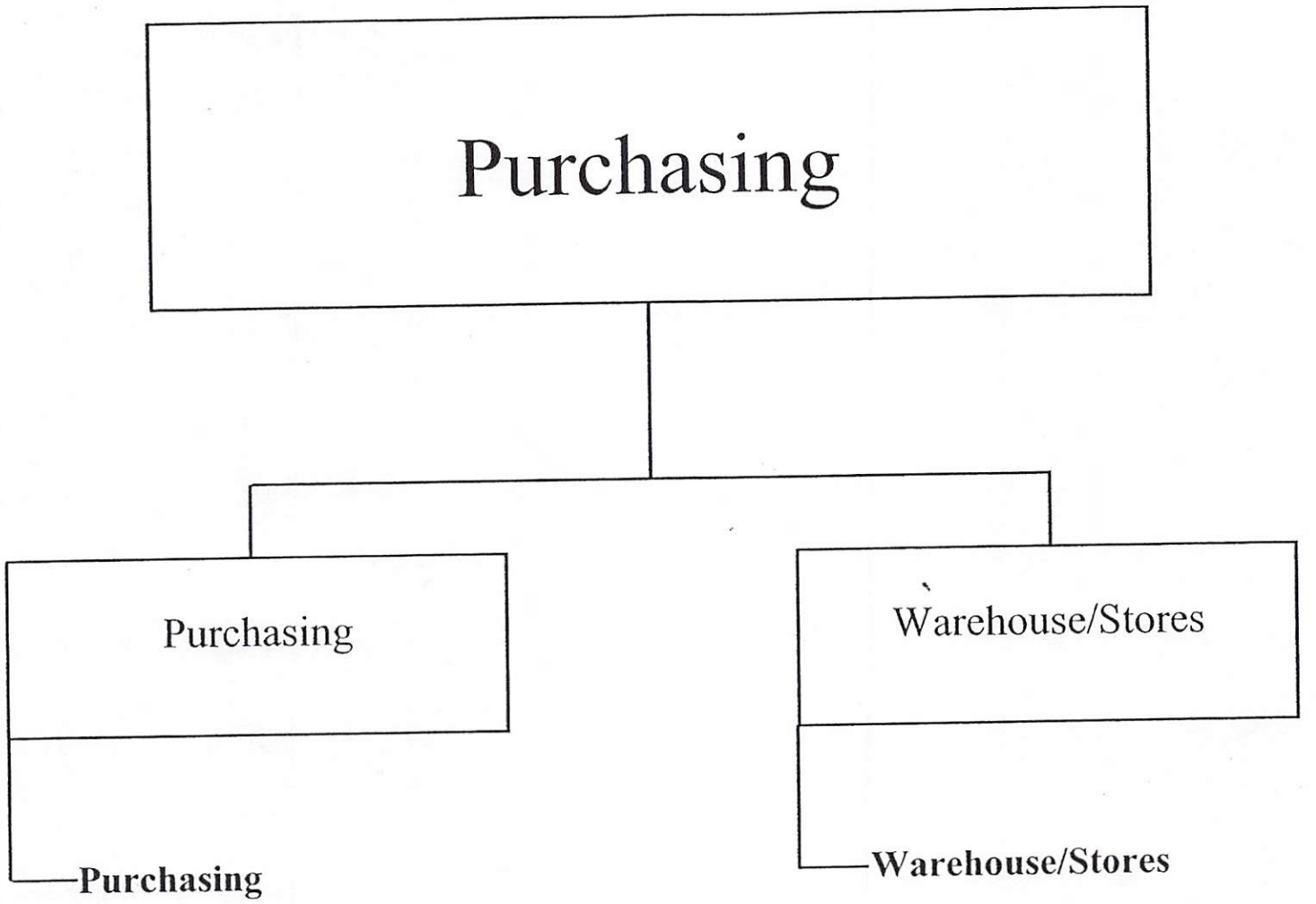
SUMMARY OF KEY FUNDING/SERVICE ISSUES

Jail Management Programs: Jail Management Programs consist of Pre-Trial Services and Supervised Own Recognizance. Pre-Trial Services provide verified information to the First Appearance Court Judge so that informed decisions may be made regarding bond and Public Defender representation eligibility. Supervised Own Recognizance provides supervision for individuals released from jail pending disposition of their cases in Court.

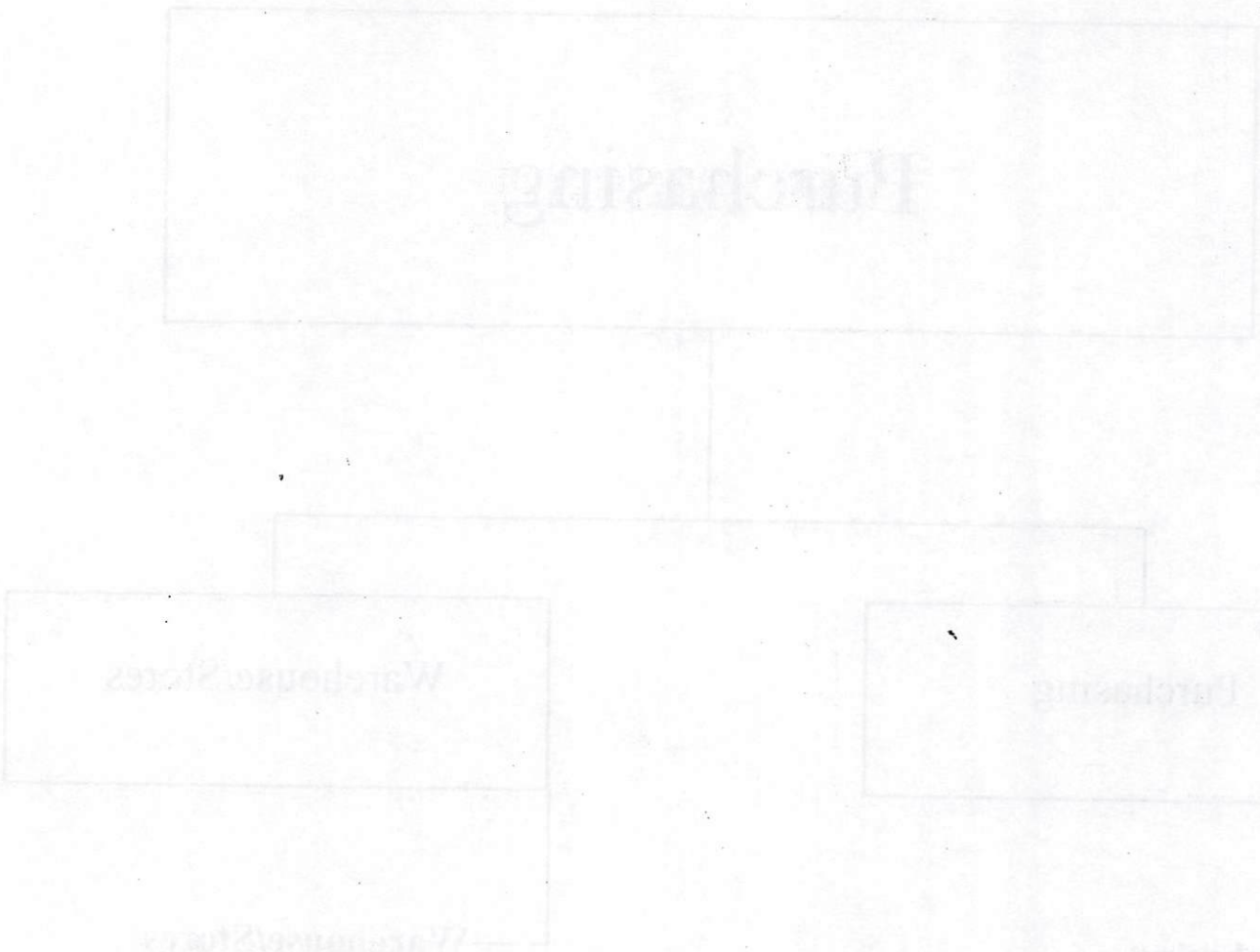
Position Changes for FY 2006: Four grant funded positions were eliminated mid year in FY 2005 and two new positions were requested and approved for FY 2006.

Case Manager: One Case Manager position was requested and approved to keep up with the work level. The support is needed as the average case load is over 125 at all times.

One Clerical Specialist: One Clerical Specialist position was requested and approved to provide support to the Pre Trial Service Program. There are 1,000 clients in the Supervised Own Recognizance Program, and 50 clients per week in the Community Service Program that are to be referred to over 700 participating agencies.



47 Positions



MISSION

To provide departments under the Board of County Commissioners with procurement services in accordance with the Palm Beach County Code, central warehouse services in a cost effective manner, and timely and efficient courier and mail services.

SUMMARY OF SERVICES/FACILITIES

The Purchasing Department provides the procurement function for all County departments under the Board of County Commissioners except for those procurements necessary to construction contracts procured through the Departments of Engineering, Water Utilities, Airports, and Facilities Development and Operations. Procurements are centralized through the Purchasing Department for those purchases exceeding $1,000 in value, with all County departments having authority for decentralized purchases less than $1,000. Procurement of goods and services is accomplished through various methods including, but not limited to, Request For Quote (RFQ), Invitation For Bid (IFB), Request For Service (RFS), and Request For Proposal (RFP). Other services provided by the Purchasing Department include the provision of a central warehouse facility that provides a centralized shipping, receiving, and storage operation for County departments; a County store that provides basic operating supplies at a reasonable cost; and, courier and mail services that deliver interdepartmental and U. S. Mail to all County departments as well as to other governmental agencies.

TRENDS AND ISSUES

Electronic Procurement: The Department is diligently working to assist with the implementation of the Advantage Financial System. Although the Department has been electronically advertising the smaller competitive solicitations (Request For Quotes) via the Internet, the Advantage Financial System will provide for vendor self service registration; advertisement and dissemination of Request For Quotes, Information For Bids, Request For Services and Request For Proposals on the Internet. Eventually, the County will have the capability, through the Advantage Financial System, to conduct online bidding. The Department is working closely with CGI-AMS, the Finance Department, and ISS to implement these programs. It is anticipated that Vendor Self Service Registration will be available for County use in 2006.

FY 2006 Procurements: Total Procurements for FY 2006 are expected to amount to approximately $138 million.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	$12,337	$15,700	$15,900	$15,700
Fines & Forfeitures	500	6,000	6,000	6,000
TOTAL	**$12,837**	**$21,700**	**$21,900**	**$21,700**
APPROPRIATIONS				
Personal Services	$2,608,920	$2,667,794	$2,685,938	$2,884,320
Operating Expenses	243,698	343,246	317,886	361,197
Capital Outlay	2,126	19,615	19,261	8,000
TOTAL	**$2,854,744**	**$3,030,655**	**$3,023,085**	**$3,253,517**
STAFFING				
Positions	45	45	45	47
Full Time Equivalents (FTEs)	45.00	45.00	45.00	47.00

DEFINITION OF PROGRAMS AND SERVICES

Primary services include:

- prepare and execute all forms of procurement including but not limited to RFQs, IFBs , RFSs, and RFPs;
- monitor term contracts to ensure that gaps in service do not occur;
- monitor decentralized purchasing activities to ensure that the appropriate policies and procedures are observed and report non-complying decentralized purchases to County Administration;
- provide suggestions to County departments with regard to procurement options through "piggyback" or cooperative purchases;
- respond to all bidders/proposers, including those for construction goods and services, who file formal protests of procurement awards, and coordinate and participate in all protest hearings conducted before a Special Master;
- review and authorize payment for emergency purchases, sole source procurements, and direct purchases as submitted by County departments; and
- provide procurement training, advice, and assistance to all County departments.

PROGRAM OBJECTIVES FOR FY 2006

- Provide excellent customer service by processing 90% of all term specific contracts without a gap in service.
- Provide excellent customer service by processing requisitions within 12 workdays or less.
- Through employee development, increase the number of staff (buyer assistants, buyers, senior buyers, contract coordinators) accredited through the National Institute of Governmental Purchasing (NIGP).

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Avg. workdays to process requisitions	21.0	n/a	n/a	9.0	12.0
% of purchase orders issued within 30 days	83%	n/a	n/a	95%	95%
% of all term specific contracts processed without service gap	90%	n/a	n/a	90%	90%
Number of staff accredited by NIGP	4	n/a	n/a	6	6

DEFINITION OF PROGRAMS AND SERVICES

Primary services include:

- process stock requisitions through the automated Inventory Control Subsystem and provide stock items (i.e., basic operating supplies) to County departments at reasonable costs;
- deliver interdepartmental and U.S. Mail to all County departments and other designated governmental agencies; and
- provide a centralized shipping, receiving, and storage operation for County departments.

PROGRAM OBJECTIVES FOR FY 2006

- Provide excellent customer service by filling 95% of stock requisitions within 5 workdays.
- Expand customer service by adding inventory items and commodity codes for required safety supplies as requested by the Risk Management Department.
- Analyze the existing courier workload, special requests, and new location openings to determine policy changes and ability to meet customer demand.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Line items processed	26,763	n/a	n/a	28,580	29,150
Line items filled within 5 work days	25,193	n/a	n/a	26,010	27,500
Number of inventory items requested by Risk Management	117	n/a	n/a	140	165
Number of items stocked at the Warehouse	1,474	n/a	n/a	1,333	1,213
Number of locations per courier per day	46	n/a	n/a	43	43

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	$767,376	$802,882	$827,388	$874,815
Operating Expenses	136,326	171,904	176,769	178,813
Capital Outlay	2,126	4,925	4,925	0
TOTAL	**$905,828**	**$979,711**	**$1,009,082**	**$1,053,628**
STAFFING				
Full Time Equivalents (FTEs)	16.00	16.00	16.00	16.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Impact of County Growth: County growth has placed increased demands on the resources of the warehouse and mail functions of the Purchasing Department. Activity at the Purchasing Warehouse has doubled since 1990, and the volume of mail processed has increased 50% since 1997. New fire stations, libraries, park facilities, and County buildings and offices have led to an increased demand for services.

Risk Management

- Property & Casualty
- Group Health Insurance
- Workers' Compensation
- Employee Safety/Loss Control
- Occupational Health/ Employee Assistance

37 Positions

MISSION

To serve the citizens and employees of Palm Beach County through coordination of all functions relating to the identification, analysis, and control of exposures which threaten loss to the County through the management of various insurance programs and the implementation of various educational and training programs.

SUMMARY OF SERVICES/FACILITIES

The Department is comprised of five major programs: Property and Casualty, Workers' Compensation, Employee Benefits, Employee Safety/Loss Control, and Occupational Health. Within these various programs, the Department manages claims involving Workers' Compensation, damage to County property, and allegations of County liability. The Employee Safety/Loss Control Section develops and implements comprehensive programs targeted to reduce accidents and comply with state and federal occupational health and safety laws. The Occupational Health Clinic provides medical services for work related injuries and illnesses as well as health education and employee physical examinations. The Clinic's Employee Assistance Program assists troubled employees who have personal problems affecting their work performance. The Employee Benefits Section develops and administers health and life insurance and long-term disability programs to protect County employees and their families.

TRENDS AND ISSUES

County Becomes Self-insured For Health Insurance. In January of 2003 the County changed from being fully insured to self-insured for Health Insurance. Although this change resulted in some measurable savings from being fully insured, the continued escalation of costs warranted an action plan on behalf of the Board of County Commissioners to cap annual increases at 10%. To achieve this goal for plan year 2005, minor benefit changes and some employee premium adjustments were necessary. Employees of the Board of County Commissioners, Palm Tran, Inc., and the Solid Waste Authority are covered under this plan. For FY 2006 it is estimated that 5,200 employees plus their dependents will be covered.

Workers' Compensation Liability Costs Become Stable: The workers' compensation loss reserve has stabilized. This should continue as long as there are no adverse changes in prior year claim reserves.

Risk Information Management System (RIMS): In FY 2006 Risk Management will be implementing changes to the RIMS system which will improve the tracking and reporting capability of the current system. This system will have interfaces with the State's Division of Financial Services, the County's Financial System, and medical providers.

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	$65,430,605	$65,509,050	$66,428,450	$71,780,000
Other	19,905,251	25,177,997	27,867,965	19,014,359
TOTAL	**$85,335,856**	**$90,687,047**	**$94,296,415**	**$90,794,359**
APPROPRIATIONS				
Personal Services	$2,321,872	$2,729,335	$2,327,741	$2,636,433
Operating Expenses	58,506,148	71,648,798	69,295,441	75,232,635
Capital Outlay	4,828	0	35,000	0
Transfers	0	4,000,000	5,739,432	3,000,000
Reserves	0	12,632,314	0	10,222,737
TOTAL	**$60,832,848**	**$91,010,447**	**$77,397,614**	**$91,091,805**
STAFFING				
Positions	36	36	36	37
Full Time Equivalents (FTEs)	35.75	35.75	35.75	36.75

DEFINITION OF PROGRAMS AND SERVICES

To ensure the County is adequately covered for losses and claims and that claims are processed on a timely basis. Primary services include:

- monitor and review the County's potential loss exposure on an ongoing basis;
- make recommendations to the County Administrator regarding changes to the County's self-insured retention plan and commercial insurance coverages;
- assist other County departments with insurance related issues;
- collect and process all necessary information from County departments and claimants and forward that information to the County's claims service provider; and
- attend mediation meetings in an effort to settle claims prior to trial.

PROGRAM OBJECTIVES FOR FY 2006

- Process 95% of claims within 3 working days from the date all required documentation for processing is received.
- Expand the Risk Management Department's intranet site to assist County personnel responsible for reporting incidents and/or processing certificates of insurance and/or writing contracts and agreements.
- Implement a central database for processing and retention of insurance information from vendors.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend*	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Subrogation claims	73	74	n/a	75	75
Subrogation recoveries	$232,343	$175,500	n/a	$50,000	$50,000
Claims processed	394	441	n/a	400	400
% claims processed within 3 working days	95%	95%	95%	95%	95%

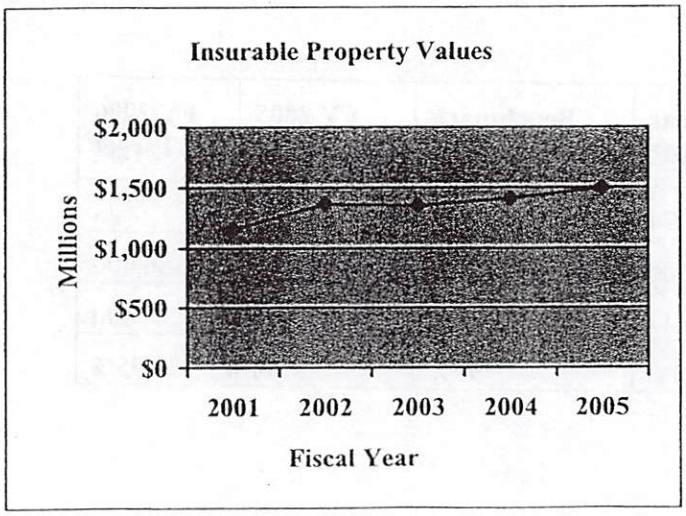
*average

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	$10,495,632	$9,500,000	$10,500,000	$11,300,000
Other	2,597,638	4,767,620	5,197,806	2,188,036
TOTAL	**$13,093,270**	**$14,267,620**	**$15,697,806**	**$13,488,036**
APPROPRIATIONS				
Personal Services	$240,790	$239,418	$242,543	$249,760
Operating Expenses	9,936,437	12,411,737	12,679,733	12,320,252
Capital Outlay	0	0	7,000	0
Transfers	0	0	1,239,432	0
Reserves	0	1,919,920	0	1,284,761
TOTAL	**$10,177,227**	**$14,571,075**	**$14,168,708**	**$13,854,773**
STAFFING				
Positions	3.5	3.5	3.5	3.5
Full Time Equivalents (FTEs)	3.5	3.5	3.5	3.5

SUMMARY OF KEY FUNDING/SERVICE ISSUES

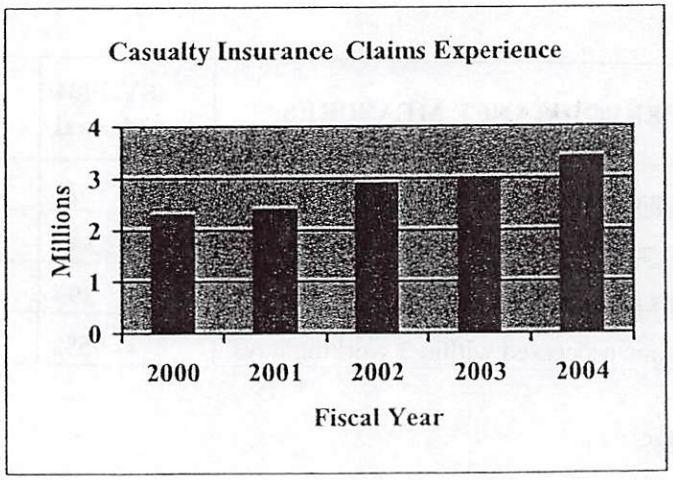
Property Insurance Premiums: The County had $1,493 billion in insurable property values in FY 2005 **(Figure 1)**, representing a 6% increase over the prior year. The increase was the result of the addition of new properties and the overall increase in the cost of construction. In FY 2004 the property insurance market, in reaction to extensive hurricane losses, began to harden. Property premiums increased by 1.8% in FY 2005 and are anticipated to increase in FY 2006.

Figure 1



Casualty Insurance Premiums: The County maintains a $2.8 million budget for payment of the myriad of claims experienced each year. The County purchases excess claims bill liability insurance. Premiums increased by 2.0% in FY 2005 and are anticipated to increase by a similar amount in FY 2006. In FY 2004 the County increased its self-insured retention to $500,000 to help mitigate an otherwise larger increase in premiums. **Figure 2** shows net ultimate claims experience from FY 2000 through FY 2004.

Figure 2



DEFINITION OF PROGRAMS AND SERVICES

To administer the County's various employee group insurance (health, life, and LTD) plans in accordance with federal law and County policies. Primary services include:

- maintain active employee, retiree, COBRA, and change information;
- act as liaison for County employees with the insurance carriers as needed in the resolution of problems or disputes;
- provide information to employees explaining plan benefits, available service providers, and claim procedures;
- verify and process premium bills for payment; and
- expedite the payment of claims on behalf of service providers.

PROGRAM OBJECTIVES FOR FY 2006

- Improve the benefit conformation statements to increase employee understanding of their benefits and benefit costs.
- Monitor plan claims experience and recommend benefits/premium adjustments as needed to meet BCC's objectives.
- Research and answer employee coverage and benefit disputes within three days.
- Phase in the "Online" employee enrollment system.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend*	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Hours of group insurance presentations	100	120	n/a	300	120
Number of employees enrolled in Health Insurance	3,900	3,850	n/a	4,200	4,300
Number of employees enrolled in Dental Insurance	3,100	3,025	n/a	3,050	3,100
Average number of days to settle coverage disputes	4.0	3.8	n/a	3.0	3.0

* average

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	$39,868,568	$43,809,050	$43,728,450	$48,280,000
Other	2,758,666	2,627,582	6,086,385	6,096,385
TOTAL	**$42,627,234**	**$46,436,632**	**$49,814,835**	**$54,376,385**
APPROPRIATIONS				
Personal Services	$259,493	$262,018	$264,361	$271,566
Operating Expenses	38,523,855	44,484,887	44,171,585	48,742,616
Capital Outlay	0	0	7,000	0
Reserves	0	2,316,582	0	5,986,385
TOTAL	**$38,783,348**	**$47,063,487**	**$44,442,946**	**$55,000,567**
STAFFING				
Positions	3.5	3.5	3.5	3.5
Full Time Equivalents (FTEs)	3.5	3.5	3.5	3.5

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Insurance Plans: **Figure 3** shows health insurance enrollment by plan. The County also offers a free basic long-term disability (LTD) plan to employees in the HMO. Employees in other plans, or HMO members who desire to upgrade their coverage, may purchase additional LTD insurance through payroll deductions.

Online Enrollment System: During FY 2002 a new enrollment system was tested which allowed employees to enroll in the various health plans offered by the County "Online" via the County's intranet. In FY 2005 this system was completely rolled out. The County changed from a fully insured health plan to a self-insured plan on January 1, 2003. **Figure 4** shows dental enrollment.

Figure 3

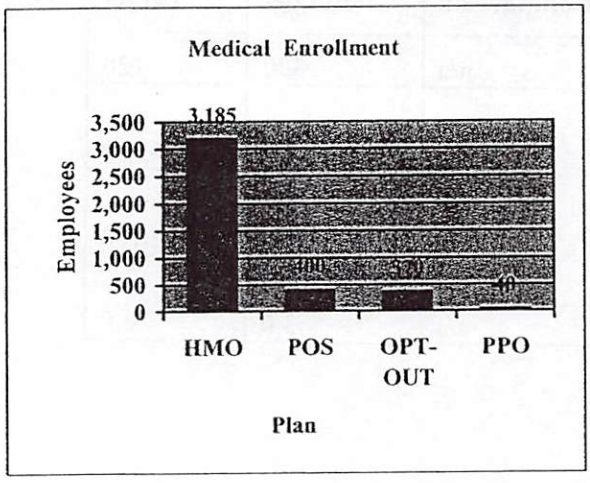
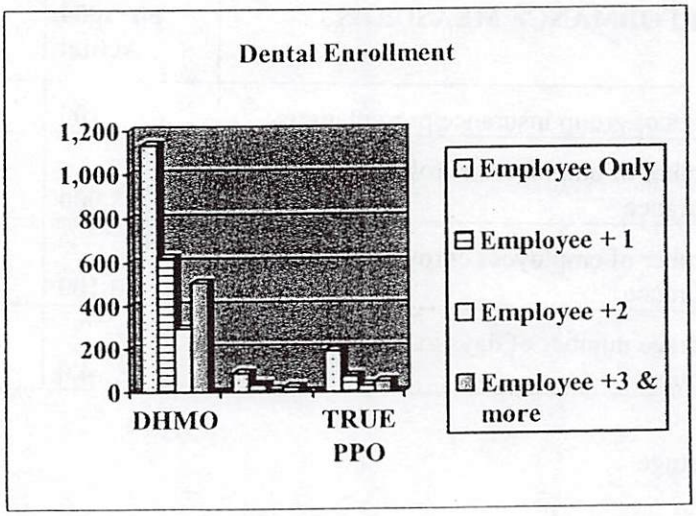


Figure 4



DEFINITION OF PROGRAMS AND SERVICES

To administer the County's self-insured Workers' Compensation Plan in accordance with the Florida Workers' Compensation Law (F.S.440). Primary services include:

- process all injury claims;
- investigate all accidents involving time lost on the job; and
- pay all authorized medical bills in accordance with the Florida Medical and Surgical Fee Schedule, or if unlisted, the CPT Schedule.

PROGRAM OBJECTIVES FOR FY 2006

- Process all claims from medical providers within forty-five days, as required in F.S. 440.
- Implement a Light Duty Return to Work program for injured employees that can return to work on a light duty basis.
- Implement computer interface changes as required by the state.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend*	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Average number of days to process claims from medical providers	40	32	45	45	45
New workers' compensation incidents	800	835	825	900	900
Number of billing lines processed	28,750	28,250	27,850	28,750	30,000
Average lost time days per case	28.0	34.1	31.2	31.5	31.5

*average

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	$15,066,405	$12,200,000	$12,200,000	$12,200,000
Other	14,545,148	17,782,795	16,583,774	10,729,938
TOTAL	**$29,611,553**	**$29,982,795**	**$28,783,774**	**$22,929,938**
APPROPRIATIONS				
Personal Services	$357,838	$743,084	$385,939	$540,608
Operating Expenses	9,533,642	14,109,942	11,778,546	13,471,312
Capital Outlay	0	0	7,000	0
Transfers	0	4,000,000	4,500,000	3,000,000
Reserves	0	8,395,812	0	2,951,591
TOTAL	**$9,891,480**	**$27,248,838**	**$16,671,485**	**$19,963,511**
STAFFING				
Positions	7	7	7	7
Full Time Equivalents (FTEs)	7	7	7	7

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Claims Experience: The Workers' Compensation fund accumulates assets and records expenditures associated with this liability. This is a self-funded and self-administered program covering all County employees. Costs are recovered by charging all covered agencies and departments based on a formula that takes into consideration the employee manual rates as published by the National Council on Compensation Insurance and department claim experience. **Figure 5** shows claims expense from FY 2000 through FY 2004. **Figure 6** shows the number of claims for the same period.

PalmTran's Workers' Compensation: On January 1, 2000 the County took over the administration of Palm Tran Workers' Compensation claims. This increased the number of employees covered under the self-insurance by approximately 500.

Figure 5

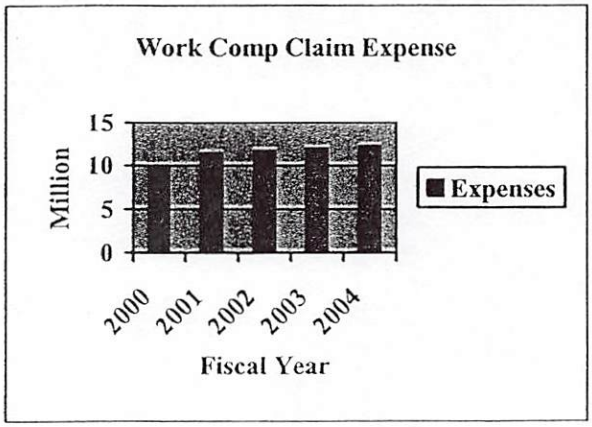
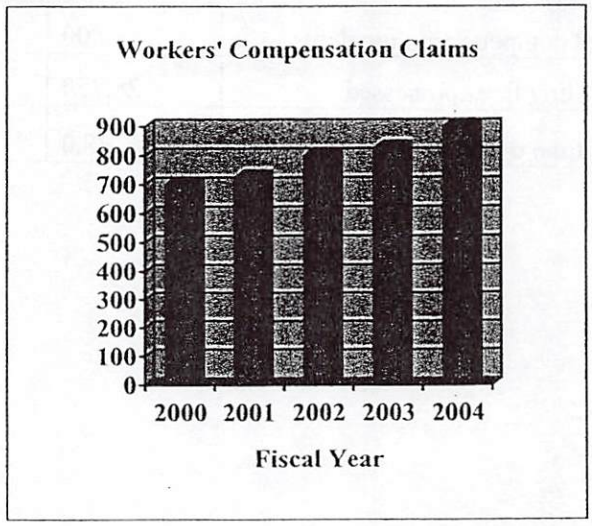


Figure 6



DEFINITION OF PROGRAMS AND SERVICES

To prevent; injury and illness to County employees, harm to the Public and property losses to the County. To accomplish this. Employee Safety / Loss Control develops, maintains, and provides programs and services to the Departments of the BCC to identify and control inherent risks through:

- developing and maintaining written procedures and policies;
- administering a variety of programs including audits and inspections, respiratory protection, etc;
- providing and specifying worker and supervisor training; and
- supporting departmental safety programs and committees and providing technical assistance.

PROGRAM OBJECTIVES FOR FY 2006

- Provide routine and specialized Safety and Health Training for BCC Departments.
- Provide health, safety, and loss control technical support and consultative services to the BCC Departments.
- Manage and enhance a variety of programs including: AED, County drivers, audits and inspections, etc.
- Continue to provide high quality diverse employee training to support the program.
- Participate actively in Department Safety Committees, audits, and employee Health and Safety issues.
- Provide support for Vehicle Accident investigations, employee accident investigations, and road spill cleanup.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend*	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Employee Training classes conducted	238	225	220	225	225
Automatic External Defibrillator Program classes conducted	72	75	100	110	135
Employee injury / illness reports reviewed/followed up on	404	385	400	400	400
PBC Driver Program: approval of new drivers, accident reports, etc.	5,400	4,950	5,000	5,450	5,500
Employees provided Respirator Quantitative Fit Testing	2,225	1,980	1,852	2,250	2,275

*average

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other	$299	$0	$0	$0
TOTAL	**$ 299**	**$ 0**	**$ 0**	**$ 0**
APPROPRIATIONS				
Personal Services	$798,083	$827,851	$757,411	$867,421
Operating Expenses	211,470	290,430	287,543	297,047
Capital Outlay	4,828	0	7,000	0
TOTAL	**$1,014,381**	**$1,118,281**	**$1,051,954**	**$1,164,468**
STAFFING				
Positions	11.5	11.5	11.5	11.5
Full Time Equivalents (FTEs)	11.25	11.25	11.25	11.25

DEFINITION OF PROGRAMS AND SERVICES

To promote the health and safety of employees of the Board of County Commissioners and Constitutional Officers. Primary services include:

- Conducting post-offer physical examinations to ensure that applicants are able to perform the essential functions of the position;
- Conducting periodic medical surveillance for employees who require special monitoring due to occupational hazards to comply with the Occupational Health and Safety Administration (OSHA) and the Department of Transportation (DOT);
- Treatment and case management of work-related injuries and illnesses as mandated by F.S. 440;
- Providing immunizations for Hepatitis A & B, Rabies, Tetanus, and skin testing for Tuberculosis for employees with potential occupational exposure;
- Monitoring personal medical leave of absence in accordance with the Family Medical Leave Act (FMLA);
- Providing supervisor/employee education programs including identification and referral of work performance problems, drug awareness education, stress management, smoking cessation, and other health related topics; and
- Provide mandated (DOT) substance abuse evaluations

PROGRAM OBJECTIVES FOR FY 2006

- Increase medical surveillance and training as mandated by OSHA, DOT, and FS 440 by 2%.
- Hold forty-five supervisor and employee training sessions.
- Update Community Resource Files.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend*	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Medical surveillance	5,330	4,985	5,000	4,200	5,000
Supervisors trained	303	278	300	250	300
Educational & training programs	65	55	60	45	70

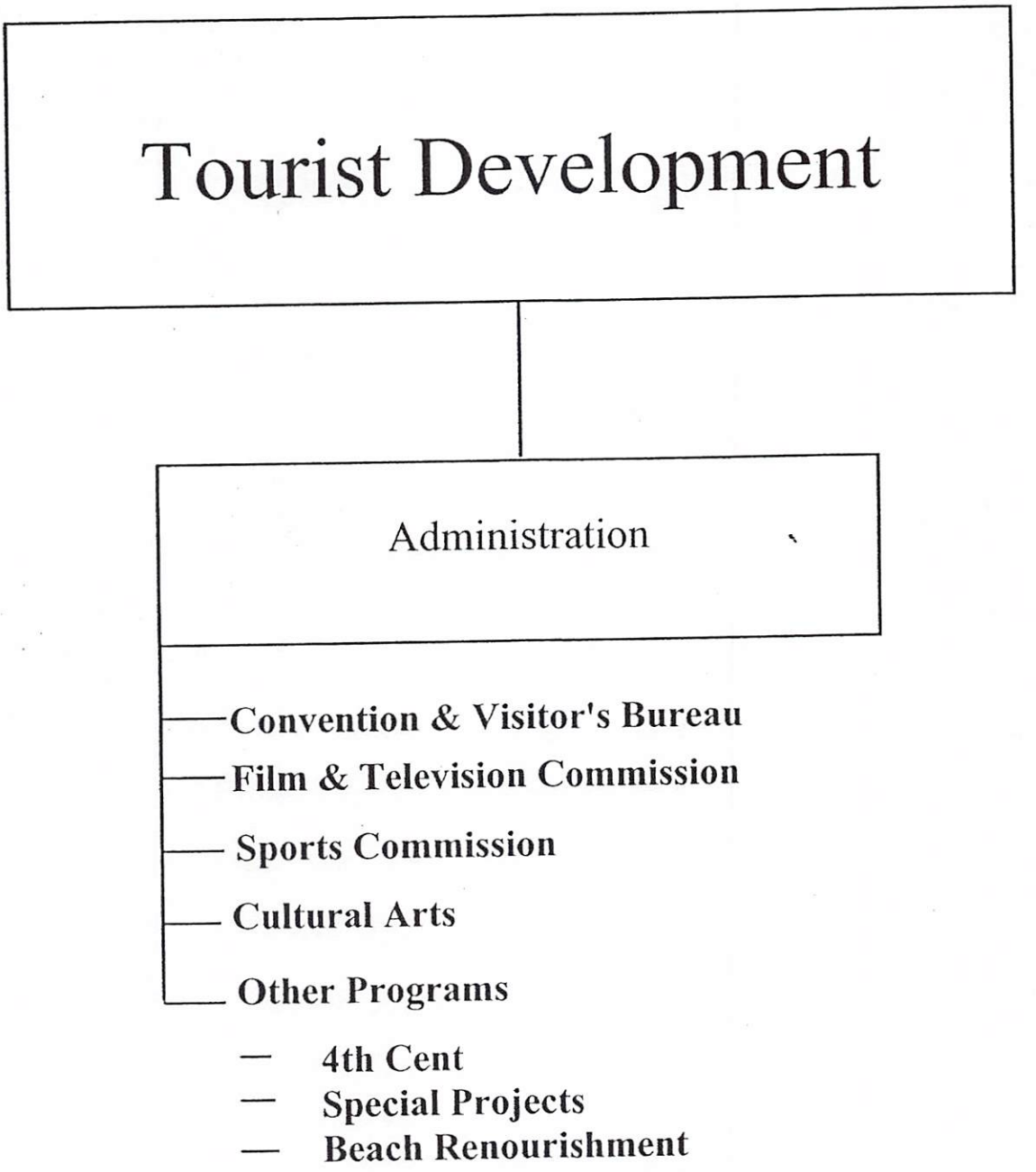
*average

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other	$3,500	$0	$0	$0
TOTAL	**$3,500**	**$ 0**	**$ 0**	**$ 0**
APPROPRIATIONS				
Personal Services	$665,668	$671,964	$677,487	$707,078
Operating Expenses	300,744	336,802	378,034	401,408
Capital Outlay	0	0	7,000	0
TOTAL	**$966,412**	**$1,008,766**	**$1,062,521**	**$1,108,486**
STAFFING				
Positions	10.5	10.5	10.5	11.5
Full Time Equivalents (FTEs)	10.5	10.5	10.5	11.5

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Employee Assistance Program: The EAP provides supervision and employee training regarding drugs in the workplace, conducts follow-up sessions for employees testing positive for drug use, and provides counseling and/or referral assistance for employees and their family members with personal problems.

Tourist Development



4 Positions

MISSION

To promote the tourism industry in Palm Beach County and use tourism development tax dollars to generate the maximum return.

SUMMARY OF SERVICES/FACILITIES

The Tourist Development Council (TDC) oversees the functional operations of four organizations and three funding programs. The four publicly funded organizations are:

- Convention & Visitors Bureau (CVB)
- Film & Television Commission (FTC)
- Sports Commission
- Cultural Council

The three funding programs are:

- 4th Cent (operating deficits on convention center and debt service on professional sports facilities and convention center)
- Convention Center Operations
- Special Projects

In addition, TDC funds are used to help fund the beach renourishment program in the Department of Environmental Resources Management.

TRENDS AND ISSUES

Tourism: In FY 2005 Palm Beach County is experiencing unprecedented growth in tourism. Occupancy has reached an all time high. Palm Beach County has become a "year around destination". Solicitation is underway to attract additional hotel construction. We predict continued growth in FY 2006 with occupancy reaching approximately 76 percent.

Convention Center: With FY 2004 having only 10 months of operations, the end of FY 2005 will mark the first full year of operations at the convention center. Marketing efforts are geared towards trade and consumer flat shows. Operational losses in FY 2006 are projected to be $1.35 million. Title to hotel land has been settled and the County is in final contract negotiations with Ocean Properties to build the convention center hotel.

Bed Tax Collections: Collections on bed taxes have broken all records since inception of the tax. In FY 2004 collections were up 14.53% and in FY 2005 collections were up by 13.44%. A 5% growth is anticipated for budget purposes for FY 2006, actual collections will likely be higher. Increased bed tax revenues are extending the life of the 4th Cent fund reserves.

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Tourist Development Taxes	$19,848,215	$19,743,311	$22,230,001	$23,341,500
User Fees/Charges	1,689,704	1,443,589	2,613,000	3,342,670
Inter-Departmental Charges	182,504	251,000	238,000	243,000
Grants and Aids	250,000	-	250,000	250,000
Other	25,118,597	21,203,163	23,110,238	20,026,366
TOTAL	**$47,089,020**	**$42,641,063**	**$48,441,239**	**$47,203,536**
APPROPRIATIONS				
Personal Services	322,317	346,530	341,238	377,107
Operating Expenses	13,104,520	15,864,597	15,746,173	17,586,873
Capital Outlay	7,413	-	-	-
Grants and Aids	2,251,593	2,780,000	2,780,000	3,190,000
Transfers	9,650,022	8,898,852	9,051,247	8,897,196
Reserves	-	14,751,084	-	17,152,360
TOTAL	**$25,335,865**	**$42,641,063**	**$27,918,658**	**$47,203,536**
STAFFING				
Positions	4	4	4	4
Full Time Equivalents (FTEs)	4.00	4.00	4.00	4.00

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Bed Tax Revenues	$19,848,215	+21%	5% per year	$19,743,311	$23,341,500

SIGNIFICANT CHANGES FROM PRIOR YEAR

TDC Contracts: TDC Administration has budgeted an additional $31,000 in FY 2005 for studies on the Winter Equestrian Festival and on overall tourism economic impact. These studies will provide up-to-date statistics for tourism marketing. In addition, TDC Administration will expand the "Eco" brochure in FY 2006.

Additions to FY 2005 Impacting FY 2006: The exceptional collections of bed taxes in both FY 2004 and 2005 have provided the agencies funded by the tax to expand programs and build reserves to levels experienced prior to 9/11. Both the Sports Commission and Cultural Council have increased their grant fund budgets.

DEFINITION OF PROGRAMS AND SERVICES

To develop and implement marketing programs to increase visitation to Palm Beach County by individual tourists, groups and meetings, participants, and other visitors from throughout the United Sates and internationally. This is accomplished through consumer and trade advertising and specific marketing programs directed to each segment of the marketplace.

PROGRAM OBJECTIVES FOR FY 2006

- Book 62,000 room nights not related to the Convention Center
- Book 6,000 room nights related to Convention Center
- Maintain Occupancy Rate at 72% or greater
- Maximize advertising placement and frequency to generate 150,000 inquiries.
- Increase the number of wholesalers who feature Palm Beach County to 333.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Wholesalers	318	-4.7%	n/a	330	333
Advertising Inquiries	120,998	-7.1%	n/a	143,000	150,000
Average Room Occupancy	71.8%	0.8%	n/a	67.5%	72.0%
Booked Room Nights - Hotel lead program	30,267	-19.4%	n/a	47,000	62,000
Press Release	53	5.3%	n/a	38	40
Circulation/Viewership (millions)	945.0	17.8%	n/a	250	400
Convention Center Room Nights Contracted	1,495	n/a	n/a	n/a	6,000
Convention Center Rental Revenues	n/a	n/a	n/a	$1,700,000	$1,663,250
Convention Center F&B Revenues	n/a	n/a	n/a	$575,000	$750,000

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Tourist Development Taxes	$7,906,292	$7,836,852	$8,788,792	$9,226,195
User Fees/Charges	1,689,704	1,443,589	2,613,000	3,342,670
Inter-Departmental Charges	182,504	251,000	238,000	243,000
Grants and Aids	250,000	-	250,000	250,000
Other	5,968,248	5,063,531	5,804,298	4,102,665
TOTAL	**$15,996,748**	**$14,594,972**	**$17,694,090**	**$17,164,530**
APPROPRIATIONS				
Personal Services	322,317	346,530	341,238	377,107
Operating Expenses	10,680,409	13,176,345	12,960,181	14,427,211
Capital Outlay	7,413	-	-	-
Transfers	234,795	217,000	220,000	231,000
Reserves	-	855,097	-	2,129,212
TOTAL	**$11,244,934**	**$14,594,972**	**$13,521,419**	**$17,164,530**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Tourism Promotion Operations: Palm Beach County is experiencing its best tourism year ever. Occupancy and rates are both up, and bed taxes are 13.44%, a record $22.5 million. The FY 2006 budget will continue to focus on ways to increase tourism from all markets into Palm Beach County with aggressive advertising and marketing programs, while doing so at the most cost effective ways possible. Examples include: co-op marketing with FLAUSA; combo buys and creative ad packaging thru our advertising agency; increasing flight schedules into PBIA; and operational savings in fulfillment, printing, and shipping costs. The CVB has included the proposed Reservation System that will be implemented in FY 2005 and will have its first full year of operation in FY 2006. Mail and phone inquiries have been declining due to transfer to the website. Prior to FY 2006, we have been unable to track collateral fulfillment via the website. Starting FY 2006, new methods of tracking will include website inquiries resulting from the CVB's advertising campaign. Room night goals are based on current assumptions. Goals may be moved up or down during the fiscal year in order to maintain the "stretch but achievable" incentive program. The criteria for Convention Center room nights for FY 2006 has been tightened, to express the goal in terms of hotel contracted room nights only.

Convention Center: The Palm Beach County Convention Center is in its second year of operation, and will continue to have a significant impact on the CVB. The Group Sales Department has continued to budget additional funds for aggressively marketing the center. Sales goals are a component of Food and Beverage revenues for the center. Two key elements have impacted the marketing of the Center, the absence of an anchor hotel and limited inventory available for conventions. As such, emphasis has been focused on bringing as many groups of attendees, shows and meetings into the Center to experience first class services while at the same time maintaining efficiencies in order to minimize the projected operating deficit. Global Spectrum continues under contract with the CVB to manage the operations of the Center, while Aramark Corporation manages all of the food service at the Center. CVB rental revenue goals may be moved up or down to allow for flexibility in the incentive program.

DEFINITION OF PROGRAMS AND SERVICES

The Palm Beach County Film & Television Commission (FTC) will positively attract business tourism revenue generated by the film, television and still photography industry through the following services and marketing initiatives:

- 24-hour full service coordination, free and easy one-stop permitting, airport transportation, a
- production guide, location assistance;
- a financial commitment to support the Palm Beach International Film Festival, creating a new market place including the Student Showcase of Films to increase on-location production and "grow our own" in PBC;
- supporting existing facilities and increasing production company relocation, expansion and
- construction in our homegrown production community;
- collecting production data to reflect industry trends in monthly, semi-annual and annual statistic
- reports; processing production leads to increase on-location production;
- familiarization tours for producers and location scouts;
- filming incentives, including studio facilities grant, location incentive packages, Florida's $10 million Entertainment Industry Financial Incentive, 6% sales tax rebate and union support;
- attendance at film festivals and industry trade shows to market Palm Beach County and our local production community;
- marketing efforts through our *Focus on Film* monthly newsletter, Fashion Week and the expansion
- of Channel 20's Special Edition TV Show;
- state-of-the-art website featuring streaming video, employment opportunities, locations, etc; and
- in-house advertising and direct marketing in trade magazines, industry publications, and directories.

PROGRAM OBJECTIVES FOR FY 2006

- Increase production in hotel room nights by 10% over FY 2005 budget.
- Increase production revenue by 3% over FY 2005 budget.
- Increase production days by 3% over FY 2005 budget.
- Increase number of film permits by 3% over FY 2005 budget.
- Increase producer inquiries by 100% over FY 2005 budget.

PROGRAM OBJECTIVES FOR FY 2006

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Hotel Room Nights	17,117	7.55%	n / a	10,898	11,988
Production Revenue	99.6	-1.00%	n / a	118.2	121.7
Production Days	12,098	5.81%	n / a	10,335	10,645
Number of Permits	177	-3.05%	n / a	204	210
Producer Inquiries	9,343	17.47%	n / a	1,705	3,410

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Tourist Development Taxes	571,081	566,524	637,643	670,321
Other	141,453	60,636	134,157	127,578
TOTAL	**$712,534**	**$627,160**	**$771,800**	**$797,899**
APPROPRIATIONS				
Operating Expenses	580,988	582,818	613,885	680,000
Reserves	-	44,342	-	117,899
TOTAL	**$580,988**	**$627,160**	**$613,885**	**$797,899**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Marketing and Advertising
The FTC has identified six objectives and a list of strategies that will successfully carry the region's industry into the future and ensure the continued growth of the film, television and still photography industry in Palm Beach County. The objectives are: (1) Cultivate the expansion of the film, television and still photography industry in PBC; (2) Provide superior client services and support mechanisms to earn the trust of our customers and build lasting relationships; (3) Sponsor and utilize the Palm Beach International Film Festival (PBIFF) as a major marketing tool and to attend other film festivals, tradeshows and association meetings to make contacts, lure production projects and visibly promote PBC as a viable film market destination; (4) Build a deep workforce, better educate young people who can either go on to college or enter the workforce and help production companies find qualified applicants; (5) Through direct marketing initiatives, stay on the cutting edge of technology, provide industry news and information and brand Palm Beach County as...*The place where you want to Live, Work & Play,* and (6) Identify, develop and invite major alternative entertainment commercial projects to build and/or relocate to PBC.

Film Festival / Trade Show Involvement
The FTC will select trade shows, film festivals, and sales missions that have proved productive over the years. We will market not only Palm Beach County as a whole, with an emphasis on PBC's new convention center as a host facility. The FTC will partner with local companies to increase business and sell product.

Local and Statewide Filming Incentives
Current filming incentives and new incentives that are in development will be used to market Palm Beach County as an ideal production location.

Statistics and Studies
The FTC will continue collecting monthly, semi-annual and annual statistical information on generated production revenue, hotel room occupancy, production days, website hits, lead developments, and more.

Producer Inquiries
In FY 2004 the FTC launched a new website that increased search engine visibility resulting in more producer inquiries. The 100% increase in our target will represent a more accurate number in this area.

DEFINITION OF PROGRAMS AND SERVICES

To attract sporting events to the County to enhance room nights, especially in down time (off season) etc., and provide a positive economic impact and promote the image of Palm Beach County on a local, national, and international basis. Primary services include:

- attract, stimulate, and promote sports entertainment events and activities to Palm Beach County;
- contract and partner with, bid on, provide financial and staff support to sporting events with local and national event owners and organizations;
- create additional usage and revenue opportunities for County owned and operated sports and entertainment facilities; and
- provide in-house services including contractual information and advice, facility and hotel searches and selection, event marketing, public relations, logistical and operational support, IT support and advice, connections with local sport groups; advice on outside funding opportunities, etc.

PROGRAM OBJECTIVES FOR FY 2006

- Increase sports related room nights to 127,000.
- Organize site visits to recruit six events/activities into Palm Beach County.
- Conduct two multi-sport events utilizing multiple venues throughout Palm Beach County
- Increase Category G Grant Funding by 10%.
- Host one new event to Palm Beach County

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Room Nights	110,008	-2.27%	n/a	125,000	127,000
Bids Submitted or Assisted	17	-1.18%	n/a	20	20
Events-grant funded	12	-8.33%	n/a	17	17
Events-assistance only	148	12.16%	n/a	75	135

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Tourist Development Taxes	967,658	1,011,651	1,138,649	1,197,002
Other	113,835	70,708	183,226	203,642
TOTAL	**$1,081,493**	**$1,082,359**	**$1,321,875**	**$1,400,644**
APPROPRIATIONS				
Operating Expenses	729,586	824,367	851,272	944,000
Transfers	30,000	30,000	30,000	30,000
Grants and Aids	141,494	180,000	180,000	200,000
Reserves	-	47,992	-	226,644
TOTAL	**$901,080**	**$1,082,359**	**$1,061,272**	**$1,400,644**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Development of Events in Palm Beach County: The Commission will increase the number and/or size of sporting event related room nights at 127,000. The Commission will continue to focus on retaining the event portfolio that it has built up; collectively this portfolio drives a major positive impact to the local economy and tourist industry. To accomplish this, staff will continue to offer additional support services as well as Category G grant funding. The Commission will continue to pursue new events through bidding efforts, networking, conducting site visits, and by informing national governing bodies about the viability of hosting events in Palm Beach County.

Enhancement of Funding Sources: The Commission will pursue additional funding sources from major corporations/government organizations through various types of sponsorship funding and corporate grant programs while at the same time identifying various types of inkind items/services which would enable the organization to keep costs from significantly increasing.

DEFINITION OF PROGRAMS AND SERVICES

To develop, coordinate, and promote the arts throughout Palm Beach County. Primary services include:

- implement plans to provide financial support for the arts and cultures in Palm Beach County through grant programs;
- organize and coordinate marketing and audience development strategies for arts and culture in Palm Beach County;
- provide a means for access to information on cultural events and venues for all residents and tourists of Palm Beach County;
- assist in the professional development of cultural leadership in Palm Beach County;
- promote arts and cultural education to all residents of Palm Beach County, especially those of pre-school and school age;
- establish strategies designed to enhance the working environments for artists. and
- Advocate on behalf of the cultural community on public policies that affect the attainment of these services.

PROGRAM OBJECTIVES FOR FY 2006

- Increase and expand the visibility of Palm Beach County and its cultural assets through, local regional and national public relations and advertising.
- Increase participation of cultural organizations in cooperative advertising and marketing efforts.
- Continue to work with CVB in attracting groups/meetings and tourists through sales missions and promotions
- Expand the level of information on the Cultural Council website and promote it as the County's primary source for cultural information.
- Simplify the management of the grant process for major cultural institutions.
- Continue to provide professional development for cultural professionals through monthly meetings, roundtable discussions and workshops.

PROGRAM OBJECTIVES FOR FY 2006

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Leads from advertising	3,806	n/a	n/a	7,200	8,640
Visits to Website www.palmbeachculture.com	121,015	n/a	n/a	104,400	200,000
Media/Trade shows and promotions	6	-6.7%	n/a	10	10
Reimbursements processed for Category B grants	52	-7.7%	n/a	60	60
Meetings roundtables and workshops new	n/a	n/a	n/a	n/a	27
Organizations/ artists receiving direct assistance	435	+5.6%	n/a	400	450

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Tourist Development Taxes	3,283,716	3,253,180	3,661,569	3,849,218
Other	980,540	945,299	1,386,521	1,322,387
TOTAL	**$4,264,256**	**$4,198,479**	**$5,048,090**	**$5,171,605**
APPROPRIATIONS				
Operating Expenses	802,146	887,509	967,301	1,140,300
Grants and Aids	2,110,099	2,600,000	2,600,000	2,990,000
Reserves	-	710,970	-	1,041,305
TOTAL	**$2,912,245**	**$4,198,479**	**$3,567,301**	**$5,171,605**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

FY 2006 Budget Summary: The primary increase in the FY 2006 budget is for expenses in total staffing, total marketing and total general & admin. The Category B grant funds in FY 2006 increased by 15% from FY 2005 based on continuing increases in the tourist development tax. These Category B grants had been reduced 30% in previous years, by 10% in FY 2002 and again in FY 2003 by 20%. The increase of $400,000 in FY 2005 and $390,000 in FY 2006 results in an amount slightly above the FY 2001 levels. The reserve position is currently being managed at the $900,000 level.

DEFINITION OF PROGRAMS AND SERVICES

The Tourist Development Council also oversees three funding programs and one County-related program as follows:

- 4th Cent (Debt service on sport facility and convention center including operating deficits on convention center).
- Special Projects.
- Beach Renournishment (administered by the Department of Environmental Resources Management).

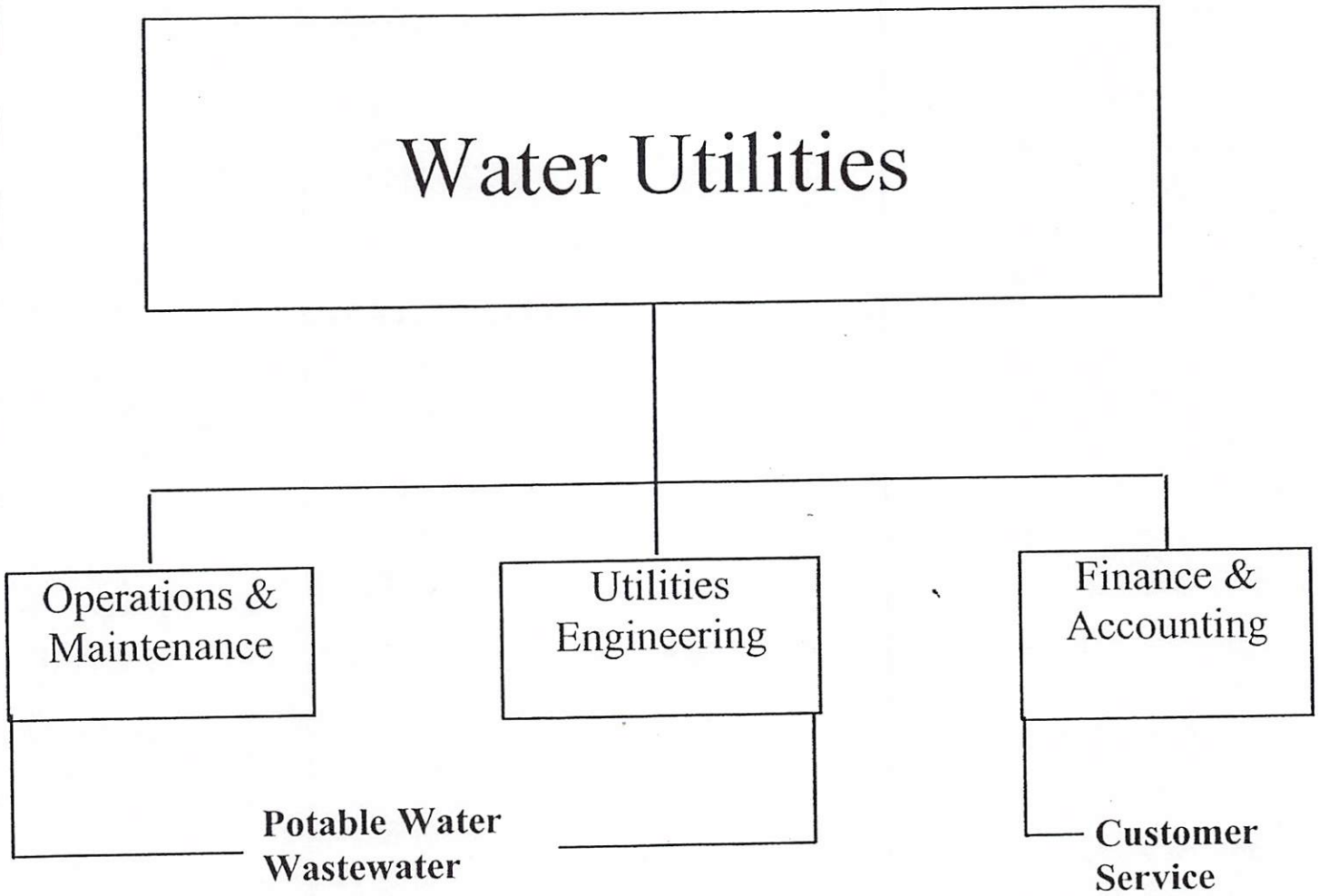
FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Tourist Development Taxes	7,119,468	7,075,104	8,003,348	8,398,764
Other	17,914,521	15,062,989	15,602,036	14,270,094
TOTAL	**$25,033,989**	**$22,138,093**	**$23,605,384**	**$22,668,858**
APPROPRIATIONS				
Operating Expenses	311,391	393,558	353,534	395,362
Transfers	9,385,227	8,651,852	8,801,247	8,636,196
Reserves	-	13,092,683	-	13,637,300
TOTAL	**$9,696,618**	**$22,138,093**	**$9,154,781**	**$22,668,858**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Fourth Cent: The fourth cent fund balance at the end of FY 2004 was approximately $14.9 million. It is estimated that the fund balance at the end of FY 2005 will be $14 million. The County refinanced the convention center bonds in FY 2004 with a savings of approximately $5 million spread over the next five years. Debt service for FY 2006 for the baseball stadium and convention center totals approximately $5.9 million. Florida Statute 125.0104 section 31.3 was amended in 1998 to allow for convention center operating deficits to be paid from fourth cent funds for a period of ten years. The operating deficit in FY 2006 is budgeted at 1.4 million. The last year to cover the operating deficits is FY 2013, assuming enough funds are available to do so.

Special Projects: On April 19, 2005 the bed tax ordinance was amended to include an additional $50,000 of the first three cents. The next three years funds totaling $150,000 will be set aside for Super Bowl expenses in 2007.

Beach Improvement Program: This program provides beach improvement, maintenance, renourishment, restoration, and erosion control with an emphasis on dune restoration where possible. Administered by the Department of Environmental Resource Management, this program is allocated 14.1% of the first three cents of bed taxes. The projected amount of transfer for FY 2006 is approximately $2.5 million.



440 Positions

MISSION

To provide the highest quality potable water, reclaimed water, and wastewater service to customers in a fiscally and environmentally sound manner. The Department's vision for the future is *"The Utility of the Future, the Customer's Choice."*.

SUMMARY OF SERVICES/FACILITIES

The Water Utilities Department (WUD) provides water and wastewater collection services to approximately 435,000 residents within 180 square miles of the rapidly urbanizing, primarily unincorporated, area of Palm Beach County. The Department operates four regional water treatment plants with a total treatment capacity of 92.38 million gallons per day (mgd). Wastewater is treated at two regional facilities. The Department owns and operates the 35 mgd Southern Region Water Reclamation Facility, a state-of-the-art wastewater treatment and water reclamation facility. Additionally, the Department owns 24 mgd of capacity in the East Central Regional Wastewater Treatment Plant, which is operated by the City of West Palm Beach. The Department's water distribution system includes over 1,784 miles of pipe, 11 ground storage tanks, and 12,517 fire hydrants. For wastewater collection, the Department maintains 1,319 miles of gravity sewers and force mains, and 962 lift stations. The Department also operates a Central Region Operations Center, a Southern Region Operations Center and Central Laboratory, and a Customer Service Facility.

TRENDS AND ISSUES

New Positions: The Department added seven new positions for FY 2006. With these new positions, the Department's staffing level is only 2% higher than in 1996 even though the customer base has grown by 25% during the same period. **Fiscal Impact: $222,381.**

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	71,559,597	62,932,900	62,115,038	70,172,000
TOTAL	**$71,559,597**	**$62,932,900**	**$62,115,038**	**$70,172,000**
APPROPRIATIONS				
Personal Services	25,339,371	26,743,778	26,622,343	28,477,865
Operating Expenses	27,109,922	32,879,737	32,292,695	35,959,135
Capital Outlay	2,081,920	2,630,900	2,700,000	4,315,000
Reserves	-	678,485	-	1,420,000
TOTAL	**$54,531,213**	**$62,932,900**	**$61,615,038**	**$70,172,000**
STAFFING				
Positions	427	433	433	440
Full Time Equivalents (FTEs)	427.00	433.00	433.00	440.00

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Average operating revenue per dwelling unit	$436	1.2%	N/A	$433	$455
Growth %, excluding acquisitions	2.8%	+3.3%	2.0%	2.2%	2.1%
Bond Debt Service Coverage	3.48x	0.0%	1.6x – 1.9x	2.92x	2.67x
Total operating costs per dwelling unit	$302	+7.2%	N/A	$307	$346
Dwelling units served per employee	436	+2.0%	N/A	438	443
Bond rating	AAA	AAA	AA-	AAA	AAA

SUMMARY OF KEY FUNDING/SERVICE ISSUES

No Rate Increase for FY 2006: As a result of successful implementation of productivity enhancement programs, the Department's customers will not see an increase in their monthly charges due to rates. This represents the eighth straight year that no rate increase will be needed.

Capital Improvement Plan: The Department's Capital Improvement Plan for FY 2006 includes $25.5 million for construction of the Lake Region Water Treatment Plan, $14.2 million to expand Water Treatment Plant #8, and $7 million for construction of a Sludge Pelletization Facility.

DEFINITION OF PROGRAMS AND SERVICES

The Department's customer service program facilitates the provision of water and wastewater utility services for existing and potential customers. These services include direct external and internal customer assistance. Examples include:

- prompt initiation and connection of new accounts;
- accurate reading of customer meters and calculation of related billings;
- timely response to customer inquiries, whether in person, by telephone, or through correspondence;
- management of Departmental contracts and agreements; and
- diligent enforcement and collection of fees owed.

Although customer accounts are billed monthly, all related functions must be provided daily to accomplish the Department's mission.

PROGRAM OBJECTIVES FOR FY 2006

- Complete design of enhancements to the Development Tracking System (DTS) by September 2006 to improve coordination with the Customer Information System (CIS).
- Implement all customer service payment options as approved by the Citizen's Advisory Board by September, 2006.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Average time to respond to written customer inquiry	4 days	-40.0%	3 days	3 days	3 days
Total costs per bill rendered	$3.24	7.2%	N/A	$3.44	$3.50
Percentage of meters read correctly	99%	+3.0%	98%	98%	99%
Average meters read per meter reader per day	270	+7.4%	250	279	287
Write-offs as a percent of total operating revenue	0.02%	-0.04%	0.5%-0.8%	0.2%	0.2%

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	8,944,950	7,866,613	7,764,380	8,771,500
TOTAL	**$8,944,950**	**$7,866,613**	**$7,764,380**	**$8,771,500**
APPROPRIATIONS				
Personal Services	3,167,421	3,342,972	3,327,793	3,559,733
Operating Expenses	3,388,740	4,109,967	4,036,587	4,494,892
Capital Outlay	260,240	328,863	337,500	539,375
Reserves	-	84,811	-	177,500
TOTAL	**$6,816,402**	**$7,866,613**	**$7,701,880**	**$8,771,500**
STAFFING				
Positions	82	84	84	85
Full Time Equivalents (FTEs)	82.00	84.00	84.00	85.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Improved Development Tracking System: The Department's Development Tracking System is used to monitor payments for new meter installations and to provide the basis for establishing new accounts in the Customer Information System. Additional systems analysis and programming are necessary to improve the flow of information between the two systems.

DEFINITION OF PROGRAMS AND SERVICES

This program ensures delivery of a high quality level of potable water to the Department's customers through its capital facilities and infrastructure. These functions assure the integrity of the distribution system and availability of potable water to meet future needs in accordance with standards established for the health and safety of the Department's customers. Primary services include:

- 24 hour, on demand availability of potable water service through various treatment technologies;
- water quality which exceeds state and federal standards; and
- engineering services to develop and implement all capital facilities necessary to ensure adequate levels of potable water service

PROGRAM OBJECTIVES FOR FY 2006

- Begin construction of the Water Treatment Plant #8 by September 2006.
- Begin design of the Northern Region Water Treatment Plant by September 2006.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Operating costs per thousand gallons of water treated	$1.77	3.2%	N/A	$1.97	$2.10
Number of new dwelling units served	5,084	+3.3%	N/A	4,000	4,000
Average monthly water dwelling units served	186,051	+3.3%	N/A	189,967	194,851
Percent of water "unaccounted for"	12.2%	-0.4%	10-20%	11.0%	11.0%

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	25,045,859	22,026,515	21,740,263	24,560,200
TOTAL	**$25,045,859**	**$22,026,515**	**$21,740,263**	**$24,560,200**
APPROPRIATIONS				
Personal Services	8,868,780	9,360,322	9,317,820	9,967,253
Operating Expenses	9,488,473	11,507,908	11,302,443	12,585,697
Capital Outlay	728,672	920,815	945,000	1,510,250
Reserves	-	237,470	-	497,000
TOTAL	**$19,085,925**	**$22,026,515**	**$21,565,263**	**$24,560,200**
STAFFING				
Positions	178	180	180	183
Full Time Equivalents (FTEs)	178.00	180.00	180.00	183.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Additional Plant Capacity: The capacity of Water Treatment Plant #8 will be increased by 10 MGD in order to handle anticipated growth in the central portion of the Department's service area.

Fiscal Impact: Funding will be provided by on-line user fees, connection fees, guaranteed revenue fees, and balances brought forward.

DEFINITION OF PROGRAMS AND SERVICES

This program ensures environmentally sound wastewater collection, treatment, and reclamation through the facilities owned by the Department, as well as additional capacity at the East Central Regional Water Reclamation Facility, operated by the City of West Palm Beach. Primary services include:

- 24 hour, on demand availability of wastewater treatment and disposal;
- wastewater treatment which exceeds state and federal standards; and
- engineering services to develop and implement all capital facilities necessary to ensure proper collection, treatment, and reclamation of wastewater

PROGRAM OBJECTIVES FOR FY 2006

- Complete construction of the Southern Region Water reclamation Facility expansion by September 2006.
- Complete construction of the East Central Regional Wastewater Treatment Facility expansion by September 2006.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Operating costs per thousand gallons of wastewater treated	$2.32	7.2%	N/A	$2.41	$2.70
Million gallons per day of wastewater treated	33.2	1.8%	N/A	33.8	34.6
Average monthly wastewater dwelling units served	175,264	3.0%	N/A	178,568	182,964

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	37,568,788	33,039,773	32,610,395	36,840,300
TOTAL	**$37,568,788**	**$33,039,773**	**$32,610,395**	**$36,840,300**
APPROPRIATIONS				
Personal Services	13,303,170	14,040,483	13,976,730	14,950,879
Operating Expenses	14,232,709	17,261,862	16,953,665	18,878,546
Capital Outlay	1,093,008	1,381,223	1,417,500	2,265,375
Reserves	-	356,205	-	745,500
TOTAL	**$28,628,887**	**$33,039,773**	**$32,347,895**	**$36,840,300**
STAFFING				
Positions	167	169	169	172
Full Time Equivalents (FTEs)	167.00	169.00	169.00	172.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Future Expansion: The Department owns capacity at the East Central Regional Water Reclamation Facility operated by the City of West Palm Beach. The ECR Board is expanding the plant to handle the Department's wastewater treatment capacity needs through build-out.

Fiscal Impact: Funding will be provided by on-line user fees, connection fees, guaranteed revenue, and balances brought forward.

Non-Departmental Agencies

- Criminal Justice Commission
- Economic Development
- Office of Community Revitalization
- Office of Equal Opportunity
- Office of Small Business Assistance
- Housing Finance Authority

57 Positions

MISSION

To provide staff, administrative, and support services to the Criminal Justice Commission, its task forces, and committees. Objectives of the CJC as defined by county ordinance include.

- Provide overall coordination and research for law enforcement, courts, corrections, and crime prevention efforts in the County;
- Provide an efficient, cost effective, and timely criminal justice system in the County;
- Effect the reduction of crime in the County on a permanent basis; and
- Identify areas of concern/resources/funds for Criminal Justice Commission priorities.

SUMMARY OF SERVICES/FACILITIES

The Criminal Justice Commission (CJC) was established under County Ordinance 88-16 in August 1988. It is composed of thirty-three members, including twenty-one representatives from the public sector (criminal justice and government agency heads) and twelve private sector business and educational leaders representing the Economic Council of Palm Beach County.

As an advisory body to the BCC and others, the CJC works on all aspects of the criminal justice system, including crime prevention, law enforcement, courts, and corrections.

The CJC coordinates joint planning efforts of numerous criminal justice, government, business, and community agencies in the County to provide more cost-effective and efficient services. Through this united public/private partnership, the CJC has been successful in securing new sources of program funds, creating innovative programs, and strengthening the criminal justice system in the County. The CJC initiates pilot projects then partners with other agencies to administer and operate the programs.

TRENDS AND ISSUES

The CJC selected the following projects to improve the criminal justice system in the County:

Weed and Seed Program: This program, funded through federal and local revenue sources, targets the neighborhoods most plagued with violent crimes. Services and activities include coordinating efforts to revitalize problem properties; developing and staffing neighborhood advisory boards; community cleanups; tutoring; after-school programs; organized athletics; mini-grant programs for beautification efforts; and partnering with local and federal law enforcement agencies, State Attorney's Office, and the U.S. Attorney's Office. Currently there are three federally designated Weed and Seed sites in Palm Beach County: Riviera Beach, West Palm Beach, and Delray Beach. A fourth site in Belle Glade is being developed.

Community Justice Services Center: The purpose of the Justice Services Center (JSC) is to divert indigent, low-level misdemeanor offenders from County Court and jail. This program addresses "quality of life" crimes occurring in the Weed and Seed area of West Palm Beach. It emphasizes community service sanctions, rather than fines or incarceration. The goal is to put offenders to work in the community they victimized through projects such as cleaning up streets and parks, planting community gardens, and painting buildings. The JSC also provides social service assistance to non-offender residents living in the neighborhood including substance abuse treatment, job counseling and referrals, mental/medical health assistance, GED preparation, and housing referrals. At the CJC Annual Planning Meeting in November 2004, the CJC voted to expand the concept to a second location and based on offender related data, selected the Westgate area for the second location.

TRENDS AND ISSUES

Law Enforcement Planning Council: The LEPC was established in 1992 to advise and make recommendations to the CJC regarding law enforcement matters. It also provides a forum for the regular exchange of information among law enforcement agencies regarding crime problems, programs, strategies, and changes in laws. Members discuss and evaluate policies and plans for ensuring better coordination among law enforcement agencies. The LEPC also works closely with the PBC Chiefs of Police Association.

The LEPC has seven active committees including the Hurricane Planning and the TASER Protocol Committees. The Hurricane Planning Committee identifies issues that impact the entire county and determines the best practices to overcome them. FY 2005 accomplishments include completion of the report, *Hurricane Recovery: Problems and Best Practices* and review of the PBC Towing and Moving Ordinances.

Youth Violence Prevention Steering Committee: The CJC created the Youth Violence Prevention Steering Committee composed of key public and private sector leaders. The committee's purpose is to develop a comprehensive strategy and implementation plan to address and prevent youth violence in targeted areas of Palm Beach County.

Four subcommittees representing the four components of the criminal justice field: crime prevention, law enforcement, courts, and corrections are developing strategies for their respective areas. Under the Crime Prevention Subcommittee there are three workgroups: education, employment, and youth that are developing plans for proposed solutions in their areas.

In addition, Florida State University was contracted to act as a Research Partner. FSU is gathering data to complete a countywide assessment of the problem and to outline target areas that are most affected. The research involves identifying best practices in resolving youth violence. Also, the youth workgroup, consisting of youth from the community, are developing a survey to use with other youth in the community to elicit proposed solutions. The strategies and implementation plan will be presented to the Board of County Commissioners.

Citizens Criminal Justice Academy: Two academies, each lasting ten weeks, are scheduled each year to provide citizens with a better understanding of how the criminal justice system functions. The courses are taught by local criminal justice practitioners and include tours of the County Courthouse, Jail, and other law enforcement facilities. The courses are free and open to the public.

Grants/Contracts: The CJC administers and makes allocation recommendations to the BCC on the following grants/contracts: Federal Drug Control and System Improvement Formula Grant (Edward Byrne Memorial Grant), Federal Local Law Enforcement Block Grant (LLEBG), Justice Assistance Grant (JAG).

DEFINITION OF PROGRAMS AND SERVICES

To provide primary staff support to the Criminal Justice Commission (CJC), its task forces, councils, committees, and subcommittees. Primary services include:

- arrange for the orderly scheduling of the business of the CJC, task forces, and committees;
- coordinate, develop, and review agenda items for meetings;
- provide staff support for special projects;
- facilitate the accomplishment and monitor the progress of the CJC's priority issues;
- coordinate, develop, and implement comprehensive planning and policy development among criminal justice agents;
- administer the County's allocation of federal Justice Administrative Grant funds;
- administer the County's allocation of federal Drug Control and System Improvement Formula Grant Program funds through a local Request For Proposal process;
- notify local agencies of available grants and review, assist and prepare grant applications; and
- monitor the County's contract for County probation services

PROGRAM OBJECTIVES FOR FY 2006

- Coordinate the goal setting process with the CJC to identify target issues and priorities.
- Complete projects and assignments as directed by the CJC and its task forces.
- Maintain a PC database of criminal justice data.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Policies, programs, or issues researched	134	141	n/a	150	150
Grant applications assisted/reviewed	59	61	n/a	60	60
Reports and research published	62	50	n/a	50	50
Legislative and policy requests rendered	55	47	n/a	40	40
Meetings arranged/staffed	134	141	n/a	150	150

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	904,531	803,555	722,874	920,857
Fines & Forfeitures	206,861	190,000	228,000	235,000
Other	34,558	475,721	488,604	848,787
TOTAL	**$1,145,950**	**$1,469,276**	**$1,439,478**	**$2,004,644**
APPROPRIATIONS				
Personal Services	1,051,195	1,157,723	1,154,510	1,274,750
Operating Expenses	293,336	259,219	482,708	441,826
Capital Outlay	5,888	9,100	6,600	6,000
Grants and Aids	204,772	452,364	126,340	734,719
Reserves	0	1,012,335	0	1,125,360
TOTAL	**$1,555,191**	**$2,890,741**	**$1,770,158**	**$3,582,655**
STAFFING				
Positions	18	19	20	20
Full Time Equivalents (FTEs)	18.00	19.00	20.00	20.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Grant Funded Positions: The CJC oversees eight grant funded positions, five ad valorem funded positions and three positions funded from other sources that include two part-time clerks funded by the federal Senior Aide program. A Criminal Justice Analyst, Community Service Supervisor, Court Case Advisor, Senior Secretary, Office Manager, Clinical Service Program Specialist and Financial Analyst II are funded by Edward Byrne Memorial Justice Assistance Grant (JAG). One Licensed Family Therapist is funded through the Local Law Enforcement Block Grant. An Assistant Program Manager of Weed and Seed, Senior Criminal Justice Analyst, Criminal Justice Analyst, Clerical Specialist and a Countywide Community Court Coordinator are funded from the annual $1 million ad valorem allocation. The discontinuance of any grant or ad valorem funding for these positions will affect the CJC's operations.

MISSION

To stimulate economic growth in Palm Beach County (PBC). The Economic Development Office is a catalyst for business energy focused on creating sustainable economic growth and improving the community's quality of life.

SUMMARY OF SERVICES/FACILITIES

The Economic Development Office (EDO) manages, implements, and monitors the County's Economic Development Program pursuant to the direction and priorities of the Board of County Commissioners. EDO coordinates requests for economic assistance and processes grant applications (contingent on available funds).

- EDO directly manages or provides coordination on economic development programs and projects that are countywide in scope or target designated geographic areas; Attraction, Job Growth, Development Region, State Enterprise Zone, Film & Television, Film & Marine Tech Prep, Tax Exemption, Commerce Park Development, State Urban Job Tax Credit Program, Glades Strategic Business Development Initiative, and the Section 108 Business Loan Program.
- EDO manages grants for: Black Business Investment Corp., Business Loan Fund, and Business Incubation Program consisting of four geographically dispersed incubators: Enterprise Development for Glades Entrepreneurs (EDGE), Business for Economic Development and Revitalization Corp. (BEDR), Technology Enterprise and Development Center (TED), and the Enterprise Development Corporation (EDC).
- EDO, on a case-by-case basis, provides support and/or funding to agriculture, equine, and marine industries, and to small business advocacy and countywide community revitalization initiatives.

TRENDS AND ISSUES

Section 108 Loan Guarantee: EDO has processed the first loan through the Section 108 Loan Guarantee Program in coordination with the County's Housing and Community Development Department (HCD) and the U.S. Department of Housing and Urban Development (HUD). The Board of County Commissioners approved the program guidelines and loan underwriting criteria on March 12, 2002.

This program provides loans to local businesses, investors, nonprofit organizations, and economic development organizations for business expansions in Palm Beach County. It is designed to partner with local banks and provide "gap financing" for businesses in the County.

Job Growth Incentive (JGI) Grant Program: The JGI program works to attract and retain businesses in PBC. Companies are reimbursed for eligible relocation or expansion costs and payments are contingent on the companies creating, relocating, or retaining a minimum of 50 jobs. EDO is monitoring 46 companies (26 relocations + 20 expansions) that are JGI grant recipients. The recipients are committed to create 8,051 total jobs and were awarded $8,455,000. The JGI Program criteria has been clarified and refined to improve program management. In particular, the requirements concerning the audit/report and the payment of eligible costs, or grant funds used toward local match under the local Qualified Target Industry (QTI) and Qualified Defense Contractors.

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	$20,000	$0	$0	$0
Other	5,004,320	4,506,378	5,020,894	5,247,544
TOTAL	**$5,024,320**	**$4,506,378**	**$5,020,894**	**$5,247,544**
APPROPRIATIONS				
Personal Services	$401,111	$518,732	$533,097	$578,777
Operating Expenses	115,327	260,739	162,090	278,986
Capital Outlay	772	0	0	0
Grants & Aids	1,541,846	5,879,715	1,861,923	6,851,645
TOTAL	**$2,059,056**	**$6,659,186**	**$2,557,110**	**$7,709,408**
STAFFING				
Positions	7	7	7	7
Full Time Equivalents (FTEs)	7.00	7.00	7.00	7.00

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
JGI Program: new jobs/companies	117/2	n/a	1,172/15	600/5	600/5

SIGNIFICANT CHANGES FROM PRIOR YEAR

Allocation of New Funding: The $1.86 million in new money allocated to economic development programs in FY 2006, added to interest earnings and carryover funding, provides funding considered essential in order for EDO to be able to sustain, implement, and expand upon the Board's economic development initiatives. The nation's present economic downturn negatively impacts the local economy in targeted areas, giving ample justification for County efforts to stimulate economic growth and job opportunities by means of the County's existing incentive programs and by formulating new programs. Staff must pursue available Federal, State, and foundation grant funding sources. JGI grant funds are used toward the required local match under the State's Qualified Target Industry (QTI) Program to attract new businesses and retain local expansion projects, preferably involving high paying new jobs of targeted cluster industries. EDO's website is now accessible with current information on proposed activities and programs. An Impact Fee Assistance Program was approved by the Board on January 13, 2004. This program assists small businesses with impact fees in the Core (20% to <35% poverty) and Acute (>35% poverty) areas of the County. A total of $50,000 will be allocated annually from the Development Regions Program to this Program.

During FY 2005, the EDO assisted the Glades community, coordinating with the cities after the hurricanes. EDO submitted grant applications for infrastructure totaling $1 million for the Pahokee Marina and $1.39 million for the Belle Glade Park of Commerce Phase II. A state appropriation request was submitted for $1 million for the Lake Okeechobee Scenic Trail in coordination with the Office of Community Revitalization, and a federal appropriation request was submitted for $3 million for the Glades communities aging infrastructures in coordination with the South Florida Water Management District.

SIGNIFICANT CHANGES FROM PRIOR YEAR

Program Changes: As EDO enters its twelfth year of program management and assistance, staff continues to respond to requests for assistance from existing communities and organizations engaged in ongoing or new local economic development initiatives. A priority has been to identify and secure additional funding to enhance the incentive programs which require minimal or no County resources or matching funds other than in-kind services. Examples of such programs are: HUD Section 108 Revolving Loan Program, State Enterprise Zone Program, Glades Business Development Strategies Initiative, Urban Job Tax Credit Program, Business Alliance & Countywide Community Revitalization Team, Tax Exemptions, and parks of commence projects.

DEFINITION OF PROGRAMS AND SERVICES

To provide economic development assistance throughout Palm Beach County not limited to targeted geographic areas. These incentive programs offer grants, e.g., Job Growth grants to companies willing to relocate to Palm Beach County and to local existing businesses considering expansion. Included among the countywide programs are: Job Growth; Film & Television; Attraction; Black Business Investment Corporation; Enterprise Development Corporation; Marine, Agriculture and Equine Industries; Tech Prep; Development Region; Economic Development Ad Valorem Tax Exemption, HUD Section 108 Business Loan Program, and Impact Fee Assistance. Primary services are:

- manage, implement, monitor, and amend programs when appropriate;
- coordinate the application review process, and prepare grants for County Commission action;
- assist community entities regarding programs, and help applicants with program requirements; and
- respond to general requests for information and improve public awareness and perception of programs.

PROGRAM OBJECTIVES FOR FY 2006

- Award Job Growth Incentive Program grants to five businesses.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
JGI: number of relocating businesses	0	(100%)	5	3	3
number expanding businesses	1	(50%)	5	2	2
JGI funds awarded	$181,000	(72%)	$1,000,000	$500,000	$500,000
Jobs contracted (new full-time only)	181	(86%)	1,000	600	600
Average wage rate of grant recipients to actual 2003 PBC average ($35,000)	$39,923	(47%)	$30,000	$41,000	$41,000
Average award per contracted job	$1,000	96%	$1,000	$850	$850

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	$20,000	$0	$0	$0
Other	3,839,259	3,605,642	3,938,537	4,195,931
TOTAL	**$3,859,259**	**$3,605,642**	**$3,938,537**	**$4,195,931**
APPROPRIATIONS				
Personal Services	$300,833	$389,049	$399,823	$434,083
Operating Expenses	91,108	205,984	128,051	220,399
Capital Outlay	772	0	0	0
Grants and Aids	959,143	4,302,654	1,257,485	5,377,225
TOTAL	**$1,351,856**	**$4,897,687**	**$1,785,359**	**$6,031,707**
STAFFING				
Full Time Equivalents (FTEs)	6.00	6.00	6.00	6.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Program Diversification: Due to the demand on available funding, staff must be highly selective regarding the economic programs and projects it facilitates and supports. EDO needs to maximize the impact of available funds on strong applicants. The funding provided for the Tech Prep Programs will help develop the necessary curriculum for students and craftsmen who need special skills required by the workforce in the changing, high-tech film and marine industries. These industries depend on adequate infrastructures.

DEFINITION OF PROGRAMS AND SERVICES

To improve economic conditions in targeted distressed and underdeveloped areas. These programs serve as an inducement to persuade companies to locate or expand within the older, established inner-city localities situated along the coastal areas and in the Glades. The programs include Development Regions Grant Program and Incubation Programs in the north-central, south, and Glades areas. Primary activities include:

- manage, implement, and monitor existing programs and help formulate new economic programs;
- coordinate and process the review of applications and assist community action groups;
- provide information to program applicants and identify other sources of funds and assistance; and
- work with community organizations such as redevelopment agencies and utilize interlocal agreements.

PROGRAM OBJECTIVES FOR FY 2006

- Award incentive grants under the Development Regions Program to 12 business projects, which will create a minimum of 24 jobs.
- Provide and foster increased assistance to Glades communities through the Glades Technical Advisory Committee (GTAC), the Business Loan Fund of The Palm Beaches, Inc., and other resources.
- Provide HUD Section 108 loans to local businesses, investors, and non-profit organizations.
- Achieve a 10:1 private-to-government match for Development Regions Program dollars expended.
- Pay less than $3,000 per job created (Development Regions).

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Incubator/not-for-profit/other award	$319,000	33%	n/a	$319,000	$319,000
Businesses created	23	(71%)	n/a	37	37
Businesses assisted	785	499%	n/a	405	405
Job creation	112	13%	n/a	96	96
Income generated from operations	$316,609	n/a	n/a	$231,000	$231,000
Awards by designated areas:					
Coastal	$231,000	44%	n/a	$231,000	$231,000
Glades	$88,000	10%	n/a	$88,000	$88,000

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other	$1,165,061	$900,736	$1,082,357	$1,051,613
TOTAL	**$1,165,061**	**$900,736**	**$1,082,357**	**$1,051,613**
APPROPRIATIONS				
Personal Services	$100,278	$129,683	$133,274	$144,694
Operating Expenses	24,219	54,755	34,039	58,587
Grants and Aids	582,703	1,577,061	604,438	1,474,420
TOTAL	**$707,200**	**$1,761,499**	**$771,751**	**$1,677,701**
STAFFING				
Full Time Equivalents (FTEs)	1.00	1.00	1.00	1.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Targeted Areas: Funds are targeted in the following areas: six Development Regions (five coastal and one Glades, including CCRT areas); the Enterprise Zones; the Riviera Beach Port-West Palm Beach waterfront redevelopment area; and four Incubators serving dispersed/designated areas of the County. There are offices located in West Palm Beach, Delray Beach, and Belle Glade. The Development Regions will continue to work with communities in need of assistance for business development. Office of Equal Opportunity (OEO) and Langton & Associates (grant writers) are providing technical assistance to the Glades Communities in accessing federal, state, and local funds. OEO has been working with the Department of Environmental Protection to assist the City of South Bay in restructuring and/or forgiving the mortgage on the South Bay Park of Commerce.

MISSION

To develop and recommend revitalization strategies (which includes both economic and community redevelopment initiatives) for review by County Administration and approval by the Board of County Commissioners. To assist identified deteriorating residential neighborhoods and commercial districts within the unincorporated areas of the county (including the Lake Region municipalities of Belle Glade, Pahokee, and South Bay) to organize and access redevelopment resources. To review existing revitalization and redevelopment strategies and initiatives and make recommendations to County Administration to improve implementation and to increase the number of beneficiaries.

SUMMARY OF SERVICES/FACILITIES

The Office of Community Revitalization proposes redevelopment programs and initiatives through County Administration for approval by the Board of County Commissioners; as well as provides technical and financial assistance to residential neighborhoods and commercial districts. Services are provided at the Planning, Zoning, and Building facility located at Southern Boulevard and Interstate I-95. Services are also provided locally within the assisted neighborhood, communities, and commercial districts.

TRENDS AND ISSUES

The Office of Community Revitalization (OCR) currently administers the Countywide Community Revitalization Program that has two major components: 1) The Community Infrastructure Program (CIP); and 2) The Neighborhood Partnership Grant Program (NPG). The CIP is a funding initiative where OCR resources are utilized as matching funds for County-initiated neighborhood infrastructure improvement projects. OCR funds are matched with other County, state, and federal funds to implement water, sewer, drainage, paving, and recreational park improvements. The NPG program provides technical and financial assistance to viable neighborhood groups and organizations to implement community beautification and enhancement projects. OCR staff initiates this program each year by publishing a Notice of Funding Availability which also requests proposals from organizations within our identified CCRT neighborhoods. Grants of up to $20,000 are provided on a competitive basis. The OCR also implements two other neighborhood assistance programs: the Home Beautification Program and the Business Facade Improvement Program. These programs provide homeowners and business property owners with funding to improve their residential and commercial properties (respectively). These programs will assist in the redevelopment and revitalization of all the CCRT areas within Palm Beach County.

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	472,199	541,629	585,890	588,106
Operating Expenses	29,100	66,564	42,734	60,769
Capital Outlay	1,608	5,000	5,000	1,500
Debt Service				
Grants and Aids				
Reserves				
TOTAL	**$502,907**	**$613,193**	**$633,624**	**$650,375**
STAFFING	**8**	**8**	**8**	**8**
Positions				
Full Time Equivalents (FTEs)	8.0	8.0	8.0	8.0

SIGNIFICANT CHANGES FROM PRIOR YEAR

The Office of Community Revitalization is a newly formed entity. Previously, several County Departments worked together to make the Countywide Community Revitalization Team (CCRT) projects a priority. The Planning Division of the Planning, Zoning and Building Division has transferred seven staff members to the Office of Community Revitalization to complete the entity's mission.

PROGRAM OBJECTIVES FOR FY 2006

- Develop two new revitalization strategies.
- Assist seven residential neighborhoods.
- Assist five commercial districts.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Number of revitalization strategies developed	1			2	2
Number of residential neighborhoods assisted	3			3	7
Number of commercial districts assisted	1			2	5

MISSION

To promote a discrimination free quality of life for Palm Beach County residents through educating and advocating a policy of nondiscrimination and enforcing federal, state, and local civil rights laws.

SUMMARY OF SERVICES/FACILITIES

The Office of Equal Opportunity (OEO) serves residents countywide from its Governmental Center location.

OEO is a federally recognized equivalent agency under the federal civil rights laws - Title VII (employment) and Title VIII (fair housing). OEO is responsible for conducting investigations into complaints of discrimination in the areas of employment and fair housing. Additionally, OEO provides human relations training, and referral services. Through OEO, Palm Beach County residents have direct access to protection of civil rights under local, state, and federal laws.

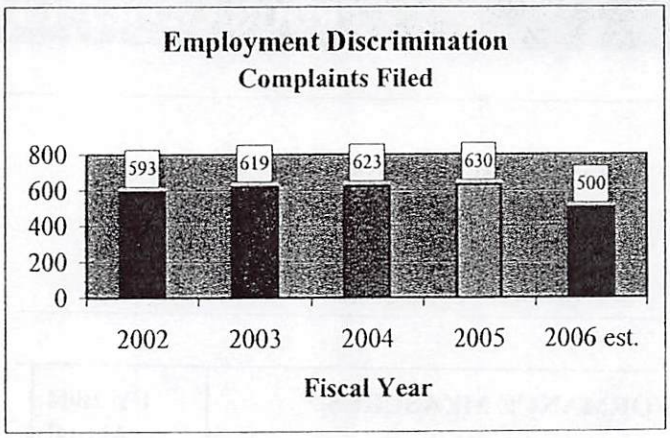
The Office of Equal Opportunity consists of three programs: Equal Employment and Fair Housing, Disability Accessibility, and the Human Relations Camp.

TRENDS AND ISSUES

Employment Complaints Remain Constant in FY 2004: The total number of employment discrimination complaints filed in FY 2004 met agency projections. **Figure** 1 illustrates the five-year trend in complaint filings. The chart reflects the complaints filed from 2001 through 2004 and the estimated number for 2005.

Fair Housing Complaint Filings: During Fiscal Year 2004, the actual number of fair housing complaints filed was 85. During 2005, the number of complaints continues to follow the trend from recent years. The greatest number of complaints filed continues to be based on disability, followed by race and familial status.

Figure 1



FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	$171,250	$292,000	$183,550	$185,000
Fines & Forfeitures	136,232	125,000	105,000	120,000
Other	1,519,933	1,611,083	1,509,343	1,476,479
TOTAL	**$1,827,415**	**$2,028,083**	**$1,797,893**	**$1,781,479**
APPROPRIATIONS				
Personal Services	$809,078	$786,291	$838,879	$875,529
Operating Expenses	189,340	308,230	216,178	328,812
Grants and Aids	26,995	30,000	30,000	30,000
Reserves	0	1,615,005	0	1,336,545
TOTAL	**$1,025,413**	**$2,739,526**	**$1,085,057**	**$2,570,886**
STAFFING				
Positions	12	12	12	12
Full Time Equivalents (FTEs)	12.00	12.00	12.00	12.00

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Temporary satellite offices maintained	0	n/a	n/a	1	1
Community outreach activities	17	n/a	n/a	6	6
Advertisements in major and minority print media	7	n/a	n/a	6	6

SIGNIFICANT CHANGES FROM PRIOR YEAR

Equal Employment Opportunity Commission (EEOC) Charge Resolution Goals Met: The Office of Equal Opportunity completed its EEOC Charge Resolution Contract of 234 charges during 2004. Completion of the contract goals resulted in receipt of revenue in the amount of $118,550. Contracts for FY 2004-2005 were awarded in March 2005. The OEO contract is in the total amount of $106,250. This sum represents payment for processing 207 EEOC dual-filed charges.

DEFINITION OF PROGRAMS AND SERVICES

To receive, process, investigate, seek to conciliate, and issue final determinations on complaints of employment discrimination, housing discrimination, or public accommodations discrimination, that are filed by residents of the County. Primary services include:

- provide intake, counseling, and referral services to persons who believe they have been discriminated against in either a job-related matter, a housing opportunity, or at a food or lodging establishment;
- provide workshops and training to employers regarding the various local, state, and federal laws concerned with equal employment and fair housing opportunities;
- investigate and issue final decisions on complaints/charges of discrimination; and
- serve as a referral agency to state and federal agencies when this Office lacks jurisdiction or enforcement authority.

PROGRAM OBJECTIVES FOR FY 2006

- Successfully resolve a minimum of 100 equal employment complaints.
- Complete the investigation of a minimum of 40 fair housing complaints.
- Provide staff continuing professional development training related to investigations of employment and fair housing discrimination complaints.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend*	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Housing Investigations:					
Complaints filed	87	(10%)	31	75	75
Complaints processed	86	19%	31	75	75
Employee Investigations:					
Complaints filed	630	14%	n/a	500	500
Complaints processed	612	37%	n/a	500	500

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	$171,250	$292,000	$183,550	$185,000
Other	1,379,332	1,469,345	1,369,813	1,356,375
TOTAL	**$1,550,582**	**$1,761,345**	**$1,553,363**	**$1,541,375**
APPROPRIATIONS				
Personal Services	$715,639	$700,568	$748,177	$783,558
Operating Expenses	172,079	275,748	185,454	291,317
Reserves	0	1,496,472	0	1,230,907
TOTAL	**$887,718**	**$2,472,788**	**$933,631**	**$2,305,782**
STAFFING				
Full Time Equivalents (FTEs)	11.00	11.00	11.00	11.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

OEO Continues Emphasis on Community Education and Outreach Activities: OEO has continued to emphasize the importance of community education and outreach activities to inform the public of the Department's services in investigating and enforcing the County's Fair Housing and Equal Employment Ordinances. Outreach activities were conducted in all areas of the County, including: Belle Glade, Delray Beach, Boca Raton, Jupiter, West Palm Beach, and Riviera Beach. Many of these activities included speakers as well as the distribution of promotional items and brochures. Additionally, OEO has contracted to provide fair housing informational placards on the interior of all active Palm Tran buses. OEO also has a "Fair Housing Bus" exterior advertising wrap on a Palm Tran Bus.

DEFINITION OF PROGRAMS AND SERVICES

To coordinate and monitor the Handicap Accessibility Section Awareness Grant Program. Primary services include:

- promote and protect the rights of disabled persons through referrals, surveys, and responses to action center requests; and
- disseminate information to increase the awareness of physical, attitudinal, programmatic, and service barriers in Palm Beach County.

PROGRAM OBJECTIVES FOR FY 2006

- Conduct site visits within 10 days of citizens' complaints.
- Issue a written report within 5 days after each site visit.
- Set up display booths at 8 public events and outreach activities.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
HAS grants to non-profit agencies	6	14%	9	6	6
Citizen complaints handled	376	18%	227	300	300
Accessibility site visits	34	127%	n/a	35	50
ADA Training Workshops conducted	0	100%	n/a	5	15
Events with display booth	13	18%	n/a	8	8

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Fines & Forfeitures	$136,232	$125,000	$105,000	$120,000
Other	136,616	116,638	135,683	116,799
TOTAL	**$272,848**	**$241,638**	**$240,683**	**$236,799**
APPROPRIATIONS				
Personal Services	$93,439	$85,723	$90,702	$91,971
Operating Expenses	3,821	7,382	5,182	12,395
Grants and Aids	26,995	30,000	30,000	30,000
Reserves	0	118,533	0	102,433
TOTAL	**$124,255**	**$241,638**	**$125,884**	**$236,799**
STAFFING				
Full Time Equivalents (FTEs)	1.00	1.00	1.00	1.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Handicap Parking Revenue Trend: During FY 2004 the revenue collections met staff projections and were sufficient to fund the administrative operations of the Handicap Accessibility Services Program (HAS). Staff monitors revenues collected from the Sheriff's enforcement of the disabled parking laws to ensure the continued financial stability of the program. Revenues should remain stable in FY 2006. Since the inception of the Handicapped Accessibility Program, no ad valorem dollars have been used to support the program.

DEFINITION OF PROGRAMS AND SERVICES

To promote interracial and intercultural understanding among students attending Palm Beach County Schools. Primary services include providing training in human relations, leadership, and communication skills.

PROGRAM OBJECTIVES FOR FY 2006

- Conduct six training sessions to increase interracial and intercultural understanding among Palm Beach County's diverse student population.
- Obtain a rating of "good" or better by 90% of attendees.

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend*	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
HR camps held – high school	2	0%	n/a	3	3
HR camps held – elementary/middle school	0	(100%)	n/a	3	3

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other	$3,985	$25,100	$3,847	$3,305
TOTAL	**$3,985**	**$25,100**	**$3,847**	**$3,305**
APPROPRIATIONS				
Operating Expenses	$13,440	$25,100	$25,542	$28,305
TOTAL	**$13,440**	**$25,100**	**$25,542**	**$28,305**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Increased Diversity of Campers: Working in conjunction with the School District, staff has been able to increase the diversity of the students who attend the weekend camping sessions. The students appear to be representative of the many cultures and ethnic groups in the public school population.

Private Funds and Grants: OEO staff continues to work with the School District in seeking new ways to provide funding for the Human Relations Camp Program. Staff is developing plans to seek grants and donations from various private funding sources to the Camp during FY 2006. The Camp Program was the subject of a Channel 20 feature that was filmed during a weekend camping session.

MISSION

To provide County departments and small businesses with excellent customer service, professional assistance, and technical responsiveness to promote the economic growth, expansion and increased productivity of small business enterprises in Palm Beach County in accordance with established compliance policies and guidelines.

SUMMARY OF SERVICES/FACILITIES

The Office of Small Business Assistance serves as an advocate for small businesses in Palm Beach County. The Small Business Program provides several services: (1) conducts needs assessment surveys; (2) gathers, inventories and catalogs information on resources available for the development of small businesses; (3) coordinates the County's agencies in order to provide easy access to all forms, license applications, regulatory guidelines, fee information, applicable examinations and/or information necessary to start a business in Palm Beach County; (4) sponsors Small Business Summits; (5) develops workshops and training and; (6) identifies and recommends ways to meet the needs and promote the development of small business in Palm Beach County.

The Small Business Enterprise Program: (1) recruits local small businesses, assists individuals in starting a small business, assists them in obtaining financing and makes them aware of opportunities to bid on County contracts; (2) certifies SBE and M/WBE* firms; and (3) verifies that SBE firms are utilized. Actual contract awards to SBE and M/WBE firms are monitored and reported in an annual report to Administration and the Board of County Commissioners.

*Although preferences are not extended to certify M/WBEs under Ordinance 2002-064, unless otherwise provided by law, businesses eligible for certification as M/WBEs are encouraged to maintain their certifications in order to assist in the tracking of M/WBE availability and awards of contracts to M/WBEs.

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	$187	$2,000	$150	$50
Other	8,375	7,750	7,750	7,750
TOTAL	**$8,562**	**$9,750**	**$7,900**	**$7,800**
APPROPRIATIONS				
Personal Services	$524,029	$534,483	$503,016	$571,846
Operating Expenses	283,298	442,100	321,500	450,914
Capital Outlay	7,596	0	0	6,197
TOTAL	**$814,923**	**$976,583**	**$824,516**	**$1,028,957**
STAFFING				
Positions	8	8	8	8
Full Time Equivalents (FTEs)	8.00	8.00	8.00	8.00

TRENDS AND ISSUES

Small Business Requirements: The Palm Beach County Small Business Program has revised its requirements for small businesses. The size requirement for number of employees is no longer necessary to meet the eligibility criteria. Additionally, the definition of domicile has been changed to ensure that a business actively and legitimately operating in Palm Beach County is eligible for certification. The size standards for a small business are based on an adjusted gross margin averaged over a three year period. If in business less than three years, figures will be averaged for the duration of business, as follows:

Construction Related Business - $3,000,000

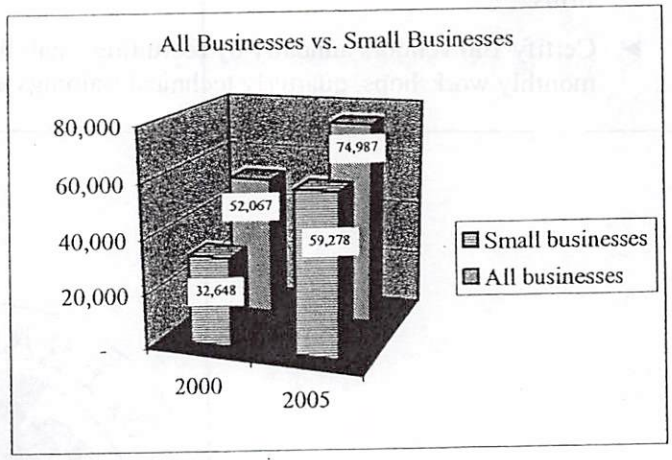
Professional Services - $2,000,000

Commodities - $1,500,000

Size standards are for the purpose of focusing on a representative segment of the small business community to increase their participation in the County's procurement of goods and services.

Small Business Growth: The number of small businesses has increased by 82% over the five year period between 2000 and 2005. During that same time period, the total of all businesses increased by 44%. **Figure 1** shows a comparison of all business versus small businesses for the years 2000 and 2005.

Figure 1



DEFINITION OF PROGRAMS AND SERVICES

OSBA clients are small business owners seeking to do business with the County. Primary services include:

- identifying and recruiting local small businesses and assisting individuals in starting a small business and obtaining financing;
- Promote economic opportunity by working with internal and external partners to support SBEs,
- certifying firms as small and/or minority or women owned by offering in-house and on-site certification;
- monitoring SBE participation goals, bids, and projects;
- educating small business firms on how to bid and respond to requests for proposals;
- monitoring the utilization of SBE & M/WBE firms by the County and reporting SBE & M/WBE participation levels to the Board of County Commissioners;
- Liaison for the SBE Banking Consortium that offers financial services to certified SBEs.

PROGRAM OBJECTIVES FOR FY 2006

- Increase the capabilities of the OSBA to respond to clients needs by providing staff with training in customer service, professional assistance, and technical support to satisfy diverse clients' requests.
- Monitor the County's procurement activities to report on departments and vendors compliance with the SBE ordinance of contracting at least 15% with SBE firms.
- Obtain 50 SBA Community Express Loans for certified vendors by working as technical assistance providers under the SBA Community Express Loan Program to promote economic opportunity for SBE firms.
- Certify 100 vendors annually by recruiting small businesses through community outreach, newsletters, monthly workshops, quarterly technical trainings and an annual open house.

PROGRAM OBJECTIVES FOR FY 2006

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Percentage of OSBA staff that are trained in responding to client requests	n/a	n/a	n/a	75%	75%
Percentage of construction contracts awarded to SBE firms	3.88%	-4.24%	14.30%	15%	15%
Percentage of procurement contracts expended with SBE firms	2.02%	-3.71%	4.46%	15%	15%
Percentage of professional services contracts expended with SBE firms	5.79%	-0.74%	5.14%	15%	15%
Number of Community Express Loans obtained for certified vendors annually	n/a	n/a	n/a	n/a	50
Number of Vendors certified annually	150	n/a	n/a	100	100

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Office of Small Business Ordinance: The SBE Ordinance is intended to increase participation by Palm Beach County small businesses in areas of professional services, construction, and commodities. The ordinance was revised to eliminate the requirement related to number of employees to comply with the purpose of the SBE Program. Emphasis is now placed on advocacy and outreach to County organizations and SBEs including, but not limited to Palm Beach County Resource Center, US SBA, Small Business Development Center, Business Loan Fund, Business Development Board, CRAs, Chambers of Commerce, incubators, Women's Business Center, and the SBE to identify and encourage small business participation in the County's contracting process.

New Services: On January 11, 2005, the **SBE Banking Consortium** was founded by the Palm Beach County Commissioners, six financial institutions, and the U.S. Small Business Administration. The Consortium was created to provide "unique financial services" to Palm Beach County certified small business enterprises (SBEs). Each institution agreed to set aside $2 million, for a total of $12 million, over a two – year period. Dedicated to certified Palm Beach County SBEs, the $12 million will be utilized for unique financial services in the form of loans, lines of credit, mortgages, business checking accounts, etc.

Internal Training Workshops: These workshops are offered to all department heads and users to enhance their knowledge and understanding of what OSBA does, how and why it is done, what each department head and user's role is, and how to increase the percentage of SBEs in Palm Beach County contracts.

External Training Workshops: For small businesses seeking to do business with Palm Beach County, County staff from Purchasing, Engineering, Water Utilities, and Facilities Development & Operations explain how their departments operate, and as well as the bidding processes for RFPs, RFSs, RFQs, and IFBs.

SUMMARY OF KEY FUNDING/SERVICE ISSUES

On-site Certification: OSBA offers ongoing, on-site certification workshops the second Tuesday of each month in OSBA offices. Scheduled Workshops are held throughout Palm Beach County utilizing the County's Library meeting rooms. By informing the small business community in this manner, staff has been able to significantly increase the number of small businesses in the database.

Annual Open House: On January 7, 2005, the Office of Small Business Assistance opened its doors to County personnel to visit with OSBA staff, and to participate in an open discussion on OSBA's program goals. The main objective was to give county personnel and others first hand look at and an understanding of what OSBA does.

Online Directory: The OSBA online directory is updated daily with certified SBEs that are willing, able, and ready to do business with Palm Beach County. All County department users, prime contractors, and sub contractors are able to search for certified SBEs by company name, city, and services for contracting opportunities with Palm Beach County.

SBA Community Express Loan Program: The OSBA is working as technical assistance providers under the SBA Community Express Loan Program. This designation will permit the OSBA to fulfill the technical assistance requirements for small business applicants to the program.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other	278,005	256,315	256,511	266,195
TOTAL	**$278,005**	**$256,315**	**$256,511**	**$266,195**
APPROPRIATIONS				
Personal Services	209,973	197,365	197,561	204,428
Operating Expenses	49.467	58,950	58,950	61,072
TOTAL	**$259,440**	**$256,315**	**$256,511**	**$265,500**
STAFFING				
Positions	2	2	2	2
Full Time Equivalents (FTEs)	2.00	2.00	2.00	2.00

The Housing Finance Authority assists individuals in home ownership through the sale of tax free revenue bonds and makes low interest mortgage money available for single-family projects situated in Palm Beach County.

Palm Beach County is reimbursed by the Housing Finance Authority for all expenditures related to the program.

Non-Departmental Operations

- General Government Expenses
- Non-Departmental Specific Reserves
- Redevelopment Agencies
- Drug Abuse Trust Fund
- Pollution Recovery Trust Fund
- Value Adjustment Board
- Ag Reserve Management Fees
- Scripp's Research
- Other Non-Departmental Expenses

2 Positions

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	$1,145,596	$421,690	$490,462	$489,170
Fines & Forfeitures	195,475	290,000	449,138	262,752
Other	2,225,739	5,865,259	6,285,245	9,200,493
TOTAL	**$3,566,810**	**$6,576,949**	**$7,224,845**	**$9,952,415**
APPROPRIATIONS				
Personal Services	$369,972	$606,200	$551,200	$724,969
Operating Expenses	13,872,609	33,302,476	32,570,124	45,168,281
Capital Outlay	-	1,000	-	-
Debt Service	-	-	-	2,771,670
Grants and Aids	489,367	784,876	781,316	230,153
Transfers	22,616	23,000	23,000	23,000
Reserves	-	103,719,711	-	114,976,865
Charge-Offs	-	(14,632,934)	(14,245,141)	(15,286,159)
TOTAL	**$14,754,564**	**$123,804,329**	**$19,680,499**	**$148,608,779**
STAFFING				
Positions	2	2	2	2
Full Time Equivalents (FTEs)	2.00	2.00	2.00	2.00

Included in this category are County operating expenditures not assigned to specific departments. These include:

- General Government Expenses
- Non-Departmental Specific Reserves
- Redevelopment Agencies
- Drug Abuse Trust Fund
- Pollution Recovery Trust Fund
- Value Adjustment Board
- Ag Reserve Management Fees
- Scripps Research
- Other Non-Departmental Expenses

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	136,307	200,000	150,000	200,000
Operating Expenses	2,731,378	17,660,735	17,801,960	23,970,972
Capital Outlay	-	1,000	-	-
Grants and Aids	15,694	-	-	-
Charge-Offs		(14,632,934)	(14,245,141)	(15,286,159)
TOTAL	**$2,883,379**	**$3,228,801**	**$3,706,819**	**$8,884,813**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

This budget provides for certain administrative expenses of the County. Costs for FY 2006 in the budget are as follows:

Casualty Self Insurance	$ 1,200,000
Waste Disposal	400,000
Information System Services (ISS)-Enterprise	8,794,708
Unemployment Compensation	200,000
Audit Services	675,000
Communication/Phone	2,821,000
Utilities/Electric	3,400,000
Utilities/Water	430,000
Property Assessments	3,694,245
Repair/Maintain Data Processing Equipment/Systems	550,000
Advertising	100,000
Treasure Coast Planning Council	550,000
Other Contractual Services	1,006,019
Promotional Activities	50,000
Other	300,000
Charge-Offs	(15,286,159)
Total	$8,884,813

The increase reflects a rise in costs related to ISS Enterprise Services; Property Assessments; and Casualty Self Insurance Premiums.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Reserves	-	98,410,865	-	108,914,634
TOTAL	-	**$98,410,865**	-	**$108,914,634**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Included in this category are various operating reserves that are not related to any specific department. Following is a listing of these reserves and the amounts budgeted for FY 2006.

	FY 2005 Budget	FY 2006 Budget
General Fund -		
Reserve for Contingency	$12,000,000	$15,000,000
Reserve for Balance Brought Forward	85,814,047	93,406,500
Bond Waiver Fund	496,818	503,759
Intergovernmental Radio Communication Fund	100,000	4,375
Total	$98,410,865	$108,914,634

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Operating Expenses	9,793,418	13,555,541	13,475,609	18,838,603
TOTAL	**$9,793,418**	**$13,555,541**	**$13,475,609**	**$18,838,603**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Upon adoption of a Community Redevelopment Plan, pursuant to chapter 163.387, Florida Statutes, the real property assessment level within the boundaries of the district is frozen for all taxing entities except the School Board, Health Care Taxing District, and Children's Services Council. Beginning with the next tax year, all taxing entities within the boundaries are required to appropriate an amount equal to the difference between taxes generated upon the total assessed value and the taxes on the frozen "Base Year" assessed value. Funds are to be used by the agency for community redevelopment.

The following amounts are budgeted for FY 2006:

Boca Raton Redevelopment Agency	$2,730,062
Jupiter Redevelopment Agency	301,714
Boynton Beach Redevelopment Agency	2,269,873
Delray Beach Redevelopment Agency	4,063,754
Riviera Beach Redevelopment Agency	610,111
West Palm Beach Redevelopment Agency	5,286,780
Westgate/Belvedere Homes Redevelopment Agency	848,999
Lake Worth Redevelopment Agency	993,392
Lake Park Redevelopment Agency	178,088
Northwood/Pleasant City Redevelopment Agency	932,246
Belle Glade Redevelopment Agency	3,584
Total	$18,218,603

In addition to the above amount paid from the General Fund, Fire-Rescue has budgeted $620,000 for the Westgate/Belvedere Homes Redevelopment Agency.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Fines & Forfeitures	186,471	290,000	260,853	184,000
Other	615,359	470,337	494,310	5,000
TOTAL	**$801,830**	**$760,337**	**$755,163**	**$189,000**
APPROPRIATIONS				
Grants and Aids	322,520	743,723	755,163	189,000
Reserves	0	16,614	0	0
TOTAL	**$322,520**	**$760,337**	**$755,163**	**$189,000**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

For any fine imposed by law for any criminal offense, Florida Statutes Chapter 893.16 authorizes the courts to impose an additional fine in an amount up to the fine authorized for the offense. This additional fine is required to be used for the purpose of providing assistance grants to drug abuse treatment or education programs.

The Palm Beach County Drug Abuse Trust Fund was established on March 7, 1989 by resolution R-89-404 for the purpose of receiving these fines and disbursing assistance grants. Administrative responsibility for the fund was transferred to the Criminal Justice Commission on March 3, 1992.

Through the Criminal Justice Commission, the State Attorney has committed to assessing $50 for misdemeanors and $100 for felonies in plea agreements, which will be split between the Cost of Prosecution and the Drug Abuse Trust Fund.

Made possible by Revision 7 to Article V of the Florida State Constitution, the County adopted an ordinance that provides for the collection of a $15 court cost when a person is found guilty of any misdemeanor in which the unlawful us of drugs or alcohol is involved. The revenue will be accounted for in the Drug Abuse Trust Fund.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Fines & Forfeitures	9,004	-	188,285	78,752
Other	1,353,362	1,334,331	1,339,829	1,558,114
TOTAL	**$1,362,366**	**$1,334,331**	**$1,528,114**	**$1,636,866**
APPROPRIATIONS				
Grants and Aids	135,000	-	-	-
Reserves	-	1,334,331	-	1,636,866
TOTAL	**$135,000**	**$1,334,331**	**$0**	**$1,636,866**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

The Pollution Recovery Trust Fund was created to collect fines and penalties levied for violations of environmental laws. Appropriations from this fund are designated for the enhancement of the environmental resources and pollution control activities of Palm Beach County and not for general operations and maintenance.

Projects may be proposed by either the Department of Environmental Resources or the Palm Beach County Public Health Department. Disbursement from the fund is by concurrence of both departments and authorized by resolution of the Board of County Commissioners.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	153,986	146,180	145,000	158,620
TOTAL	**$153,986**	**$146,180**	**$145,000**	**$158,620**
APPROPRIATIONS				
Personal Services	80,995	130,000	125,000	130,000
Operating Expenses	146,796	235,450	237,650	241,050
TOTAL	**$227,791**	**$365,450**	**$362,650**	**$371,050**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

The Value Adjustment Board is a quasi-judicial body composed of County Commission and School Board members. The Value Adjustment Board hears appeals from property owners concerning the valuation (for tax purposes) of their property. The Board may appoint Special Masters to hear petitions on its behalf. Funding is prorated at 60% from the County and 40% from the School Board. Partial expenses are covered by a Filing Fee of $15.00 per petition, less a refund to those who prevail. Recommendations from the Special Masters are taken into consideration when the petition is determined.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	991,610	275,510	345,462	330,550
Other	89,818	3,784,391	3,911,131	4,186,815
TOTAL	**$1,081,428**	**$4,059,901**	**$4,256,593**	**$4,517,365**
APPROPRIATIONS				
Operating Expenses	45,968	102,000	102,000	102,000
Reserves	-	3,957,901	-	4,415,365
TOTAL	**$45,968**	**$4,059,901**	**$102,000**	**$4,517,365**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Proceeds from the Conservation Lands Bond Referendum, approved March 1999, are being used to purchase land in the agricultural reserve area (Ag Reserve) which is leased out for agricultural purposes. The Palm Beach Soil and Water Conservation District is responsible for managing this property and has contracted with the County's Property and Real Estate Management Division to perform the work. Lease revenues are used to cover management costs, implement agricultural enhancement programs, purchase additional property, and meet other needs as may be identified.

Note: Revenue and Appropriations related to Natural Areas Management and Resources Maintenance, previously included in the Ag Reserve Management Fees' schedule shown above, are currently reflected under the Environmental Resource Management Department as of FY 2005 Budget.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	152,670	276,200	276,200	236,319
Operating Expenses	14,530	0	263,775	20,000
TOTAL	**$167,200**	**$276,200**	**$539,975**	**$256,319**
STAFFING				
Positions	2	2	2	2
Full Time Equivalents (FTEs)	2.00	2.00	2.00	2.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

The County is developing a world-class biomedical research campus in North County that will result in thousands of high-paying, high-tech jobs for many years to come. The Scripps Research Institute (TSRI), which will be the anchor of the biotech park, is establishing a major science center in the County. In a thirty year contract with Scripps, the County has committed to an investment of $200 million that will include land and biomedical and scientific research space. The investment is intended to transform the economy of Florida and Palm Beach County.

Funding for facilities and initial staffing is supported by the State of Florida via economic development funds as well as by Palm Beach County. The capital budget for infrastructure, land, and buildings is included in the County's Capital Improvement Plan. The FY 2006 operating costs include the Palm Beach County Biotechnology Development District budget and the County's budget for its Scripps Department. The capital costs will be funded by bond proceeds.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Operating Expenses	1,140,519	1,748,750	689,130	1,741,731
Grants and Aids	16,153	41,153	26,153	41,153
Transfers	22,616	23,000	23,000	23,000
TOTAL	**$1,179,288**	**$1,812,903**	**$738,283**	**$1,805,884**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Included in this category are various non-departmental operating appropriations made during the past two years and/or to be made in FY2006. Following is a listing of these operations and, where applicable, the budgeted appropriations for FY2006.

Other Court Costs	$861,250
Information System Implementation	852,981
Collection Services	27,500
County Fire Control	16,153
Handicapped Parking Enforcement Administration	23,000
Community Consensus Building Events	25,000
Total	$1,805,884

Other County Funded Programs

- Financially Assisted Agencies
- County Sponsored Programs
- Health Care District
- Public Health Department
- Other Programs

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Operating Expenses	$15,000,000	$15,000,000	$15,000,000	$15,000,000
Grants and Aids	21,271,612	20,610,344	20,754,049	22,865,998
Reserves	-	205,421	-	65,614
TOTAL	**$36,271,612**	**$35,815,765**	**$35,754,049**	**$37,931,612**

Included this category is amounts budgeted for the following non-departmental boards and agencies:

- Financially Assisted Agencies
- County Sponsored Programs
- Health Care District
- Public Health Department
- Other Programs

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Grants and Aids	$11,091,141	$10,227,338	$10,295,388	$11,762,303
Reserves	-	205,421	-	65,614
TOTAL	**$11,091,141**	**$10,432,759**	**$10,295,388**	**$11,827,917**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Palm Beach County, through its various departments and divisions, provides a wide variety of human support services. However, the County recognizes it cannot provide all of the services desired by its citizens and must rely on other community based not-for-profit agencies to maintain a well developed and comprehensive human service delivery system.

In order to meet the considerable demand for human, social, and cultural services, the County has entered into formal agreements with many community service providers. These agreements outline the services to be provided by the agency and the financial support allocated to these efforts by the Board of County Commissioners.

In this manner, Palm Beach County can strengthen the existing social service delivery system by integrating its public tax revenues with other sources of income. This infusion of County tax dollars to many human/social service agencies also enables the citizens of the County to have access to more services than could be provided directly by the Board of County Commissioners.

The allocation of financial assistance is based on the availability of funds and agencies requesting funding are prioritized as noted below. Agencies must meet County funding eligibility criteria.

Priority Group I - Direct consumer services provided by an agency that has requested financial assistance to meet Federal/State local match requirements, and for which the County has a legal obligation to participate with the agency in the acquisition of the match.

Priority Group II - Direct consumer services provided by an agency that has requested financial assistance to meet operating expenditures. In this category, the County has no legal obligation to provide funds for operations, or participate in the acquisition of local match, but finds it in the best interest of its citizens to consider an allocation of financial support.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Grants and Aids	$1,692,300	$1,534,515	$1,640,170	$1,920,581
TOTAL	**$1,692,300**	**$1,534,515**	**$1,640,170**	**$1,920,581**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Included in this category are various Boards and Agencies to which the County has elected to be the program sponsor and provides funding for specific activities within the program. Program funding includes:

School Readiness Coalition Inc. of Palm Beach County $300,000

Local match for state and federal funds that are distributed to child day care centers throughout the County that provides day care for children of low income families.

Mae Volen Senior Center $1,015,000

Provides community care and transportation programs, adult education classes, and other supportive services to improve the quality of life and prevent the premature institutionalization of senior citizens residing south of Hypoluxo Road.

HIV Prevention Plan - Palm Beach County Health Department $95,581

Provides in-depth comprehensive counseling for recalcitrant HIV positive clients tested by the Palm Beach County Public Health Unit.

Crisis Line Information and Referral Services, Inc. $138,000

Provides information and referral, telephone counseling, and crisis intervention to more than 30,000 callers in Palm Beach County annually. The service is available 24 hours per day in 140 languages including Spanish and Creole, and is toll free to callers throughout the County.

Center for Family Services $141,345

Administers the Home Instruction Program for Pre-School Youngsters (HIPPY). The HIPPY Program provides practical ways for developing the full potential of four and five year olds in the community who have been identified as "at risk" children.

Prosperity Campaign $105,655

Provides free tax preparation assistance to eligible residents through Volunteer Income Tax Assistance (VITA) sites throughout the County to assist families in obtaining earned income tax credits. In addition to tax preparation, the VITA sites provide information about the three Prosperity Center located in Riviera Beach, Belle Glade, and Pleasant City. These centers provide credit repair assistance, educational/vocational planning, benefits assistance, skills training for employment, matching fund savings program for homeownership, and down payment 0% loan assistance program for homeownership.

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Senior Immunization Program $10,000

Provides free influenza and pneumococcal vaccinations to low-income seniors in Palm Beach County.

Summer Camp Scholarship Program $70,000

Provides low-income children a full scholarship to a day camp, including tuition and fees, for the entire summer. With over 100 day camps participating in the program, parents can match their children's interest with camp programs.

Development Day Service $45,000

Provides early intervention services and opportunities for children with developmental disabilities ages 0 to 3 for 6 hours per day, 260 days per year.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Operating Expenses	$15,000,000	$15,000,000	$15,000,000	$15,000,000
TOTAL	**$15,000,000**	**$15,000,000**	**$15,000,000**	**$15,000,000**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Funding to the Health Care Taxing District is provided to manage the Edward J. Healey Rehabilitation and Nursing Center (formerly known as the Palm Beach County Home) and to contribute toward Medicaid Match requirements.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Grants and Aids	$1,977,461	$1,992,158	$1,992,158	$2,160,114
TOTAL	**$1,977,461**	**$1,992,158**	**$1,992,158**	**$2,160,114**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

Funding is provided the Palm Beach County Public Health Department for environmental services and the County's Right-To-Know Law regarding toxic substances.

Environmental services include inspection and licensing in the following program areas:

- Water Services - Public Swimming and Bathing Facilities, Public Drinking Systems, Private Water Wells, and Fire Hydrants. Sewage & Waste Services - Private Septic Tanks, Sewage Treatment Plants, Landfills, and Biomedical Waste Handling.
- Community Hygiene - Occupational Health, Lead Monitoring, Sanitary Nuisances, Tanning Facilities, Air Pollution, Radon Testing, and Illegal or Accidental Hazardous Spill Investigations.
- Facilities - Group Care, Migrant Labor Camps and Migrant Residential Housing, Adult Entertainment Establishments, Mobile Home Parks, and Recreational Vehicle Parks.
- Vector Control - Rabies Surveillance and Control Services, Mosquito/Encephalitis Monitoring, and Rodent and Arthropod Investigations.
- Food Hygiene - Food Service Inspections.

Right-to-Know services include providing public awareness regarding toxic substances and informing County residents about the potential health hazards from exposure to these substances.

The West Nile Virus (WNV) Pilot Program coordinates WNV surveillance activities within Palm Beach County. This program provides information to assess and gauge the risk of human disease transmission on an epidemic level and determine targeted and appropriate action to reduce that risk.

FINANCIAL SUMMARY

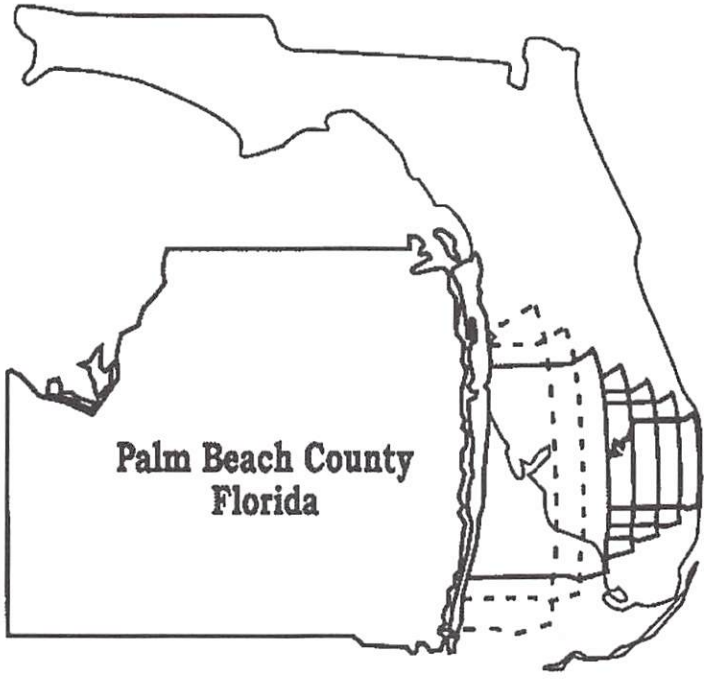
FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Grants and Aids	$6,510,710	$6,856,333	$6,826,333	$7,023,000
TOTAL	**$6,510,710**	**$6,856,333**	**$6,826,333**	**$7,023,000**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

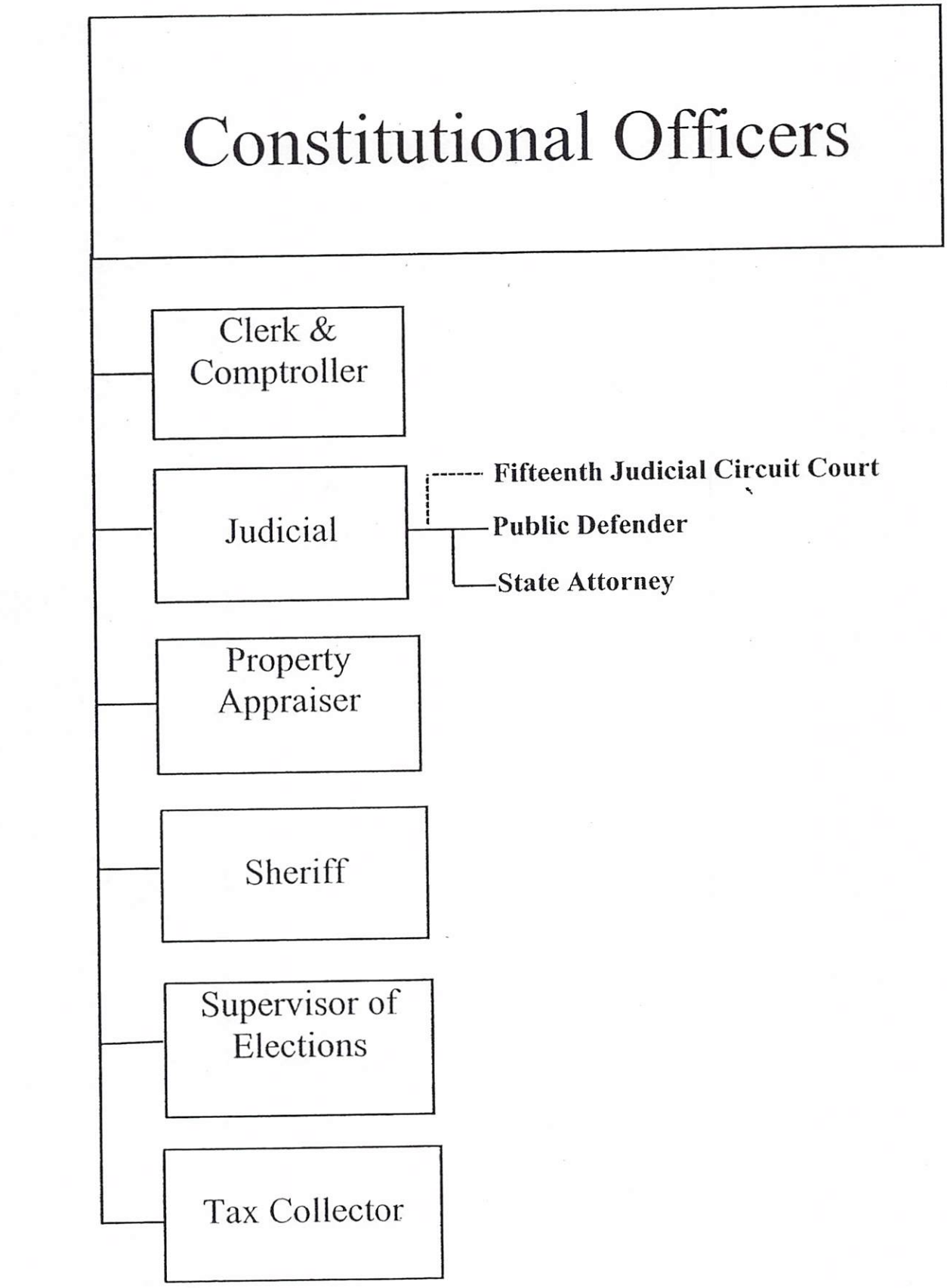
Included in this category are various Boards and Agencies to which the County has provided funding during the past two years and/or will provide funding in FY 2006. Following is a listing of these Agencies and the amount of support budgeted for FY 2006.

RTA Funding	$2,670,000
Tri-Rail Extension Operating Deficit	2,273,000
PBC Development Board	1,105,000
County Cultural Arts Program	800,000
Community Olympics Program	175,000
Total	$7,023,000

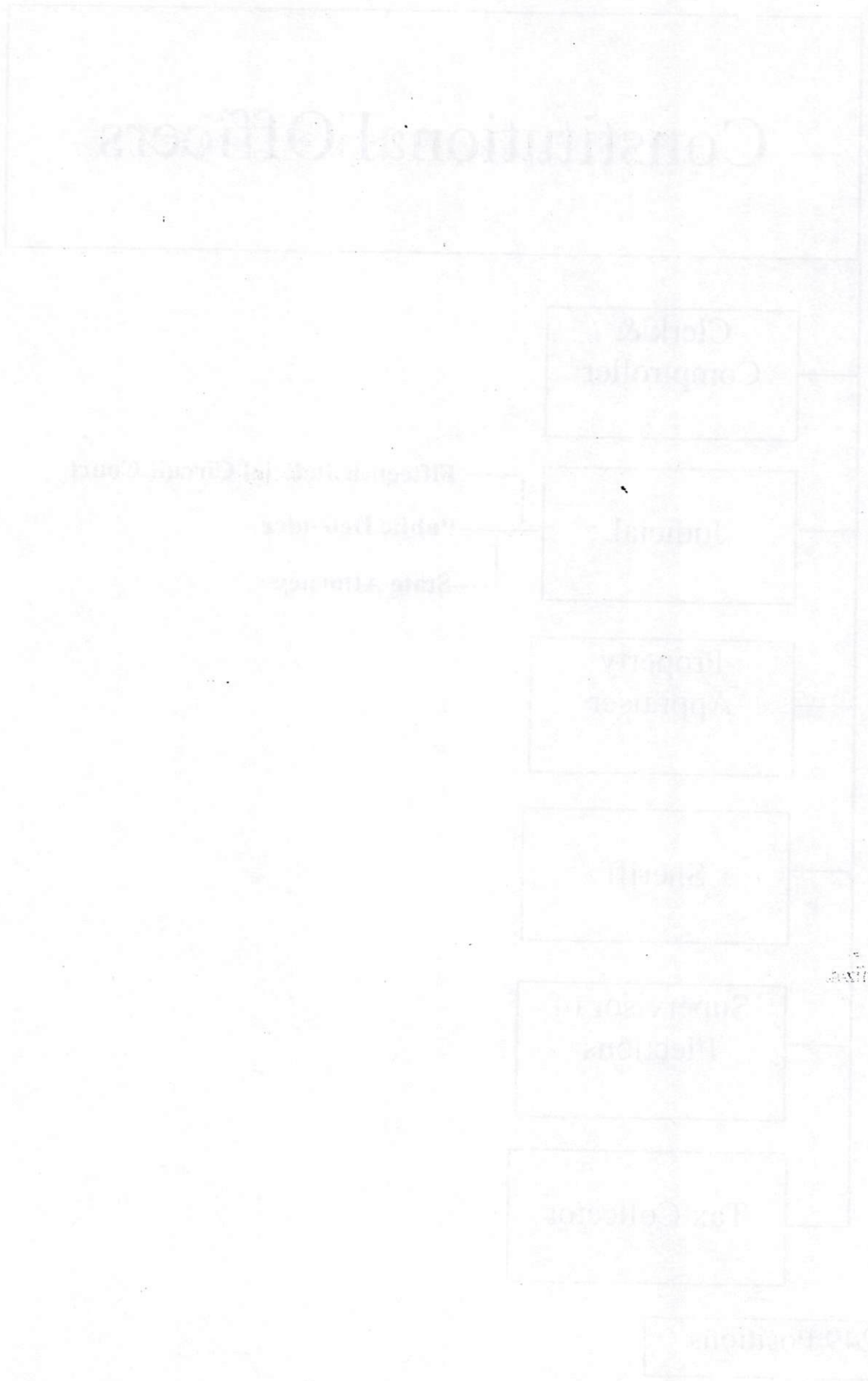
Constitutional Officers



Constitutional Officers



4,249 Positions



FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	-	1,522,217	1,522,217	-
Other	6,303,337	2,000,000	2,000,000	2,000,000
TOTAL	**$6,303,337**	**$3,522,217**	**$3,522,217**	**$2,000,000**
APPROPRIATIONS				
Personal Services	17,549,705	7,623,725	7,623,725	9,206,125
Operating Expenses	4,000,740	1,800,160	1,800,160	1,911,551
Capital Outlay	-	344,748	344,748	1,800
ISS Transfers	8,000,858	7,465,505	7,465,505	5,280,923
TOTAL	**$29,551,303**	**$17,234,138**	**$17,234,138**	**$16,400,399**
STAFFING				
Positions	405	121	124	128
Full Time Equivalents (FTEs)	405.00	121.00	124.00	128.00

DESCRIPTION

The Florida Constitution establishes the Clerk & Comptroller as a public trustee with legal and financial responsibilities. As the third largest of the 67 Clerk's Offices in Florida, the Palm Beach County Clerk & Comptroller serves a local population of 1.2 million citizens from eight locations, and reaches customers throughout the world on the Internet at **www.pbcountyclerk.com**.

A recipient of the coveted Governor's Sterling Award for Organizational Performance Excellence, the Clerk & Comptroller provides a continuous improvement environment. This focus on excellence has resulted in a 97+% customer satisfaction rating since 2001 as well as numerous cost and resource savings due to process improvements.

The Clerk & Comptroller serves as **Clerk of the Court,** the county's **Chief Financial Officer and County Auditor, Clerk to the Board of County Commissioners** and **County Recorder**. The Clerk's 750 employees are specially trained to provide services in each of these critical functions.

In July 2004, as a result of Article V, Revision 7 of the Florida Constitution, the Clerk & Comptroller's responsibilities for funding the Clerk's offices that serve the County and Circuit courts, were assigned to the State of Florida.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	-	1,522,217	1,522,217	-
TOTAL	-	**$1,522,217**	**$1,522,217**	-
APPROPRIATIONS				
Personal Services	10,315,631	-	-	-
Operating Expenses	1,084,573	-	-	-
ISS Transfers	-	1,522,217	1,522,217	-
TOTAL	**$11,400,204**	**$1,522,217**	**$1,522,217**	-
STAFFING				
Positions	286	-	-	-
Full Time Equivalents (FTEs)	286.00	-	-	-

DESCRIPTION

In July 2004 there was a major change in the Board of County Commissioners' funding responsibilities to the Clerk & Comptroller's Office for court related activity. As a result of Article V, Revision 7, of the Florida Constitution, specific cost responsibilities were assigned to the State for funding the offices of the Clerk of the Circuit and County Courts.

New recording fee revenue, effective July 1, 2004, is available for court related information technology costs, some of which will be provided by the County.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Personal Services	3,551,530	6,155,633	6,155,633	6,872,739
Operating Expenses	440,809	731,526	731,526	764,583
Capital Outlay	-	44,109	44,109	1,800
TOTAL	**$3,992,339**	**$6,931,268**	**$6,931,268**	**$7,639,122**
STAFFING				
Positions	100	105	108	112
Full Time Equivalents (FTEs)	100.00	105.00	108.00	112.00

PERFORMANCE MEASURES	FY 2004 Actual	5 Year Trend	Benchmark Comparison	FY 2005 Budget	FY 2006 Target
Investment transactions	2,349	3,132	n/a	5,000	2,750
Invoices processed	183,336	172,155	n/a	135,000	205,000
Negotiable items processed	25,784	25,714	n/a	25,000	28,000
Staffed BCC meetings	74	69	n/a	73	75
BCC meeting hours	370	n/a	n/a	440	400
Payroll checks and advises issued	167,546	110,829	n/a	100,000	175,000

DESCRIPTION

Chief Financial Officer and County Auditor – In addition to managing a $54.8 million operating budget, the Clerk & Comptroller is the official auditor of all county funds. In this function, the Clerk provides the necessary "check and balance" on the county's budget, revenue, and spending. Every county bill is audited before payment to ensure that it serves a public purpose, complies with the law, and is within the county's budget. The Clerk & Comptroller also invests and earns revenue on county funds to reduce the tax burden on the citizens of Palm Beach County. The county's investment portfolio is currently $1.7 billion.

Clerk to the Board of County Commissioners - The Clerk & Comptroller prepares and maintains the records of County Commission meetings. Deputy Clerks take the minutes of all meetings and make them available to the public in the Clerk & Comptroller's Office and on the Internet.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other	6,303,337	2,000,000	2,000,000	2,000,000
TOTAL	**$6,303,337**	**$2,000,000**	**$2,000,000**	**$2,000,000**
APPROPRIATIONS				
Personal Services	3,682,544	1,468,092	1,468,092	2,333,386
Operating Expenses	2,475,358	1,068,634	1,068,634	1,146,968
Capital Outlay	-	300,639	300,639	-
ISS Transfers	8,000,858	5,943,288	5,943,288	5,280,923
TOTAL	**$14,158,760**	**$8,780,653**	**$8,780,653**	**$8,761,277**
STAFFING				
Positions	19	16	16	16
Full Time Equivalents (FTEs)	19.00	16.00	16.00	16.00

DESCRIPTION

The FY 2006 budget includes an FTE allocation of the Clerk & Comptroller's administrative support functions related to the Clerk & Comptroller's positions funded by the Board. It also includes positions related to the Microfilm, Records Management and Index Functions. Under Article V, Revision 7, the County is no longer responsible for funding the County and Circuit Courts.

Although funding sources are still in transition, the Clerk & Comptroller is committed to providing cost effective, efficient, and accurate services to its customers

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other Licenses, Permits & Taxes	35,104	30,000	30,000	30,000
Grants	655,890	199,000	91,000	150,000
User Fees/Charges	1,778,537	3,930,513	4,971,759	3,933,085
Fines & Forfeitures*	650,930	-	-	-
Other	304,791	43,118	98,332	756,974
TOTAL	**$3,425,252**	**$4,202,631**	**$5,191,091**	**$4,870,059**
APPROPRIATIONS				
Personal Services	7,242,414	811,301	732,806	810,694
Operating Expenses	10,193,358	3,806,388	4,582,123	3,929,674
Capital Outlay	776,809	586,108	1,050,515	979,438
Grants and Aids	328,041	199,000	-	-
Reserves	-	-	-	346,332
TOTAL	**$18,540,622**	**$5,402,797**	**$6,365,444**	**$6,066,138**
STAFFING				
Positions	178	15	15	18
Full Time Equivalents (FTEs)	178.00	15.00	15.00	18.00

DESCRIPTION

Palm Beach County is served by the Fifteenth Judicial Circuit of Florida under the direction of the Chief Judge and Court Administrator. It is one of twenty judicial circuits in the State. The circuit is comprised of two levels of court: Circuit Court and County Court.

Each of the twenty judicial circuits in Florida has a Court Administrator and support staff to assist the Chief Judge/Judges in administrative functions including personnel, finance, court support programs, technology, security, and intergovernmental relations.

Circuit Court has jurisdiction over civil cases with a value in excess of $15,000, felony, juvenile, probate, and County Court appeal cases. A total of 34 judges preside in the Circuit Court.
County Court has jurisdiction over civil cases with a value under $15,000, misdemeanor, and traffic cases. A total of 17 judges preside in County Court.

The Public Defender's Office provides criminal defense at trial and appellate levels involving juvenile, misdemeanor, felony, and capital felony offenses for persons who have been determined indigent by the courts as prescribed in Florida Statute 27.52.

The State Attorney serves the 15th Judicial Circuit as the chief prosecuting officer for all criminal cases. In addition, the State Attorney's Office handles all bond issues, juvenile matters, child support enforcement, and convenes the Grand Jury.

***Note** – The FY 2004 Actual figure for Fines & Forfeitures ($650,930) includes revenue generated by the Criminal Justice Trust Fund that is no longer received by the County. In the past, this revenue was received directly by the County and displayed separately in this section. However, as a result of Revision 7 to Article V of the Florida State Constitution, these funds now go directly to the State, and effective FY 2005, are no longer separately detailed in this presentation of the information.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other Licenses, Permits & Taxes	35,104	30,000	30,000	30,000
Grants	655,890	-	-	-
User Fees/Charges	1,476,859	2,640,538	3,567,967	1,841,172
Other	296,576	43,118	98,332	756,974
TOTAL	**$2,464,429**	**$2,713,656**	**$3,696,299**	**$2,628,146**
APPROPRIATIONS				
Personal Services	7,242,414	811,301	732,806	810,694
Operating Expenses	7,823,455	2,156,293	2,872,232	1,656,680
Capital Outlay	397,828	292,355	631,816	506,054
Grants and Aids	135,000	-	-	-
Reserves	-	-	-	180,093
TOTAL	**$15,598,697**	**$3,259,949**	**$4,236,854**	**$3,153,521**
STAFFING				
Positions	178	15	15	18
Full Time Equivalents (FTEs)	178.00	15.00	15.00	18.00

DESCRIPTION

The Fifteenth Judicial Circuit encompasses all of Palm Beach County. The Main Judicial Center is located in downtown West Palm Beach and annexes are located in north and south County, Belle Glade, and the Criminal Justice Complex on Gun Club Road. The circuit operates under the direction of the Chief Judge and Court Administrator pursuant to the State Constitution and Florida Rules of Court, specifically Rule 2.010 and 2.050. Palm Beach County provides funding for the circuit's communication services (including technology which is funded by a recording fee), existing radio systems, existing multi-agency criminal justice information systems, construction or lease, maintenance, utilities, and security of facilities, and reasonable and necessary salaries, costs, and expenses of the state courts system, including associated staff and expenses, to meet local requirements pursuant to Florida Statute 29.008 (2004).

The Fifteenth Judicial Circuit is comprised of six Circuit Court Divisions and three County Court Divisions. The Circuit Court Divisions are general jurisdiction courts with 34 presiding Circuit judges. The County Court Divisions are courts of limited jurisdiction with 17 presiding County judges.

The Fifteenth Judicial Circuit consists of five distinct court program areas: Trial Court Administration, Probate, Civil, Family, and Criminal. Trial court administration oversees all judicial and non-judicial administrative matters arising within the Circuit Court. Probate Court governs procedures in guardianship and all probate matters. Civil Court handles all actions of a civil nature and is governed by the Florida Rules of Civil Procedure. Family Court oversees the adjudication of all domestic matters including divorce, child custody, support, and visitation as well as juvenile dependency and delinquency. Criminal Court presides over all misdemeanor and felony cases.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	-	199,000	91,000	150,000
User Fees/Charges	301,678	458,651	447,522	743,223
Other	895	-	-	-
TOTAL	**$302,573**	**$657,651**	**$538,522**	**$893,223**
APPROPRIATIONS				
Operating Expenses	1,111,499	662,729	722,525	928,559
Capital Outlay	55,685	74,500	74,500	192,500
Grants and Aids	193,041	199,000	-	-
Reserves	-	-	-	69,266
TOTAL	**$1,360,225**	**$936,229**	**$797,025**	**$1,190,325**

DESCRIPTION

The Criminal Justice System is dependent upon the quality of legal services provided by the Public Defender to all indigents charged with criminal offenses. The Office of the Public Defender serves the court complexes in Belle Glade, Delray Beach, Palm Beach Gardens, downtown West Palm Beach, and the Gun Club Road Complex in West Palm Beach. In addition, the Office is assigned to handle all Public Defender appeals in the Fourth District Court of Appeals, which is comprised of Broward, Indian River, Martin, Okeechobee, St. Lucie, and Palm Beach Counties.

As a result of Revision 7 to Article V of the Florida State Constitution, the County's funding responsibility for the Office of the Public Defender changed significantly. Many costs were shifted to the State, effective July 1, 2004. The County will continue to fund communications services and the cost of construction, maintenance, utilities, and security of Court facilities. In addition, a new recording fee is available to help offset information technology costs.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	-	831,324	956,270	1,348,690
Other	4,550	-	-	-
TOTAL	**$4,550**	**$831,324**	**$956,270**	**$1,348,690**
APPROPRIATIONS				
Operating Expenses	1,258,404	987,366	987,366	1,344,435
Capital Outlay	323,296	219,253	344,199	280,884
Reserves	-	-	-	96,973
TOTAL	**$1,581,700**	**$1,206,619**	**$1,331,565**	**$1,722,292**

DESCRIPTION

The State Attorney serves the 15th Judicial Circuit. The primary mission of the State Attorney is to appear in Circuit and County courts within the Fifteenth Judicial Circuit and prosecute or defend all suits, applications, or motions, civil or criminal, in which the State is a party.

Whenever required by the Grand Jury, the State Attorney examines witnesses in their presence and gives legal advice in any matter before them. In addition, the State Attorney summons all witnesses required on behalf of the State to testify as to any violations of the criminal law.

The State Attorney assists the Attorney General with preparing and presenting all appeals to the Supreme Court covering their respective districts and represents the State in all cases of habeas corpus or capital offenses arising in the circuit. When assigned by the Governor, the State Attorney may be required to assist another State Attorney in a different jurisdiction. The State Attorney also directs and controls special investigators in matters of organized crime and violations of state, county, or city laws.

As a result of Revision 7 to Article V of the Florida State Constitution, the County's funding responsibility for the Office of the State Attorney changed significantly. Many costs were shifted to the State, effective July 1, 2004. The County will continue to fund communications services and the cost of construction, maintenance, utilities, and security of Court facilities. In addition, a new recording fee is available to help offset information technology costs.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other	$3,582	-	-	-
TOTAL	**$3,582**	-	-	-
APPROPRIATIONS				
Operating Expenses	$14,101,266	$14,985,908	$14,939,790	$16,601,362
TOTAL	**$14,101,266**	**$14,985,908**	**$14,939,790**	**$16,601,362**
STAFFING				
Positions	268	272	272	276
Full Time Equivalents (FTEs)	268.00	272.00	272.00	276.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

The Property Appraiser, an elected constitutional officer, is charged with the responsibility of:

- Determining the value of Real and Tangible Personal Property within the County;
- Maintaining certain records connected therewith; and
- Determining the tax on taxable property after taxes have been levied by the various taxing authorities. This valuation is the tax base for ad valorem funds to support the function of County government, the School Board, municipalities, and various other ad valorem districts.

The Property Appraiser also assists various non ad valorem districts with the inclusion of their assessments on the tax notices.

The Property Appraiser administers various types of exemptions including homestead, disability, senior citizen, widow/widower, historic property, and economic exemptions. The Property Appraiser also maintains the base map information for various geoprocessing applications used by the Appraiser's office and the County.

With increasing growth in Palm Beach County and requests for information, the services of the Property Appraiser's office are expanding rapidly. Services available from the main office in the Governmental Center and the four branch offices include the sale of ownership maps, aerial photographs, copies of property record cards, computer tapes of various records, and copies of records filmed by the Office's Micrographics Department. The Office also processes ownership information for variances and maintains an Internet site with current appraisal and tax information available to the public around the clock.

The continuing demand for increased services is affected by the mandates of local governments and the Florida Statutes which change every year. Other actions by local taxing authorities and private real estate transactions require the constant updating of assessment, real estate, exemption, ownership, mapping, and other files.

SUMMARY OF KEY FUNDING/SERVICE ISSUES

New construction which is deemed substantially complete as of January 1 of each year is assessed and added to the tax roll annually. All other property is assessed annually with the existing inventory of improvements physically re-inspected within a three-year cycle.

Review of the budget of the Property Appraiser resides with the Florida Department of Revenue, which assures that sufficient funding is provided to meet the requirements of the Statutes. Funding for services provided to the various taxing authorities is allocated to the County, which is required to fund the cost for the School Board and the various municipalities, and other ad valorem taxing authorities based on the taxes levied.

Funds remaining after all expenses have been paid (excess fees) are returned, pro rata, at the end of the fiscal year to the taxing authorities that provided funding.

The budget presented herein represents the pro rata share of the Property Appraiser's charges paid by the County including postage, excluding dependent districts, less estimated excess fees.

Pro rata shares paid by the Library District and the Fire Districts are included in those Departments' operating budgets and are therefore not reflected in the totals shown above. For FY 2006, the total amount of Property Appraiser Commissions that will be paid by the County (including Library District and Fire District Commissions) is estimated to be $19,003,972.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other Licenses, Permits & Taxes	16,649	5,211	5,211	5,211
Grants	1,056,511	291,797	291,797	291,797
User Fees/Charges	25,580,104	25,897,121	26,400,424	26,767,105
Fines & Forfeitures	559,539	1,008,426	691,896	688,426
Excess Fees	0	3,000,000	13,572,847	0
Other	4,375,495	5,393,420	4,914,357	4,315,914
TOTAL	**$31,588,298**	**$35,595,975**	**$45,876,532**	**$32,068,453**
APPROPRIATIONS				
BCC - Operating Expenses	235,941	318,000	318,000	383,000
Transfers to Sheriff	289,760,968	305,054,258	306,853,460	331,398,164
Reserves	0	4,301,524	0	62,282
TOTAL	**$289,996,909**	**$309,673,782**	**$307,171,460**	**$331,843,446**
STAFFING				
Positions	3,210	3,322	3,380	3,502
Full Time Equivalents (FTEs)	3,018.50	3,171.25	3,229.25	3,351.25

SUMMARY OF SERVICES/FACILITIES

The Sheriff, an independently elected constitutional officer, is the chief law enforcement officer of Palm Beach County. The Sheriff enforces the laws of the State of Florida and the ordinances of the County of Palm Beach - criminal, traffic, and civil. The Sheriff's Office is responsible for providing uniformed law enforcement services to the citizens, securing the courts, serving all warrants and processes issued by the courts, and operating the County detention and correction facilities.

The Sheriff's Office is comprised of three programs: Sheriff's Operations, Law Enforcement Trust Fund, and Sheriff's Grants.

PROGRAM OBJECTIVES FOR FY 2006

- Provide greater accountability to citizens and organizational stability through reorganization.
- Enhance Regional Policing efforts to provide a greater connection to the community and a more efficient deployment of services.
- Enhance Community Policing efforts throughout the county to provide citizens with greater access to agency services and a more rapid response to community needs.
- Continue to move forward with a Technology Project to increase the agency's efficiency and improve the level of service provided to the community.
- Enhance agency's website to be more informative, user-friendly, and enlightening.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other Licenses, Permits & Taxes	16,649	5,211	5,211	5,211
Grants	480,337	291,797	291,797	291,797
User Fees/Charges	25,580,104	25,897,121	26,400,424	26,767,105
Fines & Forfeitures	559,539	1,008,426	691,896	688,426
Excess Fees	0	3,000,000	13,572,847	0
Other	4,364,148	5,091,896	4,253,632	4,253,632
TOTAL	**$31,000,777**	**$35,294,451**	**$45,215,807**	**$32,006,171**
APPROPRIATIONS				
BCC - Operating Expenses	235,941	318,000	318,000	383,000
Transfers to Sheriff	287,835,102	305,054,258	305,945,700	331,398,164
Reserves	0	4,000,000	0	0
TOTAL	**$288,071,043**	**$309,372,258**	**$306,263,700**	**$331,781,164**
STAFFING				
Positions	3,210	3,322	3,380	3,502
Full Time Equivalents (FTEs)	3,018.50	3,171.25	3,229.25	3,351.25

SUMMARY OF KEY FUNDING/SERVICE ISSUES

The Sheriff's Office maintains law and order through crime prevention and law enforcement programs, operates the County's detention facilities, and serves the orders of the Court and Board of County Commissioners.

The Operations program includes all major functional areas of the Sheriff's budget as summarized below:

- **Law Enforcement ($215,757,336)** - oversees patrol activities, including those involved in community related initiatives, supervises all facets of investigations, and provides court services. Patrol activities include services for the unincorporated areas of Palm Beach County as well as other specific fee-for-service areas.
- **Corrections ($100,250,004)** - provides intake, classification, and incarceration of individuals charged with crimes in the County. Detention facilities include the main Jail, County Stockade, Belle Glade Jail, and Drug Farm.
- **Court Services & Bailiffs ($15,390,794)** - provides security for jurors, judges, and Commissioners, maintains order in the courtrooms, and enforces rules and regulations relative to the judicial system.
- **Other Expenses ($383,000)** - other County funding responsibilities relating to the Sheriff. This category includes facility leases.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Other	11,347	301,524	660,725	62,282
TOTAL	**$11,347**	**$301,524**	**$660,725**	**$62,282**
APPROPRIATIONS				
Transfers to Sheriff	672,079	0	598,443	0
Reserves	0	301,524	0	62,282
TOTAL	**$672,079**	**$301,524**	**$598,443**	**$62,282**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

The Law Enforcement Trust Fund (LETF) is a special trust established by the Board of County Commissioners as authorized under Florida Statute 932.705. The trust fund is derived from the sale of forfeited property and interest earned. These funds may be expended only upon request of the Sheriff to the Board of County Commissioners and are used exclusively for law enforcement purposes.

Florida Statute 932.7055 prohibits LETF revenues and expenditures from being included in the adoption and approval process of the Palm Beach County budget. However, existing fund balances from previous activity are budgeted as amounts received in prior years.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
Grants	576,174	0	0	0
TOTAL	**$576,174**	**$ 0**	**$ 0**	**$ 0**
APPROPRIATIONS				
Transfers to Sheriff	1,253,787	0	309,317	0
TOTAL	**$1,253,787**	**$ 0**	**$309,317**	**$ 0**

SUMMARY OF KEY FUNDING/SERVICE ISSUES

The Palm Beach County Sheriff's Office Grants Department continues to pursue alternative funding. In addition to our pursuit of new funding opportunities, we continue to manage the financial and programmatic aspects of all current grant awards received.

The FY 2006 budget, including carry forwards from the FY 2005 grants, will be established when the grants are received and the amount carried forward are determined. The Palm Beach County Sheriff's Office Grants Department will continue to grow in terms of both the acquisition of new funding and in the management of our current grant-funded programs.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
REVENUES GENERATED				
User Fees/Charges	$75,889	$25,000	$97,665	$25,000
Interfund Transfers	7,590,484	7,975,565	6,058,714	8,450,593
Other	-	-	3,038	-
TOTAL	**$7,666,373**	**$8,000,565**	**$6,159,417**	**$8,475,593**
APPROPRIATIONS				
Personal Services	$1,883,554	$2,135,218	$2,135,218	$2,457,643
Operating Expenses	5,649,646	5,612,847	3,771,699	6,017,950
Capital Outlay	133,174	252,500	252,500	-
TOTAL	**$7,666,374**	**$8,000,565**	**$6,159,417**	**$8,475,593**
STAFFING				
Positions	36	39	39	41
Full Time Equivalents (FTEs)	36.00	39.00	39.00	41.00

SUMMARY OF KEY FUNDING/SERVICE ISSUES

The Supervisor of Elections is responsible for registering voters, maintaining voter rolls, conducting elections, recruiting and training of all pollworkers, reporting of financial disclosure, reporting of campaign financing, and the handling of all candidates' filings.

On January 1, 1995, the National Voter Registration Act (NVRA) took effect. Under NVRA, several government agencies were mandated to take voter registration applications. These agencies include the Department of Motor Vehicles/Division of Driver's Licenses, all HRS agencies, public libraries, agencies working with disabled people, and armed forces recruiting stations.

Under NVRA, people are now able to register to vote by mail. NVRA applications are in numerous locations including Post Offices, City Halls, Banks and Savings and Loan Offices, and business of other types. Telephone requests are also taken for NVRA applications.

In FY 2002, the Supervisor of Elections began implementing the requirements of Public Law 107-252, the Help America Vote Act of 2002 (HAVA). HAVA was enacted to make sweeping reforms to the nation's voting process, following system and voter access failures which were identified during the 2000 Presidential Election.

Among other things, HAVA establishes voting system standards (Section 301), including the requirement to provide to individuals with disabilities the same accessibility to voting as other voters, through the use of at least one direct recording electronic system (DRE) or property equipped voting system at each polling place. In addition, the Act requires that voting systems provide alternative language accessibility as required by law.

Under HAVA, federal funding incentives have been provided to those jurisdictions which replace punch card and lever voting systems. The Supervisor's office began this process with $14.4 Million in Sunshine Loan Voting Machines funding made available from the Sunshine State Governmental Financing Commission.

PROGRAM OBJECTIVES FOR FY 2006

- To provide services for one countywide primary election, including the mailing of sample ballots.
- To increase the number of early voting sites, staffing and voting units so as to make it more convenient for the voters of Palm Beach County.
- To continue voter outreach/education programs to reach more residents of the County, including implementation of Section 203 of the Federal Voting Rights Act in the presentation of information disseminated.
- To continue to implement the Help America Vote Act of 2002 with the purchase of additional DRE voting systems.
- To maintain and expand the Web Site on the INTERNET for the Supervisor of Elections Office utilizing the SOE Software package which contains voter registration and election information.
- To fully implement the Florida Voter Registration System, (FVRS).
- To continue to work with the League of Women Voters and the School Board of Palm Beach County to continue the High School Voter Registration Program.
- To continue to work with elementary and middle schools in Palm Beach County to educate the students on the importance of elections and voting.

FINANCIAL SUMMARY

FINANCIAL & STAFFING SUMMARY	FY 2004 Actual	FY 2005 Budget	FY 2005 Estimated	FY 2006 Budget
APPROPRIATIONS				
Operating Expenses	2,783,246	4,656,900	3,738,130	5,296,657
TOTAL	**$2,783,246**	**$4,656,900**	**$3,738,130**	**$5,296,657**
STAFFING				
Positions	288	284	284	284
Full Time Equivalents (FTEs)	288.00	284.00	284.00	284.00

DESCRIPTION

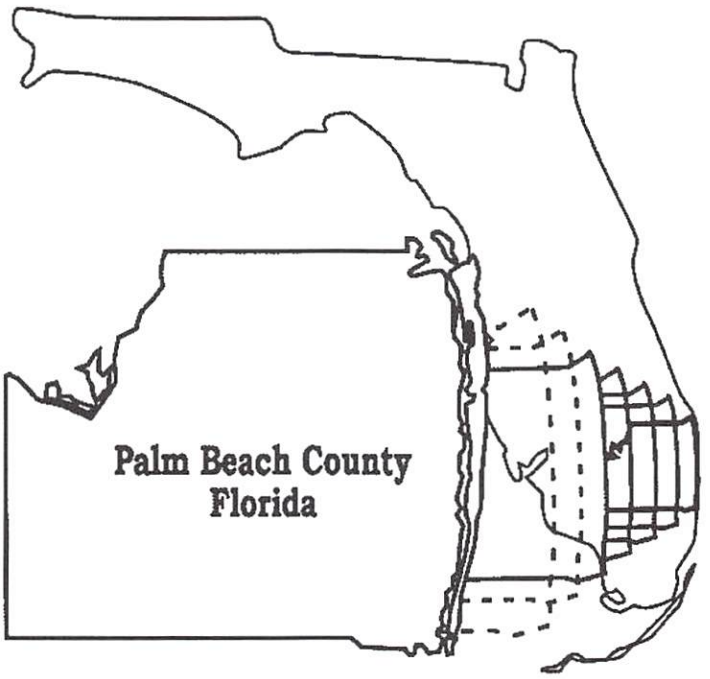
The Tax Collector, an elected constitutional officer, is responsible for the collection and distribution of ad valorem taxes and non-ad valorem assessments levied by the County, School Board, municipalities, and special taxing districts. Additional local responsibilities include the issuance and monitoring of occupational licenses and collection of the tourist development tax for Palm Beach County. The Tax Collector is also the Executive Agent for the State of Florida to register and title motor vehicles and vessels, sell hunting and fishing licenses, and collect certain sales taxes. These state programs are funded by fees for individual transactions and are not paid from the fees paid by Palm Beach County for property tax collections, occupational licenses, or the tourist tax.

Final approval authority for the budget of the Tax Collector resides with the State Department of Revenue. Funding for the operation of the Tax Collector's Office is provided from various commissions charged by the Tax Collector for services provided, including commissions charged on the total amount of taxes collected on behalf of each taxing/assessment authority. "Excess fees" (additional funds remaining after all expenses have been paid) are returned at the end of the fiscal year, on a pro rata basis, to the various taxing/assessment authorities that have been charged commissions.

The budget presented on this page represents fees paid to the Tax Collector by the County for the collection of all countywide ad valorem taxes (operating and voted debt) and postage less estimated excess fees. Also included are fees paid by the County for the collection of the non-voted ad valorem taxes levied by the School Board which, by State law, the County is required to pay. Commissions paid to the Tax Collector for the collection of Library District and Fire-Rescue MSTUs ad valorem taxes are included in those departments' operating budgets, and are therefore not reflected in the totals shown above.

For FY 2006, the total amount of Tax Collector commissions that will be paid by the County (including Library District and Fire District commissions) is estimated to be $35,865,676. Most of this money will be returned to the County by the Tax Collector as excess fees. Since the Tax Collector's budget is much less than the fees earned by the collection activity, the County and School Board receive the benefit of having their taxes collected at little cost.

Budget by Fund



FUND TYPES

The financial accountability of Palm Beach County is measured on a "fund" basis in accordance with generally accepted accounting principles (GAAP). This means that revenues and expenditures are legally recorded in the following groupings of funds, each of which must be in balance and may not show a deficit per Florida statutory requirements. All budgeted funds are included in the audited financial statements. For financial statement purposes, the Palm Beach County reporting entity includes both blended and discretely-presented component units, some of which are not included in the budget.

General Fund
This fund is used to account for financial transactions which are applicable to the general financial requirements of the County, except those required to be accounted for in other funds. Some of the major countywide operations included in the General Fund are: Parks and Recreation, Engineering, Facilities Development and Operations, Public Safety, Sheriff and Judiciary. Countywide administration, attorney, financial management, human resources and procurement are also included in the fund.

Special Revenue Funds
These funds are used to account for the proceeds of specific revenue sources, including grants, or to finance specified activities required by law or administrative regulation. Some of the major funds in this grouping are: County Transportation Trust, Fire-Rescue, Municipal Servicing Taxing District, County Library, and Tourist Development.

Debt Service Funds
These funds are used to account for the payment of principal and interest on long-term general obligation debt. Transactions applicable to long-term debt of Enterprise Funds are reported within those funds.

Capital Projects Funds
These funds are used to account for resources principally provided by general long-term debt and used for the acquisition of capital facilities other than those financed by Enterprise Funds.

Enterprise Funds
These funds are used to account for operations that are financed and operated in a manner similar to private business enterprises - where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. The major funds in this grouping are Airports and Water Utilities.

Internal Service Funds
These funds are used to account for the goods and services which are provided by departments for the benefit of other County departments on a cost-reimbursement basis. The major funds in this grouping are: Fleet Management, Casualty Self-Insurance, Risk Management, Information Systems Services, and Graphics.

MAJOR FUNDS

Financial operations of the County are managed through the use of more than 240 funds. The preceding page describes the major fund types used by the County. Individual major funds are described here. The General Fund is the only individual fund with a budget equal to or greater than 10% of the total County budget.

General Fund

The General Fund is the primary operating fund for the general county government. It is used to account for all financial resources of the general government except for those required to be accounted for in other funds. Approximately 64% of the revenues in the General Fund come from property taxes. Other taxes, balances forward, grants, charges for services and other miscellaneous revenues account for the balance of General Fund revenues. The General Fund itself represents 23% of the total budget for the County.

County Library Fund

This special revenue fund accounts for the operations of the county library. The Library Taxing District (LTD) operates throughout the unincorporated area and 22 of the county=s 37 municipalities. The primary funding source for the LTD is property taxes. Grants and balances forward provide the balance of the LTD revenues. The County Library Fund represents approximately 1% of the total County budget.

Fire/Rescue MSTU Funds

These three special revenue funds account for the operations of the county fire/rescue service. This service is provided throughout the unincorporated area and 11 of the county=s municipalities through a combination of contracted services and participation in the taxing districts. Property taxes provide approximately 75% of the fund revenues with the balance of the revenues being provided from charges for services and balances forward. The Fire/Rescue MSTU Funds represent 6% of the total County budget.

Sales Tax Revenue Fund

This special revenue fund accounts for the proceeds of the State=s Local Government 2 Cent Sales Tax which is the only revenue in the fund. These revenues are used to support debt service payments and government operations. The Sales Tax Revenue Fund represents 2% of the total County budget.

County Transportation Trust Fund

Under Florida Statutes 336.022(1) each county in Florida is required to establish and maintain a transportation trust fund for all transportation-related revenues and expenditures. Expenditures from the fund must be for transportation expenditures authorized by law. The County Transportation Trust Fund is budgeted and accounted for as a special revenue fund. Primary sources of revenue include balances forward, gas taxes, and transfers from the General, Sales Tax, and Transportation Improvement Funds. The County Transportation Trust Fund represents 1% of the total County budget. The fund provides funding for several Engineering and Public Works projects including Road, Bridge, and Traffic Operations. Also, several Road and Bridge Capital Maintenance projects are funded in the County Transportation Trust Fund.

Transportation Improvement Fund

This capital project fund is used to finance thoroughfare road improvements throughout the county, and is 6% of the total County budget. The primary funding source for this fund is gasoline taxes imposed both by local option and by state statute. Grants, miscellaneous revenues, and balances forward make up the balance of the funding. The County=s Five Year Road Program is primarily funded in the Transportation Improvement Fund. In addition, the Street Lighting Program and Median Landscape Projects are funded in this fund. Also, included is the District Improvement Project, which allocates $1M annually to each of the seven districts to provide for district specific improvements.

Road Impact Fee Funds

There are five capital project funds utilized to finance growth related improvements to the thoroughfare road system. The county is divided into five geographic zones as related to Road Impact Fees. Impact fees are imposed upon all land uses that create an impact on road facilities. Road impact fees are the primary source of revenue for these funds. In addition, Road Impact Fees are mainly utilized to fund the Five Year Road Program, and are allocated for projects within the zone in where fees are collected. Road Impact Fee funds represent 6% of the total County budget.

Park Impact Fee Funds

There are three capital project funds utilized to finance growth related improvements to the county park system. The county is divided into three geographic zones as related to Park Impact Fees. These fees are imposed upon new land development and on the expansion, replacement, or change of use of existing facilities. Funding is allocated for zone specific projects where fees are collected. The Park Impact Fee funds represent 2% of the total County budget.

Water Utilities Operations and Maintenance Fund

This enterprise fund is used to finance the operating activities of the County=s water and sewer utility operations. The revenue used to fund these activities is collected in the Water Utilities Revenue Fund and transferred into the Operations and Maintenance Fund. Revenue fund receipts are also transferred to other Water Utility funds to finance capital improvements and debt payments. The Water Utilities O & M Fund is about 2% of the total County budget.

Water Utilities Capital Improvements Fund

This enterprise fund is used to finance capital improvements for the water and sewer system. Transfers from the Water Utilities Revenue Fund and various bond funds provide the primary revenues for the fund. The fund represents 4% of the total County budget. Also, South Florida Management District has provided grant funding.

Airport Operations Fund

This enterprise fund is used to finance the operating activities of the County=s airport system which includes four County-owned airports. The fund represents 2% of the total County budget.

BUDGET BY FUND TYPE AND FUND

Fund	Fund Type & Name	Budget
	General Fund	
0001	General Fund	$897,520,686
	Total General Fund	**$897,520,686**
	Special Revenue Funds	
1000	Senior Citizens Centers	$560,246
1001	HUD Supportive Housing Grant	1,456,408
1002	Head Start	23,912,912
1003	Community Action Program	1,777,396
1004	Farm Workers Jobs/Education Program	441,881
1006	DOSS - Administration	1,789,499
1007	DOSS - Title III Older Americans	4,721,843
1008	DOSS - Community Care For Elderly	1,322,028
1009	Low Income Home Energy Program	1,559,531
1010	Ryan White Care Program	16,996,248
1100	Affordable Housing Trust	29,756,924
1101	Housing & Community Development	27,421,493
1102	CDBG Rehab Loan Program	35,200
1103	Home Investment Partnership Act	9,112,326
1104	Section 108 Loan	686,329
1150	Juvenile Assessment Center	67,488
1151	Law Enforcement Trust	62,282
1170	Supervisor Of Elections	8,475,593
1180	County Library	48,108,473
1181	Library Grants	4,449
1200	Beautification Maintenance	1,266,415
1201	County Transportation Trust	51,017,161
1202	Street Lighting Maintenance	1,180,399
1220	Natural Areas Stewardship Endowment	3,868,103
1221	Unit 11 Stewardship	5,224,334
1222	Ag Reserve Land Management	5,442,365
1223	Environmental Enhancement-Freshwater	336,500
1224	Environmental Enhancement-Saltwater	528,941
1225	Environmental Enhancement-Non-Specific	739,719
1226	Natural Areas	8,343,014
1227	Pollution Recovery Trust	1,758,114
1228	State Mosquito	179,991
1229	Lake Worth Lagoon Ecosystem	2,173,688
1230	Petroleum Storage Tank	1,912,885
1231	Petrol Store Tank Compliance	922,833
1250	Handicapped Parking Enforcement	236,799
1251	Human Relations Camp	28,305
1252	HUD - Fair Housing	723,575
1253	HUD - Fair Employment Contract	817,800
1260	Sales Tax Revenue	96,609,037

Fund	Fund Type & Name	Budget
1261	Bond Waiver Program	503,759
1262	Intergovernmental Radio Communication	3,584,375
1263	School Impact Fees Zone 1	6,216,675
1264	School Impact Fees Zone 2	7,654,718
1265	School Impact Fees Zone 3	2,730,423
1266	School Impact Fees Zone 4	6,018,569
1267	School Concurrency	9,040
1268	Choose Life License Plate	228,995
1300	Fire-Rescue MSTU	215,817,752
1301	Fire-Rescue Jupiter MSTU	10,728,199
1302	Glades Regional Fire Rescue MSTU	1,777,360
1303	Aviation Battalion	6,703,920
1304	Fire-Rescue Long-Term Disability Plan	10,569,479
1305	MSBU-Hydrant Rental Boca Raton	481,208
1306	MSBU-Hydrant Rental-Riviera Beach	59,547
1321	Law Library	174,700
1323	Criminal Justice Trust	796,704
1324	Local Requirements & Innovations	119,700
1325	Legal Aid Programs	119,700
1326	Teen Court/JAC Juvenile Programs	119,700
1327	Court Information Technology	6,475,777
1328	Biotechnology Development District	3,194,245
1340	Palm Tran Operations	68,230,895
1341	Palm Tran Grants	31,872,619
1360	Metro Planning Organization	2,565,431
1380	Southwinds Golf Course	2,368,475
1381	Okeeheelee Golf Course	2,607,347
1382	South County Regional Golf Course	346,946
1383	Lantana Hills Golf Course	306,173
1400	MSTD - Building	19,645,685
1420	ACC Mobile Spay/Neuter Program	889,970
1421	Animal Regulation Trust	43,772
1423	Victims Of Crime Trust	77,002
1424	Emergency 911 Program	5,688,277
1425	EMS Award-Grant Program	574,037
1426	Public Safety Grants	153,635
1427	Emergency Management	422,787
1428	EMS Preparedness & Assistance	230,000
1429	Regulation Of Towing Business	107,963
1430	Vehicle For Hire Ordinance	948,136
1431	USDA Grant	20
1432	Moving Ordinance	201,772
1433	E-911 Wireless FS365.172/173	2,749,351
1450	TDC-Convention Center Operation	5,379,221
1451	TDC-Film Commission	797,899
1452	TDC-Special Projects	203,320

Fund	Fund Type & Name	Budget
1453	TDC-4th Cent Sports	19,818,053
1454	TDC-Tourism	11,785,309
1455	TDC-Cultural Arts	5,171,605
1456	TDC-Beaches	2,647,485
1457	TDC-Sports Commission	1,400,644
1470	Drug Abuse Trust	189,000
1480	Driver Education Trust	700,000
1500	Crime Prevention	782,438
1503	Local Law Enforcement Block Grant 2001	330,435
1506	Local Law Enforcement Block Grant 1999	278,250
1507	Criminal Justice Reserve	1,286,349
1520	Channel 20 Program	177,010
1539	Economic Development	5,609,408
	Total Special Revenue Funds	**$842,249,791**
	Debt Service Funds	
2000	25M GO 1999 Recreation & Culture DS	$1,474,067
2001	75M GO 1999 Environmental Land DS	6,053,253
2002	75M GO 2001 Environmental Land DS	6,185,699
2003	233.6M 1990 Criminal Justice Facility DS	2,730,180
2005	50M GO 1994 Environmentally Sensitive Land DS	2,491,370
2008	20.28M 2000 Sunshine Loan/ 800mz Radio DS	1,681,054
2009	14.39M 2001 Sunshine Loan/ Voting Machines DS	2,518,758
2011	22.425 1997 North County & PBSO DS	1,079,046
2013	15.175M 1995 Judicial Garage DS	727,283
2017	26.3M 1996 Parks Facilities DS	1,243,144
2018	94.3M 2004 Public Improvements & Refunding DS	7,756,185
2019	25M GO 2003 Recreation & Culture DS	1,858,307
2020	25M GO 2005 Recreation & Culture DS	1,954,023
2021	30.5M GO 03 DS, Libraries	2,296,138
2022	24.5M GO 05 DS, Library Improvement	1,816,483
2025	12M 2004 Sunshine Loan/ FAU/Scripps Grant DS	2,466,983
2028	140M 2005 Scripps Construction DS	11,312,051
2031	34.6M 2005 Scripps/Mecca Land Acquisition DS	2,808,492
2032	34.5M 2005 Sunshine Loan/ S. County Golf, Public Bldg	300,000
2033	5.8M 2004 Sunshine Loan/ Scripps/ Beeline Bridge DS	304,465
2034	24.3M NAV 2004 Taxable Scripps Ld Acq DS	3,488,228
2038	50M GO 05 DS, Waterfront Access	3,687,473
2039	80M NAV 2005 PBC Biotech District DS	2,771,670
2041	13M NAV 2005 2nd FAU/ Scripps Beeline DS	1,800,444
2404	1M NAV 84 DSR, Glades Healthcare Facilities	6,500
2405	8.585M NAV 94 DS, Okeeheelee Golf Course	1,800
2406	50.87M Loan#1 87 DS, Sunshine	2,240,248
2501	57.44M 1994 Refunding DS	4,700,545
2502	30.73M 1993 Beach Acquisition DS	2,936,803

Fund	Fund Type & Name	Budget
2503	30.73M 1993 Beach Acquisition Debt Service Reserve	2,935,973
2504	26.515M Revenue Refunding DS	2,755,595
2505	32.775M 1997 Criminal Justice Refunding DS	1,878,213
2506	117.485M 1993 Criminal Justice Refunding DS	14,082,422
2507	22.245M Admin Complex Revenue Refunding DS	1,947,475
2508	45.625M Refunding GO 1998 DS	4,996,553
2509	18.56M 2002 Refunding DS	2,117,969
2510	6.525M 2003 Refunding DS	711,819
2511	81.3M 2004 Refunding DS	3,792,208
2513	16M GO 05 DS, Ref 25M Rec Fac 99A	805,144
2514	17.4M NAV 05 DS, Ref 26M Parks & Rec Fac 96	1,140,821
2515	13.4M NAV 05 DS, Ref 22M N. Cty Court &PBSO MP 97	655,604
2516	9.5M NAV 05 DS, Ref 15M Judicial Parking 95	664,594
2517	20M NAV 05 DS, Ref 28M Stadium Facility 96	2,230,063
	Total Debt Service Funds	**$121,405,145**
	Capital Project Funds	
3000	25M GO 1999 Recreation & Cultural	$7,443,374
3001	75M GO 1999 Environmental Land	1,007,894
3002	75M GO 2001 Environmental Land	28,802,286
3004	26.38M 1994 CJF Completion Trust	1,054,721
3005	50M GO 1994 Environmentally Sensitive Land Acquistion	67,929
3006	9.375M 1995 Sheriff Vehicle & Bock Computers	201,647
3008	20.28M 2000 Sunshine Loan/ 800mz Radio Tower	3,649,028
3009	14.39M 2001 Sunshine Loan/ Voting Machines	199,856
3010	10.47M 1992 Airport Center Acquisition	15,250
3011	22.425M 1997 North County & PBSO	3,541,788
3013	15.175M 1995 Judicial Garage Acquisition	146,785
3014	65M 2001 Convention Center	6,016,169
3016	30M 1987 Park Development Bond	131,476
3017	26.3M 1996 Parks & Recreation Facilities	746,426
3018	94.3M 2003 Public Improvements & Refunding	64,891,166
3019	25M GO 2003 Recreation & Culture	20,415,325
3020	25M GO 2005 Recreation & Culture	27,175,683
3021	30.5M GO 2003 Libraries	30,694,782
3025	12M 2004 Sunshine Loan/ FAU/Scripps Grant	148,010
3026	20M 2004 Scripps/Mecca Farms BAN	5,014,439
3027	5.7M NAV 2004 Scripps/ Mecca	4,629,609
3028	140M 2005 Scripps Construction	122,911,677
3029	34.6M 2004 Scripps/Mecca Farms Land Acq-Tax Exempt BAN	354,359
3030	22.3M 2004 Scripps/Mecca Farms Land Acquisition-Taxable BAN	387,794
3031	34.6M 2005 Scripps/Mecca Land Acquisition	57,753
3032	7.5M 2005 South County Regional Park Golf Course	7,500,000
3033	5.8M Scripps/ Beeline Bridge/ Sunshine Loan	1,683,075
3034	24.3M 2004 Taxable Scripps/Mecca Farms Land Acquisition	14,123

Fund	Fund Type & Name	Budget
3035	3.3M NAV 04 Scripps/ Mecca Development Improvements	823,282
3036	1.9M NAV 04 Taxable Scripps/ Mecca Dev Improvements	1,600,636
3037	10.5M BAN 05 Taxable Convention Ctr Hotel Site Acq	524,881
3039	80M NAV 05 PBC Biotech District	47,500,000
3040	15M NAV 05, Public Improvement Judicial Parking	15,000,000
3500	Transportation Improvement Fund	240,026,042
3501	Road Impact Fee Zone 1	41,760,952
3502	Road Impact Fee Zone 2	39,183,670
3503	Road Impact Fee Zone 3	61,879,250
3504	Road Impact Fee Zone 4	40,805,092
3505	Road Impact Fee Zone 5	34,141,178
3506	MSTU District A	580,458
3507	MSTU District B	645,395
3508	MSTU District C	1,614,254
3509	MSTU District D	2,130,989
3510	MSTU District E	85,176
3511	Unincorporated Improvements	4,566,483
3514	Lyons Rd/Delray Training Center POD	481
3515	Abacoa Impact Fee Account	2,180,763
3516	Abacoa Trust Sub Account	2,702,265
3517	Burns Road Agreement w/ WPB	59,827
3518	PGA Blvd Agreement w/ NPBCID	483,215
3519	Northlake Blvd Agreement w/ NPBCID	892,548
3520	Ironhorse Agreement w/ NPBCID	235,780
3600	Park Improvement	25,437,676
3601	Park Impact Fees Z-1	17,682,645
3602	Park Impact Fees Z-2	31,678,183
3603	Park Impact Fees Z-3	10,657,696
3650	Unit 11 Stewardship Acquisition/Enhancement	6,190,690
3651	South Loxahatchee Slough Wetland Restoration	454,986
3652	Beach Improvement	16,240,263
3653	South Lake Worth Inlet	3,420,182
3700	Fire Rescue Improvement	54,589,140
3704	Fire Rescue Impact Fees	14,054,890
3750	Library Improvement Fund	1,647,099
3751	Library Expansion Program	12,427,019
3752	Library Impact Fees	12,168,356
3800	PUD Civic Site Cash Out	2,713,614
3801	800 MHz Replacement & Renewal	13,286,445
3802	Law Enforcement/Impact Fees Z1 Countywide	9,705
3803	Law Enforcement/Impact Fees Z2 Road Patrol	7,569,952
3804	Public Building Improvements	70,560,793
3805	Public Building Impact Fees	19,310,340
3806	1.2M Stadium Facility	59,237
3900	Capital Outlay	33,544,759
3901	Capital Outlay - Information Technology	27,998,639
3902	Capital Outlay - Court Related Information Technology	5,381,235
	Total Capital Project Funds	**$1,265,408,585**

BUDGET BY FUND TYPE AND FUND

Fund	Fund Type & Name	Budget
	Enterprise Funds	
4000	Water Utilities Revenue	$97,815,000
4001	Water Utilities Operation & Maintenance	70,172,000
4010	Water Utilities Renewal & Replacement	1,000,000
4011	Water Utilities Capital Improvements	161,366,062
4012	Water Utilities Connection Charge Account	17,582,000
4013	Water Utilities Special Assessment Program	6,268,000
4030	Water Utilities Sinking Principal/ Interest 1985	1,700,000
4031	Water Utilities Sinking Principal/ Interest 1985/ E. Central Region	317,000
4033	Water Utilities Sinking Principal/ Interest 1998	2,426,000
4034	Water Utilites Debt Service Reserve	962,000
4036	Water Utilities Debt Service 2003	4,422,700
4037	Water Utilites Debt Service 2004	5,686,900
4038	50M WUD 2006 Construction Trust Fund	50,119,000
4039	50M WUD 2006 Debt Service Fund	1,950,000
4100	Airport Operations	71,849,012
4110	Airport Capital Projects	5,402,064
4111	Airport Improvements & Development	28,484,403
4112	Airport Passenger Facility Changes	26,784,832
4113	Airport Noise Abatement & Mitigation	2,750,001
4114	Airport Restricted Assets	1,278,078
4130	Airport 60.150M Refunding	3,575,355
4131	Airport Debt Service 2001	12,133,796
4135	Airport Debt Service Reserve	15,734,835
	Total Enterprise Funds	**$589,779,038**
	Internal Services Funds	
5000	Fleet Management	$32,587,793
5010	Property & Casualty Insurance	13,488,036
5011	Risk Management Fund	22,929,938
5012	Employee Health Insurance	54,376,385
5020	Information Systems Services	29,238,760
5030	Graphics	1,209,532
	Total Internal Services Funds	**$153,830,444**
	Total FY 2006 Budget	**$3,870,193,689**

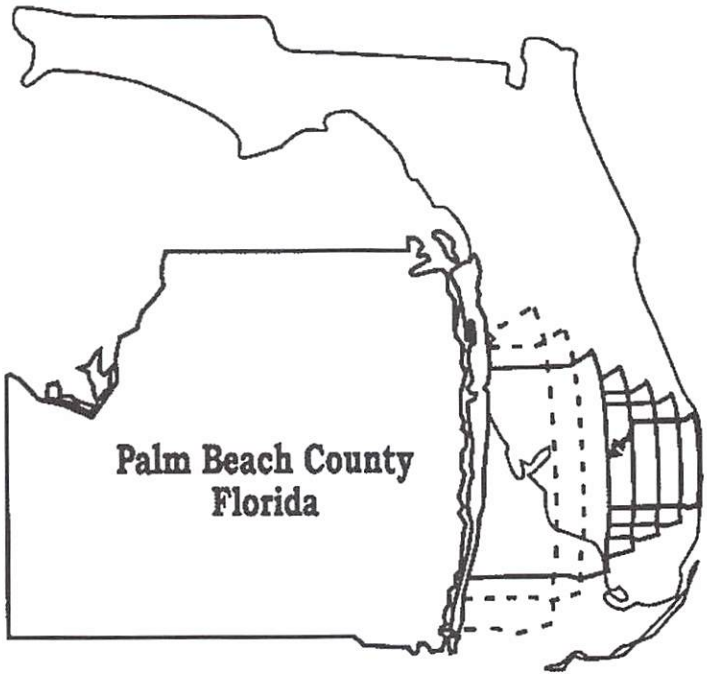
BUDGET SUMMARY FY 2006

	General Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Total
Current Property Taxes	$578,194,939	$212,168,324	$39,307,266	$0	$0	$0	$829,670,529
Licenses, Permits, & Other Taxes	81,842,712	77,580,081	0	95,524,528	3,755,000	45,000	258,747,321
Intergovernmental Revenues	30,517,016	207,204,227	0	30,734,638	11,268,755	0	279,724,636
Charges For Services	48,427,954	55,561,282	0	4,958,476	155,511,196	1,733,917	266,192,825
Fines & Forfeitures	1,913,426	2,775,019	0	885,000	0	0	5,573,445
Miscellaneous Revenues	-17,913,513	-7,745,179	183,610	31,435,366	25,126,600	2,427,150	33,514,034
Total Revenue	**$722,982,534**	**$547,543,754**	**$39,490,876**	**$163,538,008**	**$195,661,551**	**$4,206,067**	**$1,673,422,790**
Other Financing Sources	31,684,430	116,162,990	73,035,418	146,704,801	237,418,000	127,211,544	732,217,183
Total Revenue & Other Financing Sources	**$754,666,964**	**$663,706,744**	**$112,526,294**	**$310,242,809**	**$433,079,551**	**$131,417,611**	**$2,405,639,973**
Balances Beginning of Year	142,853,722	178,543,047	8,878,851	955,165,776	156,699,487	22,412,833	1,464,553,716
Total Estimated Revenues, Sources and Balances	**$897,520,686**	**$842,249,791**	**$121,405,145**	**$1,265,408,585**	**$589,779,038**	**$153,830,444**	**$3,870,193,689**

BUDGET SUMMARY FY 2006

	General Fund	Special Revenue Funds	Debt Service Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds	Total
Expenditures, Uses & Reserves:							
General Governmental Services	$123,472,537	$14,395,483	$0	$386,132,876	$0	$0	$524,000,896
Public Safety	370,010,836	224,458,709	0	72,508,786	0	0	666,978,331
Physical Environment	13,400,734	8,855,109	0	38,962,012	239,011,600	0	300,229,455
Transportation	15,215,236	150,051,925	0	135,157,038	63,805,382	0	364,229,581
Economic Environment	21,395,565	79,970,794	0	9,530,869	0	0	110,897,228
Human Services	50,413,629	55,271,863	0	5,473,810	0	0	111,159,302
Culture and Recreation	59,199,646	41,088,051	0	130,935,953	0	0	231,223,650
Total Expenditures/Expenses	**$653,108,183**	**$574,091,934**	**$0**	**$778,701,344**	**$302,816,982**	**$0**	**$2,308,718,443**
Other Financing Uses	0	0	0	0	0	137,911,517	137,911,517
Total Expenditures and Uses	**$653,108,183**	**$574,091,934**	**$0**	**$778,701,344**	**$302,816,982**	**$137,911,517**	**$2,446,629,960**
Transfers, Reserves & Other	244,412,503	268,157,857	121,405,145	486,707,241	286,962,056	15,918,927	1,423,563,729
Total Appropriated Expenditures, Uses and Reserves	**$897,520,686**	**$842,249,791**	**$121,405,145**	**$1,265,408,585**	**$589,779,038**	**$153,830,444**	**$3,870,193,689**

Capital Improvement Program



Capital Improvement Program:

What is it and why do we have one?

County government provides needed and desired urban services to the public. In order to provide these services, the County must furnish and maintain capital facilities and equipment, such as airports, roads, and parks. The Capital Improvement Program (CIP) is a proposed schedule for the expenditure of funds to acquire or construct needed improvements over the next six-year period. It represents a comprehensive and direct statement of the physical development policies of the County. The program has great significance in that it touches the life of each County resident and visitor through the provision of health, safety, transportation, recreation, and other services upon which we all depend.

Purpose and Benefits of Capital Programming

Capital Programming:

1. Provides a means for coordinating and consolidating various departmental requests, thereby preventing duplication of projects and equipment.

2. Establishes a system of examining and prioritizing the needs of the County, assuring that the most essential improvements are provided first.

3. Provides an important implementation device for growth management.

4. Allows sufficient time for investigation of project financing and implementation measures, and proper technical design.

5. Coordinates physical with financial planning, allowing maximum benefit from available public funds.

6. Helps provide an equitable distribution of public improvements throughout the County.

Development of the Capital Improvement Program

Only projects that meet the definition of a capital improvement are included in the Capital Improvement Program. Capital improvements are defined as physical assets, constructed or purchased, that have a minimum cost of $25,000 and an expected useful life in excess of one year.

Examples of typical capital improvements include:

a. Road construction and paving.

b. New and expanded physical facilities for the community.

c. Large scale rehabilitation or replacement of existing facilities.

d. Purchase of equipment items that have a relatively long period of usefulness.

e. The cost of engineering or architectural studies and services relative to a specific improvement.

f. The acquisition of land to build a community facility such as a park, highway, library, airport, etc.

Each year, the CIP is prepared from project requests submitted on project proposal forms completed by the various departments and agencies of the County. The completed forms provide a project description, justification, cost estimates, statement of impact on the County's annual operating budget, and an implementation schedule. Concurrently, with the preparation of the project proposal forms, information concerning the financial resources available to the County is prepared by the Office of Financial Management and Budget.

The program recommended by the County Administrator is used by the Board of County Commissioners to develop the annual budget which becomes effective October 1st of each year. The first year of the Six-Year CIP is formally adopted by the Board as the Capital Budget with the following five years showing projected, but unfunded, requirements. The CIP is an important tool for implementing the County's Comprehensive Plan. The Board of County Commissioners use the CIP to analyze the County's fiscal capability to finance and construct capital improvements in the future.

Responsibilities in Program Preparation and Implementation

The Capital Improvement Program, by virtue of its comprehensive character, involves the full realm of County operations. The County Administrator, Departments, Boards, and the County Commission must coordinate their actions to accomplish a successful program for improving the community.

Operating Departments: The key role in the initial stages of capital programming falls upon the operating departments and department heads. By virtue of their technical knowledge and experience in the individual fields, it becomes their responsibility to initiate project requests, and to develop a program that outlines the requirements of each project, as well as its relative importance in the department's program.

Office of Financial Management and Budget: The Office of Financial Management and Budget (OFMB) provides information concerning the County's past, present, and future financial resources. OFMB prepares and distributes the package utilized by departments and agencies to submit project requests. As the program develops, OFMB assists in the review and evaluation of project submissions, and guides the administration of the program through its function of budget control.

Engineering and Facilities Development & Operations Departments: In providing staff assistance these Departments have the following responsibilities in the capital programming process:

1. Provides assistance, if needed, in the preparation of requests.

2. Receives and reviews the cost projections in the requests.

3. Provides information and assistance to the Office of Financial Management and Budget in the analysis of the County's financial requirements.

4. Provides assistance to the County Administrator, County Commission, and staff in preparing the Commission adopted program.

County Commission: While departments, boards, and committees play a very significant role in the capital improvement programming process, the ultimate success of the program rests with the County Commission. Only Commissioners, as elected officials, can authorize the expenditure of public funds, in this case by adopting the first year of the capital improvement program as that fiscal year's capital budget. Therefore, the final priorities placed on community needs and the subsequent satisfaction of those needs are a matter of legislative decision and control.

Priority Ranking

Criteria for establishing the prioritization of capital project proposals are established in the Capital Improvement Element of the Comprehensive Plan in Objective 1.4. The criteria address issues such as why the project is needed and what type of service the project will support. Other criteria included in the objective deal with the physical location of the project identified as Coastal high-hazard areas or Revitalization and Redevelopment areas. In addition, each proposal is identified by one of the following Growth Management Tiers:

Urban/Suburban * Exurban * Rural * Glades * Agricultural Reserve

Why a Project is Needed: The following is a list of acceptable reasons why a project is needed:

1. Correct public hazards;

2. Eliminate existing deficiencies as described by the minimum levels of service;

3. Provide capacity for developments that have received a determination as a Committed Development when such developments are within the Urban Service Area;

4. Maintain levels of service as new growth occurs;

5. Increase existing levels of service to desired levels of service;

6. Provide for the renewal and replacement of, and improvement to, existing public infrastructure and physical assets; and

7. Implement the Goals, Objectives, and Policies or other Plan Elements.

Type of Service the Project will Provide: The following is a list of service categories:

1. Essential projects are directly related to protecting the immediate health and safety of citizens from an existing or imminent hazard. An example would be an expenditure request which responds to a danger arising from an imminent bridge failure. Essential services shall be provided throughout the County.

2. Necessary projects are directly related to maintaining the level of service for concurrency items mandated by State law and Fire-Rescue services. Examples include expenditure requests which are necessary to meet the minimum level of service standards for concurrency regarding roadway, mass transit, potable water, wastewater, solid waste, storm water protection, recreation/open space, and fire-rescue. Necessary services shall be provided throughout the County.

3. Desirable projects are related to enhancing the desirability of Palm Beach County as a place to live. Examples include expenditure requests for libraries and roadway beautification.

Physical Location: Policy requires that projects that correct service and infrastructure deficiencies within the Revitalization and Redevelopment Overlay in unincorporated Palm Beach County receive "special consideration" in establishment of the project priority. Special consideration gives these projects top priority consideration within each of the following prioritization categories: essential, necessary, and desirable.

Growth Management Tiers: The Urban/Suburban Tier shall be given the highest priority within the category of Desirable, followed by the Exurban Tier, and then the Rural Tier. Policy restricts use of public funds for infrastructure expansion or improvements in Coastal high-hazard areas unless such funds are necessary to:

1. Provide services to existing development;

2. Provide adequate evacuation in the event of an emergency; or

3. Provide for recreational needs and other appropriate water-dependent uses.

Relationships Between the Operating and Capital Budgets

There are many features that distinguish Palm Beach County's operating budget from the capital budget. The operating budget includes expenses that are generally of a recurring nature and are appropriated for one year only. It provides for the provision of all County services, but does not result in major physical assets for the County. Year to year, changes in the operating budget are expected to be fairly stable, and represent incremental changes in the cost of doing business, in the size of the County, and in the types and levels of services provided. Resources for the operating budget are generally provided by taxes, user fees, and inter-governmental payments that generally recur from year to year.

The capital budget, on the other hand, includes one-time costs for projects that may last several years. The projects result in major physical assets in the County. Resources for the capital budget are generally provided by bond proceeds, impact fees, grants, and taxes.

In spite of these differences, the operating and capital budgets are closely linked. The most obvious connection is the fact that the operating budget assumes the cost of maintaining and operating new facilities that are built under the capital budget.

Operational needs often drive the capital budget. For example, major expansion requirements in the FY 2006 capital budget are roads, parks, buildings, and airport expansion, which were necessitated by continued population growth and the County's role in providing these basic services to its citizens.

Some capital improvements will actually decrease maintenance costs, such as the replacement of fire trucks and water lines or the reconstruction of roads. Long term operations and maintenance costs resulting from the six-year capital improvement program are addressed in the CIP document which is published separately.

CAPITAL IMPROVEMENT BUDGET SUMMARY

The FY 2006 Capital Improvement Budget (CIP) has appropriations totaling $1.5 billion. The capital improvement program is financed primarily through bonds, impact fees, balance brought forward, and taxes. A detailed capital project listing is contained in the Capital Improvement Program document, published separately. Some of the highlights of the capital improvement program include:

General Government - These projects include amounts budgeted for general government buildings including land acquisition, design, and construction, and other general government capital projects. The FY 2006 budget is $437.1 million and includes construction of the Courthouse Plaza, the Vista Center and the Scripps Biotech Center, as well as expansion of the South County Courthouse.

Criminal Justice/Environmental Lands & Beaches - These projects total $80.1 million and include amounts budgeted for various criminal justice facilities, acquisition of environmentally sensitive land, environmental restoration, and beach improvements.

Fire-Rescue - These projects total $68.6 million and include amounts budgeted for new and replacement stations, new facilities for training and support services, improvements to existing fire stations, and a computer aided dispatch system.

Libraries - These projects primarily consist of growth related branch expansions, construction of new branches and improvements to existing branches for a total of $56.9 million.

Parks & Recreation - These projects include various parks and park improvements financed by Park Bonds, $50 million General Obligation Recreation/Cultural Bonds, and Impact Fees. Park projects are budgeted for $148.8 million in FY 2006, which include the development of a new regional golf course.

Roads - These projects total $464.3 million and consist of right-of-way acquisition and design and construction of various County roads. The majority of the projects are those identified in the County's Five Year Road Program as adopted by the Board of County Commissioners.

Street & Drainage Improvements - These projects total $9.6 million and are largely for infrastructure improvements to County maintained bridges, culverts, and other street pavement, curbing, and canal drainage projects.

Airports - Capital projects budgeted by Airports include security upgrades, land acquisition, and additional taxiway and terminal improvements. These projects total $64.6 million.

Water Utilities - These projects total $185.2 million including water and wastewater treatment plants, system improvements, and the expansion of various existing facilities.

CAPITAL PROJECTS BY TYPE

Project Type	Actual FY 2004	Budget FY 2005	Estimated FY 2005	Budget FY 2006
Criminal Justice	$2,032,312	$8,749,337	$387,040	$23,982,810
Environmental Lands & Beaches	41,468,441	74,927,463	17,162,793	56,184,230
Fire-Rescue	2,377,401	54,168,672	5,117,555	68,644,030
General Government	73,907,317	630,608,222	255,049,681	437,167,957
Libraries	3,460,418	46,650,499	749,617	56,937,256
Parks and Recreation	24,371,019	146,329,641	32,198,389	148,868,484
Roads	62,843,202	448,408,139	82,825,839	464,281,063
Streets & Drainage (MSTU's)	1,418,211	11,270,121	3,979,113	9,622,755
Airports	26,751,165	96,941,165	51,659,618	64,699,378
Water Utilities	55,504,289	185,304,173	70,013,398	185,216,062
Total	**$294,133,775**	**$1,703,357,432**	**$519,143,043**	**$1,515,604,025**

FY 2006 CAPITAL BUDGET FUNDING SOURCES BY TYPE OF REVENUE

Taxes (Ad Valorem)	$71,944,624
Interest	19,512,057
Gas Tax	36,121,000
Assessments	4,880,500
Impact Fees	58,086,028
Bond Proceeds	70,000,000
Other	174,976,177
Statutory Reserves	(5,875,937)
Balance Forward	1,085,959,576
Total Revenues	**$1,515,604,025**

FY 2006 CAPITAL BUDGET APPROPRIATIONS BY CATEGORY

Criminal Justice	$23,982,810
Environmental Lands & Beaches	56,184,230
Fire-Rescue	68,644,030
General Government	437,167,957
Libraries	56,937,256
Parks	148,868,484
Road Program	464,281,063
Street & Drainage	9,622,755
Airports	64,699,378
Water Utilities	185,216,062
Total Appropriations	**$1,515,604,025**

FY 2006 CAPITAL BUDGET RESERVES

Reserves Included in FY 2006 Capital Budget	Major Components	Program Totals
Criminal Justice		$1,791,027
Criminal Justice Facility Program	$24,230	
9.375M Sheriff Veh & BOCC Computers	6,175	
Judicial Parking Garage	36,785	
Law Enforcement Impact Fees	1,723,837	
Total for Major Components	**$1,791,027**	
Environmental Lands & Beaches		24,402,157
Environmental Land Bonds	$22,884,894	
Unit 11 Acquisition/Enhancement Fund	430,703	
South Lox Wetland Restoration	322,132	
Beach Improvements	354,573	
South Lake Worth Inlet	409,855	
Total for Major Components	**$24,402,157**	
Fire-Rescue		5,294,454
Fire-Rescue Impact Fees	$3,954,454	
Fire-Rescue Improvements	1,340,000	
Total for Major Components	**$5,294,454**	
General Government		39,904,468
65M Convention Center Bond	$1,756,270	
N Cty Government Center/PBSO Motor Pool	3,254,208	
Civic Site Cash Outs	633,325	
800 MHZ Radio R & R	11,843,445	
General Capital	4,323,140	
Sports Stadium Facility	2,869	
Sunshine Loan-Voting Machines	10,571	
Sunshine Loan-800 Mhz Radio System	1,422,560	
Airport Center Acqusition/ Public Improvement	4,794,300	
Scripps Biotech	1,809,988	
Public Building Improvements	1,504,031	
Public Building Impact Fees	8,549,761	
Total for Major Components	**$39,904,468**	
Libraries		17,726,444
30.5 M GO 03 Library Bond	$1,899,135	
Expansion Program	9,561,058	
Library Improvements	710,637	
Library Impact Fees	5,555,614	
Total for Major Components	**$17,726,444**	

FY 2006 CAPITAL BUDGET RESERVES

Reserves Included in FY 2006 Capital Budget	Major Components	Program Totals
Parks		55,231,998
Park Impact Fees	$18,951,800	
Park Improvements	9,951,441	
25M GO 03 Park & Cultural Bond	6,675,522	
25M GO 05 Park & Cultural Bond	18,186,639	
Park Bonds	1,466,596	
Total for Major Components	**$55,231,998**	
Road Program		312,140,800
Transportation Improvement	$141,364,620	
Abacoa	3,823,140	
Project Reserves	1,104,676	
Road Impact Fees	165,848,364	
Total for Major Components	**$312,140,800**	
Street & Drainage		5,936,722
MSTU	$4,065,763	
Unincorporated Improvement	1,870,959	
Total for Major Components	**$5,936,722**	
Airports		30,762,627
Capital Project Reserves	$117,417	
Airport Improvement & Development	3,759,799	
Passenger Facility Charges	25,469,832	
Noise Abatement & Mitigation	207,501	
Restricted Assets	1,208,078	
Total for Major Components	**$30,762,627**	
Water Utilities		4,984,062
Capital Improvements	$4,716,062	
Special Assesment Program	268,000	
Total for Major Components	**$4,984,062**	
Total All Programs		**$498,174,759**

Note: Capital budget reserve program amounts also include non-project reserve balances residing in Capital Funds.

FY 2006 CAPITAL BUDGET REVENUES & APPROPRIATIONS BY CATEGORY

Revenues	Criminal Justice	Environ. Land & Bchs.	Fire Rescue	General Gov't	Libraries	Parks	Road Program	Street & Drainage	Airports Projects	Water Utility Projects	Total
Taxes (Ad Valorem)	$0	$2,600,000	$14,125,924	$43,273,700	$2,395,000	$3,500,000	$0	$1,050,000	$0	$5,000,000	$71,944,624
Interest	227,660	848,500	825,000	5,177,597	1,134,000	3,224,500	6,427,600	284,200	1,360,000	3,000	19,512,057
Gas Tax	0	0	0	0	0	0	36,121,000	0	0	0	36,121,000
Assessments	0	0	0	0	0	0	0	1,157,500	0	3,723,000	4,880,500
Impact Fees	700,000	0	4,000,000	1,750,000	1,900,000	10,000,000	39,736,028	0	0	0	58,086,028
Bond Proceeds	15,000,000	0	0	47,500,000	0	7,500,000	0	0	0	0	70,000,000
Other	0	4,829,005	0	9,988,769	5,252,537	7,470,000	38,180,343	195,368	27,353,755	81,706,400	174,976,177
Statutory Reserves	(46,385)	(46,675)	(241,250)	(440,722)	0	(657,725)	(4,371,245)	(71,935)	0	0	(5,875,937)
Balances Forward	8,101,535	47,953,400	49,934,356	329,918,613	46,255,719	117,831,709	348,187,337	7,007,622	35,985,623	94,783,662	1,085,959,576
Total Revenues	**$23,982,810**	**$56,184,230**	**$68,644,030**	**$437,167,957**	**$56,937,256**	**$148,868,484**	**$464,281,063**	**$9,622,755**	**$64,699,378**	**$185,216,062**	**$1,515,604,025**
Appropriations											
Projects	$21,986,606	$31,782,073	$63,394,576	$394,505,679	$39,210,812	$93,598,466	$133,517,766	$3,686,033	$22,561,751	$160,150,000	$964,393,762
Transfers	205,177	0	0	2,757,810	0	38,020	18,622,497	0	11,375,000	20,082,000	53,080,504
Reserves	1,791,027	24,402,157	5,249,454	39,904,468	17,726,444	55,231,998	312,140,800	5,936,722	30,762,627	4,984,062	498,129,759
Total Appropriations	**$23,982,810**	**$56,184,230**	**$68,644,030**	**$437,167,957**	**$56,937,256**	**$148,868,484**	**$464,281,063**	**$9,622,755**	**$64,699,378**	**$185,216,062**	**$1,515,604,025**

FY 2006 BUDGET CAPITAL PROJECT SUMMARY

Project Name	Total	Ad Valorem
Countywide Ad Valorem Projects		
County CO-OP		
Design and Plant - East and North Shores of Garden Lake	35,000	35,000
Mounts Botanical Garden Walkway	120,000	120,000
Canopy Restoration	50,000	50,000
Propagation/Mist House	35,000	35,000
Restorative Design and Replanting the Garden Area	65,000	65,000
Total	**305,000**	**305,000**
Engineering and Public Works - Street and Drainage Improvements		
Lakes of Lantana (Sherbrooke) Culvert Replacement	300,000	300,000
Grove Street Outfall Design & Easement Acquisition	142,000	142,000
Donald Rd Paving - 1300 Lake Park Ave to Canal 9 Rd	60,000	60,000
1st Street & Canal Street - Belle Glade Street Improvements	26,000	26,000
US1 North of PGA Blvd Drainage Improvement	306,000	306,000
Indian Trail Improvement District Road Improvement	250,000	250,000
Palm Beach Lakes Pedestrian Bridge over FEC	382,000	382,000
Orange Blvd - Phase I - 140th Ave to 130th Ave N	124,000	124,000
Southview Rd - School Board Project	403,000	403,000
MSTU Countywide	1,050,000	1,050,000
SE 15th Ave Bascule Bridge - Structural Steel	90,000	90,000
Total	**3,133,000**	**3,133,000**
Environmental Resource Management		
Environmental Restoration	500,000	500,000
ERM Enterprise Data Base	246,000	246,000
Vegetation Incentive Program	1,000,000	1,000,000
Transfer from General Fund to Beach Projects	1,100,000	1,100,000
Total	**2,846,000**	**2,846,000**
Facilities Development & Operations		
Airport Center Conversion & Renovation	4,400,000	4,400,000
Animal Care & Control - Belv Expansion	3,690,000	3,690,000
Animal Care & Control - Pahokee New Shelter	1,100,000	1,100,000
Countywide Card Access	600,000	600,000
Countywide Fire Alarm System Repl	420,000	420,000
Countywide Repair, Replace & Reno Cty Bldgs	4,480,000	4,480,000
Countywide Security Systems Replacement	370,000	370,000
Countywide Video/Audio Replacement	200,000	200,000
EOC Expansion	732,000	732,000
FD&O Land Acquisition	200,000	200,000
Headstart - LW	1,220,000	1,220,000
PBSO Four Points	300,000	300,000
State Attorney 2nd Floor Buildout	250,000	250,000
S Cnty Tax Collector	80,000	80,000
S Cnty Adm Reno - Property Appraiser	1,625,000	1,625,000
Stockade Expansion	3,500,000	3,500,000
Various Facility Renovations	200,000	200,000
Various Security/ Fire/ Audio Equip Repl	30,000	30,000

FY 2006 BUDGET CAPITAL PROJECT SUMMARY

Project Name	Total	Ad Valorem
Vista Move 22 and Ind	500,000	500,000
Westgate HS/CAC	300,000	300,000
West County Jail A POD Eapansion	500,000	500,000
Total	**24,697,000**	**24,697,000**
Information Systems Services		
1 A2 Key Telephone System Replacement	50,000	50,000
810 Datura St. Re-Cabling	250,000	250,000
Advantage Production Service upgrade	240,000	240,000
CINEMA	405,000	86,000
Countywide Oracle Database and Apps Server Licences	670,100	670,100
Data Center(s) Upgrade to 10/100 Gigabit	650,000	650,000
Enterprise Web Page Authoring / Design	100,000	100,000
Fiber Buildout of Enterprise Network - Partnered w/ Traffic	300,000	300,000
Geographic Information System (GIS)	400,000	400,000
Human Resources and Employee Self Service	175,000	175,000
ISS Billing Program, Needs Assessment	12,500	12,500
ISS PRM System, Needs Assessment	12,500	12,500
Meridian Systems Telephone Instrument Replacement	300,000	300,000
Network RR&I	1,000,000	1,000,000
Network/Internet Security/Threat Management	250,000	250,000
New Payroll System	100,000	100,000
New Technology	1,560,000	1,560,000
New Technology RR&I	2,000,000	2,000,000
NOC / Mainframe Computer Replacement	185,000	185,000
PBC Enterprise WEB Application Development	475,000	475,000
PBX Systems Maintenance Upgrades	200,000	200,000
SIM Project, Phase II	715,000	715,000
Smartring (Bellsouth Sonet Ring)	250,000	250,000
Telephone System Enhancements - So Co ACD & Various	25,000	25,000
Video Distribution/Multicasting	150,000	150,000
Visual Planning Technologies (VPT) - Equipment	40,000	40,000
Visual Planning Technologies (VPT) - System	526,600	526,600
Voice Over IP Gateway	45,000	45,000
WAN / Enterprise Network Expansion/Upgrade	800,000	800,000
Web Enterprise Maintenance	475,000	475,000
Wireless Infrastructure	200,000	200,000
Total	**12,561,700**	**12,242,700**
Parks		
Boat Ramp Improvement Program	250,000	250,000
CCRT Neighborhood Parks	400,000	400,000
Dubois Home Restoration	250,000	250,000
Glades Pioneer Park Pool/Spray Park	250,000	250,000
Glades Recreation Needs	200,000	200,000
John Prince Park Campground	350,000	350,000
Tree Replacement Program	400,000	400,000
Recreation Assistance Program (RAP)	1,400,000	1,400,000
Total	**3,500,000**	**3,500,000**

FY 2006 BUDGET CAPITAL PROJECT SUMMARY

Project Name	Total	Ad Valorem
Miscellaneous/Non-Departmental		
Countywide Community Revitalization	3,700,000	3,700,000
Total	**3,700,000**	**3,700,000**
Water Utilities		
Lake Region Water Treatment Plant	5,000,000	5,000,000
Total	**5,000,000**	**5,000,000**
Total Countywide Ad Valorem	**55,742,700**	**55,423,700**
Interest, Balances Forward and Miscellaneous Revenues available to fund the FY 2006 capital requests	(1,515,000)	(1,515,000)
Facilities/ CJC Siding Project Funds no longer needed	(750,000)	(750,000)
Net Ad Valorem Requirements	**53,477,700**	**53,158,700**
Transfer to Capital Improvement Funds 3900, 3901 and 3804	42,477,700	42,477,700
Transfer to Wud Capital Improvement Fund 4011	5,000,000	5,000,000
Transfer to Park Improvement Fund 3600	3,500,000	3,500,000
Transfer to Beaches Fund 3652	1,100,000	1,100,000
Transfer to Street Lighting Funds 1202 & 3500	350,000	350,000
Transfer to Unincorporated Improvement Fund 3511	1,050,000	1,050,000
Total Capital Transfers (Ad Valorem)	**53,477,700**	**53,477,700**

Countywide - Non Ad Valorem Projects

Environmental Resource Management		
Central Boca Shore Protection	328,000	0
Coral Cove Dune Restoration	4,000	0
Delray Beach Shore Protection V	13,000	0
Emergency Beach Projects	11,000	0
Intracoastal Waterway Beach Sand	2,000	0
Juno Beach Shore Protection	1,309,000	0
Jupiter Carlin Shore Protection II	122,000	0
Lake Worth Inlet Management	80,000	0
North Boca Shore Protection II	344,000	0
Ocean Ridge Shore Protection	115,000	0
Palm Beach Midtown Shore Protection	3,000	0
Shoreline Protection Activities	308,000	0
Phipps Park Shore Protection	24,000	0
South Lake Worth Inlet Management	35,000	0
South Palm Beach Dune Restoration	2,000	0
Singer Island SP/Dune Restoration	570,000	0
South Boca Shore Protection III	493,000	0
Total	**3,763,000**	**0**

FY 2006 BUDGET CAPITAL PROJECT SUMMARY

Project Name	Total	Ad Valorem
Information Systems Services		
CJIS Equipment	225,000	0
CJIS System	1,999,500	0
Total	**2,224,500**	**0**
Facilities Development & Operations		
Courthouse 8th Floor Build-out	5,172,000	0
Judicial Garage - Add 900 Spaces	15,000,000	0
PBSO Range Expansion	500,000	0
PBSO Aviation	400,000	0
Senior Center- Lake Worth	1,400,000	0
Various Facility Imprs/Const Officr	1,000,000	0
Total	**23,472,000**	**0**
Parks & Recreation		
Grant Funded Projects		
Delray Beach/Lake Ida Park (FBIP)	100,000	0
Dubois Park Riverwalk Improvements (FIND)	63,000	0
Glades Pioneer Park Pool/Spray Park (FRDAP)	200,000	0
Skate Plaza (DC Shoes Foundation)	250,000	0
Bond Funded Projects		
Carlin Park Lifeguard Building	50,000	0
Glades Pioneer Park Pool/Spray Park	50,000	0
Gulfstream Park Ocean Rescue HQ	50,000	0
John Prince Park Improvements Phase IV	50,000	0
Lake Lytal Pool	50,000	0
Phil Foster Park Fishing Pier	50,000	0
Bond Funded Projects		
South County Regional Park Environmental Center & Playground	50,000	0
Carlin Park West	50,000	0
Glades Pioneer Park Pool/Spray Park	50,000	0
Gulfstream Park Ocean Rescue HQ	50,000	0
John Prince Park Improvements Phase IV	50,000	0
Lake Lytal Pool	50,000	0
Phil Foster Park Fishing Pier	50,000	0
South County Regional Park Environmental Center & Playground	50,000	0
Impact Fee Zone 1 Funded Projects		
Carlin Park Improvements	500,000	0
Coral Cove Lifeguard Building	100,000	0
District Park "F" Phase II	100,000	0
Dubois Park Riverwalk Improvements	250,000	0
Jupiter Farms District Park "C"	1,325,000	0
Loggerhead Park Improvements	200,000	0
Phil Foster Park Improvements	200,000	0
Riverbend Park History Museum & Nature Center	500,000	0

FY 2006 BUDGET CAPITAL PROJECT SUMMARY

Project Name	Total	Ad Valorem
Impact Fee Zone 2 Funded Projects		
Calypso Bay Waterpark	100,000	0
District Park F Ph II	1,000,000	0
John Prince Junior Golf Center	400,000	0
John Prince Park Improvements Phase IV	1,000,000	0
John Prince Therapeutic Recreation Center	1,250,000	0
Lake Lytal Park Improvements	400,000	0
Lantana Hills Golf Course	1,000,000	0
Okeeheelee Golf Course Improvements	400,000	0
Peanut Island Coast Guard Area	500,000	0
Santaluces Athletic Complex Improvements	250,000	0
Skate Plaza	290,000	0
West Boynton Recreation Center Improvements	150,000	0
Impact Fee Zone 3 Funded Projects		
Loggers Run Park Phase III	200,000	0
Morikami Museum & Garden Improvements	300,000	0
South Cty Regional Pk. (Parcel A) - Phase II	2,030,000	0
Park Improvement Projects		
Agricultural Reserve Park	271,400	0
South County Regional Park Phase II	200,000	0
Veterans Memorial Park Improvements	155,000	0
West Delray/Boynton District Park "H" Phase II	230,000	0
Total	**14,614,400**	**0**
MSTU Street & Drainage		
El Paso Drive and Pancho Way - District C	93,000	0
Total	**93,000**	**0**
Five Year Road Program		
Alt. A1A (SR 811) - Toney Penna Dr. to Center St	2,580,000	0
Australian Ave. - Banyan Blvd. to 45th St	1,030,000	0
Bee Line Hwy. and Indiantown Rd	520,000	0
Boca Rio Rd. - SW 18th Street to Palmetto Park Rd	350,000	0
Boca Rio Rd. - Palmetto Park Rd. to Glades Rd	1,550,000	0
Central Blvd. - Indiantown Rd. to Longshore Dr	10,000	0
Community Dr. - Military Tr. to Village Blvd	270,000	0
Congress Ave. - Hypoluxo Rd. to Lantana Rd	1,370,000	0
Congress Ave. - Lantana Rd. to Melaleuca Lane	6,390,000	0
Congress Ave. - Northlake Blvd. to SR 811 (Alt A1A)	500,000	0
CR 880 (Old SR 80) - Rehabilitation/Heavy Maintenance	100,000	0
Glades Rd. - Jog Rd./Powerline Rd	1,550,000	0
Glades Area - R&R Throughout the Glades	800,000	0
Greenview Shores Blvd. - Shore Blvd. to Wellington Trail	5,050,000	0
Hatton Hwy. - over H.G.W.C.D. E-2 Canal	1,000,000	0
Haverhill Rd. - 10th Ave. North to Purdy Lane	1,960,000	0
Haverhill Rd. - Okeechobee Blvd. to Community Dr	270,000	0
Haverhill Rd. - N. of Caribbean Blvd. to EPB-9 Canal	1,030,000	0
Haverhill Rd. - EPB-9 Canal to Bee Line Hwy	4,530,000	0
Indiantown Rd. - Jupiter Farms Rd. to W. of Florida's Turnpike	10,000	0
Jog Rd. - Yamato Rd. to Clint Moore Rd	2,060,000	0

FY 2006 BUDGET CAPITAL PROJECT SUMMARY

Project Name	Total	Ad Valorem
Jog Rd. - Roebuck Rd. to 45th Street	17,510,000	0
Lyons Rd. - N. of West Atlantic Ave. to S. of Boynton Beach Blvd	720,000	0
Northlake Blvd. - Seminole Pratt Whitney Rd. to Coconut Blvd	5,770,000	0
Northlake Blvd. and SR 7	10,000	0
Old Boynton Rd. - over L.W.D.D. E-4 Canal	1,000,000	0
Old Dixie Hwy. - Yamato Rd. to Linton Blvd	520,000	0
Old Dixie Hwy. - Park Ave. to Northlake Blvd	1,030,000	0
Orange Blvd. - Seminole Pratt Whitney Rd. to 140th Ave. N.	410,000	0
Orange Blvd.and Coconut Blvd	70,000	0
P.G.A. Blvd. - South Mecca Rd. to E. of Bee Line Hwy	6,350,000	0
P.G.A. Blvd.and Bee Line Hwy	520,000	0
Palmetto Park Rd. - W. of Military Tr. To I-95	520,000	0
Prosperity Farms Rd. - Cabana Colony Drainage Canal	1,000,000	0
Roebuck Rd. - S.R. 7 to Jog Rd	100,000	0
Seminole Pratt Whitney Rd. - SR 80 to S. of Okeechobee Blvd	7,870,000	0
Seminole Pratt Whitney Rd. - S. Okee. Blvd. to N. of Sycamore Dr	13,350,000	0
Seminole Pratt Whitney Rd. - High School to Orange Blvd	1,030,000	0
Seminole Pratt Whitney Rd. - P.G.A. Blvd. to Bee Line Hwy	6,300,000	0
Silver Beach Rd. - E. of Congress Ave. to Old Dixie Hwy	500,000	0
Woolbright Rd. - Hagen Ranch Rd. to W. of Jog Rd	1,500,000	0
Computer Equipment - Staff support equipment	180,000	0
IntersectionsArea - Countywide	3,600,000	0
Intracoastal Crossings Countywide	1,000,000	0
Pathway Program - Countywide	1,700,000	0
Recording Fees	20,000	0
Reserve Impact Fee Area "1"	2,000,000	0
Reserve Impact Fee Area "5"	5,000,000	0
Reserve - Beautification-Countywide	1,900,000	0
Reserve - District Improvements-Countywide	7,000,000	0
Reserve - Impact Fee Areas-Countywide	1,000,000	0
Five Year Road Program		
Reserve - Irrigation-Unincorporated Area, O.T.I.S. Program	1,500,000	0
Reserve - Plans/Align.-Countywide	1,500,000	0
Reserve - R/W-Countywide	1,500,000	0
Reserve - Street Lighting-Countywide	1,400,000	0
Reserve - Traffic Calming-Countywide	50,000	0
Reserve -Traffic Signals - Countywide	600,000	0
Transfer to Mass Transit - Countywide	500,000	0
Transfer to Rd. Maintenance - Countywide	2,000,000	0
Total	**131,460,000**	**0**
Total - Countywide Non Ad Valorem Activities	**175,626,900**	**0**
Dependent District Activities		
County Library		
Belle Glade Branch Renovation	772,850	0
Greenacres Renovation	139,400	0
Main Library Renovation	1,174,186	0
North County Regional Branch Renovation	5,059,880	1,933,000
Wellington Branch Renovation & Expansion	558,960	462,000
Total	**7,705,276**	**2,395,000**

FY 2006 BUDGET CAPITAL PROJECT SUMMARY

Project Name	Total	Ad Valorem
Fire Rescue		
Fire Station 23	125,000	125,000
Fire Station 11 Relocation	215,083	215,083
Fire Station 14 Replacement	700,000	700,000
Fire Station 24 Replacement	500,000	500,000
Fire Station 44 (South Boynton)	3,019,250	86,000
Fire Station 56	450,000	0
Incident Reporting System	1,500,000	1,500,000
Seminole Pratt/Bee-Line Station	632,350	0
Training/Headquarters Facility	11,000,000	11,000,000
West Lantana Fire Station	200,000	0
Total	**18,341,683**	**14,126,083**
Total - Dependent District Activities	**26,046,959**	**16,521,083**
Enterprise Funds		
Airports		
Equipment-Airside	168,747	0
Equipment-Administration	603,400	0
Equipment-Maintenance	390,900	0
Equipment-Crash Fire Rescue	513,200	0
P-C-New Terminal	1,339,400	0
Airports Operations	24,000	0
P-Cabin Air Control System	1,125,000	0
P-Terminal Dehumidification Project	600,000	0
Pahokee Rehab	30,000	0
North County Land Acquisitions	1,625,000	0
Airports		
PBIA-Environmental	200,000	0
P-Design & Engineering Projects	2,405,594	0
P-Project Inspection & Admin	100,000	0
P-Testing & Misc Engineering	100,000	0
P-Permits & Fees	30,000	0
P-Terminal Improvements	1,000,000	0
P-Security Checkpoint	50,000	0
DOA Offices	4,701,010	0
Nc Relocate Entrance Road	150,000	0
North County Airport Runway Extension	4,100,000	0
Golfview Environmental Accessment Project	250,000	0
PBIA-Runway 9/27 EA	150,000	0
P-SoundProofing	2,542,500	0
Total	**22,198,751**	**0**

FY 2006 BUDGET CAPITAL PROJECT SUMMARY

Project Name	Total	Ad Valorem
Water Utilities		
Water Treatment Plant #3-5MG Water Storage Tank	2,000,000	0
Water Treatment Plant #8-10MGD Plant Expansion	8,200,000	0
Lake Region Water Trtmnt Plant-10 MGD Plant Design & Construction	12,000,000	0
N. Region Water Trtmnt Plant-20MGD Plant Design & Construction	2,000,000	0
N. Region Water Trtmnt Plant-25MGD Floridan Aquifer Wellfield Expansion	2,000,000	0
Biotech Research Park Water and Wastewater Service	2,000,000	0
Century Village Reclaimed Water Facility	2,000,000	0
Sludge Pelletization Facility	3,500,000	0
System Wide Water Treatment Plant Improvements	750,000	0
System Wide Wellfield Rehab and Expansion	1,600,000	0
System Wide Raw Water Main Improvements	1,000,000	0
System Wide Water Transmission Main Improvements	10,000,000	0
System Wide Wastewater Treatment Plant Improvements	750,000	0
System Wide Wastewater Lift Station Improvements	2,000,000	0
System Wide New Collection System Piping	7,100,000	0
System Wide Collection System Piping Rehabilitation	1,200,000	0
System Wide Wastewater Emergency Generators	250,000	0
System Wide Deep Injection Wells	300,000	0
System Wide Reclaimed Water System Piping	1,500,000	0
System Wide Security Upgrades	250,000	0
System Wide Land and Landscaping Improvements	250,000	0
System Wide Computer Upgrades	250,000	0
ISS Program Development Costs	500,000	0
System Wide Utility Acquisitions	6,000,000	0
Special Assessment Program	6,000,000	0
Total	**73,400,000**	**0**
Total - Enterprise Activities	**95,598,751**	**0**
Total - All Capital	**353,015,310**	**71,944,783**

IMPACT OF CAPITAL PROJECTS ON THE OPERATING BUDGET

As part of the budget approval process for Capital Projects, the future fiscal impact on the operating budget is provided in the individual proposals to the Budget Office. In addition, all mid-year, approved capital projects are submitted for approval with a fiscal impact which addresses both the current budget year costs, as well as future out year costs. The FY 2006 operating budget is increased by $2.7 million and 81 new positions will be added due to the impact of capital projects. The impact to the operating budget is found in the following departments:

Fire Rescue

A total of 27 new positions are being added in FY 2006 due to the scheduled opening of two new fire stations. The new fire stations are the West Lantana station with 13 new staff and the Wellington Minto station with 14 new staff, including one part-time position. The total cost to the operating budget is $1,645,000.

Parks and Recreation

A total of 54 new positions are being added in FY 2006 to support new and expanded park facilities. Three new golf facilities are scheduled to open in FY 2006, Lantana Hills Golf Course, South County Regional Golf Course, and John Prince Junior Golf. There are 42 new staff positions being added for the golf operations, of which 34 are part-time. In addition, two new positions are being added for the Therapeutic Recreation Center, one new position is being added for Lake Lytal Park, and nine new positions are being added for the security and maintenance of various new and expanded parks. The total cost to the operating budget is $1,152,000.

ESTIMATED OPERATING IMPACT OF CAPITAL PROJECTS

FY 2006 Through FY 2011
(in thousands)

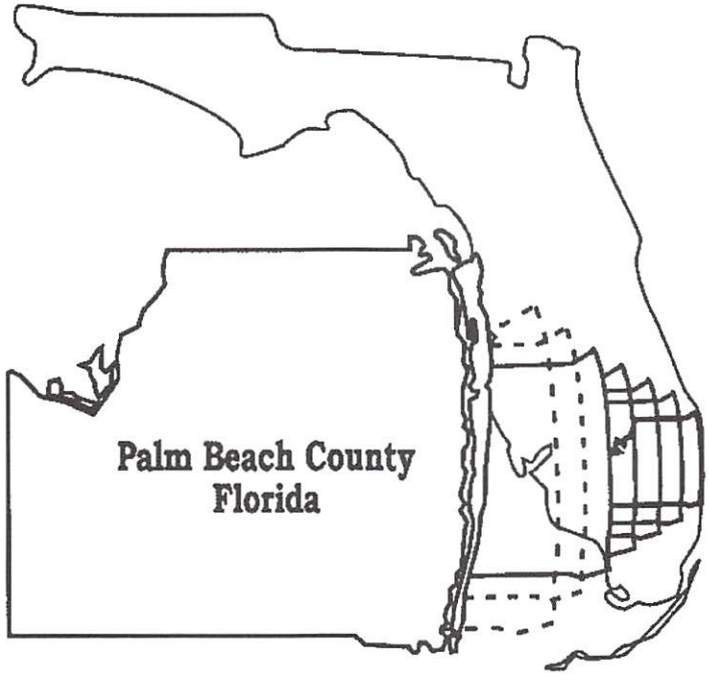
	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
County Library						
Acreage Branch	0	$278	$1,112	$1,168	$1,226	$1,287
Main Library Renovations	0	0	0	0	5,952	8,675
N. Cty Regional Brnch Reno & Exp.	0	0	1,759	1,827	1,918	2,014
Royal Palm Bch Reno & Expan	0	0	0	0	909	909
Wellington Branch Reno & Exp.	0	507	3,410	3,581	3,760	3,948
West Atlantic Ave. Branch	0	411	2,466	2,589	2,719	2,855
West Boca Branch	0	839	5,034	5,286	5,550	5,827
Total	**$0**	**$2,035**	**$13,781**	**$14,451**	**$22,034**	**$25,515**
Facilities Devel. & Operations						
Airport Ctr Conversion/ Renovation	$0	$0	$100	$105	$110	$116
ACC- Belvedere Expansion	0	0	500	525	551	579
ACC- Pahokee Facility	0	0	1,500	1,575	1,654	1,736
High Ridge South Facility	0	0	1,500	1,575	1,654	1,736
Courthouse - 8th Floor Buildout	0	0	100	105	110	116
Courthouse - 7th Floor Buildout	0	0	0	0	100	105
ISS Enterprise Facility	0	0	0	200	210	221
PBSO/ West Lantana Facility	0	0	0	0	100	105
PBSO/ Jupiter Farms Facility	0	0	0	0	100	105
PBSO/ West Boca Facility	0	0	0	0	100	105
Judicial Garage - Add 900 spaces	0	50	53	56	58	61
Total	**$0**	**$50**	**$3,753**	**$4,141**	**$4,748**	**$4,985**
Fire-Rescue						
Wellington Minto Fire Station	$1,205	$1,265	$1,329	$1,395	$1,465	$1,538
West Lantana Fire Station	440	1,321	1,387	1,456	1,529	1,606
Seminole Pratt/ Bee Line Station	0	1,386	1,386	1,455	1,528	1,604
Station 44 (South Boynton)	0	1,386	1,386	1,455	1,528	1,604
Station A New	0	0	1,605	1,605	1,685	1,770
Station B New	0	0	0	1,685	1,685	1,769
Total	**$1,645**	**$5,358**	**$7,093**	**$9,051**	**$9,420**	**$9,892**
Parks & Recreation						
Ag Reserve District Park	$10	$100	$105	$110	$116	$122
Carlin Park	0	30	42	44	46	48
CCRT Neighborhood Parks	12	18	18	19	20	21
District Park "F"	192	616	647	679	713	749
Golf Course Expansion	66	73	77	80	85	89
John Prince Junior Golf	115	121	127	133	140	147
JPP Therapeutic Rec Center	57	68	71	75	79	83
Jupiter Farms District Park C	49	83	86	90	95	100
Lake Lytal Park	36	37	39	41	43	45
Lantana Hills Golf Course	226	227	238	250	263	276
Okeeheelee Park Improvements	0	0	10	11	11	12
Okeeheelee South Park Phase III	15	20	20	21	22	23
Okeeheelee South Park Phase IV	0	0	40	42	44	46
Peanut Island Coast Guard Area	105	138	145	152	160	168

ESTIMATED OPERATING IMPACT OF CAPITAL PROJECTS

FY 2006 Through FY 2011
(in thousands)

	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011
Phil Foster Park	12	5	5	6	6	7
Riverbend History Museum & Nat Ctr	0	46	68	71	75	80
Santaluces Athletic Complex	5	5	6	6	6	7
S. Cty Reg Park (Parcel A) Ph II	247	239	251	263	277	291
S. Cty Reg Park Env Ctr & Plygrnd	0	20	30	32	34	37
Skate Plaza	5	6	6	7	7	7
Waterway Park	0	0	0	0	23	24
West Delray/ Boynton Park "H"	0	0	0	0	0	182
Total	**$1,152**	**$1,852**	**$2,031**	**$2,133**	**$2,264**	**$2,563**
Grand Total	**$2,797**	**$9,295**	**$26,658**	**$29,775**	**$38,465**	**$42,955**

Debt Service



DEBT SERVICE OVERVIEW

This section of the Budget Document provides comprehensive information regarding Palm Beach County's Debt Service (principal and interest related to long-term debt) for FY 2006, and in future years.

Palm Beach County covenants and agrees that it will not issue any indebtedness or incur any indebtedness from or supported by a pledge of non-ad valorem revenues unless the County can show that following the issuance of or incurrence of such additional indebtedness, (i) the total amount of non-ad valorem revenues (based on the most recent fiscal year for which audited financial statements are available) will be greater than 2.00 times the maximum debt service, (ii) the total amount of non-ad valorem revenues in each fiscal year in which the bonds are outstanding will be greater than 2.00 times the non-self supporting debt in each fiscal year; and (iii) the aggregate principal amount of non-self-supporting debt bearing a variable interest rate will not exceed 25% of the aggregate principal amount of the non-self-supporting debt bearing a variable interest rate will not exceed 25% of the aggregate principal amount of non-self supporting debt.

Summary of Outstanding Bond Issues and Installment Debt

The table on pages G-2 through G-6 shows that there are currently forty-three County bond issues. Ten are General Obligation issues, twenty-six are Non-Self Supporting Revenue bonds, and seven are Self-Supporting Enterprise Issues. At original issue, total debt is $1,829.4 million, currently outstanding $1,181,035,275. Including Solid Waste Authority, the total outstanding debt includes forty-eight issues with an original issue value of $2,237.2 million, currently outstanding $1,479,610,093.

Debt Service Summary by Function FY 2006

The table on page G-8 shows that the FY 2006 funding requirement is $147.8 million for County debt. This amount includes interest payments, principal, and fiscal charges on the debt.

Future Debt Service Requirements After FY 2006

The table on page G-9 summarizes Debt Service requirements after FY 2006, based on currently outstanding **County bond issues** and other debt. The amounts are as follows:

FY 2007	-	$139.6 million
FY 2008	-	$135.0 million
FY 2009	-	$129.0 million
FY 2010	-	$125.2 million
FY 2011	-	$118.3 million
Future	-	$854.9 million

Debt Service Ratios

Page G-10 provides a variety of statistical information, expressing the County's Debt Service in terms of common ratios used to present the debt capacities of the County. Based on these ratios, Palm Beach County is in a healthy debt capacity position.

SUMMARY OF OUTSTANDING BOND ISSUES & INSTALLMENT DEBT AS OF 10/01/2005

Issue	Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding
General Obligation Debt					
50M ESL Bond, Series 1994	Acquisition of environmentally sensitive lanc	50,000,000	12/20/94	12/1/05	2,415,000
Refunding Bonds, Series 1994B	Refund outstanding Bond issue for acquisitio improvement of beach and park sites and acquisition of environmentally sensitive lands	57,440,000	2/1/94	7/1/11	28,545,000
Refunding Bonds, Series 1998	Refund portion of Series 1991 & 1994 GO B for acquisition of environmentally sensitive lands	45,625,000	4/1/98	12/1/14	33,410,000
25M Bonds, Series 1999A	Acquisition, Construction and/or Capital Improvements to Recreation & Cultural Facilities	25,000,000	10/1/99	8/1/19	4,210,000
75M Bonds, Series 1999B	Acquisition of Environmentally Sensitive Lands, Water Resources, Greenways, Agriculture Lands & Open Spaces	75,000,000	11/1/99	8/1/19	58,440,000
75M Bonds, Series 2001A	Acquisition of Environmentally Sensitive Lands, Water Resources, Greenways, Agriculture Lands & Open Spaces	75,000,000	2/15/01	6/1/18	64,320,000
30.5M Bonds, Series 2003	Acquisition, construction, expansion of Library facilities	30,500,000	6/24/03	7/1/23	28,340,000
25M Bonds, Series 2003A	Acquire, construct & improve recreational and cultural facilities	25,000,000	7/17/03	7/1/23	23,180,000
25M Bonds, Series 2005	Acquire, construct & improve recreational and cultural facilities	25,000,000	6/2/05	7/1/25	25,000,000
Refunding Bonds, Series 2005	Partial refunding of series 1999A Bonds	16,025,000	5/11/05	8/1/19	16,025,000
Total - General Obligation Bonds		**424,590,000**			**283,885,000**

SUMMARY OF OUTSTANDING BOND ISSUES & INSTALLMENT DEBT AS OF 10/01/2005

Issue	Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding
Non Self-Supporting Revenue Bonds					
Sunshine Pool Loan Series 1987	Land acquisition, construction and improvements to various general government and Fire Rescue buildings	50,875,000	5/1/87	5/1/16	15,735,000
Criminal Justice Facilities Bonds, Series 1990	Construction of Judicial Center and Detention Facilities	233,620,000	6/15/90	6/1/15	37,915,000
Crim Justice Fac Refunding Bonds, Series 1993	Partial refunding of 233M issue series 1990 for construction of CJC facilities	117,485,000	5/15/93	6/1/11	70,635,000
Revenue Refunding Bonds-1993	Refund Series 1986 Public Improv. Bonds	26,515,000	4/1/93	10/1/06	5,100,000
Admin Complex Rev Ref-1993	Refund Public Building Series 1986	22,245,000	5/5/93	6/1/11	9,630,000
Beach Acquisition Rev Ref-1993	Refund Beach Acquisition Series 1986	30,730,000	8/12/93	11/1/07	8,140,000
Public Improvement Rev. Bonds, Series 1995	Judicial Center Parking Facilities	15,175,000	12/1/95	11/1/15	710,000
Criminal Justice Fac. Refunding Bonds, Series 1997	Partial refunding of 233M issue series 1990 for construction of CJC facilities	32,775,000	8/1/97	6/1/13	32,655,000
Parks & Recreation Fac. Revenue Bonds, Series 1996	Acquisition & Construction of Parks & Recreation Facilities	26,300,000	9/1/96	11/1/16	2,370,000
Revenue Improvement Bonds, Series 1997	Construction of N. County Courthouse and Sheriff's Motor Pool	22,425,000	12/1/97	12/1/17	3,030,000
Sunshine Pool Loan, Series 2000	Purchase and Construction of 800MHz Radio System & Supervisor of Elections Building	20,280,000	8/4/00	8/1/20	16,670,000
Sunshine Pool Loan, Series 2001	Purchase of Voting Machines	14,784,000	11/20/01	8/15/08	6,824,000

SUMMARY OF OUTSTANDING BOND ISSUES & INSTALLMENT DEBT AS OF 10/01/2005

Issue	Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding
Sunshine Pool Loan, Series 2004	FAU/Scripps Construction	12,000,000	2/19/04	12/15/09	10,000,000
Public Imp. Rev. Refunding Bonds Convention Ctr, Series 2004	Refunding Bonds for Convention Center	81,340,000	2/25/04	11/1/30	81,340,000
Criminal Justice Fac. Refunding, Series 2002	Refund Criminal Justice Fac., Series 1994	18,560,000	8/15/02	6/1/15	16,655,000
Public Improvement Rev. Ref. Rec. Facilities Bonds Series 2003	Refund Bonds for Public Golf Course	6,525,000	11/12/03	7/1/14	5,410,000
Public Improvement Rev. & Refunding Bonds Series 2004	Various Public Building Projects, Refund Airport Ctr. Bonds	94,300,000	1/28/04	8/1/23	90,065,000
Sunshine Pool Loan, Series 2004	Scripps Infrastructure FDOT Beeline Bridge Const.	5,600,000	7/9/04	12/1/09	5,600,000
Public Improvement Rev. Bonds, Series 2004	Purchase land for Scripps Project	38,895,000	10/28/04	11/1/24	38,895,000
Public Improvement Rev. Taxable Bonds, Series 2004	Purchase land for Scripps Project	24,427,515	10/28/04	11/1/14	24,427,515
Public Improvement Rev. Refunding Bonds, Series 2005	Judicial Center Parking Fac. Ref.	9,520,000	5/4/05	11/1/15	9,520,000
Stadium Facilities Revenue Refunding Bonds	Refunding of 1996 Stadium Fac. Rev. Bonds	20,070,000	6/22/05	12/1/16	20,070,000
Parks & Rec. Revenue Refunding Bonds, Series 2005	Refunding of 1996 Parks & Rec. Fac. Bonds	17,455,000	3/31/05	11/1/16	17,455,000

SUMMARY OF OUTSTANDING BOND ISSUES & INSTALLMENT DEBT AS OF 10/01/2005

Issue	Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding
Revenue Refunding Bonds Series 2005	Refunding of N. County Courthouse/Sheriffs Motor Pool 1997 Bonds	13,485,000	7/7/05	12/1/17	13,485,000
Public Improvement Rev. Bonds, Series 2005	Acquire, construct & equip Scripps Research Institute	133,935,000	5/16/05	6/1/25	133,935,000
Public Improvement Rev. Bonds, Series 2005	FAU/Scripps Construction Second Temporary Facilty	13,028,760	8/24/05	1/1/14	13,028,760
Total - Non Self-Supporting Revenue Bonds		**1,102,350,275**			**689,300,275**
Self-Supporting Revenue Bonds					
Water & Sewer Revenue Series 1985	Provide funding for buyout of South Palm Beach Utilities	18,645,000	6/13/85	10/1/11	9,745,000
Water & Sewer Revenue Series 1995	Providing funding for a portion of construction of certain addition to water & wastewater fac.	54,650,000	11/1/95	10/1/11	3,960,000
Water & Wastewater Revenue Series 1998	Provide funding to assist in financing five year CIP	30,000,000	6/1/98	10/1/17	22,745,000
Water & Sewer Revenue Refunding Bonds, Series 2003	Refund portion of Series 1993 Bonds	26,785,000	6/17/03	10/1/03	23,235,000
Water & Sewer Revenue Refunding Bonds, Series 2004	Refund portion of Series 1995 Bonds	28,265,000	5/12/04	4/1/11	28,105,000
Airport System, Series 2001	Refund Series 1991	83,965,000	7/1/01	10/1/10	59,910,000
Airport System, Series 2002	Refund Series 1992	60,150,000	7/1/02	10/1/14	60,150,000
Sub Total Direct County Self-Supporting Debt		**302,460,000**			**207,850,000**
Solid Waste Authority Revenue Refunding Bonds, Series 1997	Refund a portion of Series 1984 Bonds	266,590,000	3/15/97	12/1/10	176,560,000

SUMMARY OF OUTSTANDING BOND ISSUES & INSTALLMENT DEBT AS OF 10/01/2005

Issue	Purpose	Amount Issued	Issue Date	Maturity Date	Amount Outstanding
Solid Waste Authority Revenue Refunding Bonds, Series 1998A	Refunding Bonds $2,165,000 current interest bonds and $34,240,432 Capital Appreciation Bonds	36,405,432	8/1/98	10/1/08	36,405,432
Solid Waste Revenue Refunding Bonds, Series 2002A	Currently Refunding Series 1992 Bonds	30,560,000	11/7/02	10/1/06	11,905,000
Solid Waste Authority Revenue Bonds, Series 2002B	Capital Improvement to Solid Waste System	39,869,386	11/7/02	10/1/16	39,499,386
Solid Waste Authority Rev Ref Bonds, Series 2004	Refunding of 1997 Bonds	34,385,000	3/2/04	10/1/11	34,205,000
Sub-Total Solid Waste Authority		**407,809,818**			**298,574,818**
Total - Combined Self-Supporting Revenue Bonds		**710,269,818**			**506,424,818**
Sub-Total - All County Direct Budgetary Controlled Debt		**1,829,400,275**			**1,181,035,275**
Total - Combined All Debts		**2,237,210,093**			**1,479,610,093**

Note: Solid Waste Authority is responsible for the issuance and control of their debt requirements. As a result of a change in State law, the Palm Beach County Board of County Commissioners now has oversight responsibility over the Solid Waste Authority and accordingly, the Solid Waste Authority is now included in the County's Comprehensive annual Financial Report.

DEBT SERVICE SUMMARY BY FUNCTION FY 2006

Fund	Amount	General Government	Physical Environment	Transportation	Principal
50M GO Bonds, 2005	$3,687,473	$1,902,473			$1,785,000
133M Scripps Fac Rev Bonds 2005	11,312,051	6,784,798			4,527,253
38.8M Scripps/Mecca Rev Bonds 2005	2,808,492	1,368,492			1,440,000
24.3M Taxable Sripps Mecca Rev Bonds, 2005	3,488,228	1,045,476			2,442,752
17.455M Parks & Rec Ref Bonds, 2005	1,140,821	705,821			435,000
13.485M Pub Imp Rev Ref Bonds, 2005	655,604	580,604			75,000
11.5M Jud Ctr Prkg Fac Rev Bonds, 2005	469,122	469,122			0
13,028,760 Scripps/FAU #2	1,800,444	800,444			1,000,000
20M GO Refunding Bonds, 2005	805,144	750,144			55,000
25M GO Bonds, 2005	1,954,023	1,169,023			785,000
24.5M GO Bonds, 2005	1,816,483	946,483			870,000
25M GO Bonds, 2003	1,858,307	883,307			975,000
30.5M GO Bonds, 2003	2,296,138	1,216,138			1,080,000
25M GO Bonds, 1999	1,204,125	229,125			975,000
75M GO Bonds, 1999	6,053,253	3,053,253			3,000,000
75M GO Bonds, 2001	6,185,699	3,075,699			3,110,000
45.62M GO Ref Bonds, 1998	4,996,553	1,556,553			3,440,000
50M ESL GO Bonds, 1994	2,491,370	76,370			2,415,000
59.39M GO Ref Bonds, 1994	4,700,545	1,460,545			3,240,000
20.67M Stadium Fac Ref Bonds, 2005	2,079,402	764,402			1,315,000
26.3M Parks & Rec Fac Rev Bonds, 1996	1,243,144	88,144			1,155,000
18.56M Crim. Justice Ref	2,117,969	717,969			1,400,000
94.3M Pub. Impr. Rev Bonds, 2004	7,756,185	3,821,185			3,935,000
6.525M Recreation Ref Bonds, 2003	711,819	176,819			535,000
22.425M Rev Improvement Bonds, 1997	1,079,046	109,046			970,000
15.175M Jud Ctr Prkg Fac Rev Bonds, 1995	727,283	17,283			710,000
30.73M Beach Acq Rev Ref Bonds, 1993	2,936,803	356,803			2,580,000
81.34M Convention Center Rev Bonds, 2004	3,792,208	3,792,208			0
26.515M Rev Ref Bonds, 1993	2,755,595	140,595			2,615,000
233.6M Crim Justice Fac Rev Bonds, 1990	2,730,180	2,730,180			0

DEBT SERVICE SUMMARY BY FUNCTION FY 2006

Fund	Amount	General Government	Physical Environment	Transportation	Principal
117.485M CJC Ref Bonds, 1993	14,082,422	3,797,422			10,285,000
32.775M CJC Ref Bonds, 1997	1,878,213	1,878,213			0
22.245M Adm Complex Rev Ref Bonds, 1993	1,947,475	507,475			1,440,000
92.36M Sunshine Pool (1)	9,511,508	2,941,508			6,570,000
Water Utilities Bonds (2)	17,806,893		$3,356,893		14,450,000
Airport Bonds (3)	14,946,813			$6,116,813	8,830,000
SUB-TOTAL DIRECT COUNTY	147,826,833	49,913,122	3,356,893	6,116,813	88,440,005
Solid Waste Authority (2)	38,967,147		11,117,147		27,850,000
	$186,793,980	**$49,913,122**	**$14,474,040**	**$6,116,813**	**$116,290,005**

NOTE:

- The expenditures included in the General Government column represent only interest payments and fiscal charges on general obligation and non self-supporting debt.
- The expenditures in the Physical Environment and the Transportation columns represent interest payments and fiscal charges on self-supporting debt.Water Utilities budgets the October 1 principal and interest projected in the current year; however, for financial statement purposes, it is recorded in the year of payment. Solid Waste Authority is added due to reporting entity concept.
- The expenditures included in the Principal column represent payments of principal only for any County bonds.

(1) Six borrowings
(2) Five borrowings
(3) Two borrowings

FUTURE DEBT SERVICES REQUIREMENTS AFTER FY 2006

Fiscal Year	General Obligation	Non Self-Supporting Revenue	Self-Supporting Revenue	Sub-Total Direct County Debt	Solid Waste Authority	Total Debt
2007	$32,523,099	$78,415,304	$28,630,518	$139,568,921	$38,814,765	$178,383,686
2008	32,807,814	73,464,263	28,684,345	134,956,422	38,678,653	173,635,075
2009	29,950,428	70,146,200	28,939,210	129,035,838	38,621,917	167,657,755
2010	28,955,693	67,290,045	28,961,345	125,207,083	38,553,656	163,760,739
2011	28,951,001	65,138,555	24,228,474	118,318,030	39,029,688	157,347,718
Future	213,444,897	552,574,006	88,854,935	854,873,838	215,652,884	1,070,526,722
Total	$366,632,932	$907,028,373	$228,298,827	$1,501,960,132	$409,351,563	$1,911,311,695

Note: This table includes only principle and interest on currently outstanding bond issues.

General Obligation Debt refers to tax supported bond issues.

Non Self-Supporting Revenue Debt refers to those bond issues and other debt which are supported from specific revenue sources other than property taxes or enterprise earnings. Examples of this category would include pledges of gas taxes, sales tax revenue, State revenue sharing or other non ad valorem revenues.

Self-Supporting Debt refers to the bonds of the County's enterprise operations which generate sufficient revenues to satisfy their own debt service needs. This category includes the County Airport and Water Utilities. Sold Waste Authority (another Enterprise operation) is added due to the reporting entity concept.

DEBT SERVICE RATIOS

Ratios

The table on page G-11describes various debt ratios used to present and analyze the debt position and capabilities of the County.

Net Tax Supported Debt to Taxable Property Values

The first significant ratio is the ratio of net tax supported debt to taxable property values. This ratio indicates the proportion of tax-supported debt (general obligation or voted debt), net of any debt service reserves, to the taxable values that can be assessed to support that debt.

Ratios in the range of 3% to 5% are considered acceptable. Palm Beach County currently has a ratio of 0.26%.

Net Tax Supported Debt per Capita

The second significant ratio is net tax supported debt per capita. This ratio indicates the net amount of tax support debt per person in the County.

Generally, per capita debt ratios of $300 to $500 are considered acceptable. Palm Beach County projects to have a ratio of $258 per person for outstanding bond issues in FY 2006 and in the future this ratio averages approximately $219 per person.

Other Ratios

Two other significant ratios are the ratio of the annual debt service on tax-supported debt to general operating expenditures; and, the ratio of the annual debt service on non-self-supporting revenue bond debt to general operating expenditures.

These ratios indicate what proportion of the annual budget is going to debt service for governmental operations. The desirable budget sum of these two ratios should be less than 10%. Palm Beach County's ratios sum to 6.2% for FY 2006 with a projected decrease to 4.9% by FY 2010.

Restriction on Future Issuance on Non-Ad Valorem Debt

The County has covenanted in each fiscal year that its total non-self supporting debt service shall not exceed 50% of the non-ad valorem revenues of the County. Additionally, the County has covenanted that the aggregate principal amount of non-self supporting debt bearing a variable interest rate will not exceed 25% of the aggregate principal amount of non-self supporting debt.

These ratios for the FY 2006 Budget are 23.6% and 13.3%, respectively and decline over the next 5 years.

In summary, Palm Beach County continues to be in a very strong debt capacity position and has untapped borrowing power for the future.

DEBT SERVICE DATA

	FY 2004 Actual	FY 2005 Projected	FY 2006 Projected	FY 2007 Projected	FY 2008 Projected	FY 2009 Projected	FY 2010 Projected
Tax Supported debt (Net) (Note 1)	$275,905,000	$283,885,000	$339,015,000	$332,515,000	$311,540,000	$287,560,000	$262,800,000
Taxable Values (in $1000's)	$98,490,625	$111,140,997	$130,016,503	$136,517,328	$143,343,195	$150,510,354	$158,035,872
Ratio of Net Tax Supported Debt to Taxable Values	0.28%	0.26%	0.26%	0.24%	0.22%	0.19%	0.17%
Population Estimates	1,242,270	1,284,503	1,313,258	1,327,335	1,355,690	1,384,045	1,412,400
Net Tax Supported Debt per Capita	$222	$221	$258	$251	$230	$208	$186
General Operating Expenditures	$1,205,964,077	$1,536,549,216	$1,739,770,477	$1,826,759,001	$1,918,096,951	$2,014,001,798	$2,114,701,888
Annual Debt Service Tax Supported Debt (Note 1)	$30,677,000	$30,411,740	$32,824,408	$38,523,099	$38,807,614	$34,950,428	$34,955,693
Ratio of Annual Debt Service on Tax Supported Debt to General Operating Expenditures	2.5%	2.0%	1.9%	2.1%	2.0%	1.7%	1.7%
Annual Debt Service Non Self-Supporting Revenue Bond Debt (Note 2)	$48,880,095	$56,562,721	$75,334,831	$78,415,304	$73,464,263	$70,146,200	$67,290,045
Ratio of Annual Debt Service on Non Self-Supporting Revenue Bond Debt to General Operating Expenditures	4.1%	3.7%	4.3%	4.3%	3.8%	3.5%	3.2%
Non Ad Valorem Revenues	$294,624,887	$306,409,882	$318,666,278	$331,412,929	$344,669,446	$361,902,918	$376,379,035
Ratio of Annual Debt Service Non Self-Supporting Revenue Bond Debt to Non Ad Valorem Revenues	16.6%	18.5%	23.6%	23.7%	21.3%	19.4%	17.9%
Ratio of Variable Rate Non Self-Supporting Debt to Total Non Self-Supporting Debt	12.0%	13.4%	13.3%	12.8%	12.6%	12.1%	12.1%

NOTE 1 - The County expects to issue $50 million General Obligation Bonds (Water Front Access) Series 2005 in the 1st quarter of FY 2006 and $24,500,000 GO Bonds (Library District), Series 2006 in the 2nd quarter of FY 2006. The average annual debt service for these issues is approximately $4,000,000 and $2,000,000 beginning in FY 2007, respectively.

NOTE 2 - The County anticipates issuing approximately $15 million Revenue Bonds in the fourth quarter of FY 2006 for expansion of the Judicial Center Parking Garage. The average annual debt service beginning in FY 2007 is approximately $1,230,000. In FY 2008, the County is projecting the issuance of $56 million Revenue Bonds for the expansion of the County Stockade. The average annual debt service will be approximately $4,600,000 beginning in FY 2009.

$50M Environmental Sensitive Land General Obligation Bonds, Series 1994

	Amount Budgeted
Principal	$2,415,000
Interest	72,450
Paying Agent Fees	3,920
Total	$2,491,370

Budget Comment

This fund provides for the debt service on the second $50,000,000 voted bond issue for the purchase of Environmentally Sensitive Lands. The proceeds are to be used for the purchase of selected parcels of land considered to be environmentally sensitive should they be used for development. In FY 1998, a portion of the Series 1994 Bonds were refunded by the Series 1998 bonds. Funds to retire the bond are provided from ad valorem taxes.

$59.39M General Obligation Refunding Bonds, Series 1994

	Amount Budgeted
Principal	$3,240,000
Interest	1,455,545
Paying Agent Fees	5,000
Total	$4,700,545

Budget Comment

This fund provides for the debt service on the $57,440,000 General Obligation Refunding Bonds issued in 1994. The bonds are in $5,000 denominations, mature from 1994 through 2011, and pay annual interest of 2.5% to 6.75%. Funds to retire the bonds are provided from ad valorem taxes.

$45.625M General Obligation Refunding Bonds, Series 1998

	Amount Budgeted
Principal	$3,440,000
Interest	1,555,053
Paying Agent Fees	1,500
Total	$4,996,553

Budget Comment

This fund provides for the debt service on the Refunding Bonds, Series 1998 issued for the purpose of providing the funds required (1) to refund a portion of the County's General Obligation Bonds, Series 1994 and Series 1991 and (2) to pay the costs of issuing the Bonds. The Bonds are issued in $5,000 Denominations, mature from 1998 to 2014, and pay annual interest of 3.5% to 5.5%. Funds to retire the bonds are provided from ad valorem taxes.

$25M General Obligation Bonds (Recreation and Cultural Facilities), Series 1999A

	Amount Budgeted
Principal	$975,000
Interest	228,625
Paying Agent Fees	500
Future Debt Service Payments	269,932
Total	$1,474,057

Budget Comment

This fund provides for the debt service on the $25,000,000 voted bond issue for the purchase of recreational and cultural facilities. The bonds were issued in FY 2000 and the proceeds were to be used to pay the cost of acquisition, construction, and/or capital improvements to certain recreational and cultural facilities within the County. The bonds mature from 2000 through 2019 and carry an interest rate of 3.8% to 5.75%. Funds to retire the bonds are provided from ad valorem taxes.

$75M General Obligation Bonds, Series 1999B

	Amount Budgeted
Principal	$3,000,000
Interest	3,052,753
Paying Agent Fees	500
Total	$6,053,253

Budget Comment

The fund provides for debt service on the $75,000,000 voted bond issue for the purpose of financing the acquisition of and, in specific instances, the cost of certain capital improvements to, environmentally sensitive lands, land for water resources, greenways, agricultural lands, and open space. The bonds mature from 2000 to 2019, and pay annual interest of 3.8% to 5.63%.

$75M General Obligation Bonds, Series 2001A

	Amount Budgeted
Principal	$3,110,000
Interest	3,074,949
Paying Agent Fees	750
Total	$6,185,699

Budget Comment

The fund provides debt service on the $75,000,000 voted debt issue for the purpose of financing the acquisition of and, in specific instances, the cost of certain capital improvements to environmentally sensitive lands, lands for water resources, greenways, agriculture lands and open space. The bonds mature from 2002 to 2018, and pay annual interest of 3.3% to 5%.

$25M Parks and Cultural General Obligation Bonds, Series 2003

	Amount Budgeted
Principal	$975,000
Interest	882,307
Debt Service Reserve	1,000
Total	$1,858,307

Budget Comment

The fund provides debt service on the $25,000,000 voted bond issue for the purpose of financing the cost of acquiring, constructing and improving certain recreational and cultural facilities located within Palm Beach County. The bonds mature from 2004 to 2023, and pay annual interest of 2% to 4.25%. Funds to retire the bonds are provided from ad valorem taxes.

$30.5M Library Expansion General Obligation Bonds, Series 2003

	Amount Budgeted
Principal	$1,080,000
Interest	1,215,138
Debt Service Reserve	1,000
Total	$2,296,138

Budget Comment

The fund provides debt service on the $30,500,000 voted bond issue for the purpose of financing the cost of land acquisition, design, engineering and construction of new library facilities and the renovation and rehabilitation of existing library facilities. The bonds mature from 2004 to 2023 and pay annual interest of 2% to 5.25%. Funds to retire the bonds are provided from ad valorem taxes.

$25M Parks and Cultural General Obligation Bonds, Series 2005

	Amount Budgeted
Principal	$785,000
Interest	1,167,449
Paying Agent Fees	1,574
Total	$1,954,023

Budget Comment

This fund provides debt services on $25,000,000 voted bond issue for the purpose of financing the costs of acquiring, constructing and improving certain recreational and cultural facilities located within Palm Beach County. The bonds mature from 2006 to 2025 and pay annual interest of 3% to 5%. Funds to retire the bonds are provided by ad valorem taxes.

$16.025M Recreational and Cultural General Obligation Refunding Bonds, Series 2005

	Amount Budgeted
Principal	$55,000
Interest	748,144
Paying Agent Fees	2,000
Total	$805,144

Budget Comment

This fund provides for the debt service on the refunding bonds, series 2005 issued to provide the funds required to refund a portion of the County's General Obligation Bonds, Series 1999A. The bonds mature from 2006 to 2019 and carry an interest rate of 2.625% to 4.5%. Funds to retire the bonds are provided from ad valorem taxes.

$50.875M Sunshine Pool Loans

	Amount Budgeted
Principal	$1,430,000
Interest	768,996
Recurring Issue Costs	41,352
Total	$2,240,248

Budget Comment

This fund provides for the debt service on the $50,875,000 pooled financing loans. Proceeds were used to finance land acquisition, construction, and improvements to various general government buildings. This is a pooled financing arrangement with a variable interest rate. The original loan was dated May 1, 1987, with a maturity date of 2016. The source of funding for these loans is legally available non-ad valorem revenues.

$20.28M Sunshine Pool Loan – 2000

	Amount Budgeted
Principal	$815,000
Interest	826,708
Paying Agent Fees	39,346
Total	$1,681,054

Budget Comment

This fund provides for the debt service on the $20,280,000 pooled financing loan. Proceeds were used to finance the 800 Mhz Radio System and the Supervisor of Elections building. This is a pooled financing arrangement with a variable interest rate. The loan was dated August 1, 2000, with a maturity date of 2020. The source of funding for these loans is legally available non-ad valorem revenues, currently sales tax.

$14.784M Sunshine Pool Loan – 2001

	Amount Budgeted
Principal	$2,175,000
Interest	327,606
Paying Agent Fees	16,152
Total	$2,518,758

Budget Comment

This fund provides for the debt service on the $14,784,000 pooled financing loan. Proceeds were used to finance the purchase of new voting machines. This is a pooled financing arrangement with a variable interest rate. The loan was dated November 20, 2001, with a maturity date of August 15, 2008. The source of funding for these loans is legally available non-ad valorem revenues, currently sales tax.

$12M Sunshine Loan – 2004

	Amount Budgeted
Principal	$2,000,000
Interest	432,494
Paying Agent Fees	34,489
Total	$2,466,983

Budget Comment

This fund provides for the debt service on $12,000,000 pooled financing loan. Proceeds were used to finance Scripps temporary facilities at the Jupiter Campus of Florida Atlantic University. This is a pooled financing arrangement with a variable interest rate. The loan was dated February 19, 2004, with a maturity date of December 15, 2009. The source of funding for these loans is legally available non-ad valorem revenues, currently sales tax.

$5.6M Sunshine Loan – 2004

	Amount Budgeted
Interest	$279,960
Paying Agent Fees	24,505
Total	$304,465

Budget Comment

This fund provides for the debt service on $5,600,000 pool financing loan. Proceeds were used to finance infrastructure improvements of $3,200,000 at Scripps/Mecca Farms site and $2,547,626 for FDOT Beeline Bridge construction. This is a pool financing arrangement with a variable interest rate. The loan was dated July 9, 2004 with a maturity date of December 1, 2009. A principal payment of $3,052,374 due on December 1, 2004 will be funded by the issuance of non-ad valorem bonds for the purchase of Mecca Farms site for Scripps. The source of funding for these loans is legally available non-ad valorem revenues, currently sales tax.

$233.6M Criminal Justice Facilities Revenue Bonds, Series 1990

	Amount Budgeted
Principal	$0
Interest	2,729,880
Paying Agent Fees	300
Total	$2,730,180

Budget Comment

This fund provides for the debt service on the Criminal Justice Facilities Revenue Bonds, Series 1990. The Bonds are dated June 15, 1990 and were issued in $5,000 denominations. The serial portion of the bonds mature from 1994 to 2005 and pay annual interest of 6.3% to 7.2%.

In FY 1993, $120,770,000 of bonds were refunded by the $117,485,000 Criminal Justice Revenue Refunding Bonds, Series 1993. In FY 1997, $33,550,000 of bonds were refunded by the $32,775,000 Criminal Justice Revenue Refunding Bonds, Series 1997. A total of $57,925,000 of the original Series 1990 Bonds remained outstanding in 1997. The principal source of funding for this issue is non ad valorem revenues, currently sales tax.

$117.485M Criminal Justice Facilities Refunding Bonds, Series 1993

	Amount Budgeted
Principal	$10,285,000
Interest	3,796,632
Paying Agent Fees	790
Total	$14,082,422

Budget Comment

This fund provides for the debt service for the advance refunding of $120,770,000 of the original $233.6M Criminal Justice Facilities Revenue Bonds, series 1990. The Bonds mature from 1994 to 2011 and carry an annual interest rate of 2.75% to 5.375%. The principal source of funding for both issues is non-ad valorem revenues, currently sales tax.

$26.515M Revenue Refunding Bonds, Series 1993

	Amount Budgeted
Principal	$2,615,000
Interest	138,595
Paying Agent Fees	2,000
Total	$2,755,595

Budget Comment

This fund provides for the debt service on the $26,515,000 Revenue Refunding Bonds, Series 1993. The bonds were issued in FY 1993 for the purpose of providing funds to advance refund and defease the County's Revenue Bonds, Series 1986. The Bonds mature from 1993 to 2006 and carry an annual interest rate from 2.6% to 5.3%. The major funding source for the debt service is non-ad valorem revenues, currently sales tax.

$22.245M Administrative Complex Revenue Refunding Bonds, Series 1993

	Amount Budgeted
Principal	$1,440,000
Interest	504,825
Paying Agent Fees	2,600
Total	$1,947,425

Budget Comment

This issue provided funds to refund the Palm Beach County Public Building Corporation, Inc. (Administrative Complex) Revenue Refunding Bonds, Series 1986. The Bonds mature from 1994 to 2006 and carry annual interest rates from 3% to 5.2%. The main source of funding for the debt service is non-ad valorem revenues, currently sales tax.

$30.73M Beach Acquisition Revenue Refunding Bonds, Series 1993

	Amount Budgeted
Principal	$2,580,000
Interest	354,303
Paying Agent Fees	2,500
Debt Service Reserve	2,934,303
Total	$5,871,106

Budget Comment

This fund provides for the debt service on the $30,730,000 Beach Acquisition Revenue Refunding Bonds, Series 1993. The bonds were issued in FY 1993 for the purpose of providing funds to advance refund and defease the County's Beach Acquisition Bonds, Series 1986 and make a deposit to the Debt Service Reserve Account in the amount of the Debt Service Reserve requirement for the Series 1993 Bonds. The Bonds mature from 1993 to 2007 and carry an annual interest rate from 2.5% to 5.25%. The funding source for the debt service is non-ad valorem revenues, currently sales tax.

$6.525M Public Improvement Recreational Facility Revenue Refunding Bonds, Series 2003

	Amount Budgeted
Principal	$535,000
Interest	175,319
Paying Agent Fees	1,500
Total	$711,819

Budget Comment

This issue provides funds to refund the Recreational Facility Revenue Bonds issued in FY 1994 for the construction of a golf course in the Okeeheelee Park facility. Funding for the retirement of the refunding bonds is provided from the net operating revenues of the golf course.

$15.175M Judicial Center Parking Facilities Revenue Bonds, Series 1995

	Amount Budgeted
Principal	$710,000
Interest	16,508
Paying Agent Fees	775
Total	$727,283

Budget Comment

This fund provides for the debt service on the $15,175,000 bonds issued in FY 1996 for the construction of a parking facility adjacent to the new Criminal Justice Facility. Funds for the retirement of the bonds are legally available non-ad valorem revenues, currently sales tax.

$26.3M Parks and Recreation Facilities Revenue Bonds, Series 1996

	Amount Budgeted
Principal	$1,155,000
Interest	87,544
Paying Agent Fees	600
Total	$1,243,144

Budget Comment

This fund provides for the debt service on the $26,300,000 bonds issued in FY 1996 for the acquisition and construction of certain public parks and recreation facilities within Palm Beach County. The bonds mature annually for 20 years and the funds for retirement of the bonds are legally available non-ad valorem revenues, currently sales tax.

$20.07M Stadium Facilities Revenue Refunding Bonds, Series 2005

	Amount Budgeted
Principal	$1,185,000
Interest	1,051,958
Paying Agent Fees	1,230
Total	$2,238,188

Budget Comment

This fund provides for the debt service further funding of the County's outstanding Stadium Bonds issued in FY 1997 for the baseball stadium facilities located in the town center of ABACOA, a community in Jupiter, Florida. The bonds mature from 2005 to 2016 and the funds for retirement of the bonds are payable from legally available non-ad valorem revenues. The fourth cent tourist development tax is the source of payment for the debt service.

$32.775M Criminal Justice Facilities Refunding Bonds, Series 1997

	Amount Budgeted
Interest	$1,877,663
Paying Agent Fees	550
Total	$1,878,213

Budget Comment

This fund provides for the debt service for the advance refunding of $33,550,000 of the original $233.6M Criminal Justice Facilities Revenue Bonds, Series 1990. The bonds mature in 1998, 2012 and 2013 and carry an annual interest rate of 3.85% to 5.02%. The principal source of funding for both issues is legally available non-ad valorem revenues, currently sales tax.

$22.425M North County Courthouse and Sheriff's Motor Pool Revenue Bonds, Series 1997

	Amount Budgeted
Principal	$970,000
Interest	108,446
Paying Agent Fees	600
Total	$1,079,046

Budget Comment

This fund provides for the debt service on the $22,425,000 Revenue Bonds issued in FY 1998 for the construction and expansion of the North County Governmental Center and the design and construction of a light industrial maintenance facility for the Sheriff. The bonds mature annually for 20 years, and carry an annual interest rate of 4.5% to 4.75%. The principle source of funding is legally available non-ad valorem revenues.

$81.34M Public Improvement Refunding Bonds, Series 2004 (Convention Center Project)

	Amount Budgeted
Interest	3,790,208
Paying Agent Fees	2,000
Total	$3,792,208

Budget Comment

The issue provides funds to refund the $80,705,000 Public Improvement Revenue Bonds issued in FY 2001 for the cost of constructing and equipping a convention center located in downtown West Palm Beach. Funding for the retirement of the refunding bonds is payable from legally available non-ad valorem revenues. The actual source of funding is the 4th Penny Tourist Development Tax.

$18.65M Criminal Justice Facilities Refunding Bonds, Series 2002

	Amount Budgeted
Principal	$1,400,000
Interest	717,369
Debt Service Reserve	600
Total	$2,117,969

Budget Comment

The fund provides for the debt service for the advance refunding of the County's outstanding Criminal Justice Facilities Revenue Bonds Series 1994. The bonds mature from 2003 to 2015 and carry an annual interest of 2% to 5%. The principal source of funding is legally available non ad-valorem revenues, currently sales tax.

$94.3M Public Improvement Bonds, Series 2004 (General Government Facilities)

	Amount Budgeted
Principal	$3,935,000
Interest	3,820,185
Paying Agent Fees	1,000
Total	$7,756,185

Budget Comment

The fund provides debt service on $94,300,000 Public Improvement Revenue and Refunding Bonds Series 2004 issued for the construction and expansion of various government facilities. The bonds mature annually from 2004 to 2023 and the funds for the retirement of the bonds are payable from legally available non-ad valorem revenues.

$133.935M Public Improvement Revenue Bonds, Series 2005 (Biomedical Research Park Project)

	Amount Budgeted
Principal	$6,360,000
Interest	4,454,038
Paying Agent Fees	1,500
Total	$10,815,538

Budget Comment

The fund provides debt service on approximately $137 million Public Improvement Revenue Bonds that likely will be issued in the first quarter of FY 2005 for a portion of the costs of acquiring, constructing, improving and equipping a Biomedical Research Park in the County. The bonds will mature annually for 20 years and the funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues.

$38.895M Public Improvement Revenue Bonds, Series 2004 (Biomedical Research Park Project)

	Amount Budgeted
Principal	$1,440,000
Interest	1,367,292
Paying Agent Fees	1,200
Total	$2,808,492

Budget Comment

The fund provides debt service on approximately $38.895 million Public Improvement Revenue Bonds that were issued in the first quarter of FY 2005 for cost of acquiring land for a Biomedical Research Park in the County. The bonds will mature annually for 20 years and the funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues.

$24,427,515 Taxable Public Improvement Revenue Bonds, Series 2004 (Biomedical Research Park Project)

	Amount Budgeted
Principal	$1,390,000
Interest	924,553
Paying Agent Fees	1,200
Total	$2,315,753

Budget Comment

The fund provides debt service on approximately $24,427,515 million taxable Public Improvement Revenue Bonds that were issued in the first quarter of FY 2005 for cost of acquiring land for a Biomedical Research Park in the County. The bonds will mature annually for 10 years and the funds for the retirement of the bonds will be payable from legally available non-ad valorem revenues.

$17.455M Parks & Recreation Refunding Revenue Bonds, Series 2005

	Amount Budgeted
Principal	$35,000
Interest	704,321
Paying Agent Fees	1,500
Total	$1,140,821

Budget Comment

The fund provides for the debt service on the Refunding Bonds, Series 2005 issued to provide the funds required to refund a portion of the County's Parks & Recreation revenue Bonds, Series 1996. The bonds mature from 2005 to 2016 and carry an interest rate of 3% to 5.25%. Funds to retire the bonds are provided from non ad valorem revenues.

$13.485M Revenue Refunding Bonds (North County Courthouse/Sheriff's Motor Pool), Series 2005

	Amount Budgeted
Principal	$75,000
Interest	578,604
Paying Agent Fees	2,000
Total	$655,604

Budget Comment

The fund provides for the debt service on the Refunding Bonds, Series 2005 issued to provide the funds required to refund a portion of the County's Revenue Bonds, Series 1997. The bonds mature from 2005 to 2017 and carry an interest rate of 3.5% to 5%. Funds to retire the bonds are provided from non ad valorem revenues.

9.5M Judicial Parking Revenue Refunding Bonds, Series 2005

	Amount Budgeted
Interest	467,122
Paying Agent Fees	2,000
Total	$469,122

Budget Comment

The fund provides for the debt service on the Refunding Bonds, Series 2005 issued to provide the funds required to refund a portion of the County's Revenue Bonds, Series 1995. The bonds mature from 2007 to 2016 and carry an interest rate of 3% to 5%. Funds to retire the bonds are provided from non ad valorem revenues.

$13,028,760 Public Improvement Revenue Bonds, Series 2005

	Amount Budgeted
Principal	1,000,000
Interest	800,444
Total	$1,800,444

Budget Comment

The fund provides debt service for Revenue Bonds for the purpose of financing the cost of designing, developing and constructing a laboratory and research facility for Scripps Research Institute on the Jupiter Campus of Florida Atlantic University. The bonds mature from 2006 Series 2014 and have a variable interest rate. Funds to retire the bonds are provided from non ad valorem revenues.

Water Utilities Debt Service

	Amount Budgeted
Principal	$14,450,000
Interest	3,244,693
Paying Agent Fees	112,200
Total	$17,806,893

Budget Comment

The Water Utilities Department currently has four outstanding bond issues plus a State revolving loan participation with the City of West Palm Beach.

1) Water & Sewer System, Series 1985 - $18,645,000 - The proceeds of this issue were used to refund the Revenue Bond Anticipation Notes, Series 1984, which was issued to complete the purchase of the South Palm Beach Utilities System. This is a variable rate bond with maturities ranging from October 1, 1996 to October 1, 2011. The cap on the variable rate is 15%.

2) Water & Sewer Systems, Series 1995 - $54,650,000 - The proceeds derived from this issue, together with other available moneys of the Water Utilities Department, were used to pay the costs of certain additions and improvements to the water and sewer system in accordance with the Department's Five-Year Capital Improvement Program and to pay certain costs related to the issuance of the series 1995 bonds.

3) Water & Wastewater, Series 1998 - $30,000,000 - The proceeds from this issue were used to pay the cost of certain additions to water and sewer system per the five-year capital improvement program.

4) Water & Sewer System Refunding Bonds, Series 2003 - The proceeds from this issue were used to refund a portion of the Series 1993 Bonds.

5) Water & Sewer Revenue Refunding bonds, Series 2004 - The proceeds from this issue were used to refund a portion of the Series 1995 Bonds.

Airports Debt Service

	Amount Budgeted
Principal	$8,830,000
Interest	6,077,563
Paying Agent Fees	39,250
Debt Service Reserve	15,134,835
Total	$30,081,648

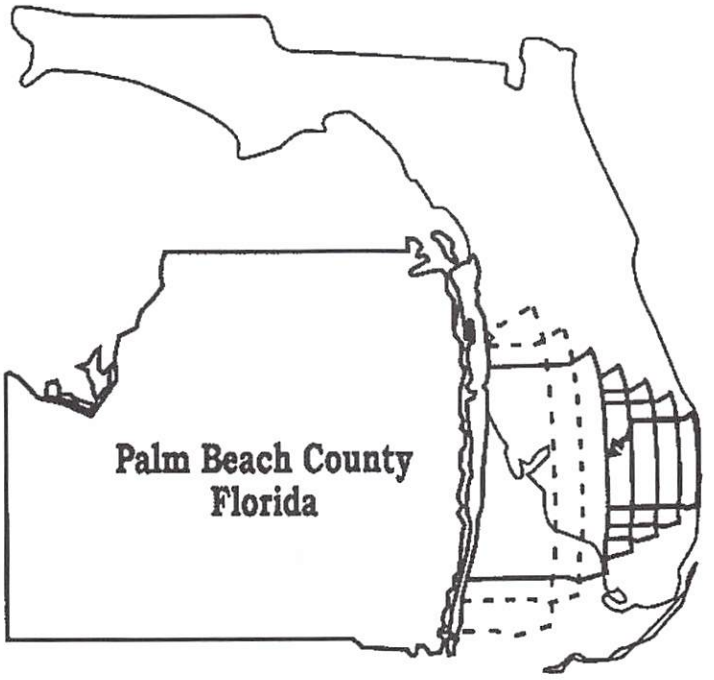
Budget Comment

The Department of Airports currently has two outstanding bond issues.

1) Airport System, Series 2001 - $83,965,000 - To refund Airport System Revenue Bonds, Series 1991 maturing from 10/01/02 to 10/01/10, to pay termination fee for the cancellation of the swap confirmation relating to weekly/Fixed-Rate Airport System Refunding Bonds, Series 2001 and to pay insurance, debt service reserve requirement and cost of issuance for Series 2001 Bonds.

2) Airport System, Series 2002 Bonds - $60,150,000 - To refund Airport System Revenue Bonds, Series 1992, to pay the termination fee for the cancellation of the swap confirmation relating to Weekly Adjustable/Fixed-Rate Airport System Revenue Bonds, Series 2002, which no longer will be issued, to pay premium for a municipal bond policy, to fund the Debt Service Reserve Requirement, and to pay all or a portion of the costs of issuance for the Series 2002 Bonds.

Appendices



GLOSSARY

Ad Valorem Tax — A tax levied on the assessed value of real or tangible personal property. Also known as "Property Tax."

Aggregate Millage Rate — The sum of all ad valorem taxes levied by the governing body of a county for countywide purposes excluding voted debt, plus ad valorem taxes levied for any district dependent to the governing body, divided by the total taxable value of the county, converted to a millage rate. Expresses an "average" tax rate.

Appropriation — A legal authorization granted by a legislative body (e.g., Board of County Commissioners) to incur obligations and make expenditures for specific purposes.

Assessed Value — The fair market value of property (real estate or personal), as determined by the County's Property Appraiser. The assessed value less any exemptions allowed by law is the "taxable value."

Balanced Budget — A budget in which estimated revenues and appropriations are equal. Florida Statutes require that budgets must be balanced. The County complies with this after the inclusion of re-appropriated beginning fund balances.

Base Budget — Ongoing expense for personnel, contractual services, supplies, and the replacement of equipment required to maintain service levels previously authorized by the Board of County Commissioners.

Board of County Commissioners (BCC) — The legislative and governing body of a county. Also referred to as the "County Commission."

Bond — A certificate of debt containing a promise to pay a specified sum of money (called the face value or principal) at a specified date or dates in the future (called the maturity date) together with periodic interest at a specified rate. Bonds are typically used for long-term debt to pay for specific capital expenditures.

Bond Refinancing — The issuance of bonds to obtain better interest rates and/or bond conditions by paying off older bonds.

Budget — A comprehensive financial plan of operations embodying an estimate of proposed expenditures for a given period and the proposed means of financing them and specifying the type and level of services to be provided. Most local governments have two types of budgets -- the "Operating Budget" and the "Capital Improvement Budget."

GLOSSARY

Budget Amendment — An increase or decrease in revenues with a corresponding increase or decrease in appropriations within the same fund. The budgeted fund total is changed.

Budget Document — The official written statement which presents the proposed budget to the legislative body (e.g., County Commission).

Budget Message — A general discussion of the budget presented in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the County Administrator.

Budget Transfer — A transfer of appropriations or revenues between two or more accounts within the same fund. The budgeted fund total is not changed.

Capital Equipment — Equipment with a value in excess of $1,000 and an expected life of more than one year; such as, automobiles, computers, and furniture.

Capital Improvement — Physical assets, constructed or purchased, that have a minimum useful life in excess of one year and a minimum cost of $25,000. Capital improvements typically involve physical assets; such as, buildings, streets, water and sewage systems, and recreation facilities.

Capital Improvement Budget — A budget including those approved capital improvement projects contained in the first year of the Capital Improvement Program (CIP).

Capital Improvement Program (CIP) — A plan for capital expenditures to be incurred each year over fixed period of years to meet anticipated capital needs. It sets forth each project or other contemplated expenditure in which the County is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

Capital Outlays — Expenditures which result in the acquisition of, or addition to, fixed assets; such as, buildings, land, and roads.

Capital Project Fund — A fund established to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary or Trust Funds).

GLOSSARY

Communication Services Tax A simplified tax structure for communications services, which was implemented in FY 2002. It combined seven different state and local taxes or fees and replaced them with a two tiered tax composed of a state tax and a local option tax on communications services, including cable television.

Comprehensive Plan Required under Chapter 163 of the Florida Statues, the Plan shall prescribe principles, guidelines, and standards for the orderly and balanced future economic, social, physical, environmental, and fiscal development of the County.

Contingency A reserve of funds which are set aside to cover emergencies or unforeseen events that occur during the fiscal year; such as, new federal or state mandates, shortfalls in revenue, and unanticipated expenditures.

County A political subdivision of the State which is empowered to levy and collect taxes and provide services to citizens within its boundaries.

County Budget Officer Each Board of County Commissioners, pursuant to Florida Statutes, Section 129.025, may designate a county budget officer to carry out budget duties as set forth in Chapter 129. In Palm Beach County, the County Administrator has been designated the County Budget Officer.

County Officers Independently elected officials including the Clerk & Comptroller, Property Appraiser, Sheriff, Supervisor of Elections, and Tax Collector. Also referred to as "Constitutional Officers".

Customer Focused Budgeting and Reporting A performance based budget process that defines each department's mission, articulates program objectives in measurable terms, and establishes performance measures to track progress towards meeting those objectives. This method of reporting presents the operating budget in terms of major programs and primary services and first appeared countywide in the FY 1997 budget.

Debt Service Payment of principal and interest related to long-term debt.

Debt Service Fund A fund used to account for the accumulation of resources for, and payment of, general long-term debt principal and interest.

Deficit (Budget) The excess of budgeted expenditures over estimated revenues and receipts.

Department An organizational unit responsible for carrying out a major governmental function; such as, Public Safety or Water Utilities.

Dependent Taxing Districts Taxing Districts that appear separately on the tax bill and are under County control (e.g., County Library).

GLOSSARY

Depreciation — Expiration in the service life of fixed assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

Encumbrance — An amount of money committed for the future payment for goods and services not yet received. Encumbrances result from the issuance of a purchase order, contract, or formal agreement.

Enterprise Fund — A fund established to account for operations that are financed and operated in a manner similar to private business. The intent is that the full cost of providing the goods or services be financed primarily through charges and fees, thus removing the expense from the tax rate (e.g., Water and Sewer).

Exemption — A reduction to the assessed value of property. The most common exemption is the $25,000 homestead exemption allowed if the owner uses the property as the principal residence. There are also exemptions for disability, government, non-profit owned property, and low-income senior citizens.

Expenditures — The incurring of a liability, the payment of cash, or the transfer of property for the purpose of acquiring an asset or service or settling a loss.

Fiscal Year — Any period of 12 consecutive months designated as the budget year. The fiscal year used by the County, which is set by State Statute, begins October 1 and ends September 30 of the following calendar year. The fiscal year is designated by the date on which it ends. For example, October 1, 2005 to September 30, 2006 would be Fiscal Year 2006.

Five-Year Trend — Represents the percentage change of a performance measure from the previous year actual and the five years previous.

Fixed Assets — Assets of a long-term character which are intended to continue to be held or used; such as, land, buildings, improvements other than buildings, machinery, and equipment.

Franchise Fee — A fee levied on a public service corporation in return for granting a privilege or permitting the use of public property. These fees are usually passed on to the corporation's customers as a cost of doing business. Electricity is subject to franchise fees.

Full-time Equivalent (F.T.E) — The number of approved positions equated to full-time basis (e.g., two half-time positions equal one full-time equivalent position).

Fund — An accounting entity with a self-balancing set of accounts, which is segregated for the purpose of carrying on specific activities or attaining certain objectives, in accordance with special regulations, restrictions, or limitations.

GASB — Governmental Accounting Standards Board

Fund Balance — The excess of fund assets over fund liabilities. A negative fund balance is sometimes called a deficit.

General Fund — A fund containing revenues, such as property taxes, not designated by law for a special purpose. Some of the departments that are part of the General Fund include Purchasing, Human Resources, and the Office of Financial Management and Budget.

Generally Accepted Accounting Principles (GAAP) — Uniform minimum standards of, and guidelines for, financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time.

Goal — A long-range desirable result attained by achieving objectives designed to implement a strategy.

Grant — A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from state and federal governments. Grants are usually made for specified purposes.

Half Cent Sales Tax — A state-shared revenue source relying on a percentage of net sales tax revenues (one-half of the fifth cent) remitted to the state. Eligible county governments receive a distribution based on population-based formulas. Use of this revenue is restricted to countywide tax relief or governmental programs; as well, as long-term debt obligations related to capital projects.

Homestead Exemption — A deduction from the assessed value of property permanently occupied by the owner in the State of Florida. The exemption is now $25,000 for all property owners who qualify.

Impact Fee — A charge to a developer and/or owner/builder to offset the cost of providing capital facilities to meet growth demands. The County assesses impact fees for capital facilities for parks, fire-rescue, library, law enforcement, public buildings, schools, and roads.

Independent Taxing Districts — Taxing districts that appear separately on the tax bill and are not under County control (e.g., Florida Inland Navigation District, Children Services).

Interfund Transfer — Movement of assets (usually cash) from one fund to another. Also referred to as "Transfers In/Out."

Intergovernmental Revenues — Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Internal Service Fund — A fund established for the financing of goods or services provided by one department or agency to other departments or agencies on a cost reimbursement basis.

Lease-purchase Agreements — Contractual agreements which are termed "leases", but which in substance amount to purchase contracts for equipment and machinery.

Legally Adopted Budget — The total of the budgets of each County fund including budgeted transactions between funds.

Levy — To impose taxes, special assessments, or service charges for the support of County activities.

Liability — Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. The term does not include encumbrances.

Line Item — A specific item or group of similar items defined by detail in a unique account in the financial records. Revenue and expenditure justifications are reviewed, anticipated, and appropriated at this level.

Management Team — A "team" consisting of the County Administrator, Deputy County Administrator, the Assistant County Administrators, and Directors of major County Departments.

Mandate — Any responsibility, action, or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive, or judicial action as a direct order or that is required as a condition of aid.

Millage Rate — Rate applied to taxable value to determine property taxes. A mill is 1/10th of a penny, or $1.00 of tax for every $1,000 of taxable value.

Municipal Services Benefit — A special district created to provide for projects and/or services to a specifically defined area of the County and financed by a special assessment to only those citizens receiving the benefits of those projects or services.

Municipal Services Taxing — A taxing district covering a segment of the County, with individual assessed values and millage rates, which provides municipal-type services; such as, fire-rescue, and road and street improvements to residents of the area.

Municipality — A local government having governmental, corporate, and proprietary powers to enable it to conduct municipal government, perform municipal functions, and render municipal services.

Net Budget — The gross budget less all interfund transfers and interdepartmental charges.

Non-Ad Valorem Assessments — Charges that are not based on property value, but are levied for specific services on each parcel of property. Examples of Non-Ad Valorem Assessments include charges for solid waste disposal, lighting, drainage, and water.

Non-Ad Valorem Revenues — Revenues that are derived from a basis other than property value (e.g., Utility Tax, Gas Tax).

Non-Countywide Revenue — Revenue derived for unincorporated areas of the County (e.g., Franchise Fees).

Non-Countywide Expenditures — Expenditures for the benefit of the unincorporated areas of the County (e.g., Sheriff's Road Patrol, Zoning).

Non-Operating Expenditures — The costs of government services which are not directly attributable to a specific County program or operation. Examples of Non-Operating Expenditures include debt service obligations and contributions to Human Service organizations.

Non-Operating Revenues — The incomes received by the government which are not directly attributable to providing a service (e.g., interest on investments).

Non-Tax Revenues — The revenue derived from non-tax sources, including licenses and permits, intergovernmental revenue, charges for service, fines and forfeitures, and various other miscellaneous revenues.

Objective — Something to be accomplished expressed in specific, well-defined and measurable terms, and achieved within a specific time frame.

Operating Budget — A budget for general expenditures; such as, salaries, utilities, and supplies.

Performance Measures — Specific quantitative and qualitative measures of work performed.

Personal Services — Items of expenditures in the operating budget for salaries and wages paid for services performed by County employees; including fringe benefit costs.

Property Tax — Taxes derived from all non-exempt real property and tangible personal property used in a business located within the County. Property taxes are computed on the basis of multiplying the millage rate by the taxable value of real or personal property.

Proprietary Fund — A fund which operates similarly to the private sector and focuses on the measurement of net income.

Reserve — A specified amount of funds set aside for the purpose of meeting future expenses. Expenditures may not be charged directly to reserve accounts. A budget transfer establishing a new appropriation must first be approved by the Board of County Commissioners.

Retained Earnings — An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue — Funds that the government receives as income. Revenue includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

Revenue Bonds — Bonds usually sold to finance the construction of a project that will produce revenue for the government. The revenue is used to pay the principal and interest of the bond.

GLOSSARY

Rolled-back Rate — The millage rate which, exclusive of new construction, will provide the same property (ad valorem) tax revenue for each taxing entity as was levied during the prior year. The rolled-back rate accounts for changes in the market value of property and represents "no tax increase." The only source of additional tax revenue under the rolled-back rate is taxes levied upon new construction.

Save - Our - Homes — Section 193.155(1), F.S. provider, beginning in 1995 or the year after the property receives homestead exemption, an annual increase in assessment shall not exceed the lower of 3% or the percentage change in the C.P.I.

Senior Homestead Exemption — Certain low-income seniors in Palm Beach County may qualify for an additional $25,000 exemption on their property's assessed value. For example, a home valued at $100,000 would be taxed by the county on only $50,000 after the Homestead and Senior Citizen exemptions are applied. The county's senior exemption does not apply to other taxing authorities, such as the school district and municipalities.

Service Level — Services or products which comprise the actual or expected output of a given program.

Single-Member District — A form of representation in which the residents of a District are represented by one County Commissioner voted into office by that District's residents.

Special Revenue Fund — A fund used to account for specific revenue sources (other than special assessments, expendable trusts, or major capital projects) that are legally restricted to expenditures for specified purposes.

Statute — A law enacted by a duly organized and constituted legislative body.

Statutory Reserve — Florida Statute 129.01 (2)(b) requires revenues to be budgeted at 95% of reasonably anticipated receipts. Palm Beach County budgets a negative 5% Statutory Reserve to accomplish this.

Supplemental Requests — Departmental requests for additional funding in the budget year in order to increase or enhance existing service levels.

Tax Equivalent Revenue — Any revenue that can be used to reduce ad valorem funding requirements on a dollar for dollar basis (e.g., franchise fees, utility taxes).

Tax Rate — The amount of tax stated in terms of a unit of the tax base. For example, 4 mills equals $4 per $1,000 of taxable value; also referred to as the millage rate.

Tax Rate Limit — The maximum legal property tax rate at which a taxing authority may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.

Taxable Value — The value used for computing the ad valorem taxes levied against property. The taxable value is the "assessed value" less any exemptions allowed by law.

Taxes — Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Nor does the term include charges for services rendered only to those paying such charges (e.g., sewer service charges).

Transfers In/Out — Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

TRIM Notice — The Florida Truth in Millage Law of 1980 requires a notice be sent annually to property taxpayers explaining any changes in the millage rate of each taxing authority from the prior year. The notice also includes the time and place of the first public hearings on proposed millage rates and is designed to keep the public informed about the taxing intentions of the various taxing authorities.

Trust and Agency Fund — A fund used to account for assets held by the County in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds.

Truth in Millage Law (TRIM) — A 1980 Florida law which changed the budget process for local taxing governments. It was designed to keep the public informed about the taxing intentions of the various taxing authorities.

Unincorporated Area — That portion of the County which is not within the boundaries of any municipality.

Unit — A unit of financial reporting and management responsibility under the County's financial system.

User (Fees) Charges — The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Utility Tax — A tax levied by the County on the customers of various utilities (e.g., electricity, metered or bottled gas, and water). The tax rate may be levied up to 10.0 percent of the sales price of such utility service or commodity.

FINANCIAL POLICIES RELATING TO THE FY 2006 BUDGET

Palm Beach County's FY 2006 Budget has been developed using the policies described in this segment of the Budget document and is intended to facilitate management actions on financial decisions as well as to assist other readers of this document in understanding County finances.

The establishment of consolidated financial policies will also have the following beneficial results:

- Provide a concise reference guide for consideration of County financial matters.
- Direct attention to overall financial condition, rather than a narrow focus on single issues.
- Exhibit a commitment to sound financial management and fiscal integrity, establishing credibility and confidence for citizens, investors, and rating agencies.
- Demonstrate a compliance with applicable Florida statutory requirements.

The financial policies on the following pages are grouped into the following categories:

I. Budget Policies

II. Revenue Policies

III. Expenditure Policies

IV. Reserve Policies

V. Debt Policies

VI. Capital Improvement Policies

FINANCIAL POLICIES RELATING TO THE FY 2006 BUDGET

I. Budget Policies

I.1 Balanced Budget

The County's Annual Budget shall be balanced; that is, the total of the estimated receipts, including balances brought forward, shall equal the total of the appropriations and reserves (Florida Statutes, 129.01(2)(b)).

I.2 Budget Adoption

The County's Annual Budget shall be adopted by the Board of County Commissioners at a fund level.

I.3 Estimates of Receipts

The receipts division of the budget shall include 95% of all receipts reasonably to be anticipated from all sources, including taxes to be levied, and 100% of balance to be brought forward at the beginning of the fiscal year (Florida Statutes, 129.01(2)(b) and 200.065(2)(a)).

I.4 Contingencies

A reserve for contingencies may be budgeted in each operating and capital fund in an amount not more than 10% of the total fund budget; for reallocation by the Board of County Commissioners as needed to fund unforeseen needs during the budget year (Florida Statutes, 129.01(2)(c)(1)).

I.5 Cash Carryover

A reserve for cash carryover will be budgeted in any fund which requires monies to be carried forward into the budget year to support operations until sufficient current revenues are received. This reserve will not exceed 20% of the fund budget (Florida Statutes, 129.01(2)(c)(2)).

I.6 Budget Transfers

The Director, Office of Financial Management & Budget, has authority to approve intra-departmental transfers during the budget year. All other budget transfers (i.e. between departments, out of contingencies and reserves, and between capital projects) require approval of the Board of County Commissioners.

I.7 Budget Performance Reports

The Office of Financial Management and Budget will provide semiannual reports during the budget year to the County Administrator and Board of County Commissioners evaluating actual revenues and expenditures in comparison to budget.

II. Revenue Policies

II.1 General Revenue Policy

Generally, the County reviews estimated revenue and fee schedules as part of the budget process. Estimated revenue is conservatively projected (at 95% of estimate) for five years and updated annually. Proposed rate increases are based upon:

- Fee policies applicable to each fund or activity.
- The related cost of the service provided.
- The impact of inflation on the provision of services.
- Equity of comparable fees.

The Revenue Policy of Palm Beach County includes these informal policies, with the addition of:

- Maintenance of a diversified and stable revenue system to shelter the County from short run fluctuations in any one revenue source.

II.2 Revenue Summaries

As part of the annual budget process, a consolidated summary of revenue sources will be prepared and incorporated into the County's budget documents.

II.3 Ad Valorem Taxes

The use of Ad Valorem tax revenues will be generally limited to the following funds:

Countywide:

General
Debt Service

Dependent Districts:

County Library
Fire-Rescue MSTU's (Jupiter, Glades, and Main Fire- Rescue MSTU)

Specific allocations of such revenue will be made during the annual budget process.

II.4 Gas Taxes

The use of Gas tax revenues will be generally limited to the following funds:

County Transportation Trust
Transportation Improvement
Transportation Authority

II.5 Sales Taxes

The use of Sales tax revenue will be generally limited to the following funds:

General
County Transportation Trust
Debt Service
Transportation Improvement

II.6 Impact Fees

Palm Beach County shall require new development activity to pay fair share fees for new capital facilities or expansion of existing facilities. Fees shall not exceed a pro rata share of the reasonably anticipated costs of such improvements.

Impact fees have been implemented for parks, roads, libraries, Fire-Rescue, public buildings, schools, law enforcement, and solid waste.

II.7 Utility Tax

The utility tax is a tax imposed on the purchase of utility services. It provides additional revenue necessary to maintain adopted levels of service, primarily for the Sheriff's road patrol.

II.8 Tourist Development Taxes

The use of Tourist Development tax revenues will generally be limited to the Tourist Development Trust Fund and the Beach Improvement Fund.

II.9 Grants

Only such grants which can reasonably be expected to be received will be considered as revenue sources for budget development purposes. The County shall amend its Budget to reflect additional grants received during the budget year.

II.10 Restricted Revenues - Bonds

Revenues which have been pledged to bondholders shall be restricted and shall conform in every respect to bond covenants.

II.11 Countywide Revenues

Countywide revenues collected on a Countywide basis will be allocated only to funds which provide Countywide services.

II.12 Cost Recovery Fees (User Charges)

Cost recovery fees, where appropriate, should be established to offset the cost of providing specific services and should be reviewed on a regular basis. Board policy provides for moving towards full recovery and the Board will examine and act on exceptions to that policy.

Where full cost recovery is deemed inappropriate, cost recovery ratios should be established for consideration by the Board. (Upon approval by the Board, cost recovery ratios will be incorporated into the County's Financial Policies.)

II.13 Private Contributions

The County provides many services to its residents; thereby, enhancing the "Quality of Life" in our County.

To the extent possible, efforts should be made to secure private contributions, whether in the form of volunteer services, equipment, or cash contributions. This is particularly important in helping to defray the taxpayer burden of providing programs and activities which may be considered primarily "quality of life" in nature; such as, various community services, cultural, and recreational activities.

III. Expenditure Policies

III.1 Administrative Charges

The County has in place a federally-approved overhead distribution system which allocates General Fund Administrative Charges to the various County entities benefitting from such administrative activities. The existence of this system assures qualification for federal reimbursement of administrative costs associated with federal programs.

III.2 County Grants

As part of its annual budget process, the County identifies amounts to be granted to various community agencies which provide valuable services to the County's residents.

Because of increasing demands on the County's limited resources, the County will provide a maximum of the amount budgeted to each grant recipient. In the event that a grant recipient requests additional County funding, such request will be considered in the next year's budget process.

III.3 Grant Supported County Programs

The County conducts a variety of programs which depend on outside grants to the County for partial funding. In the event of reductions in such outside funding amounts, the program service levels will be reduced and additional County support will not be provided to compensate for the reduction of outside funding.

Full recovery of annual and sick leave for employees working under a grant shall be undertaken.

III.4 Performance Measures

The County has developed "Performance Measures" for each of its departments in order to assure that maximum productivity is being achieved.

Where Performance Measures demonstrate that activities could more cost- effectively be provided by outsiders, contracting out of such activities will be considered.

Performance Measures will also provide management with criteria to use in evaluating departmental requests for increased funding levels.

III.5 Categorization of Services

The County will segregate its various services into distinct categories, in order to set priorities for allocating available money.

The categories can be generally defined as follows:

Basic or Core Services - These are services which are best performed at the County level and are most closely linked to protecting the health and safety of citizens. Legally mandated services or commitments are also included in this category.

Maintenance of Effort Services - These are services which the County has traditionally provided.

Quality of Life - These are activities which are provided for more specialized groups and enhance the desirability of Palm Beach County as a place to live.

IV. Reserve Policies

A formally adopted reserve policy is an important factor in maintaining the fiscal health of Palm Beach County.

There are three primary types of reserves:

Operating Reserves
Capital Reserves
Debt Reserves

The degree of need for these reserves differs, based upon the type of fund or operation involved. However, one policy statement for each type of reserve can be uniformly applied to most funds (excluding Airport and Water and Sewer, which are subject to various regulatory requirements).

Board approval is required to move funds from Reserve accounts into expenditure line items.

IV.1 Operating Reserves

Reserve for Contingency - provides for unexpected expenditures which are deemed necessary during the budget year.

IV.2 Capital Reserves

Capital Reserves are established primarily to set aside funds to provide for additional projects, or additions to existing budgeted projects, which may be deemed appropriate for funding after the Annual Budget is adopted.

IV.3 Debt Reserves

Debt reserves are established to protect bondholders from payment defaults. Adequate debt reserves are essential in maintaining good bond ratings and the marketability of bonds.

The amount of debt reserves is established by bond indenture in association with each bond issuance.

These policy statements are intended to apply to various funds of the County. It is recognized that various Federal, State, and Local laws and regulations, and specific financial policies may supersede these policies.

V. Debt Policies

Palm Beach County will use debt financing when it is appropriate. It will be judged appropriate only when the following conditions exist:

1. When non-continuous capital improvements are desired.

2. When it can be determined that future citizens will receive a benefit from the improvement.

When Palm Beach County utilizes long-term debt financing, it will ensure that the debt is soundly financed by:

1. Conservatively projecting the revenue sources that will be utilized to pay the debt.

2. Financing the improvement over a period not greater than the useful life of the improvement.

Additionally, the County has the following policies in relation to debt financing:

1. Where possible, the County uses special assessment, revenue, or self-supporting bonds instead of general obligation bonds.

2. Palm Beach County maintains good communications with bond rating agencies about its financial condition.

3. Palm Beach County maintains overall net debt less than $1,200 per capita.

4. Debt service payments on net debt, exclusive of self-supporting debts, will be no more than 10% of general government expenditures.

Annual budgets and long-range forecasts include debt service payments and reserve requirements for all debt currently outstanding and for all proposed debt issues.

V.1 General Obligation Debt

The County will issue general obligation bonds only upon approval of the electorate after a general election as required by the Florida Constitution. Total general obligation debt for Palm Beach County will be maintained at no more than 5% of total assessed valuation of taxable property.

V.2 Non-Self-Supporting Debt

The County may issue non-self-supporting debt to the extent that non-ad valorem revenues are at least twice the annual amount of debt service on the non-self-supporting debt and to the extent that variable interest rate non-self-supporting debt is no more than 25% of total non-self-supporting debt in the aggregate.

V.3 Self-Supporting Debt

The County may issue self-supporting debt for proprietary fund activities based on analyses of revenues and expenses to be incurred as a result of the project or projects to be funded by the debt.

VI. Capital Improvement Policies

VI.1 Six Year Program

The County will develop a six year Capital Improvement Program as part of each year's annual budget process and will make all capital improvements in accordance with the adopted Annual County Budget.

The County will identify the estimated costs and potential funding sources for each capital project before it is submitted to the Board of County Commissioners as a component of the six year program.

VI.2 Operating Costs

The costs of operating and maintaining all proposed projects will be identified and incorporated into six year financial projections for operations.

VI.3 Capital Financing

The County Administrator will determine, and recommend to the Board, the least costly financing method for all capital projects.

VI.4 Renewal and Replacement

The County shall develop and implement a program for identifying, scheduling, and budgeting the renewal and replacement requirements of capital facilities.

FUND STRUCTURE AND GOVERNMENTAL ACCOUNTING

Palm Beach County develops its Budget in accordance with the requirements of the Florida Statutes and generally accepted accounting principles (GAAP). GAAP requires that the budget for certain funds be developed using the modified accrual accounting method. The County develops and adopts budgets for all of its funds using the modified accrual accounting method.

Fund Accounting

In governmental accounting, the resources of the government are accounted for through funds. A fund is a separate fiscal and budgetary entity. Funds are set up to demonstrate stewardship and fiscal accountability for the resources entrusted to the government. The number and type of funds used is guided by sound financial judgment and the requirements of the Florida Statutes. Palm Beach County utilizes the following types of funds in its budget:

Governmental Funds

General Fund - This fund is the general operating fund of the County. It is used to account for all financial resources received by the County, other than those which are accounted for in another fund.

Special Revenue Funds - These funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes (other than Capital Project or Special Assessment type revenues).

Debt Service Funds - These funds are used to account for the accumulation of resources for the payment of principal, interest, and other costs related to the general long-term debt of the County.

Capital Project Funds - These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or improvements (other than those financed by Proprietary or Special Assessment funds).

Proprietary Funds

Enterprise Funds - These funds are used to account for operations that are financed and operated in a manner similar to that of a private business enterprise. The intent is to finance or recover the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis through the use of user charges.

Internal Service Funds - These funds are used to account for the goods and services that are provided by departments for the benefit of other County departments, on a cost reimbursement basis.

Measurement Basis

In governmental accounting, the measurement basis used for the accounting system depends on the fund or funds involved.

Governmental funds use the modified accrual basis of accounting. Under this basis, revenues are recognized if they are measurable and available for use during the year. Expenditures are recognized in the period the liabilities are incurred if measurable, except for accrued interest on general long-term debt which is recognized when payment is due to bondholders.

Proprietary funds use the full accrual basis of accounting. Under this basis, revenues are recognized in the period earned and expenses are recognized in the period that the liabilities are incurred.

Financial Statements

In governmental accounting, the focus for budgeting, measuring, and reporting on financial activity depends on the funds involved.

Governmental funds are accounted for on a "financial resource flow" focus. This means that governmental fund balance sheets will only contain current assets, current liabilities, and the excess of current assets over current liabilities, which is called fund balance or fund equity. Governmental fund operating statements present increases in resources (revenues and other financing sources), uses of resources (expenditures and other financing uses), and changes in fund balances.

Proprietary funds are accounted for on an "income determination" measurement focus. Accordingly, all assets and liabilities are included on their balance sheets. Proprietary fund operating statements present increases (revenues) and decreases (expenses) in total economic net worth (fund equity).

GASB statement 34 establishes financial reporting standards which include government-wide financial statements. These accrual-based financial statements are prepared using an economic resources measurement focus. They report all assets, liabilities, revenues, expenses, gains, and losses of the government and distinguish between governmental and business-type activities.

Basis of Budgeting

All funds are budgeted using the modified accrual basis of accounting, including proprietary funds. Fund budgets are prepared using the governmental model, which in essence, is as if all funds were special revenue funds. The only exception to this policy is the annual interest expense of proprietary funds which is budgeted on the accrual basis. Proprietary fund financial statements are presented using the accrual basis of accounting. When using the accrual basis of accounting, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred.

Governmental fund financial statements are presented using the modified-accrual basis of accounting. Accounting on the modified-accrual basis requires that revenues are recorded when susceptible to accrual, that is, when they become both measurable and available to pay liabilities of the current period. For this purpose, the County considers revenue to be available if it is collected within 60 days of year-end. Revenues not considered available are recorded as deferred revenues. Expenditures generally are recorded when a liability is incurred; however, debt service payments, expenditures related to compensated absences, and claims and judgments are recorded only when payment is due.

MAJOR REVENUE SOURCES

Future collections of the County's major sources of revenue are forecasted based on an analysis of past performance, the current economic environment, and anticipated future events impacting revenue receipts. More specifically, revenue projections are based on a trend analysis of the prior 10 year periods, as well as the current forecasted economic climate, and future events or changes in legislation that may impact revenue collections. Such events may include, but not be limited to, increases in fuel cost and unemployment. Further, information regarding revenue bases is utilized to ascertain factors potentially affecting future revenue collections. For example, sales tax and state revenue sharing revenues are especially sensitive to the economy due to the overall collections contingent on generated taxable sales. Factors such as increased internet purchases by consumers may adversely impact these revenue collections. Historically, there has been an upward trend in the amount of revenue collections from fiscal year to year, and it is assumed this trend will continue in future years due to ongoing population growth in the area. Further information on historical revenue trends can be found in Section C of this document.

For the FY 2006 Adopted Budget, property values were projected to continue to increase, as well as new construction, resulting in anticipated significant increases in property tax revenue. Half Cent Sales Tax and State Shared revenues to the County were projected at 5% over prior period estimates. Increases in the local population, and increased tourism were anticipated to continue to contribute to an increase in these revenue receipts from prior periods. In addition, gasoline tax revenues assumed only a 2% increase over prior period estimated collections due to anticipated increases in fuel cost adversely impacting consumption. The anticipated increasing population to the area was one of the major factors projected to contribute to increases in communication sales tax revenue, franchise fee revenue, and utility tax revenue collections at 5% over prior period estimates.

The following outlines the major sources of revenue included in the FY 2006 Adopted Budget:

Revenue Source	Description
Property Taxes	Increase in taxable values of 17.0%. The Countywide millage rate was reduced to 4.45. The increased property values, 20% of which is from new construction, will generate $78.2 million more in Countywide tax dollars than FY 2005.
Tourist Tax	Tax rate of 4% on transient lodgings.
Gasoline Taxes	Combined tax of 15 cents a gallon. Comprised of local option gas taxes of 11 cents, a Ninth cent gas tax of 1 cent, a Constitutional gas tax of 2 cents, and a County gas tax of 1 cent.
Building Permits	Fees for the issuance of building permits on new construction. New construction for FY 2006 is estimated at $3.7 billion.
Federal Grants	Federal grant funding for capital improvements and a variety of social service and community needs.
State Grants	Various grants for a variety of local needs.

MAJOR REVENUE SOURCES

State Shared	Principally composed of State Revenue Sharing, which is a distribution of One Half Cent Sales Tax, and cigarette taxes. The revenue is substantially used for General Fund expenditures.
Half Cent Sales Tax	Represents the ordinary distribution by the Department of Revenue, based on 8.814% of the net adjusted sales tax collection by the County and the application of allocation formulas to distribute the tax to the County and its municipalities.
Electric Franchise Fees	Franchise fees on electric revenues of Florida Power and Light (FPL) for utilizing public rights of way in the unincorporated areas of the County.
Utility Service Taxes	Tax on the purchase of electricity and metered/ bottled gas in the unincorporated areas of the County. The FY 2006 budget is based on an increase of 5% and 0 %, respectively over FY 2005 estimated collections .
Communications Services	A simplified tax, combining seven different state and local taxes or fees, and replacing them with a two tiered tax composed of both a state tax and a local option tax on communications services. The FY 2006 budget assumes a 5% increase over the FY 2005 estimated collections.
Charges for Services - Water & Sewer	Represents operating revenues for the County's Water and Sewer Department.
Charges for Services - Airports	Represents operating revenues for the County's Department of Airports. Major revenue components for fiscal year 2006 include landing fees of $4.9M, rental revenue of $19.5M, and concession revenue of $28.8M.
Charges for Services - Other	Represents revenues stemming from charges for current services provided to the public. Major components for fiscal year 2006 include Golf Course green fees of $4.2M, and bus fares of $7.2M.
Charges for Services - Public Safety	Represents charges for services received from Public Safety. Major components for fiscal year 2006 are charges for police services and Sheriff fees of $21.6M, fire protection services of $13.3M, and Animal Care and Control fees of $2.1M.
Interest	Earnings from investment of funds and profits on sale of investment securities.

MAJOR REVENUE SOURCES

Special Assessment & Impact Fees	Assessments represent collections that have resulted from compulsory levies against certain properties to help defray part or all of the cost of specific improvements or services that are of special benefit to the assessed properties themselves. Impact Fees are assessed to offset the cost of providing additional infrastructure required as a result of new development.
Transfers	Represents funds transferred from one fund to another. A transfer out of a fund appears as an expense while a transfer into a fund appears as a revenue.
Debt Proceeds	Represents debt financing for FY 2006 in the amount of $120M. This amount is comprised of funding for the construction of the Scripps Biotech Project, the S. County Golf Course, various Public Buildings, and Water Utilities Capital Improvements.
Excess Fees from Constitutional Officers	Represents excess FY 2006 revenues from various Constitutional Officers who operate fee supported budgets, i.e., Tax Collector and Property Appraiser. State law requires that any excess of receipts over costs of operation be turned over to the County Commission after year end. Budget is based on historical collections.
Internal Services	Represent revenues earned by some County funds for providing services to other County funds on a cost reimbursement basis.
Fund Balances	Represent unexpended resources from the previous fiscal year. The major components of fund balances are proceeds of bond issues and other resources which have been set aside for capital improvements. In addition, fund balances also provide funding for County operating programs.

PROPERTY TAXES

Property Taxes (also called Ad Valorem Taxes) represent Palm Beach County's largest single revenue source. State laws carefully dictate regulations on how counties and other taxing entities must proceed in levying property taxes. Following are highlights relating to Palm Beach County's property taxes:

Basis

County property taxes are based on two types of property:

1. Real Estate - land and improvements thereon.

2. Tangible Personal Property - business fixtures, equipment and machinery, household goods, personal effects, etc. (household goods and personal effects of Florida legal residents are exempt.) (Note: "Intangible Personal Property" is a State tax paid directly to the State Department of Revenue.)

The value of property for tax purposes is established according to law and professional appraisal practice by the County Property Appraiser, an elected, constitutionally established officer.

Exemptions: The major exemptions from property tax are:

Homestead	- $25,000 for all permanent residents of Florida.
Widows	- $500 for widows who are permanent residents of Florida.
Disability	- $500 for permanent residents of Florida who are totally and permanently disabled.
Quadriplegic	- Total exemptions for any real estate owned and used as a homestead by a Quadriplegic.
Institutions	- Total exemptions for sections of not-for-profit organizations used for literary, scientific, educational, and charitable purposes.
Government	- Total exemptions for all governmental property.
Senior Citizen	- $25,000 for senior citizens who have the existing standard homestead exemption, have at least one owner who is 65 or older, and have an annual adjusted gross household income that meets an established eligibility requirement.

PROPERTY TAXES

Rates

Property tax rates are expressed as a "millage rate" which is applied to taxable property values to calculate the property tax to be paid. One "mill" is 1/10th of a penny, or $1.00 of tax for each $1,000 of taxable value.

Example:
On an "average" taxable value of $225,000, a millage rate of 4.7192 mills, as included in the FY 2006 Adopted Budget, would yield a property tax bill of $1,061.82, calculated as follows:

Property Value	$250,000
Less: Homestead Exemption	- 25,000
Taxable Value	$225,000

$$\frac{\text{Taxable Value}}{1{,}000} \times \text{Millage Rate} = \text{Tax Bill}$$

$$\frac{\$225{,}000}{1{,}000} \times 4.7192 = \$1{,}061.82$$

Maximum Millage Rate

Florida Statutes limit the Countywide millage rate to a maximum of 10 mills, excluding voter-approved debt service millage rates.

Rolled-Back Rate

A significant concept in Florida statutes relating to property tax levies is the "Rolled-Back Rate". The Rolled-Back Rate is defined as that millage rate which, exclusive of new construction, will provide the same property (ad valorem) tax revenue as was levied during the prior year. The Rolled-Back Rate is calculated as follows:

(A) Prior year tax proceeds

(B) Current year adjusted taxable value
(i.e. excluding new construction)

Rolled-Back Rate = (A) divided by (B)

PROPERTY TAXES

Procedure

Florida statutes regulating the establishment of millage rates are complex. The following two requirements are the most significant of the procedure:

Notification - Each property owner is notified, prior to public hearings on the County Budget, of proposed property taxes for each parcel of taxable property owned.

Public Hearings - Each property owner is also notified of the dates and times of public hearings to finalize the County Budget and millage rates. Each is finalized at the second of two public hearings.

Collection

Taxes are collected by the County Tax Collector, an elected, constitutionally established officer. Discounts are available for payments made in the following months:

Payment Month	Discount
November	4%
December	3%
January	2%
February	1%

Taxes become delinquent on April 1, and are then subject to fines.

Taxing Entities

There are a great number of taxing entities within the geographical boundaries of the County of Palm Beach. The property taxes levied by and paid to Palm Beach County and its dependent districts consist of the following for FY 2006:

- Countywide
- Dependent Taxing Districts:

  Palm Beach County Library
  Glades Regional Fire MSTU
  Fire-Rescue MSTU
  Jupiter Fire-Rescue

DESCRIPTION OF REVENUES BY TYPE

Current Ad Valorem Taxes

Property taxes are computed as a percentage of the taxable value of real property and personal property.

Licenses, Permits, and Other Taxes

Revenue derived from the issuance of local licenses, permits, and other taxes. Licenses include both professional and occupational licenses; permits consist of building and various other permits; other taxes consist of user-type taxes, franchise fees, utility service taxes, and delinquent ad valorem taxes.

Inter-Governmental Revenues

This group of accounts includes all revenues received from federal, state, and other local governmental sources in the form of grants, shared revenues, and payments-in-lieu-of-taxes.

Charges for Services

This series of accounts includes all revenues stemming from charges for current services excluding revenues of internal service funds.

Fines & Forfeitures

This group of accounts includes revenues received from fines and penalties imposed for the commission of statutory offenses, violations of lawful administrative rules and regulations, and for neglect of official duty. Forfeits include revenues resulting from confiscation of deposits or bonds held as performance guarantees.

Miscellaneous Revenue

Miscellaneous revenues consist of sources not otherwise provided for in the preceding categories. These include interest earnings, rents and royalties, special assessments, sale and compensation for loss of fixed assets, sale of surplus materials, and contributions from private sources.

Debt Proceeds

This type includes revenues received from bonds, loans, and certain lease-purchase agreements.

Balances Forward, Transfers and Other

Amounts received by the County which are not additions to the assets of the government as a whole, although they may be to the receiving fund. These items include inter-fund transfers and inter-fund reimbursements except the receipts of an internal service fund. This category also includes fund balances carried over from the previous year.

Internal Service Fund Revenues

Those revenues derived from goods and services furnished by central service agencies of the County to other departments and funds.

DESCRIPTION OF EXPENDITURES BY OBJECT CATEGORY

Personal Services

Expense for salaries, wages, and related employee benefits provided for all persons employed by the County whether on full-time, part-time, temporary, or seasonal basis. Employee benefits include employer contributions to a retirement system, social security, life and health insurance, workers' compensation, unemployment compensation insurance, and any other similar direct employee benefits.

Operating Expenses

Includes expenditures for goods and services which primarily benefit the current period and are not defined as personal services or capital outlays. Examples include professional services, accounting and auditing, other contractual services, travel and per diem, communications, utilities, rentals and leases, repair and maintenance, promotional activities, office supplies, operating supplies, road material and supplies, books, publications, subscriptions, memberships, and other current charges not otherwise classified.

Capital Outlay

Outlays for the acquisition of or addition to fixed assets. This includes land, buildings, improvements other than buildings, machinery and equipment, and construction in progress.

Debt Service

Outlays for debt service purposes including principal, interest, and other debt service costs.

Grants and Aids

Includes all grants, subsidies, and contributions to other governmental agencies and private organizations excluding transfers to agencies within the same governmental entity.

Non-Operating

Includes all transfers between funds which do not represent operating expenditures including transfers between the Board of County Commissioners, the Constitutional Officers, and other taxing authorities. This category also includes all reserves.

DESCRIPTION OF EXPENDITURES BY ACTIVITY TYPE

General Government

A major class of services provided by the legislative, judicial, and administrative branches of County government as a whole. This classification encompasses the Board of County Commissioners, administration (including central service staff departments), Auditing, Property Appraisal, Tax Collection, Finance, Legal, Planning, Judicial, Supervision of Elections, and various other general government services.

Public Safety

A major category of services provided by the County for the security of persons and property. This category includes law enforcement, fire control, detention and/or correction, protective inspections, emergency and disaster relief services, ambulance and rescue services, investigative autopsies, consumer affairs, and all other costs primarily related to public safety.

Physical Environment and Utilities

The cost of services provided by the County for the primary purpose of achieving a satisfactory living environment by controlling and utilizing elements of the environment. Services include water and sewage, mosquito and aquatic plant control, sand transfer and beach restoration, soil conservation and agriculture, and all other services related to the physical environment.

Transportation

Costs of services provided by the County for the safe and adequate flow of vehicles, travelers, and pedestrians. This category includes the County Transportation Trust, Transportation Authority, Department of Airports, and various funds associated with the construction and maintenance of roads within the County Road Program.

Economic Environment

The cost of providing services which develop and improve the economic condition of the community and its citizens. Services included are industry development, veterans services, housing and community development, and all other costs primarily related to economic environment.

Health and Human Services

The cost of providing services for the care, treatment, and control of human illness, injury or handicap, and for the welfare of the community as a whole and its individuals. Expenditures classified under this function include hospital services, health care, animal regulation, homes for the infirm, mental health, welfare, retardation, and other human services.

Culture and Recreation

The cost of providing and maintaining cultural and recreational facilities and activities for the benefit of citizens and visitors. This category includes libraries, parks and related programs, cultural services, special events, and special recreational facilities.

Internal Services

Those expenses incurred exclusively by internal service funds in providing goods and services to user departments and agencies. This category includes fleet management, employee health insurance, casualty self-insurance, workers' compensation, information system services, and graphics.

Transfers, Reserves and Other

This is a basic account category to provide for disbursements which are not classified as expenditures. Included in this group are inter-fund transfers, reserves, redemption of long and short-term debts, and transfers between the Board of County Commissioners and Constitutional Officers.

GRANTS PROVIDED

The County relies on many community based not-for-profit agencies to maintain a well developed and comprehensive human service delivery system. The following are agencies provided financial assistance through the General Fund in the FY 2006 budget.

Agency	Actual FY 2004	Budget FY 2005	Budget FY 2006
Alcohol Drug Abuse & Mental Health Service Agencies (ADAMH)			
Comprehensive Alcoholism Rehabilitation Program, Inc. Provides non-hospital medical detoxification, residential, out-patient treatment for adults and adolescents and an adolescent addictions receiving facility for substance abusing males and females.	$931,690	$859,787	$1,227,467
Drug Abuse Foundation of Palm Beach County, Inc. Provides detoxification, assessment, outpatient, Level I residential treatment, and treatment alternatives to street crime (TASC) services to substance abusing males and females primarily in the south County area.	$850,940	$788,406	$819,942
Drug Abuse Treatment Association, Inc. Provides residential and outpatient substance abuse treatment services to adolescents and their families.	$272,292	$255,818	$266,051
Gratitude Guild, Inc. Provides residential, day treatment, and intervention substance abuse services to adult women and women with children primarily in the north County area.	$130,956	$111,241	$115,691
Healthy Solutions Resource Center Provides the following mental health and substance abuse services for residents in the west County area: child outpatient, adult/child crisis stabilization, residential detoxification, and Level II residential treatment (PANDA-Pregnant and Addicted). *Healthy Solutions Resource Center's funding and services were transferred to Oakwood Center for FY2006.	$685,854	$639,019	$0*
Housing Partnership Provides supportive housing for individuals diagnosed with a mental illness and substance abuse issues as well as counseling and assistance to family members.	$72,465	$59,173	$61,540
Jeff Industries, Inc. Provides day/night psychosocial work adjustment and supported employment enclave mental health services to males and females.	$162,652	$157,107	$163,391
Mental Health Association of Palm Beach County, Inc. Provides a peer place drop-in center for social, recreational, and educational activities for chronic mentally ill males and females.	$47,933	$45,000	$46,800

GRANTS PROVIDED

The County relies on many community based not-for-profit agencies to maintain a well developed and comprehensive human service delivery system. The following are agencies provided financial assistance through the General Fund in the FY 2006 budget.

Agency	Actual FY 2004	Budget FY 2005	Budget FY 2006
Oakwood Center of the Palm Beaches, Inc. Provides inpatient and crisis support/emergency mental health services to males and females in the north County area. Also provides mental health and substance abuse servcies to the Glades area. Services in the Glades area includes adult/adolescent outpatient, crisis stabiliation and residential, and detoxification. Also provided is the PANDA (pregnant and addicted) program for mothers and babies.	$865,513	$820,630	$1,518,035
Parent-Child Center of the Palm Beaches, Inc. Provides mental health outpatient services to children, adolescents, and their families in the north County area.	$279,532	$253,066	$263,189
South County Mental Health Center, Inc. Provides the following mental health and substance abuse services for residents in the south County area: crisis support (intake and evaluation), crisis stabilization, and medication/psychiatric services.	$1,042,216	$964,716	$1,564,716
Wayside House, Inc. Provides residential treatment and a parenting program/children's counseling services to adult substance abusing females primarily in the south County area.	$161,589	$146,829	$152,702
Totals for ADAMH Agencies	**$5,503,632**	**$5,100,792**	**$6,199,524**
Non-Alcohol Drug Abuse and Mental Health Agencies			
Adopt-A-Family, Inc. Sustains families for twelve to eighteen months until the family attains self-sufficiency by providing total care management, emergency assistance, adoption support, and supportive services.	$298,894	$305,032	$317,233
Aid to Victims of Domestic Abuse, Inc. Provides emergency shelter and other various services to victims of domestic assault. Also works to educate the community as to the nature of such violence and its effects on individuals, families, and society.	$131,718	$126,500	$131,560
Alzheimer's Community Care Assoc. of Palm Beach County Provides Alzheimer's Disease and related disorder families with needed medical/social service providers at all stages of the disease. Services are located throughout the county including the western regions.	$352,835	$338,387	$445,456

GRANTS PROVIDED

The County relies on many community based not-for-profit agencies to maintain a well developed and comprehensive human service delivery system. The following are agencies provided financial assistance through the General Fund in the FY 2006 budget.

Agency	Actual FY 2004	Budget FY 2005	Budget FY 2006
Area Agency on Aging Through the Retired Senion Volunteer Program (RSVP), they recruit, interview, and place senior volunteers in non-profit human service agencies in order to provide financial savings to the agency and community taxpayers along with an experience of personal fulfillment to the volunteer.	$64,401	$62,026	$64,507
Association for Retarded Citizens of Palm Beach County Provides direct services and referrals to mentally retarded citizens living in the eastern section of the County. Works with legislators to ensure the rights of the mentally retarded and speaks to groups to promote acceptance and understanding on the part of the public.	$235,000	$220,000	$228,800
Big Brothers/Big Sisters Provides one-to-one mentoring relationships between adult volunteers and children at risk. PBC's contribution is providing mentoring to young parents to promote the social, emotional, and psychological well-being of children and their families.	$121,235	$110,000	$114,400
Center for Family Services, Inc. (including Travelers' Aid) Provides comprehensive therapy for sexually abused children. Provides services to individuals and families within the community as well as to those from outside of the County who, while in the County, have lost the ability to function and cope well enough to meet their daily needs in order to sustain life. Also reunites these people with their families and hometown resources outside of the County.	$365,662	$242,844	$387,053
Center for Group Counseling/Elizabeth H. Faulk Foundation, Inc Provides free or low-cost psychological counseling in mixed groups with a professional counselor for those unable to afford private treatment. Also provides a school-based program for children.	$99,230	$101,628	$105,693
Center for Information and Crisis Services, Inc. The Elder Crisis Outreach Program provides county-wide crisis services through the telephone network of service providers. They also provide in-home telephone crisis intervention to individuals age 60 and over who are in emotional, financial, and/or social distress so they can remain in the least restrictive environment.	$123,328	$96,756	$97,030

GRANTS PROVIDED

The County relies on many community based not-for-profit agencies to maintain a well developed and comprehensive human service delivery system. The following are agencies provided financial assistance through the General Fund in the FY 2006 budget.

Agency	Actual FY 2004	Budget FY 2005	Budget FY 2006
Children's Home Society, Inc. Provides outreach education programs and transportation services for teens in times of crisis to the Safe Harbor Runaway Shelter. They also provide residental services to teenage foster girls through the Nelle Smith Residence for Girls.	$181,853	$171,490	$178,350
City of Pahokee A social/recreational program aimed at providing before-care services to at risk children and their families.	$132,815	$152,814	$158,927
Coalition for Independent Living Options, Inc. Provides advocacy, independent living skills training, conflict resolution for teens/elders, and HIV prevention for persons with disabilities.	$208,032	$207,932	$216,249
Communities in Schools, Inc. Works to reduce the dropout rate in schools by identifying those at risk of dropping out of school and providing the human services necessary to encourage the students to stay in school and maintain or improve their grades.	$110,466	$107,481	$111,780
Comprehensive Aids Program of Palm Beach County, Inc. Provides AIDS education to adults between the ages of 18 and 35 who are at high risk for HIV infection and reside in one of ten target communities. Additionally, they provide a senior educational and outreach program for seniors.	$160,727	$152,000	$158,080
Deaf Service Center, Inc. Provides comprehensive services to hearing impaired persons and normal hearing people and organizations who need to interact with the hearing impaired.	$153,616	$143,650	$197,000
Epilepsy Association of the Palm Beaches, Inc. Assists individuals with epilepsy and their families in securing information, diagnosis, treatment, education, and habilitation services in order to achieve their full potential.	$48,899	$46,921	$48,798
Farmworkers Coordinating Council of Palm Beach County, Inc. Provides services to migrant, seasonal farmworkers, and other disadvantaged individuals. Services include counseling, information and referral, translation, transportation, education, housing and health programs, emergency food, clothing, and financial assistance.	$90,331	$86,775	$90,246

GRANTS PROVIDED

The County relies on many community based not-for-profit agencies to maintain a well developed and comprehensive human service delivery system. The following are agencies provided financial assistance through the General Fund in the FY 2006 budget.

Agency	Actual FY 2004	Budget FY 2005	Budget FY 2006
Florida Housing Corporation Designed to assist homeless adults, frail elderly indigent seniors and other economically disadvantaged individuals received housing and income benefit services at Palm Beach Assisted Living Facility.	$29,314	$27,600	$28,704
Florida Resource Center for Women and Children Provides short-term emergency shelter for women and children who are victims of domestic violence. Support includes shelter, counseling, and linkage with social service agencies.	$150,956	$143,300	$149,032
Glades Area Association for Retarded Citizens, Inc. Provides educational and vocational services for mentally retarded preschoolers and adults in the western section of the County. Additionally, public education and advocacy services are provided.	$143,859	$125,091	$130,095
Glades Initiative Management Provides Health and Human Services planning in the Glades region.	$228,256	$190,000	$197,600
Haitian American Community Council, Inc. Provides case management and advocacy for Haitians living in areas of the County south of Boynton Beach.	$167,597	$142,140	$147,826
Haitian Center for Family Services, Inc. Acts as a service and advocacy agency for Haitians living in the County. Also promotes English literacy and interprets, translates, and helps clients access other social services.	$125,643	$117,860	$122,574
The Haven, Inc. Provides therapeutic residential services to males and females 11 to 18 years of age who have been abused, neglected, and/or abandoned.	$111,670	$105,000	$109,200
Healthy Mothers/Healthy Babies Coalition-Palm Beach County The Education and Prevention Program provides presentations to Palm Beach County students on the consequences of teenage pregnancy and male responsibility as it relates to teenage pregnancy. A support group is provided on parenting and other life skills training. Individual prenatal education is also provided to all clients during the intake process.	$126,969	$108,000	$112,320

GRANTS PROVIDED

The County relies on many community based not-for-profit agencies to maintain a well developed and comprehensive human service delivery system. The following are agencies provided financial assistance through the General Fund in the FY 2006 budget.

Agency	Actual FY 2004	Budget FY 2005	Budget FY 2006
Homeless Coalition To plan, network, coordinate, and monitor the delivery of services to homeless individuals.	$35,750	$33,000	$34,320
The Juvenile Transition Center The mission is to mitigate the incidents of youth violence and juvenile delinquency by providing education enrichment, mentoring, and job training skills to youth ages 13 to 18 in Palm Beach County.	$117,492	$100,000	$104,000
Legal Aid Society, Inc. The Domestic Violence Project provides legal services to victims of domestic violence and their families. The project's intent is (1) to ensure a secure and stable environment and protect victims from further abuse; (2) to provide immediate legal counsel and representation; and (3) to legally restrain perpetrators of abuse. *This program is not funded through the Financially Assisted Agency process, but is included in the General Fund.	$170,959	$125,000	$0*
The Lord's Place, Inc. Comprehensive case management, addiction treatment and counseling, vocational and education training, employment assistance, childcare, assistance with budgeting and credit repair. They also operate a 15 bed transitional housing facility for single males with a history of chronic substance abuse. The program provides long-term comprehensive care as part of a daily recovery program.	$286,642	$253,387	$263,522
Noah Building Blocks, Inc. Provides child care and prenatal/parenting education for teen parents to improve the developmental potential of the children and assist the parents in becoming effective care givers.	$245,596	$238,082	$247,605
Palm Beach Habilitation Center, Inc. Trains adults with disabilities to become employable and to maximize their development toward full or greater independence at work, home, and in the community.	$174,377	$167,974	$174,693
Rehabilitation Center for Children and Adults, Inc. To improve physical function, independence, communication, and social skills of patients referred by licensed Florida Physicians through the process of rehabilitative services.	$94,981	$90,475	$94,094

GRANTS PROVIDED

The County relies on many community based not-for-profit agencies to maintain a well developed and comprehensive human service delivery system. The following are agencies provided financial assistance through the General Fund in the FY 2006 budget.

Agency	Actual FY 2004	Budget FY 2005	Budget FY 2006
Seagull Industries for the Disabled, Inc. Provides training for moderate to severe mentally retarded adults which will enable them to function independently and self-sufficiently as possible within the limits of their abilities.	$184,683	$176,768	$183,839
Sickle Cell Foundation of PBC, Inc. Provides outreach and education to the Haitian community and counseling to individuals identified as having Sickle Cell disease.	$65,596	$75,000	$78,000
Urban Youth Impact, Inc. Supports at risk, exploited, and underprivileged youth through various services and provisions of food, clothing, and school supplies.	$157,955	$149,475	$155,454
YWCA of Palm Beach County, Florida, Inc. Provides emergency shelter, counseling, and transportation to women and children victims of domestic violence. Also provides a community wellness program for elders and children.	$90,172	$86,158	$89,604
Totals For Non-ADAMH Agencies	$5,587,509	$5,126,546	$5,473,644
Reserves Reserves for future allocation	$0	$205,421	$154,749
Total - All Agencies	$11,091,141	$10,432,759	$11,827,917

GRANTS RECEIVED

The County receives grants from both the Federal Government and the State of Florida. The following grants are included in the annual budget.

Department	Purpose	Funding Agency	Expiration Date
Airports	The Airport Improvement Program provides funds for capital improvements, noise abatement, and mitigation.	Federal - DOT/FAA, State - FDOT	Various
Clerk & Comptroller	The Clerk & Comptroller's responsibilities as the local child support depository are to perform case file maintenance, process child support payments, perform certain enforcement procedures, provide inquiry access to automated systems, safeguard case information from unintended disclosure, provide DOR or Federal Office of Child Support Enforcement access to court files, ensure proper bonding of persons handling support payments and disbursements. report electronically support orders to the State case registry. participate and utilize the CLERC system, and participate in the State Disbursement Unit.	Federal - HHS, State - DOR	08/31/06
Community Services			
Head Start and Children Services	The Head Start and Early Head Start Programs provide comprehensive services to low-income, pre-school children and their families.	Federal - HHS	Various
	The Child Care Food Program provides breakfasts, lunches, and afternoon snacks to pre-school children on a daily basis.	Federal - USDA	9/30/06
Community Action Program	The Community Service Block Grant provides supportive, informational, referral, and various other services to low and moderate income families.	Federal - HHS	9/30/06
	The Low Income Home Energy Assistance Program targets the energy needs of low income and elderly populations caused by unseasonably hot temperatures.	Federal - HHS	3/31/06
Division of Senior Services	Titles III-B, C1, C2, and E provide transportation, recreational, educational, congregate, and home delivered meals to senior citizens. EHEAP provides funding for low income elderly experiencing a home energy emergency.	Federal - HHS, USDA	12/31/06

GRANTS RECEIVED

The County receives grants from both the Federal Government and the State of Florida. The following grants are included in the annual budget.

Department	Purpose	Funding Agency	Expiration Date
	Community Care for the Elderly provides case management, personal care, homemaking, respite, and adult day care services to functionally impaired adults.	State - DEA	6/30/06
Human Services	The HUD Supportive Housing, FEMA Emergency Food and Shelter, and Homeless Prevention grants provide emergency services and referrals to prevent or alleviate homelessness. Job training and housing opportunities are provided to enable welfare recipients and at-risk individuals to achieve greater independence.	Federal - HUD, DHS, State - DCF	Various
	The Summer Food Program funds the operation of 42 sites where breakfasts, lunches, and snacks are provided to children, 18 years old or younger, during the summer.	Federal - USDA	08/01/06
Farmworker Jobs and Education	The Farmworker Jobs and Education Program provides employment and training services to eligible farmworkers and their families.	Federal - DOL	Various
Ryan White Care Program	The AIDS Program is designed to deliver or enhance HIV and ambulatory support services including case management and comprehensive treatment services for individuals and families of those diagnosed HIV positive.	Federal - HHS	Various
Criminal Justice Commission	The Local Law Enforcement Block Grant (LLEBG), Justice Assistance Grant (JAG), and Byrne Formula Justice Assistance Grant provide funds for crime prevention programs and law enforcement support.	Federal - DOJ, State - FDLE	9/30/06
Engineering	Funding assists in the development of new traffic control systems, road and pathway construction, median beautification, and drainage improvements.	Federal - DOT, DHS, State - FDOT, DCA	Various
Environmental Resources Mgmt.	Environmental Protection funds assist the County in preserving shorelines, purchasing environmentally sensitive lands, sea turtle monitoring, mosquito control, and petroleum storage tank removal.	Federal - DOC, DOI, State- DEP, DCA, DACS, DMV, FFWCC	Various

GRANTS RECEIVED

The County receives grants from both the Federal Government and the State of Florida. The following grants are included in the annual budget.

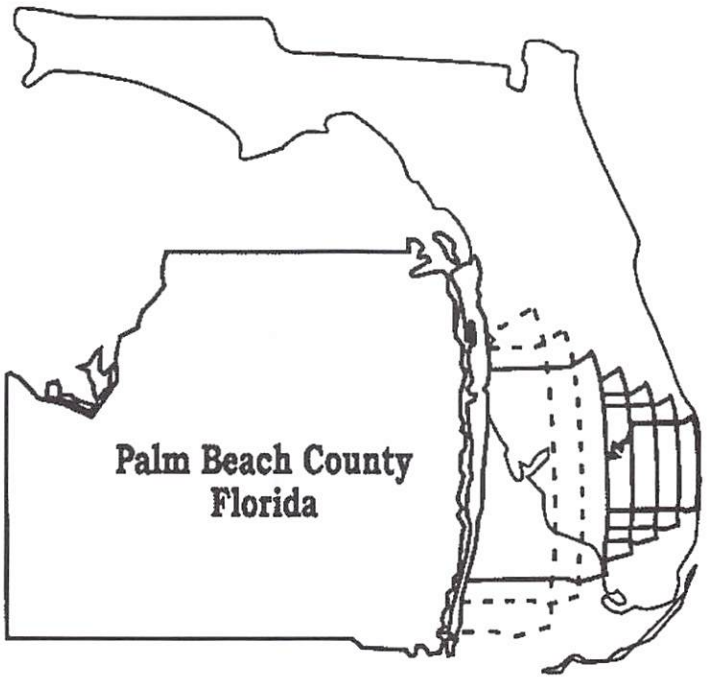
Department	Purpose	Funding Agency	Expiration Date
Equal Employment Opportunity	Revenue is received for processing and resolving employment and housing discrimination complaints.	Federal - HUD	Various
Fire Rescue	Funding assists in enhancing firefighter safety and training, provide firefighter equipment and/or to provide for community fire prevention training.	Federal - DHS	09/30/06
Housing and Community Development	Housing & Community Development's goals are to revitalize communities by providing decent housing and a suitable living environment as well as providing emergency shelter for the homeless.	Federal - HUD, State - Housing Finance Corp.	Various
Library	Funding assists in the provision of public library services that meet the informational, educational, cultural, and recreational needs of County residents.	State-Dept of State	09/30/06
Metro Planning Organization	Funding provides for transportation planning for Palm Beach County.	Federal - DOT, State - FDOT	Various
Palm Tran	Grants provide funds for operating assistance, capital improvements, and services to the transportation disadvantaged.	Federal - DOT, HHS, State - FDOT, DEA	Various
Parks & Recreation	Grant funding assists with capital improvements in various parks.	Federal - DOI, State - DEP	Various
Public Safety Emergency Management	Funding assists in the development of an effective organization to plan and coordinate emergency activities in case of natural disaster.	Federal - DHS, State - DCA	Various
Emergency Medical Services	The purpose of the EMS program is to monitor and enforce the standards and regulations for the EMS System, to coordinate data, evaluate and report on the quality of care delivered, and identify the effectiveness of the EMS System.	State - DOH	09/30/06

GRANTS RECEIVED

The County receives grants from both the Federal Government and the State of Florida. The following grants are included in the annual budget.

Department	Purpose	Funding Agency	Expiration Date
Victim Services	Funding assists on approved Victims of Crime Act (VOCA) project services. Services include crisis intervention, follow-up, criminal justice advocacy, therapy and shelter referrals. Victims served include children who are physically and sexually abused by non-caretaker; victims of DUI/DWI crashes; adult victims of sexual abuse, survivors of homicide victims; robbery, assault, burglary, kidnapping and false imprisonment victims.	Federal - DOH	09/30/06

Index



INDEX

Administrative Support (Clerk & Comptroller) D-4
Adopt-A-Family A-03
Affordable Housing H-34
Ag Reserve Management Fees C-131
Agricultural Economic Development C-313
Agriculture C-33
Aid to Victims of Domestic Abuse H-34
Airports C-17
    Operations C-20
Alzheimer's Community Care Assoc of PB County H-34
American Dream Downpayment Initiative C-139
Animal Care and Control C-227
Application Services (ISS) C-156
Area Agency on Aging H-35
Association for Retarded Citizens of Palm Beach County H-35
Beach Renourishment C-270
Big Brothers/Big Sisters H-34
Bridge Maintenance and Operations C-66
Budget C-103
Building C-200
Cable TV C-213
Capital Improvements (Facilities Development and Operations) C-89
Center for Family Services (including Travelers' Aid) C-318, H-35
Center for Group Counseling/Faulk Foundation H-35
Center for Information and Crisis Services H-35
Channel 20 ..... H-35
Child Services (Community Services) C-215
Children's Home Society H-36
Children's Programs (County Library) C-51
City of Pahokee H-36
Clerk & Comptroller D-1
Coalition for Independent Living Options H-36
Code Enforcement C-202
Collection Services C-315
Commission on Affordable Housing C-131
Communities in Schools H-36
Community Consensus Building Events C-315
Community Development Block Grant C-133
Community Olympics Program C-322
Community Relations and Marketing C-217
Community Services C-22
Compensation and Records C-143
Comprehensive Aids Program of Palm Beach County H-36
Comprehensive Alcoholism Rehabilitation Program H-33
Consumer Affairs C-229
Contract Development and Control C-105
Contractor's Certification C-204
Convention and Visitors Bureau C-260
County Administration C-13
County Attorney C-3
County Commission C-1

INDEX

County Cooperative Extension Services C-31
County Cultural Arts Program C-322
County Fire Control C-315
County Library C-44
Circulation C-47
Reference C-49
Children's Programs C-51
Community Enrichment C-53
County Sponsored Programs C-318
Court Costs (Other) C-315
Court Support Services D-2
Criminal Justice Commission C-279
Crisis Line Information and Referral Services C-318
Cultural Arts C-267
Customer Service (Water Utilities) C-273
Deaf Service Center H-36
Departmental Representation (County Attorney) C-6
Development Board (Palm Beach County) C-322
Drug Abuse Foundation of Palm Beach County H-33
Drug Abuse Treatment Association H-33
Drug Abuse Trust Fund C-310
Economic Development C-283
Countywide C-286
Developing Regions C-288
Electronic Services and Security C-91
Emergency Management C-231
Emergency Shelter Grants C-135
Employee Assistance D-257
Employee Development C-145
Employee Relations C-147
Employee Safety/Loss Control C-254
Engineering and Public Works C-55
Environmental Enhancement & Restoration C-79
Environmental Horticulture C-39
Environmental Resources Management C-75
Environmental Enhancement & Restoration C-79
Natural Resources Stewardship C-82
Resources Protection C-84
Epilepsy Association of the Palm Beaches H-36
Facilities Management C-294
Fair Employment Programs C-149
Fair Housing C-294
Family and Consumer Services C-37
Farmworkers Coordinating Council of Palm Beach County H-36
Fifteenth Judicial Circuit D-6
Film and Television Commission C-262
Finance and Minutes (Clerk & Comptroller) D-3
Financial Management C-108
Financial Management and Budget C-101
Financially Assisted Agencies C-317
Fire-Rescue C-114
Operations C-116

INDEX

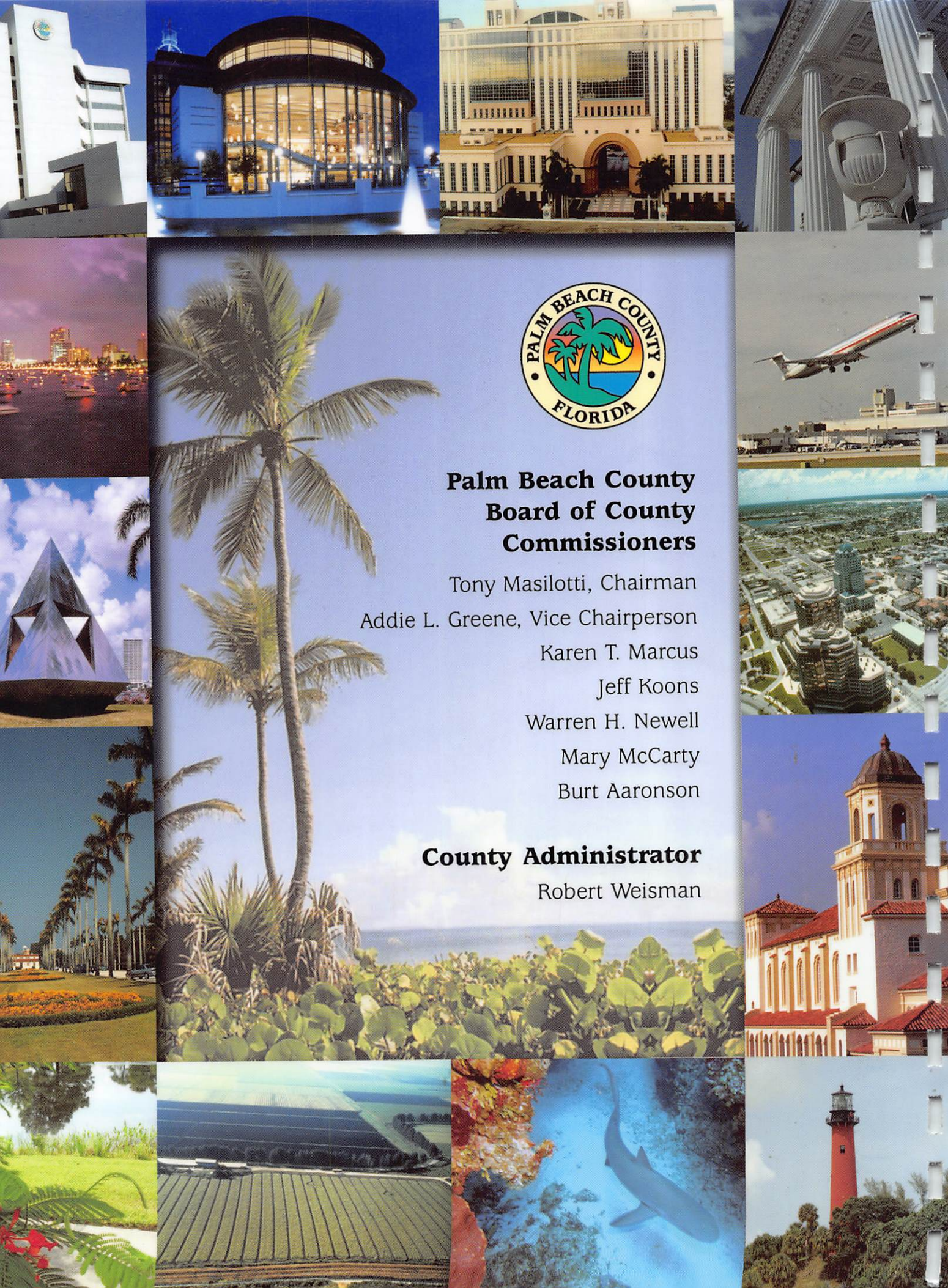
Aviation C-118
Bureau of Safety Services (Prevention) C-120
Dispatch and Telecommunications C-122
Training and Safety C-124
Vehicle and Building Maintenance C-126
Fixed Assets C-110
Fleet Management C-97
Florida Housing Corporation H-37
Florida Resource Center for Women and Children H-37
4-H Youth Development C-42
General Government Expenses C-307
Glades Area Association for Retarded Citizens H-37
Glades Initiative Management H-37
Graphics C-219
Gratitude Guild H-33
Group Health Insurance C-250
Haitian American Community Council H-37
Haitian Center for Family Services H-37
Handicap Accessibility C-296
Handicapped Parking Enforcement Administration C-315
Haven H-37
Health Care District C-320
Healthy Mothers/Healthy Babies Coalition of Palm Beach County H-37
Healthy Solutions Resource Center H-33
HIV Prevention Plan C-318
HOME Program C-137
Housing and Community Development C-128
Housing Finance Authority C-305
Housing Partnership H-33
Human Relations Camp C-298
Human Resources C-141
Individual and Family Services (Community Services) C-27
Information Desk C-223
Information System Implementation C-315
Information Systems Services C-153
Applications Services C-156
Strategic Services and Security C-158
Technical Infrastructure C-160
Inlet Sand Transfer C-72
Internal Audit C-10
Jeff Industries H-33
Judicial D-5
Justice Services (Public Safety) C-238
Juvenile Transition Center H-38
Land Development Regulation C-68
Law Enforcement Trust Fund D-13
Legal Aid Society H-38
Legislative Affairs C-163
Legislative Delegation C-167
Library C-44
Circulation C-47
Reference C-49

INDEX

Children's Programs C-51
Community Enrichment C-53
Litigation (County Attorney) C-8
Lord's Place H-38
Mae Volen Senior Center C-318
Management and Program Analysis (Financial Mgmt. and Budget) C-112
Medical Examiner's Office C-169
Mental Health Association of Palm Beach County H-33
Metropolitan Planning Organization C-172
Minutes (Clerk & Comptroller) D-3
Mounts Botanical Garden C-39
Natural Resources Stewardship C-82
Noah Building Blocks H-38
Non-Departmental Specific Reserves C-308
Oakwood Center of the Palm Beaches H-34
Occupational Health/Employee Assistance C-256
Office of Community Revitalization C-290
Office of Equal Opportunity C-292
Office of Small Business Assistance C-300
Organizational Improvement C-221
Other Non - Departmental Expenses C-315
Palm Beach Habilitation Center H-38
Palm Tran C-178
Operations C-180
Maintenance C-182
Palm Tran Connection C-184
Marketing C-186
Capital Expansion C-188
Parent-Child Center of the Palm Beaches H-34
Park Maintenance C-191
Parks and Recreation C-189
Planning C-206
Planning, Zoning and Building C-197
Pollution Recovery Trust Fund C-311
Potable Water Treatment and Delivery C-275
Property and Casualty C-248
Property and Real Estate Management C-99
Property Appraiser D-9
Prosperity Campaign C-318
Public Affairs C-211
Public Defender D-7
Public Health Department C-321
Public Safety C-225
Purchasing C-241
Recreation Services (Parks & Recreation) C-195
Recruitment and Selection C-151
Redevelopment Agencies C-309
Rehabilitation Center for Children and Adults H-38
Resource Protection C-84
Right-of-Way Drainage C-70
Risk Management C-246
Road Maintenance C-60

INDEX

Road Planning, Design and Construction....C-58
RTA Funding....C-322
School Readiness Coalition....C-318
Scripps Research....C-314
Seagull Industries for the Disabled....H-39
Security....C-91
Senior Immunization Program....C-319
Senior Services (Community Services)....C-29
Sheriff....D-11
Sheriff's Grants....D-14
Sheriff's Operations....D-12
Sickle Cell Foundation of Palm Beach County....H-39
Small Business Office....C-302
South County Mental Health Center....H-34
Special Facilities and Beaches....C-193
Sports Commission....C-265
State Attorney....D-8
Strategic Services and Security (ISS)....C-158
Streetscape....C-73
Stores (Purchasing)....C-244
Summer Camp Scholarship Program....C-319
Supervisor of Elections....D-15
Tax Collector....D-17
Technical Infrastructure (ISS)....C-160
Tourist Development Council....C-258
Tourist Development Council Funded Programs - Other....C-270
Traffic Construction and Operations....C-64
Traffic Engineering....C-62
Transportation Disadvantaged....C-174
Transportation Planning....C-176
Tri - Rail Operating Deficit....C-322
Urban Youth Impact....H-39
Value Adjustment Board....C-312
Victim Services....C-234
Warehouse/Stores (Purchasing)....C-244
Wastewater Collection, Treatment, and Disposal....C-277
Water Utilities....C-271
Wayside House....H-34
Workers' Compensation....C-252
Youth Affairs (Public Safety)....C-236
YWCA of Palm Beach County....H-39
Zoning....C-208



Palm Beach County Board of County Commissioners

Tony Masilotti, Chairman

Addie L. Greene, Vice Chairperson

Karen T. Marcus

Jeff Koons

Warren H. Newell

Mary McCarty

Burt Aaronson

County Administrator

Robert Weisman